

**Reedsville Village Board
Regular Meeting Minutes
Monday, April 13, 2026**

1. Call Meeting to Order

The meeting was called to order by President Siebert at 6:00 PM on Monday, April 13th, 2026, at the Reedsville Village Hall.

2. Pledge of Allegiance

3. Roll call

Present: Trustees Bubolz, Fox, Hansen, Maertz, Parsley and Siebert.

Absent: Trustee Kasbaum

Others present: Jason Schuh Fire Chief, Nicole Stotzheim President of the First Responders, Tanner Raddatz OIC, Jason Maertz DPW, Clerk-Treasurer Stiefvater, Matt Randerson (Cty GIS Coordinator), Yvonne Willman, John Koch, and Don Eichhorst.

4. Minutes of Meeting:

A motion was made by Trustee Hansen and seconded by Trustee Fox to approve the March 9, 2026 meeting minutes as presented. All in favor, motion carried.

A motion was made by Trustee Hansen and seconded by Trustee Maertz to approve the March 25, 2026 meeting minutes as presented. All in favor, motion carried.

5. Public Input/ Visitors: Matt Randerson (Cty GIS Coordinator) explained the letter he sent regarding the need to change addresses on CTH W in the Village. He stated that Manitowoc County Dispatch is upgrading to NG911 (Next Generation 911), a standardized system that allows information to be shared across the Country. Currently, each county has their own database and cannot share information across county lines. As part of this upgrade, the County is implementing the NENA (National Emergency Number Association) database to get everything standardized, which requires each address segment to be unique. He explained that there is currently an issue with S CTH W, specifically the address range south of Manitowoc Street, where five addresses conflict with another segment in the Town of Rockland. The database identifies these as "critical errors." To resolve these errors, either the road name or the affected addresses must be changed to align with the County's addressing system. He further noted that if the addresses are not updated, they will not be included in the new system. As a result, if someone calls 911, dispatchers and emergency vehicles will not be able to locate the address. A motion was made by Trustee Hansen and seconded by Trustee Fox to change the addresses to the numbers recommended by the County. All in favor, motion carried. Clerk Stiefvater will send letters to the property owners and the change will be effective June 1, 2026.

Yvonne Willman and John Koch expressed concerns regarding excess water runoff causing ongoing issues on their property. They stated that there has been a lack of cooperation from the neighboring property owners, whose land appears to be retaining water that then impacts adjacent properties. They explained that the neighboring property sits at a higher elevation and includes an additional lot where water collects, which then backs up against their property and others, resulting in damage. Yvonne noted that the neighboring property owners had previously indicated the issue would be addressed in 2024; however, no corrective action has been taken to date. She further stated that water either remains standing until it is pumped out or takes a week to absorb into the ground. She reported that the standing water has caused damage to trees and her home's foundation, emphasizing that this has been an ongoing issue

since the neighboring house was constructed. Craig Schuh provided options for addressing the situation. President Siebert recommended that the neighbors meet to develop a solution as the matter involves private property.

Don Eichhorst expressed concern about standing water in his backyard, stating he believes it may be related to the Village adding gravel to the alley. He noted that water previously drained toward the alley when it was at a lower elevation, but he believes the alley height has since increased. DPW stated that no additional gravel has been added to the alley and that maintenance has been limited to using a box blade to fill potholes. DPW also noted that the alley may need to be surveyed to restore it to its proper width, as it has gradually narrowed over time, making it difficult to navigate larger trucks. Utility Dept. stated that the current water table is six feet below the surface, so the water doesn't have anywhere to go because of the significant rainfall over the last four days in the Village.

6. Treasurer Report/Bills

Clerk Stiefvater presented the general fund bills in the amount of \$65,054.78, water fund bills in the amount of \$182,343.32 and sewer fund bills in the amount of \$15,689.71. A motion was made by Trustee Maertz and Trustee Hansen to approve the bills totaling \$263,087.76 and payroll in the amount of \$18,897.05. Roll call indicated: Ayes- 6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

7. Correspondence

- a. Valders Ambulance Service Report – March 2026

8. Department Reports

- a. President Report – Jack Siebert

- i. A motion was made by Trustee Bubolz and seconded by Trustee Hansen to purchase the 6-foot Deluxe Inlay Memorial Bench in a tan color from Barco Products in Memory of Ted Reinemann in the amount of \$1,039. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried. A motion was made by Trustee Bubolz and seconded by Trustee Fox to have the DPW decides the location for the bench on Mud Creek Trail. All in favor, motion carried.
- ii. Discussion was held regarding the creation of committees. Further discussion will be held at the next regular board meeting.

- b. First Responders – President Nicole Stotzheim submitted a written report.

Calls for the month of March: 16 YTD: 62

- i. Nicole Stotzheim informed the board she will be resigning as the President of the First Responders effective May 4th, 2026.

- c. Fire Department – Fire Chief Jason Schuh submitted a written report.

Calls for the month of March: 6 YTD: 20

- i. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the new firefighter application for Hunter Spindler. All in favor, motion carried.
- ii. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the quote for fire helmets from Dinges Fire Company in the amount of \$3,409.00. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

- d. Police Department – Police Chief Kirk Schend submitted a written report.

- e. Utility Dept – Operator-In-Charge, Tanner Raddatz submitted a written report.

Tanner informed the board that the village passed the last WET test.

- i. Craig provided an update on the WWTP Project: He will be meeting with Applied Technologies and village staff to go over the plans/specifications, and working on a bidding schedule for May.
 - ii. Craig provided an update on the Well #3 Project.
- f. Public works – Director of Public Works, Jason Maertz submitted a written report.
 - i. A motion was made by Trustee Fox and seconded by Trustee Hansen to allow the Reedsville School District to use the Village Chipper at no charge with a liability waiver. All in favor, motion carried.
 - ii. Discussion was held regarding lawn cutting at the RAA field. The RAA will be asked to come to the next village board meeting in May for further discussion.
 - iii. A motion was made by Trustee Hansen and seconded by Trustee Bubolz to approve the estimate from Badger Labs to do the Village’s groundwater sampling/testing for the landfill (required by DNR) yearly in the amount of \$3,130.00. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
 - iv. A motion was made by Trustee Fox and seconded by Trustee Bubolz to approve Terry Hansen and Jason Maertz attending the Road School hosted by Wis. Towns Assoc. in the amount of \$199 per person plus lodging cost. Roll call indicated: Ayes-5 (Trustee Hansen Abstained); Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
- g. Clerk-Treasurer – Stephanie Stiefvater
 - i. A motion was made by Trustee Maertz and seconded by Trustee Fox to credit Mike Taddy \$169.95 on the 2026 Mud Creek land lease 2nd installment payment for crop damage. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
 - ii. A motion was made by Trustee Hansen and seconded by Trustee Fox to apply for the PSC simplified rate case of a 3% increase to the monthly water bills, making the rates effective on June 26th, 2026, which will reflect on the July 2026 monthly water bills. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried. Example: average residential monthly water bill \$60.00 + 3% increase = \$61.80. (only an example, not actual)
 - iii. A motion was made by Trustee Hansen and seconded by Trustee Fox to apply for a change with the PSC to move \$50,000 of the \$170,106 municipal public fire protection charge to the direct public fire protection to water bills. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried. The estimated increase for an average residential monthly water bill would be an estimated \$6.90, example: residential monthly water bill \$61.80 + 6.90 = \$68.70. (only example, not actual)
 - iv. Clerk Stiefvater explained that at the special meeting held on March 25, 2026, Ginny Hinz, CPA, in completing the 2025 Village financial statements, informed the Board that the water fund owes \$836,583 and the sewer fund owes \$806,848 to the general fund due to previous borrowing. Ginny recommended establishing a structured repayment plan and noted the repayments would not be considered budgeted revenue for the general fund, as they represent the transfer of existing funds between accounts. In a recent email, Ginny recommended that the water fund repay \$836,583 over a period of 10 years, and the sewer fund

repay \$806,848 over a period of 20 years to the general fund. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the water fund repay \$836,583 over a period of 10 years and the sewer fund repay \$806,848 over a period of 20 years to the general fund as recommended by Ginny Hinz, CPA. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

- v. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the Village fee schedule changes to add a background check fee in the amount of \$7.00. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried. The fee will be added to applications that require a background check.
 - vi. A motion was made by Trustee Maertz and seconded by Trustee Fox to adopt the Proclamation honoring the Reedsville Boys Basketball Team on winning the 2026 State Championship. All in favor, motion carried.
 - vii. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the quote from Cedar Corp for online zoning map and create a new land division ordinance in the amount of \$1,950.00. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
 - viii. Discussion was held regarding a sewer adjustment policy. Further discussion will be held at the next regular scheduled board meeting.
9. At 9:06 PM a motion was made by Trustee Fox and seconded by Trustee Hansen to go into Closed Session Pursuant to WI Statute Section 19.85(1)(f) to consider data of specific persons. This pertains to utility bills. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
10. At 9:14 PM, a motion was made by Trustee Fox and seconded by Trustee Maertz to reconvene into Open Session Pursuant to WI Statute Section 19.85(2) for possible action. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried. A motion was made by Trustee Fox and seconded by Trustee Maertz to credit \$50.00 of the sewer consumption cost as requested by 632 Mill St for pipe burst and recommend setting up the Eye on Water account, and no sewer credit for 710 Menasha St. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
11. Upcoming Meetings
- a. The next regular monthly meeting will be held on Monday, May 11, 2026 at 6:00 PM.
 - b. The Manitowoc County Village Association meeting will be held on Wednesday, May 20, 2026 at 5:30pm, host Village of Cleveland.
12. Adjournment
- A motion was made by Trustee Fox and seconded by Trustee Bubolz to adjourn the meeting at 9:20 PM, motion carried.

Respectfully Submitted:
Stephanie Stiefvater
Clerk-Treasurer