

VILLAGE BOARD MEETING

Monday, February 12, 2024

6:00 pm

Minutes

1. Call to order

The monthly meeting of the Reedsville Village Board was called to order on Monday, February 12, 2024, at 6:00 PM by Village President Al Schreiber.

2. Pledge of Allegiance

3. Roll call

Present were: Andy Bubolz, Becca Fox (arrived late), Terry Hansen, Jennifer Maertz, Chad Rataichek, and Jack Siebert.

Absent: None

Also present were: Craig Schuh, Roger Mayer and Dennis Parsley

4. Approval of Agenda

A motion was made by Siebert and seconded by Je Maertz to approve the agenda as presented. Motion carried 5-0.

5. Public Appearances

- a. Public Input:
- b. Visitors: Mayer informed the Board that the Village has ordinances to require individuals to clean up their property. Board will compile a list of addresses and have the Building Inspector send out the letters.
- c. Visitor: Al Schreiber – A motion was made by Rataichek and seconded by Hansen to approve his request to conduct a Fall Festival on September 21, 2024. He would like to close Manitowoc Street beginning at 5th Street east until the west entrance to the bank parking lot from 7 am to 10 pm. Motion carried 5-0.

Fox arrived at meeting.

6. Approval of Minutes:

A motion was made by Je Maertz and seconded by Hansen to approve the January 8, 2024 meeting minutes as presented. Motion carried 6-0.

7. Treasurer's Reports/Bills

A motion was made by Je Maertz and seconded by Rataichek to approve payroll in the amount of \$19,144.63 and the accounts payable in the amount of \$449,364.85. Motion carried 6-0.

8. Correspondence

- a. Valders Ambulance Service Report – January 2024 was presented for review.
- b. A motion was made by JE Maertz and seconded by Fox to approve the Orrin & Jon Piepenburg Certified Survey Map as presented. Motion carried 6-0.

- c. A motion was made by Fox and seconded by Siebert to approve the Operator License application from Ashley Mraz. Motion carried 6-0.
- d. A motion was made by Bubolz and seconded by Hansen to approve the Holding Tank Waste Discharge Applications from Christenson Liquid Waste LLC and Maritime Liquid Waste. Motion carried 6-0.

9. Department Reports

a. First Responders

First Responders Vice President, Nicole Stotzheim submitted a written report.

- January 2024: 11 calls TOTAL FOR 2024: 11
- Stotzheim informed the Board that new officers were elected at their last meeting and she was elected as the First Responder President.
- With discussion with various Village officials it was decided to work on combining the Fire Protection and the EMS Agreements for the Towns

b. Fire Department

Fire Chief Jason Schuh submitted a written report.

- January 2024 – 3 Calls 2024 Yearly Total – 3

c. Clerk-Treasurer – Mary Jo Krahn

- i. Stiefvater will be considered as an at-will employee but will not be eligible for employee benefits
- ii. A motion was made by Je Maertz and seconded by Hansen to spend up to \$250.00 on ads for the Deputy Clerk-Treasurer position. Motion carried 6-0.
- iii. A motion was made by Je Maertz and seconded by Fox to obtain a new cell phone for the Clerk-Treasurer office. Motion carried 6-0.
- iv. Upon reviewing the proposals, a motion was made by Je Maertz and seconded by Bubolz to appoint Gary Jahn as the new Village Attorney. Motion carried 6-0.
- v. A special meeting to review the sewer rates was scheduled for February 15, 2024
- vi. A motion was made by Je Maertz and seconded by Hansen to approve the insurance proposal from McClone insurance in the amount of \$61,438.00. Motion carried 6-0.

d. President Report – Al Schreiber

- i. Correspondence was presented explaining amending the meeting agendas
- ii. A motion was made by Siebert and seconded by Bubolz to continue to hold Village Board meetings on the second Monday of the month starting at 6:00 pm. Motion carried 6-0. An ordinance will be drafted to change it in the Ordinance Book.

e. Police Department

Police Chief, Kirk Schend, submitted a written report.

- i. Je Maertz will work with Schend to prepare an outline on what the Village Board would like the new Law Enforcement Agreement to be with the City of Brillion

f. Public Works / Utility Department

Public Works Director Jason Maertz submitted a written report.

- i. A motion was made by Rataichuk and seconded by Hansen to approve two employees to attend the WRWA conference. Motion carried 6-0.

- ii. The discussions on the power press and plow truck will be postponed until the next regular scheduled Village Board meeting.
- iii. A motion was made by Fox and seconded by Hansen to bid out the Mud Creek Road project. Motion carried 6-0.
- iv. Schuh informed the Board that the remaining amount on the USDA grant is \$574,466.03
- v. Schuh gave an update on the WWTP WPDES Permit.
- vi. A motion was made by Bubolz and seconded by Hansen to approval the Agreement for Professional Services to/for design services for the WWTP Improvement project with Ayres Assoc in the amount of \$247,650.00 which includes the proposal with Applied Technologies. Motion carried 6-0.
- vii. Correspondence was presented from Ayres Assoc recommending awarding the Sanitary Sewer Rehabilitation Project to Visu-Sewer of Pewaukee, WI. A motion was made by Je Maertz and seconded by Bubolz to approve the bid, including alternate bids 1 & 2, to Visu-Sewer of Pewaukee, WI in the amount of \$452,145.60. Motion carried 6-0.

10. At 8:00 pm a motion was made by Siebert and seconded by Rataichek to convene into **CLOSED SESSION**, pursuant to WI Statute Section 19.85(1) (c) to conduct business which requires a closed session to consider performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried 6-0.

11. At 8:35 pm a motion was made by Siebert and seconded by to reconvene into **OPEN SESSION**. Motion carried 6-0.

12. A motion was made by Fox and seconded by Rataichek to approve what was talked about in Closed Session. Motion carried 6-0. (Note: I was not in attendance in the closed session nor was any info given to me as to what was decided.)

13. Upcoming Meetings: The next regular monthly meeting will be held on Monday, March 11, 2024 at 6:00 PM.

13. Adjournment: A motion was made by Fox and seconded by Siebert to adjourn the meeting. Motion carried 6-0. Meeting adjourned at 8:35 PM.

Respectfully submitted
Mary Jo Krahn
Clerk-Treasurer