

**Reedsville Village Board
Regular Meeting Minutes
Monday, August 10, 2026**

1. Call Meeting to Order

The meeting was called to order by President Siebert at 6:00 PM on Monday, August 10, 2026, at the Reedsville Village Hall.

2. Pledge of Allegiance

3. Roll call

Present: Trustees Hansen, Kasbaum, Maertz, Otto, Parsley and Siebert.

Absent: Trustee Bubolz

Others present: Clerk/Treasurer Stiefvater, Deputy Clerk/Treasurer Carissa Hillmann, Jason Schuh Fire Chief, Tanner Raddatz OIC, Nicole Stotzheim Pres. First Responders, Craig Schuh Ayres, Eric Fowle Cedar Corp, Ryan Lorrigan, Stan Kulas, and Dave Nichols.

4. Public Input/ Visitors: Ryan Lorrigan was present on behalf of Bill & Barb Lorrigan to invite everyone to Bill Lorrigan Construction Inc. 40th Anniversary Party on Saturday, September 12, 2026. Eric Fowle, Cedar Corp. presented the revised draft of the Land Division Ordinance. He noted that the requested changes from the Public Works Department and Village Engineer had been incorporated. There were no questions from the board regarding the revised ordinance. Eric will work with the Clerk to prepare and publish the notice for a public hearing on the final Land Division Ordinance, which is anticipated to be held at the October Village Board meeting.

5. Minutes of Meeting:

A motion was made by Trustee Maertz and seconded by Trustee Parsley to approve the July 13, 2026 meeting minutes as presented. All in favor, motion carried.

6. Treasurer Report/Bills

Clerk Stiefvater presented the general fund bills in the amount of \$62,163.23, water fund bills in the amount of \$7,697.59 and sewer fund bills in the amount of \$25,300.35. A motion was made by Trustee Maertz and Trustee Hansen to approve the bills totaling \$95,161.17 and payroll in the amount of \$19,656.06. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Bubolz), motion carried.

7. Correspondence

- a. Valders Ambulance Service Report – July 2026

8. President Report – Jack Siebert

- a. Trustee Parsley presented a letter for USH 10 & CTH W improvements. Discussion was held and Clerk Stiefvater will send the letter to WIS DOT and Manitowoc County Reps.
- b. Discussion was held regarding the creation and appointment of Village committees. No action taken at this time.

9. Department Reports

- a. First Responders – President Nicole Stotzheim submitted a written report.

Calls for the month of July: 5 YTD: 112

- i. A motion was made by Trustee Maertz and seconded by Trustee Kasbaum to approve new First Responder applicant, Hunter Spindler. All in favor, motion carried.

- b. Fire Department – Fire Chief Jason Schuh submitted a written report.

Calls for the month of July: 4 YTD: 43

- i. A motion was made by Trustee Hansen and seconded by Trustee Kasbaum to accept firefighter Carter Ott resignation. All in favor, motion carried.
- c. Police Department – Police Chief Kirk Schend submitted a written report.
- d. Utility Dept – Operator-In-Charge, Tanner Raddatz submitted a written report.
 - i. Craig provided an update on the WWTP Project. He stated that there is no date set for the CWF loan closing, but it will possibly take place sometime this fall.
 - ii. Craig provided an update on the Well #3 Project. He stated they are waiting on the DNR to do their final walk thorough for the project.
- e. Public works – Director of Public Works, Jason Maertz submitted a written report.
 - i. Discussion was held regarding dog feces on Deerview Drive and the removal of the posted signs. The matter will be referred to the Police Department, and further discussion will be held at the next meeting.
 - ii. A motion was made by Trustee Hansen and seconded by Trustee Parsley to approve DisplaySales proposal for Christmas lights in the amount of \$3,619.00. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Bubolz), motion carried.
 - iii. A motion was made by Trustee Kasbaum and seconded by Trustee Hansen to approve Ferguson Waterworks proposal for repainting 20 hydrants at a cost of \$155.00 per hydrant, for a total cost of \$3,100.00. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Bubolz), motion carried.
 - iv. A motion was made by Trustee Hansen and second Trustee Kasbaum to approve Tisler Trucking proposal for Mud Creek Rd should repairs in the amount of \$7,500.00. Roll call indicated; Ayes-6; Nays-0; Absent-1 (Trustee Bubolz), motion carried.
- f. Clerk-Treasurer – Stephanie Stiefvater
 - i. A motion was made by Trustee Hansen and seconded by Trustee Maertz to approve operator license application #26-18 Thomas O'Connell. All in favor, motion carried.
 - ii. Clerk Stiefvater presented another draft of a sewer rate increase, Option 2, prepared by CPA Ginny Hinz. Option 1 was previously presented at the July board meeting. Option 2 reflects an estimated 30% increase for customers with 5/8 & 3/4 meters, which represent the majority of residential customers. The increase would be higher for customers with larger meter sizes. The proposed sewer rate increase is to account for the new Clean Water Fund loan associated with the upcoming WWTP project, annual sewer repayment to general fund and the updated annual equipment replacement funding requirement. The effective date of the sewer rate increase has not yet been determined, but it is anticipated to potentially take effect in early 2027. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve Option 2 for the sewer rate increase. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Bubolz), motion carried.
 - iii. A motion was made by Trustee Hansen and seconded by Trustee Kasbaum to approve the contract with Onward Accounting & Consulting for 2026 year-end financial statements and reports at a cost of \$3,900 for the general fund, \$2,500 for the water fund and \$2,000 for the sewer fund, for a total contract cost of \$8,400.00. The cost will be billed in 2027. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Bubolz), motion carried.

- iv. Clerk Stiefvater informed the board that she received a complaint regarding the property located at 427 Manitowoc Street being used for residential purposes. The property is zoned business, and residential use is not permitted under the Village Zoning Ordinance. Clerk Stiefvater stated that, after consulting with the Village Attorney, she sent a letter to the property owner regarding the zoning violation and the required correction.
- 10. At 7:01pm, a motion was made by Trustee Kasbaum and seconded by Trustee Hansen to convene into Closed Session pursuant to WI Statute Section 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session. This pertains to 48 Manitowoc St. Craig Schuh and Clerk Stiefvater & Dep. Clerk Hillmann were present. Roll call indicated: Ayes-6; Nays-0; Absent-0, motion carried.
- 11. At 7:30pm, a motion was made by Trustee Maertz and seconded by Trustee Kasbaum to go into Open Session pursuant to WI Statute Section 19.85(2) for possible decision. Roll call indicated: Ayes-6; Nays-0; Absent-0, motion carried.
A motion was made by Trustee Hansen and seconded by Trustee Otto to send an offer to purchase 48 Manitowoc Street for \$8,000.00. Roll call indicated: Ayes-4; Nays-1 (Trustee Maertz); Abstained-1 (Trustee Kasbaum); Absent-1 (Trustee Bubolz), motion carried 4-1.
- 12. Upcoming Meetings
 - a. Special meeting will be held on Wednesday, August 12, 2026 at 6:30 PM
 - b. The next regular monthly meeting will be held on Monday, September 14, 2026 at 6:00 PM.
 - c. Manitowoc County Village Assoc. meeting will be held on Wednesday, September 16, 2026 at 5:30 PM, host Village of Francis Creek.
 - d. Special meeting for proposed 2027 budget will be held on Wednesday, September 23, 2026 at 6:00 PM.
- 13. Adjournment
A motion was made by Trustee Kasbaum and seconded by Trustee Hansen to adjourn the meeting at 7:43 PM, motion carried.

Respectfully Submitted:
Stephanie Stiefvater
Clerk-Treasurer