

**Reedsville Village Board
Regular Meeting Minutes
Monday, February 9, 2026**

1. Call Meeting to Order

The meeting was called to order by President Siebert at 6:00 PM on Monday, February 9th, 2026, at the Reedsville Village Hall.

2. Pledge of Allegiance

3. Roll call

Present: Trustees Bubolz, Fox, Hansen, Maertz, Parsley and Siebert.

Absent: Trustee Kasbaum

Others present: Jason Schuh Fire Chief, Nicole Stotzheim President of the First Responders, Tanner Raddatz OIC, Jason Maertz Public Works Director, and Clerk-Treasurer Stiefvater

4. Minutes of Meeting:

A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the January 12, 2026 meeting minutes as presented. All in favor, motion carried.

A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the January 26, 2026 meeting minutes as presented. Motion carried 4-0 (Abstained – Trustees Maertz & Parsley) (Absent – Trustee Kasbaum).

5. Public Input/ Visitors: None

6. Treasurer Report/Bills

Clerk-Treasurer presented the general fund bills in the amount of \$58,155.54, water fund bills in the amount of \$81,768.12 and sewer fund bills in the amount of \$16,756.73. A motion was made by Trustee Bubolz and Trustee Maertz to approve the bills totaling \$156,680.39 and payroll in the amount of \$19,632.03. Roll call indicated: Ayes- 6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

7. Correspondence

- a. Valdars Ambulance Service Report – January 2026

8. Department Reports

- a. President Report – Jack Siebert

President Siebert informed the board that Progress Lakeshore notified us that the Village was not chosen to be apart of the Thrive Rural Cohort and will send more information.

Discussion was held regarding suggestions for a memorial; DPW Jason Maertz will work on getting quotes for a bench.

- b. First Responders – President Nicole Stotzheim submitted a written report.

Calls for the month of January: 33 YTD: 33

- c. Fire Department – Fire Chief Jason Schuh submitted a written report.

Calls for the month of January: 6 YTD: 6

- d. Police Department – Police Chief Kirk Schend submitted a written report.

Chief Schend was not in attendance. There was discussion regarding a request for an update on the County dispatch calls for the Village and the board request a copy of cell phone bill for Officer Tisler's phone that the Village reimburses. Clerk Stiefvater will contact Chief Schend regarding the board requests.

- e. Utility Dept – Operator-In-Charge, Tanner Raddatz submitted a written report.

Tanner informed the board that the Village received a NON from the DNR for missed raw bacti samples for Well #3 for the last quarter. He noted that he's

submitting the samples this week. He also informed the board that the Village failed their Whole Effluent Toxicity (WET) test for wastewater, anything under 1 is a pass and the Village failed by 1.2. He explained that we have to do 2 more WET tests, end of February and end of March. If the DNR says we pass those tests, then everything is good. If we do not pass the test, then we could be required to test each quarter and try to figure out what is causing the failed test; we currently are only required to test once a year rotating quarters. He also noted the Village has passed 3 WET test so far and this is the first failed test.

- i. Craig provided an update via email on the WWTP Project
- ii. Craig provided an update via email on the Well #3 Project
 1. A motion was made by Trustee Fox and seconded by Trustee Maertz to approve the Rohde Brother's pay application #14 in the amount of \$7,370.00. Roll call indicated: Ayes-6, Nays-0, Absent-1(Trustee Kasbaum); Motion carried.
 2. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the Treatment Disbursement Request #16 in the amount of \$7,370.00. Roll call indicated: Ayes-6, Nays-0, Absent- 1 (Trustee Kasbaum); motion carried.
- f. Public works – Director of Public Works, Jason Maertz submitted a written report.
- g. Clerk-Treasurer – Stephanie Stiefvater
 - i. Stiefvater provided an informational update on the final draft zoning ordinance and map amendments prepared by Eric Fowle (Cedar Corp). There were no other changes requested by the board. The public hearing is set for March 9, 2026 and notice will be published in the paper and postcard mailed to all residents.
 - ii. A motion was made by Trustee Fox and seconded by Trustee Maertz to approve Zander Press quote to create post card notices in the amount of \$214.11 plus postage cost. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
 - iii. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve Village property and liability insurance renewal for 2026-2027 with MPIC for the total premium amount of \$59,960. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
 - iv. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the 2026 Mobile Home License for Meadowbrook MHP LLC. All in favor, motion carried. Discussion was held regarding the unfinished drainage tile project by Meadowbrook MHP. Stiefvater will contact the owners for an update.
 - v. A motion was made by Trustee Maertz and seconded by Trustee Fox to approve appointing Diane Gieger to the Board of Commissioners for the Reedsville Housing Authority for another five-year term. All in favor, motion carried.
9. At 7:07 PM a motion was made by Trustee Fox and seconded by Trustee Hansen to go into Closed Session Pursuant to WI Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance of any public employees over which the Village of Reedsville has jurisdiction or exercises responsibility. This pertains to the Utility Department. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.

10. At 7:12 PM, a motion was made by Trustee Hansen and seconded by Trustee Fox to reconvene into Open Session Pursuant to WI Statute Section 19.85(2) for possible action. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum); motion carried. No action taken.
11. At 7:12 PM a motion was made by Trustee Hansen and seconded by Trustee Bubolz to go into Closed Session Pursuant to WI Statute Section 19.85(1)(f) to consider data of specific persons. This pertains to utility bills. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
12. At 7:32 PM, a motion was made by Trustee Maertz and seconded by Trustee Fox to reconvene into Open Session Pursuant to WI Statute Section 19.85(2) for possible action. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried. A motion was made by Trustee Maertz and seconded by Trustee Fox to credit $\frac{1}{2}$ of the sewer consumption cost for the pipe burst incident at 142 County Rd W and recommend setting up the Eye on Water. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried. A motion was made by Trustee Maertz and seconded by Trustee Fox to decline the request for sewer discount for 7 Meadowbrook Crt outside water spigot incident as this is the 2nd request for the same issue and a sewer discount was granted last year for this incident. Roll call indicated: Ayes-6; Nays-0; Absent-1 (Trustee Kasbaum), motion carried.
13. Upcoming Meetings
 - a. The next regular monthly meeting will be held on Monday, March 9, 2026 at 6:00 PM.
14. Adjournment

A motion was made by Trustee Fox and seconded by Trustee Hansen to adjourn the meeting at 7:40 PM, motion carried.

Respectfully Submitted:
Stephanie Stiefvater
Clerk-Treasurer