

**Reedsville Village Board
Regular Meeting Minutes
Monday, December 8, 2025**

1. Call Meeting to Order
The meeting was called to order by President Siebert at 6:00 PM on Monday, December 8th, 2025, at the Reedsville Village Hall.
2. Pledge of Allegiance
3. Roll call
Present: Trustees: Bubolz, Fox (left at 7:10 PM), Hansen, Kasbaum, Maertz, Parsley and Siebert.
Others present: Jason Schuh Fire Chief, Nicole Stotzheim President of the First Responders, Tanner Raddatz OIC, Jason Maertz Public Works Director, Kirk Schend Police Chief, Craig Schuh Ayres, Eric Fowle (Cedar Corp), Clerk-Treasurer Stiefvater, and Deputy Clerk-Treasurer Hillmann.
4. Minutes of Meeting: 11/08/2025
A motion was made by Trustee Maertz and seconded by Trustee Fox to approve the November 10th, 2025 meeting minutes as presented. All in favor, motion carried.
5. Public Input/ Visitors: Eric Fowle (Cedar Corp)
During Eric's presentation, he highlighted the draft of the zoning map and noted that additional amendments to the Zoning Ordinance text are required to ensure alignment and consistency. He also presented planning & zoning applications, and village fee schedule changes to include the new planning & zoning application fees. A motion was made by Trustee Maertz and seconded by Trustee Fox to approve the Village fee schedule changes as presented. Roll call indicated: Ayes-7; Nays-0; Absent-0, motion carried.
6. Treasurer Report/Bills
Clerk-Treasurer presented the general fund bills in the amount of \$73,201.81, capital project fund bills in the amount of \$103,435.00, water fund bills in the amount of \$22,748.68, and sewer fund bills in the amount of \$33,529.72. A motion was made by Trustee Fox and Trustee Hansen to approve the bills totaling \$232,915.21 and payroll in the amount of \$20,697.86. Roll call indicated: Ayes- 7; Nays-0; Absent-0, motion carried.
7. Correspondence
 - a. Valders Ambulance Service Report – November 2025
8. Department Reports
 - a. President Report – Jack Siebert
Trustee Kasbaum provided a suggestion for a memorial for Ted Reinemann who served on the Village Board for many years.
 - b. First Responders – President Nicole Stotzheim submitted a written report.
Calls for the month of November: 29 YTD: 177
President Stotzheim provided an update on the First Responder Fish Fry Fundraiser will be on March 27th, 2026 at the Reedsville Sportsman's Club.
A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the First Responder Applicant- Anthony Ricci, Anothony currently serves on the Reedsville Fire Department, which background check and physical have been cleared. All in favor, motion carried.

A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the First Responder Applicant- Dan Stroik, pending approval of background check and physical. All in favor, motion carried.

- c. Fire Department – Fire Chief Jason Schuh submitted a written report.
Calls for the month of November: 9 YTD: 66
A motion was made by Trustee Fox and seconded by Trustee Kasbaum to approve the Fire Supply Quote for the Cutter. All in favor, motion carried.
- d. Police Department – Police Chief Kirk Schend submitted a written report.
- e. Utility Dept – Operator-In-Charge, Tanner Raddatz submitted a written report.
 - i. Craig provided an update on the WWTP Project.
 - ii. Craig provided an update on the Well #3 Project
 - 1. A motion was made by Trustee Fox and seconded by Trustee Parsley to approve the Treatment Change Order #6, no cost order and funding source – extend time to February and May. Roll call indicated: Ayes-7, Nays-0, absent-0; Motion carried.
 - 2. A motion was made by Trustee Fox and seconded by Trustee Kasbaum to approve the Transmission Main Control Order #2, tim extension. Roll call indicated: Ayes-7, Nays-0, Absent- 0; motion carried.
 - 3. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve the Rhode Brothers’ pay application 13 in the amount of \$70,166.90. Roll call indicated: Ayes-0, Nays-0, Absent-0; motion carried.
 - 4. A motion was made by Trustee Bubolz and seconded by Trustee Hansen to approve the Treatment Disbursement Request in the amount of \$71,286.90. Roll call indicated: Ayes-7, Nays-0, Absent-0; motion carried.
- f. Public works – Director of Public Works, Jason Maertz submitted a written report.
 - i. A motion was made by Trustee Hansen and seconded by Trustee Kasbaum to approve the reimburse Hilltop Trucking & Excavating for the power to the sign on Highway 10/Highway W for the past year. Roll call indicated: Ayes-7, Nays-0, Absent-0. Motion carried.
 - ii. A motion was made by Trustee Parsley and seconded by Trustee Hansen to approve the part-time winter help at \$25.00/hour. Roll call indicated: Ayes-5, Nays-1 (Bubolz), Absent-1 (Fox); motion carried.
- g. Clerk-Treasurer – Stephanie Stiefvater
 - i. A motion was made by Trustee Parsley and seconded by Trustee Hansen to approve the 2026 Manitowoc County Joint Powers Agreement as presented. Roll call indicated: Ayes-6, Nays-0, Absent-1(Fox); motion carried.
 - ii. A motion was made by Trustee Hansen and seconded by Trustee Maertz to approve the Resolution 2025-11, Appointing the Election Officials for the Village of Reedsville. Roll call indicated: Ayes- 6, Nays-0, Absent-1(Fox); motion carried.

- iii. A motion was made by Trustee Maertz and seconded by Trustee Kasbaum to approve the Resolution 2025-12, Resolution Supporting the Submission of a FFY 2026-2030 Transportation Alternatives Program (TAP) Application for the Reedsville School District Purchase and Installation of Rectangular Rapid Flashing Beacons. Roll call indicated: Ayes-6, Nays-0, Absent-1(Fox); motion carried.
 - iv. President Siebert read the Village Attorney's (Atty Jahn, Menn Law) retirement letter notice of plans to retire July, 31 2026. The Village will start looking at other options for a Village Attorney.
 - v. A motion was made by Trustee Bubolz and seconded by Trustee Maertz to approve the Town Web Proposal for website updates/renewal. Roll call indicated: Ayes-6, Nays-0, Absent-1 (Fox); motion carried.
9. At 7:30 PM a motion was made by Trustee Maertz and seconded by Trustee Hansen to go into Closed Session Pursuant to WI Statute Section 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call indicated: Ayes-6, Nays-0, Absent-1 (Fox); motion carried.
10. At 8:00 PM, a motion was made by Trustee Bubolz and seconded by Trustee Hansen to go into Open Session Pursuant to WI Statute Section 19.85(2) for possible action. Roll call indicated: Ayes-6, Nays-0, Absent-1 (Fox); motion carried. No action taken.
11. Upcoming Meetings
- a. The next regular monthly meeting will be held on Monday, January 12th, 2026 at 6:00 PM.
 - b. The next Manitowoc County Village Association Meeting will be held on Monday, January 21, 2026 at 5:30 PM in Whitelaw.
12. Adjournment
- A motion was made by Trustee Maertz and seconded by Trustee Hansen to adjourn the meeting at 8:07 PM, motion carried.

Respectfully Submitted:
Carissa Hillmann
Deputy Clerk-Treasurer