

**Reedsville Village Board
Regular Meeting Minutes
Monday, September 8, 2025**

1. Call Meeting to Order
The meeting was called to order by President Siebert at 6:00pm on Monday, September 8, 2025, at the Reedsville Village Hall.
2. Pledge of Allegiance
3. Roll call
Present: Trustees Hansen (departed at 7:05 PM), Fox, Kasbaum, Maertz (arrived at 6:14 PM), Parsley, and Siebert.
Absent: Trustee Bubolz
Others present: Clerk/Treasurer Stiefvater, Deputy Clerk Hillmann, Police Officer Tisler (departed at 7:26 PM), Police Chief Schend (arrived at 7:24 PM), DPW Jason Maertz, OIC Tanner Raddatz, Fire Chief Schuh, First Responder President Nicole Stotzheim, Craig Schuh (Ayres), and Ginny Hinz (CPA, Onward Accounting & Consulting).
4. Minutes of Meeting: 8/11/2025 & 8/25/25
A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the August 11th, 2025 meeting minutes as presented, motion carried.
A motion was made by Trustee Parsley and seconded by Trustee Hansen to approve the August 25th, 2025 special meeting minutes as presented, motion carried.
5. Public Input/Visitors: Ginny Hinz, CPA
Ginny Hinz explained the details of her contract that was presented. She explained that she will move accounts to pooled cash for easier tracking of funds. Also included in her contract will be her completing the Village 2025 financial statements and the PSC report. A motion was made by Trustee Hansen and seconded by Trustee Kasbaum to approve the Onward Accounting & Consulting contract in the amount of \$8,400.00 as presented. Roll call indicated: Ayes-6; Nays-0; Absent-1, motion carried.
6. Treasurer Report/Bills
Clerk/Treasurer Stiefvater presented the general fund bills in the amount of \$74,418.57, and utility fund bills in the amount of \$46,787.08. A motion was made by Trustee Maertz and Trustee Hansen to approve the bills totaling \$121,205.65 and payroll in the amount of \$20,218.57. Roll call indicated: Ayes- 6; Nays-0; Absent-1, motion carried.
7. Correspondence
 - a. Valders Ambulance Service Report – 2025
8. Department Reports
 - a. President Report – Jack Siebert
President Siebert provided an update on meeting with Superintendent Mike Nate for Reedsville Public Schools regarding the SRO program. He also provided an update regarding the DOT letter for the intersection of W and 10.
 - b. First Responders – President Nicole Stotzheim submitted a written report.
Calls for the month of August: 19 YTD: 111
Nicole provided an update of the new officers that were picked for 2026.
President: Nicole Stotzheim, Vice President: Marco Morales, Treasurer: Matt Strenn, Secretary: Amara Strenn.
 - c. Fire Department – Fire Chief Jason Schuh submitted a written report.

Calls for the month of August: 7

YTD: 47

- i. A motion was made by Trustee Fox and seconded by Trustee Parsley to approve the purchase of the Fire Rescue Direct estimate for struts in the amount of \$9,849.99 by using the fire department donations received this year and pending the donation check from the Fire Fighters. Roll call indicated: Aye- 6; Nay- 0; Absent-1, motion carried.
 - ii. A motion was made by Trustee Fox and seconded by Trustee Kasbaum to approve the Fire-Rescue Supply estimate for spreader in the amount of \$12,250.00 by using the fire department donations received this year and pending the donation check from the Fire Fighters. Roll call indicated as follows: Aye- 6; Nay- 0; Absent-1, motion carried.
 - iii. A motion was made by Trustee Hansen and seconded by Trustee Fox to approve the new firefighter application for Logan Maertz pending background check and physical. Motion carried 5-0, Trustee Maertz abstained.
- d. Police Department- Police Chief, Kirk Schend submitted a written report.
- e. Utility Dept – Operator-in-Charge, Tanner Raddatz submitted a written report.
- i. T. Raddatz and C. Schuh provided an update on the WWTP Project
 - ii. C. Schuh provided an update on the Well #3 Project
 1. A motion was made by Trustee Maertz and seconded by Trustee Hansen to approve Rohde Brother’s pay application #10 in the amount of \$63,926.52. Roll call indicated: Ayes- 6; Nays-0; Absent-1, motion carried.
 2. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve the Treatment Disbursement Request #10 (contingent upon approval of Rohde’s pay application) in the amount of \$70,689.59. Roll call indicated: Ayes- 6; Nays-0; Absent-1, motion carried.
 3. Resolution 2025-08, Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing a motion was introduced by Trustee Hansen, motion was moved by Trustee Fox, seconded by Trustee Kasbaum to approve the resolution as presented. Roll call indicated: Ayes- 6; Nays-0; Absent-1, motion carried.
- f. Public Works – Jason Maertz, Supervisor
- i. A motion was made by Trustee Fox and seconded by Trustee Hansen to approve power to sign on Hwy 10/Hwy W with Solar power up to \$2,500.00. Roll call indicated: Ayes-5; Nays-1(Trustee Parsley); Absent-1, motion carried.
- g. Clerk-Treasurer – Stephanie Stiefvater
- i. A motion was made by Trustee Maertz and seconded by Trustee Fox to approve the Tennessen Appraisal Proposal for 2026 revaluation in the amount of \$19,800. Roll call indicated: Ayes- 5; Nays-0; Absent-2, motion carried.

- ii. A motion was made by Trustee Maertz and seconded by Trustee Fox to approve the Street Closure Application for the Homecoming Parade for the Reedsville School District with fee waived. Motion carried 5-0.
- iii. Clerk Stiefvater presented the updated Village fee schedule. She noted the changes were made to the building permit fees to mirror the new building inspector fee schedule and she noted the Class “B” beer license changed to \$100.00 and the “Class B” liquor license changed to \$300.00 making the “Class B” combination liquor license total \$400.00. A motion was made by Trustee Fox and seconded by Trustee Maertz to approve the updated Village fee schedule as presented. Roll call indicated: Ayes-5; Nays-0; Absent-2, motion carried.
- iv. A motion was made by Trustee Fox and seconded by Trustee Kasbaum to approve Trick or Treat hours from 2:00 PM to 4:00 PM on Sunday, October 26, 2025. Motion carried 5-0.
- v. Ordinance 2025-01, An Ordinance of the Municipal Code of Village of Reedsville Amending Section 7-1-2 (Building Code) was introduced by Trustee Maertz and seconded by Trustee Fox to approve Ordinance 2025-01 as presented. Roll call indicated: Ayes- 5; Nays- 0; Absent-2, motion carried.
- vi. Ordinance 2025-02, An Ordinance of the Municipal Code of Village of Reedsville Amending Section 7-1-4-A (Building Code) was introduced by Trustee Maertz and seconded by Trustee Fox to approve Ordinance 2025-02 as presented. Roll call indicated: Ayes-5; Nays-0; Absent-2, motion carried.
- vii. Ordinance 2025-03, An Ordinance of the Municipal Code of the Village of Reedsville Amending Section 7-1-4-F (Building Code) was introduced by Trustee Maertz and seconded by Trustee Kasbaum to approve Ordinance 2025-03 as presented. Roll call indicated: Ayes-5; Nays-0; Absent-2, motion carried.

9. Upcoming Meetings

- a. Budget meeting will be held on Monday, September 15th, 2025 at 6:00pm
- b. The next regular monthly meeting will be held on Monday, October 13th, 2025 at 6:00 PM.

10. Adjournment

A motion was made by Trustee Fox and seconded by Trustee Kasbaum to adjourn the meeting at 8:00pm, motion carried.

Respectfully submitted by:
Carissa Hillmann
Deputy Clerk-Treasurer