

**Reedsville Village Board  
Regular Meeting Minutes  
Monday, January 12, 2026**

1. Call meeting to order  
The meeting was called to order by President Siebert on January 12<sup>th</sup>, 2026 at 6:00 PM at the Reedsville Village Hall.
2. Pledge of Allegiance
3. Roll call  
Present: Trustees: Bubolz, Fox, Hansen, Maertz, Parsley and Siebert.  
Not present: Trustee: Kasbaum  
Others present: Police Chief Schend, Clerk/Treasurer Stiefvater, Deputy Clerk/Treasurer Hillmann, Fire Chief Schuh, Tanner Raddatz OIC and Craig Schuh, Ayres Associates.
4. Minutes of Meeting: 12/8/2025  
A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the December 8<sup>th</sup>, 2025 meeting minutes as presented. 6-0, motion carried; Absent- 1 (Trustee Kasbaum).
5. Public Input/Visitors:  
Mike Nate, Superintendent of the Reedsville School District, presented an update regarding the grant application for solar-powered crosswalk beacons aimed at enhancing school traffic safety. The application is preliminary, and installation would occur only if the grant is approved. The Village will be notified should approval be granted.  
Eric Fowle of Cedar Corporation was unable to attend due to illness. Clerk/Treasurer Stiefvater provided an informational update regarding the zoning map, with a public hearing anticipated to be scheduled for March 2026. All Village residents will receive a postcard containing the zoning map and notification information regarding the public hearing, including time/date to attend and be able to discuss any questions/concerns. Notice to the public that the public hearing will NOT be Facebook LIVE.  
Treasurer Report/Bills
6. Clerk-Treasurer Stiefvater presented the general fund bills in the amount of \$556,210.53, water fund bills in the amount of \$34,198.16, and sewer fund bills in the amount of \$19,778.77 and payroll in the amount of \$20,025.44. A motion was made by Trustee Maertz and seconded by Trustee Fox to approve the bills in the amount of \$610,187.46 and payroll in the amount of \$20,025.44. Roll call indicated: Ayes- 6; Nays- 0; Absent- 1 (Trustee Kasbaum). Motion carried.
7. Correspondence
  - a. Valders Ambulance Service Report – December 2025
8. Department Reports
  - a. President Report – Jack Siebert  
President Siebert reported a water service break in Well 5's attic on December 10th, resulting in approximately 3,500 gallons of water loss. An insurance claim has been filed, and Midwest Restorations was contacted for water-damage remediation. The water damaged the SCADA panel, requiring a processor replacement, which will keep Well 5 offline until the parts arrive. Restoration work has paused ceiling removal until spring, as the well house cannot currently

be kept warm enough to proceed in order to do the repairs from the damage at this time.

President Siebert requested consideration of establishing a memorial in honor of a deceased Board member in recognition of years of service, such as renaming a street or nature trail, or installing a bench in front of the Village Hall. No decision was made at this time.

- b. First Responders Report – Nicole Stotzheim, President of the First Responders submitted a written report.
  - c. Fire Department Report – Jason Schuh, Fire Chief submitted a written report. Fire Chief Schuh presented a video of the year from the 2025 events of the Reedsville Fire Department.
  - d. Police Department – Chief Kirk Schend submitted a written report.  
A motion was made by Trustee Bubolz and seconded by Trustee Maertz to approve the Eastshore Humane Society 2026 Agreement. Roll call indicated: Ayes- 6; Nays- 0; Absent- 1(Trustee Kasbaum), motion carried.
  - e. Utility Department – Tanner Raddatz, Operator-In-Charge submitted a written report. Tanner provided an update regarding the deficiencies from the report provided.
    - i. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the Ayres Associates proposal for the GIS upgrade in the amount of \$47,650.00 which includes the 5-year license/maintenance fee. The amount is in the 2026 budget, splitting between water & sewer budget. Roll call indicated: Ayes- 6, Nays- 0, Absent- 1 (Trustee Kasbaum); motion carried.
    - ii. Craig provided an update on the WWTP project. The team is currently waiting on DNR plan approval. The project is also eligible for DNR Clean Drinking Water Fund (CWF) which includes a 30% principal forgiveness component. This is a \$2.8 million project.
    - iii. Craig provided an update on the Well #3 project.
      1. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the Disbursement Request #15 in the amount of \$21,595.17. Roll call indicated: Ayes- 6, Nays- 0, Absent -1 (Trustee Kasbaum); motion carried.
  - f. Public Works Report – Jason Maertz, Supervisor submitted a written report. Craig provided an update on the ARIP application — it's too early to hear anything yet, probably not until April.
  - g. Clerk/Treasurer – Clerk/Stiefvater
    - i. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the Resolution 2026-1, Resolution Authorizing Letter of Support for State Individual Assistance Program. Roll call indicated: Ayes- 6, Nays- 0, Absent- 1 (Trustee Kasbaum); motion carried.
9. At 7:51 PM, a motion was made by Trustee Fox and seconded by Trustee Hansen go into Closed Session Pursuant to WI Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance of any public employees over which the Village of Reedsville has jurisdiction or exercises responsibility. This pertains to the Public Works Department. Roll call indicated as follows: Ayes- 6; Nays- 0; Absent- 1 (Trustee Kasbaum). Motion carried.

10. At 8:46 PM, a motion was made by Trustee Fox and seconded by Trustee Hansen to go into Open Session Pursuant to WI Statute Section 19.85(2) for possible decision. Roll call indicated as follows: Ayes- 6; Nays-0; Absent-1 (Trustee Kasbaum). Motion carried.  
A motion was made by Trustee Hansen and seconded by Trustee Fox to approve Jason (DPW) can select candidates for on-call snow removal assistance and the Village Board will make the final decision for hiring. Roll call indicated: Ayes- 5; Nays- 0; Absent- 1 (Trustee Kasbaum); Abstained- 1 (Trustee Maertz). Motion carried.
11. Adjournment  
A motion was made by Trustee Fox and seconded by Trustee Hansen to adjourn the meeting at 8:50 PM. Motion carried.

Respectfully submitted by:  
Carissa Hillmann  
Deputy Clerk/Treasurer