

TOWN OF PLEASANT VALLEY

April 13th, 2026

TOWN BOARD MEETING

CALL THE MEETING TO ORDER

Chairman Doug Nelson called a Town Board Meeting of the Town of Pleasant Valley to order on Monday, April 13th, 2026, in the Pleasant Valley Town Hall in Cleghorn at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Chairman Doug Nelson called for the Pledge of Allegiance to honor our flag.

INTRODUCTION OF TOWN OFFICIALS

The board members present were Chairman Doug Nelson, Supervisor Scot Iverson, and Supervisor Megan Bechel. The staff members present were Jen Meyer, Clerk/Treasurer, Kelsey Ebert, Deputy Clerk/Treasurer, and Highway Foreman Wyatt Wathke.

CONFIRMATION OF PROPER POSTING

Clerk/Treasurer Jen Meyer confirmed that the meeting was posted properly, more than 48 hours ahead of its scheduled time, on the Town's webpage and the Town Hall posting board, as required by state statute.

PROCEDURES

Motion (Iverson/Bechel) to dispense with the reading of and approve the March 9th, 2026, Town Board meeting minutes.

Chairman Nelson announced that the ayes carried 3-0, and the motion was carried.

Motion (Nelson/Iverson) to approve the treasurer's report for March 2026 as presented and printed.

Chairman Nelson announced the ayes carried 3-0, and the motion was carried.

LETTERS & REPORTS

TOWN CHAIRMAN

-Doug shared that the merry-go-round project is finished, and pea gravel has been spread on the playground to bring the surface depth up to compliance with state regulations.

-The Town water truck tank is leaking; a discussion to add as a budget item next year was debated.

TOWN SUPERVISORS

-Megan- None

-Scot- Received one call about a downed tree on Maple Rd; the issue was resolved.

TOWN HIGHWAY SUPERVISOR

-The Town's road weight bans have been lifted as of Monday, April 13th

-Wyatt and Jeff are about halfway through road sweeping in the Town.

-Wyatt met with the new mowing employee to walk through the upcoming mowing responsibilities.

-The well pump in the fire station needs to be replaced. Working with Kjelstad's Plumbing on resolving the issue. A crane will need to be rented to complete the pump replacement.

TOWN CLERK/TREASURER

-Kelsey shared Election results from the Election on Tuesday, April 7th

-Jen shared that the Town did not receive the Maple Rd ARIP grant.

-The LRIP S Lowes Creek Rd grant has not been announced yet.

-Fire number sign examples have arrived, been reviewed by TFD, and the Board has all agreed to update signs to the new red signs over the next few years. The new signs will increase visibility/reflectivity in case of an emergency.

PARK/HISTORICAL COMMITTEE/LIONS CLUB/TFD UPDATES

- Frank emailed Jen with a couple of updates as he was not present in person.
- The park is receiving a permanent memorial, in memory of Roger & LaVonne Turk, park bench at the memory garden.
- More shrubs will be added by the park at the gazebo by Blattner Earthworks when he replaces shrubs at the Town Hall.
- Frank has also been meeting with contractors on the roof dugout project.

CITIZEN INPUT

-None

COMPLAINTS

-None

OLD BUSINESS

-None

NEW BUSINESS

WTA TRANSPORTATION RESOLUTION #26-16-05

The WTA has requested that a Resolution be signed by all Towns; they will be using it as a tool while lobbying for more road funding in Madison. **Motion (Iverson/Bechel)** to approve the resolution; the ayes carried 3-0.

DISCUSSION ON ASPHALT POLICY

Doug met with local home developers about the final layer of blacktop being put on the Mertinke Landing Development. While meeting with the developers, the Town's asphalt road policy was questioned. A discussion was held on whether to keep the standing policy with developers for the second blacktop layer after 5 years or 80% subdivision construction or shorten the policy to 2-3 years to complete the road sooner. Wyatt and the Board are undecided and have agreed to table the discussion and revisit it at next month's meeting.

DISTRIBUTE ANNUAL REPORT

Jen distributed the Town's annual report to the Board. The annual meeting is scheduled for Tuesday, April 21st, at 7 pm.

2025 AUDIT REPORT- RESOLUTION #26-16-06

The 2025 audit report was distributed to the Board. Jen presented information and supporting documentation to show how the financials match between the Annual Report and the audit. A **Motion (Iverson/Bechel)** was made to approve it; the ayes carried 3-0.

APPROVE EMPLOYEE MANUAL- ORDINANCE #26-15-01

The finished Employee Manual was distributed to the Board for approval. A **Motion (Iverson/Bechel)** was made to approve the manual, and the ayes carried 3-0.

DISTRIBUTE BOARD MANUAL DRAFT

The draft of the Board Manual was distributed for review.

APPROVE SPRING 2026 NEWSLETTER

The Spring Newsletter was distributed and discussed. A **Motion (Iverson/Bechel)** was made to approve the newsletter, and the ayes carried 3-0.

SET BOARD OF REVIEW DATE

The date of the Board of Review was discussed. The BOR will take place on Monday, May 11th at 6:45 pm, but will be adjourned until a later date in October until the Town's revaluation is complete.

2025/2026 Budget Review

Jen shared the current budget. The board agreed that the budget remains on track.

REVIEW/APPROVE ORDERS

The bills/orders for March 2026 will be approved at the May TBM.

ADJOURNMENT

Chairman Nelson announced the meeting was adjourned at 8:20 pm.

Respectfully submitted,
Jen Meyer, Clerk / Treasurer

Posted at town hall 5-7-2026
Placed on Website 5-7-2026