

**Reedsville Village Board
Regular Meeting Minutes
Monday, March 9, 2026**

1. Call Meeting to Order

The meeting was called to order by President Siebert at 6:00 PM on Monday, March 9th, 2026, at the Reedsville Village Hall.

2. Pledge of Allegiance

3. Roll call

Present: Trustees Bubolz, Fox, Hansen, Maertz, Parsley and Siebert.

Absent: Trustee Kasbaum

Others present: Jason Schuh Fire Chief, Nicole Stotzheim President of the First Responders, Tanner Raddatz OIC, Jason Maertz Public Works Director, Police Chief Kirk Schend, Clerk-Treasurer Stiefvater, Bill Schuh, Stan Kulas, Pat Ourada, Jan Anhalt, Ann & Harold Goethals, Kathy & Wade Kasper, David Nichols, Peg & Frank Burke, Tim Martinez, Yvonne Willman, Charles & Judy Duchow, John Sloma, Tyler Salmeri, Allison & Matt Hills, Linda Kortbein, Jeremy Kortbein, Nathan Rosera, Tim Thor, Jason Pielhop and Bill Lorrigan.

4. At 6:00pm, President Siebert opened the Public Hearing on proposed amendments to Title 8 (Zoning Regulations) of the Village of Reedsville Code of Ordinances. The amendments pertain to allowed uses, accessory uses, zoning district standards, and official zoning map. Eric Fowle (Cedar Corp) explained the purpose of the public hearing and opened the floor for questions and comments. Numerous public comments, concerns, and questions were received. Mr. Fowle state that he will provide a written summary of all comments (see attached) and noted that the concerns raised will be reviewed and addressed during Phase 2 of the zoning ordinance update process. Additionally, two changes to the proposed zoning map were identified: 434 Manitowoc Street should be zoned Public/Institutional (PI) rather than Residential, and 422 Menasha Street should be zoned Business rather than Residential. There being no further comments, the public hearing closed at 6:45pm. A motion was made by Trustee Hansen and seconded by Trustee Maertz to adopt Ordinance 2026-01, An Ordinance Amending Title 8 – Zoning Regulations of the Village of Reedsville Code of Ordinances and the Official Zoning Map with changing 434 Manitowoc Street to Public/Institutional (PI) and 422 Menasha Street to Business. Roll call indicated: Aye-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

5. Minutes of Meeting:

A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the February 9, 2026 meeting minutes as presented. All in favor, motion carried.

6. Public Input/ Visitors: Pat Ourada inquired about flushing of the sewer mains on Menasha St & Cty W. He indicated that another resident in the area had experienced a sewer backup. The utility department reported that the sewer mains in the area have been flushed recently and televising has been completed. They further stated that the reported backup was determined to be on the resident's side and not a village-related issue. The utility department also noted that they plan to continue routine flushing of the mains and will be completing repairs to a manhole in the area to help prevent issues.

7. Treasurer Report/Bills

Clerk Stiefvater presented the general fund bills in the amount of \$97,573.35 water fund bills in the amount of \$47,102.02 and sewer fund bills in the amount of \$49,608.82. A motion was made

by Trustee Bubolz and Trustee Maertz to approve the bills totaling \$194,284.19 and payroll in the amount of \$19,354.82. Roll call indicated: Ayes- 6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

8. Correspondence

- a. Valders Ambulance Service Report – February 2026

9. Department Reports

- a. President Report – Jack Siebert

Discussion was held regarding suggestions for a memorial; DPW Jason Maertz presented quotes for a bench, Clerk Stiefvater will email the quotes to the board to review and discuss at the next regular board meeting in April.

- b. First Responders – President Nicole Stotzheim submitted a written report.

Calls for the month of February: 13 YTD: 46

- i. A motion was made by Trustee Fox and seconded by Trustee Hansen to accept the resignation from Anthony Ricci. All in favor, motion carried.

- c. Fire Department – Fire Chief Jason Schuh submitted a written report.

Calls for the month of February: 8 YTD: 14

- i. A motion was made by Trustee Fox and seconded by Trustee Maertz to approve the quote for gear from Dinges Fire Company in the amount of \$8,051.90. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

- d. Police Department – Police Chief Kirk Schend submitted a written report.

Chief Schend presented County dispatch calls report for the Village and a copy of Officer Tisler's cell phone bill as requested by the board. Discussion was held regarding Officer Tisler's cell phone bill; Clerk Stiefvater will contact Officer Tisler for more information.

- e. Utility Dept – Operator-In-Charge, Tanner Raddatz submitted a written report.

Tanner informed the board that we passed our WET test, and there is another one scheduled at the end of the month.

- i. Tanner provided an update on the WWTP Project

- ii. Tanner provided an update on the Well #3 Project

- iii. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the quote from Don Hietpas & Sons for repair of sanitary manhole at 7th and Menasha St in the amount of \$2,856.81. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

- iv. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the quote from Crane Engineering for a check valve in the amount of \$5,500.00. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

- v. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the quote from Hach Company for renewal of the service partnership in the amount of \$5,182.80. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

- f. Public works – Director of Public Works, Jason Maertz submitted a written report.

- i. Discussion was held regarding the US 10 Speed Study the WI DOT conducted in the village. The Village received a letter from the WI DOT, and the WI DOT concluded to reduce the speed limit from 45mph to 35mph on US 10 in the Village. WI DOT will be following up with more information in near future as to when the change will happen.

- g. Clerk-Treasurer – Stephanie Stiefvater
- i. A motion was made by Trustee Maertz and seconded by Trustee Hansen to adopt Ordinance 2026-02, An Ordinance Amending Section 6-4-1 and Section 6-4-6 of the Village of Reedsville Municipal Code. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
 - ii. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve operator’s application for Abbigail Petrin. All in favor, motion carried.
 - iii. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the Temporary Class “B” Beer License application for the Reedsville Firefighters brat fry pending submittal of the new updated application. All in favor, motion carried.
10. At 8:22 PM a motion was made by Trustee Hansen and seconded by Trustee Fox to go into Closed Session Pursuant to WI Statute Section 19.85(1)(f) to consider data of specific persons. This pertains to utility bills. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
11. At 8:42 PM, a motion was made by Trustee Fox and seconded by Trustee Hansen to reconvene into Open Session Pursuant to WI Statute Section 19.85(2) for possible action. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried. A motion was made by Trustee Hansen and seconded by Trustee Fox to credit \$247.41 of the sewer consumption cost for the toilet incident 313 Birch Ln and recommend setting up the Eye on Water account. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
12. Upcoming Meetings
- a. Special meeting will be held on Monday, March 16, 2026 at 6:00 PM.
 - b. The next regular monthly meeting will be held on Monday, April 13, 2026 at 6:00 PM.
13. Adjournment
- A motion was made by Trustee Hansen and seconded by Trustee Fox to adjourn the meeting at 9:26 PM, motion carried.

Respectfully Submitted:
Stephanie Stiefvater
Clerk-Treasurer

MEMORANDUM

DATE: March 10, 2026

TO: Village of Reedsville Village Board

FROM: Eric Fowle, AICP – Senior Planner

RE: Summary of 3/9/26 Public Hearing Comments on Proposed Zoning Ordinance and Zoning Map Amendments

The following verbal comments were provided at the Public Hearing by members of the public concerning the proposed zoning ordinance and zoning map changes.

The two suggested map amendments were entertained and approved as part of the Board's action on Ordinance 2026-01.

The remainder of the comments concerned other 'existing' ordinance language which was not proposed for modification at this time. These comments will provide a good outline for future discussions with the Village on conducting a more comprehensive review of the zoning ordinance for additional improvements.

Public Hearing Comment

1. Proposed Zoning Map Corrections (approved as part of ^{Ordinance} Resolution 2026-1):
 - a. The Knights of Columbus building (434 Manitowoc Street) should be zoned Public/Institutional (PI), not Residential as shown.
 - b. The E-Clips Salon (422 Menasha Street) should be zoned Business, not Residential as shown.
2. Concerns were raised on operations of a business at 427 Manitowoc St. and the impacts on neighboring residential properties.
3. Ordinance should address solar energy systems (all scales) and data centers.
4. Businesses should have increased setbacks for accessory uses when adjacent to residential properties.

5. Concern was noted about the following statement being included in Section 8-11-3 APPEAL PROCEDURE and consideration should be given for its removal:

B. Public Hearing and Notification

A public hearing on all appeals or variances shall be held by the Board of Appeals within 45 days after receipt of a complete application, unless the time is extended by agreement with the applicant.

Notice of such public hearing shall be given pursuant to Ch. 985, Wis. Stats.

Not less than 10 days before the hearing, a copy of the notice shall be provided to the following.

Failure to give such notice(s) shall not invalidate the public hearing nor any decision on the proposed appeal or variance.

6. The Home Occupations section should be further clarified, including what types of activities are NOT considered to be a Home Occupation.
7. Example provided that if individual sells insurance out of house, but does not have customers doing more than dropping items off, does this count as a home occupation. More details are needed.
8. Questioned if village wants more commercial development and if so, they need to provide a place for it, with appropriate zoning. *(Eric noted that this is a perfect conversation to have during an update of the Comprehensive Plan).*
9. Question regarding whether paved parking lots are required for businesses. 80% of parking lots are gravel. There is a need to review the current Parking Standards.
10. There is a need to review the non-conforming components of the ordinance, particularly the limitation of improvements being 50% of assessed valuation.
11. The village should consider the addition of a separate zoning district for downtown businesses.
12. The following statement in Section 8-3-20 regarding Home Occupations should also apply to any commercial or industrial uses:

F. No use shall create smoke, odor, glare, noise, dust, vibration, fire hazard, electrical interference or any other nuisance not normally associated with the average residential use in the district.

13. Table 4 Accessory Use Dimensional Standards should consider larger setbacks for business/industrial accessory uses and the impacts of them such as cooling systems.