

**Reedsville Village Board
Regular Meeting Minutes
Monday, June 8, 2026**

1. Call Meeting to Order
The meeting was called to order by President Siebert at 6:00 PM on Monday, June 8, 2026, at the Reedsville Village Hall.
2. Pledge of Allegiance
3. Roll call
Present: Trustees Bubolz, Hansen, Maertz (arrived at 6:45pm), Parsley and Siebert.
Others present: Jason Schuh Fire Chief, Tanner Raddatz OIC, DPW Jason Maertz, Clerk-Treasurer Stiefvater, Craig Schuh Ayres, Atty Kelly Del Ponte, Eric Fowle Cedar Corp, Bill Otto, and Police Chief Kirk Schend (arrived at 7:20pm).
4. Public Input/ Visitors: Atty Kelly Del Ponte was present to introduce herself to the Village Board, as she will be taking over as the Village Attorney at the end of July.
Eric Fowle presented a draft of the subdivision ordinance for the Village. He briefly explained the provisions of the ordinance and noted that several sections had been highlighted for review by the Director of Public Works and/or the Village Engineer to provide recommendations. The board discussed the draft and asked questions regarding various provisions of the ordinance. It was determined that the Director of Public Works and the Village Engineer will meet to review the ordinance in detail and provide recommendations before further board consideration.
5. Minutes of Meeting:
A motion was made by Trustee Bubolz and seconded by Trustee Hansen to approve the May 11, 2026 meeting minutes as presented. All in favor, motion carried.
6. Treasurer Report/Bills
Clerk Stiefvater presented the general fund bills in the amount of \$39,295.11, water fund bills in the amount of \$24,403.18 and sewer fund bills in the amount of \$21,659.16. A motion was made by Trustee Bubolz and Trustee Hansen to approve the bills totaling \$85,358.08 and payroll in the amount of \$19,543.63. Roll call indicated: Ayes-4; Nays-0; Absent-1(Trustee Maertz), motion carried.
7. Correspondence
 - a. Valders Ambulance Service Report – May 2026
8. President Report – Jack Siebert
 - a. A discussion was held regarding the appointment of trustees to fill the two vacant Village Trustee positions. The Village received letters of interest from two residents, Bill Otto and Dustin Kasbaum. Bill Otto was present at the meeting and answered questions from the Board. A motion was made by Trustee Hansen and seconded by Trustee Parsley to appoint Bill Otto and Dustin Kasbaum to the Village Board as Trustees. Roll call indicated; Ayes-4; Nays-0; Absent-1(Trustee Maertz), motion carried.
 - b. Discussion was held regarding the creation and appointment of Village committees. No action taken at this time.
9. Department Reports
 - a. First Responders – President Nicole Stotzheim submitted a written report. Nicole informed the Board that the First Responders have updated their Standard Operating Guidelines (SOGs) and will provide a copy for the Board's review and

approval at the July Board meeting. She also reported that First Responders, Richard Geiger will be retiring at the end of June.

Calls for the month of May: 17 YTD: 88

- b. Fire Department – Fire Chief Jason Schuh submitted a written report.

Calls for the month of May: 6 YTD: 31

- i. A motion was made by Trustee Bubolz and seconded by Trustee Hansen to approve the new firefighter application for Evan Wagner pending background check. All in favor, motion carried.
 - ii. Discussion was held regarding board member participation in the firefighter parade. The village board will not have a float in the parade.
- c. Police Department – Police Chief Kirk Schend submitted a written report.
- d. Utility Dept – Operator-In-Charge, Tanner Raddatz submitted a written report.
- i. Craig provided an update on the WWTP Project.
 1. Craig Schuh presented the Bid tabulation for the WWTP Improvement Project and noted the lowest bidder was Lunda Construction Company of Black River Falls, WI with a base bid amount of \$3,494,486.00. A motion was made by Trustee Bubolz and seconded by Trustee Hansen to approve Lunda Construction Company bid for the WWTP Improvement Project in the amount of \$3,494,486.00. Roll call indicated: Ayes-4; Nays-0; Absent-1(Trustee Maertz), motion carried.
 - ii. Craig provided an update on the Well #3 Project.
 - iii. A motion was made by Trustee Hansen and seconded by Trustee Parsley to adopt Resolution 2026-03 2025 Compliance Maintenance Annual Report (CMAR). Roll call indicated: Ayes-5; Nays-0; Absent-0, motion carried. Tanner Raddatz explained we received good scores on the CMAR. This is a report the DNR requires to complete every year and adopt a resolution as approving the report.
- e. Public works – Director of Public Works, Jason Maertz submitted a written report.
- i. A motion was made by Trustee Hansen and seconded by Trustee Maertz to approve Lake to Lake Plumbing quote for toilet replacements for the village hall bathrooms in the amount of \$3,258.81. Roll call indicated: Ayes-5; Nays-0; Absent-0, motion carried. Fuhrmann Plumbing quote was \$3,625.
 - ii. Discussion was held regarding the 3rd Street Improvement Project (LRIP). The project was advertised for bids; however, no bids were received by the submission deadline. The Village will re-advertise the project in an effort to obtain bids. It is anticipated that the project will be completed by Spring 2027 to ensure compliance with LRIP requirements, as all project work and documentation must be completed and submitted by June 2027.
 - iii. A motion was made by Trustee Bubolz and seconded by Trustee Maertz to rescind previous motion approved at the May 11th, 2026 village board meeting authorizing the quote from Struck & Irwin Paving for slurry surfacing of Park Street and Monroe Street. The motion further approved a revised quote from Struck & Irwin Paving for slurry surfacing in the following amounts:
Monroe Street (*from S. 5th St to S 6th St*): \$28,620.90
S. 5th Street (*from Monroe St to Sunset Dr.*): \$35,099.10
N. 5th Street (*from Manitowoc St to Menasha St*): \$10,115.55, for a total project

cost of \$73,835.55 with the use of capital project funds. Roll call indicated: Ayes-5; Nays-0; Absent-0, motion carried.

- iv. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve Ayres Associates proposal for professional services relating to N. 6th St reconstruction (ARIP) in the amount of \$70,450.00. Roll call indicated: Ayes-5; Nays-0; Absent-0, motion carried.
- v. A motion was made by Trustee Hansen and seconded by Trustee Parsley to approve Ayres Associates proposal for professional services relating to N. 6th St sanitary and water replacement project in the amount of \$58,700.00. Roll call indicated: Ayes-5; Nays-0; Absent-0, motion carried.

f. Clerk-Treasurer – Stephanie Stiefvater

- i. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve Ayres Associates proposal for professional services for utility easement and exhibit for 48 Manitowoc St parcel in the amount of \$650.00. Roll call indicated: Ayes-5; Nays-0; Absent-0, motion carried.
- ii. A motion was made by Trustee Maertz and seconded by Trustee Hansen to adopt Resolution 2026-04 Sewer Credit Policy. Roll call indicated: Ayes-5; Nays-0; Absent-0, motion carried.
- iii. A motion was made by Trustee Bubolz and seconded by Trustee Maertz to approve the combination Class A beer & liquor license applications #ACL-1-2026 to #ACL-2-2026, Class B beer license applications #BBL-1-2026 to #BBL-2-2026, combination Class B beer & liquor license applications #BCL-1-2026 to #BCL-3-2026, and Temporary Class B beer license application #TBL-2-2026 as presented on the attached list. All in favor, motion carried.
- iv. A motion was made by Trustee Bubolz and Trustee Hansen to approve the tobacco license applications #CTL-1-2026 to #CTL-2-2026 as presented on the attached list. All in favor, motion carried.
- v. A motion was made by Trustee Bubolz and seconded by Trustee Parsley to approve operator's license applications #26-02 to #26-17 as presented on the attached list. All in favor, motion carried.
- vi. A motion was made by Trustee Maertz and seconded by Trustee Parsley to approve the Street Closure Application from the Reedsville Firefighters for their picnic. All in favor, motion carried.
- vii. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the Fireworks Application from the Reedsville Firefighters for their picnic. All in favor, motion carried.
- viii. A motion was made by Trustee Bubolz and seconded by Trustee Hansen to approve the Reedsville Firefighters request to extend the noise ordinance for their picnic. All in favor, motion carried.

10. At 7:44pm, a motion was made by Trustee Hansen and seconded by Trustee Parsley to go into Closed Session pursuant to WI Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance of any public employees over which the Village of Reedsville has jurisdiction or exercises responsibility. Roll call indicated: Ayes-5; Nays-0; Absent-0, motion carried. Chief Schend was present. Clerk Stiefvater was not present for closed session.

11. At 8:40pm, a motion was made by Trustee Maertz and seconded by Trustee Hansen to go into Open Session pursuant to WI Statute Section 19.85(2) for possible decision. Roll call indicated: Ayes-5; Nays-0; Absent-0, motion carried. Clerk Stiefvater returned. President Siebert will email Chief Schend the list of expectations.
12. Upcoming Meetings
 - a. The next regular monthly meeting will be held on Monday, July 13, 2026 at 6:00 PM.
13. Adjournment
 - = A motion was made by Trustee Hansen and seconded by Trustee Parsley to adjourn the meeting at 9:00 PM, motion carried.

Respectfully Submitted:
Stephanie Stiefvater
Clerk-Treasurer

License Applications - 2026

Alcohol License: July 1, 2026 - June 30, 2027

Combination Class "A" Beer & "Class A" Liquor License:

#ACL-1-2026 CVC Reedsville C-Store 545 Main St.
#ACL-2-2026 Dollar General 407 N 6th St.

Class "B" Beer License:

#BBL-1-2026 Reedsville Athletic Ass. 301 Park St.
#BBL-2-2026 Reedsville Athletic Ass. 241 Elm St.

Combination Class "B" Beer & "Class B" Liquor License:

#BCL-1-2026 Manitowoc Street Pub 444 Manitowoc St.
#BCL-2-2026 Mud Creek Tab 545 Manitowoc St.
#BCL-3-2026 Reedsville Firefighters 201 Park St.

Temporary Class "B" Beer License:

#TBL-2-2026 Kickin for a Reason Kickball Tournament 301 Park St. - June 19, 2026 & June 20, 2026

Cigarette/Tobacco License: July 1, 2026 - June 30, 2027

#CTL-1-2026 CVC Reedsville C-Store 545 Main St.
#CTL-2-2026 Dollar General 407 N 6th St.

Operator's License: July 1, 2026 - June 30, 2028

#26-02	Thomas Wenzel	R.A.A
#26-03	Linda Wenzel	R.A.A
#26-04	John Sloma	R.A.A
#26-05	Theodore Sterletske	Mud Creek Tap
#26-06	Casey Schmitt	Mud Creek Tap
#26-07	Arielle Schneider	Mud Creek Tap
#26-08	Nancy Sterletske	Mud Creek Tap
#26-09	Daniel Vogel	Mud Creek Tap
#26-10	Kurt Selke	CVC Reedsville C-Store
#26-11	Brianne Bubolz	Manitowoc Street Pub
#26-12	Shirely Dallmann	Manitowoc Street Pub
#26-13	Sarah Lemke	Manitowoc Street Pub
#26-14	Andrew Krueger	Manitowoc Street Pub
#26-15	John Hammarlund	Manitowoc Street Pub
#26-16	Michelle Ruebl	Manitowoc Street Pub
#26-17	Carson Taddy	Reedsville Firemen's Picnic

