

TOWN OF PLEASANT VALLEY

February 12, 2024

TOWN BOARD MEETING

CALL THE MEETING TO ORDER

Chairman Dan Hanson called a Town Board Meeting of the Town of Pleasant Valley to order on Monday, February 12, 2024, in the Pleasant Valley Town Hall in Cleghorn at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Nelson called for the honoring of our flag with the Pledge of Allegiance.

INTRODUCTION OF TOWN OFFICIALS

Board members present: Chairman Dan Hanson, Supervisor Dan Green, and Supervisor Doug Nelson. Staff members present: Jen Meyer, Clerk/Treasurer and Hwy Foreman, Wyatt Wathke.

CONFIRMATION OF PROPER POSTING

Clerk/Treasurer Jen Meyer confirmed the meeting was properly posted more than 48 hours ahead of the meeting time on the Town webpage and the Town Hall posting board as allowed per state statute.

PRELIMINARY REZONE – Parcel #018-1139-05-000

Eric Knauf of American Land Surveying, representing Steve Hink, presented a proposal to rezone 5 acres of said 40 acre parcel from AP to A2. This is a portion of the family farm and Steve Hink would like to build a home on the proposed 5-acre parcel. They need to communicate with EC County Planning and Development as well as address the currently designated flood zone. The board is supportive of the rezone as presented. If the Hink's decide to proceed, there will be a formal public hearing and recommendation to the County Planning and Development committee.

PROCEDURES

Motion (Green/Nelson) to dispense with the reading of the January 8, 2024 Town board meeting minutes and approve as emailed and printed.

Supervisor Nelson announced the ayes carry 3-0 and the motion is carried.

Motion (Nelson/Green) to approve the Treasurers report for the month of January 2024 as presented and printed.

Supervisor Nelson announced the ayes carry 3-0 and the motion is carried.

LETTERS & REPORTS

Town Chairman

-EMS discussions continue. The County Committee intends to investigate the definition of Countywide EMS Service as well as any required levy transfer of services.

-The Town has been informed the City of EC intends to honor the current EMS contract thru 2025 at the minimum. -

-The posted EMS RFP has been rescinded. Mayo indicated that they will not be responding to the RFP.

- A draft letter to a resident who has requested an ordinance change was reviewed and approved for sending.

Town Supervisors

-Dairy Breakfast will be June 15th at the Bischoff Farm on Cty Rd II in the Town of Washington.

Town Highway Supervisor

-With the lack of snow, they have been brushing. Road bans remain in place until further notice as the roads are still weeping.

Town Clerk/Treasurer

-A resident has concerns about duplexes being built in an RH subdivision. This does not fit into our comprehensive plan and any CUP would be denied.

-It is unclear whether we can apply for one-time ARIP. Dan H will ask the LRIP coordinators.

-The Historical Committee needs the museum doors replaced and back storage room cleaned out.

-Advanced Engineering Concepts shared with Jen that Juniper Ridge will most likely begin construction this summer. The developer still needs to submit the Developers Agreement and a Financial Guarantee. The Town will not sign the final plat until these documents are received.

Park Committee/Lions Club/TFD

-Frank Neibauer, Lions and Park Committee, has been in communication with Tree Savvy regarding tree donations. He is also looking for options for memory garden maintenance. Jen will reach out to UWEC Service Learning again.

-The park committee is exploring options for a gazebo with sun shelter and picnic table. They are also looking into dug out wall repair and covers. Fees for softball teams will remain the same this year.

-There are plans for an upcoming breakfast and drive-thru chicken dinner.

-There will be another Euchre tournament on March 2. Times, game lengths and food options will be changed a bit.

-Lions donated \$400 to the generator project from the last Euchre tournament.

-John Norby, TFD, shared the new dispatch arrangement is working out. There are changes they are working through.

CITIZEN INPUT

COMPLAINTS

OLD BUSINESS

NEW BUSINESS

2024 ROAD PROJECTS

Wyatt presented a listing of road projects to be put out for bid. Projects will be put out for bid sometime in March with bid openings in early April.

WI DOT 6-20ft CULVERT INVENTORY

The WI DOT is requiring culvert inventories be completed in 2024. There is 100% funding available for hiring a company to complete the inventory. A proposal was received from Delmore Consulting.

Motion (Nelson/Green) to approve hiring Delmore Consulting to complete our required inventories. Chairman Hanson announced the ayes carry 3-0 and the motion is adopted.

REFERENDUM NEWSLETTER

The draft of the newsletter providing referendum information to voters was reviewed.

Motion (Green/Hanson) to print and mail newsletter prior to April election. Chairman Hanson announced the ayes carry 3-0 and the motion is adopted.

RESOLUTION NO 24-16-02 – APPROVE EXPENDITURES FOR GENERATOR BID DOCUMENTS

In preparation for the addition of a generator for the community center, additional engineering and documents need to be completed. A proposal from APEX for \$5000 and Lien Peterson for \$1100 were reviewed. The option of an automatic start LP generator serving the entire building was chosen.

Motion (Nelson/Green) to approve Resolution No 24-16-02 approving documents necessary for the generator project. Chairman Hanson announced the ayes carry 3-0 and the motion is adopted.

RESOLUTION NO 24-16-03 – UNRESTRICTED ARPA FUNDS TO GENERATOR ACCOUNT

The Town has \$2879.20 in unspent or uncommitted ARPA funds and the ARPA money market has earned \$2,816.19 in interest since it was opened. This amount totals \$5,695.39.

Motion (Green/Nelson) to approve Resolution No 24-16-03 and commit the said funds to the generator project. Chairman Hanson announced the ayes carry 3-0 and the motion is adopted.

RESOLUTION NO 24-16-04- OPEN GENERATOR MONEY MARKET

To keep all funds segregated for the generator fundraising project, the Town will open a separate money market account to hold said funds.

Motion (Hanson/Nelson) to approve Resolution No 24-16-04 approving the opening of said account. Jen Meyer will take care of the documents at the bank. Dan Hanson will also be named on the account.

Chairman Hanson announced the ayes carry 3-0 and the motion is adopted.

2024 Budget Review

The budget as of February 12, 2024, was presented and reviewed.

ADJOURNMENT

Motion (Nelson/Green) to move this meeting is adjourned at 8:45pm.

Supervisor Nelson announced the ayes carry 3-0 and the motion is adopted.

Respectfully submitted,
Jen Meyer, Clerk / Treasurer

Posted at town hall 3-7-2024
Placed on Website 3-7-2024