

City of Pittsville
Official Council Meeting Minutes
Tuesday, June 16, 2026
Pittsville Community Hall, 5291 3rd Ave

The City Council meeting was called to order at 6:00p.m. by Mayor Darr

Alderspersons present by roll: Michael Hobbs, Casey Krohn, Bob Schooley, Dan Schooley and Dennis Todd.

Aldersperson absent: Brian Kissner

Also Present: Gregg Borucki and Jeff Fitzwilliams, MSA and Ben Grimm, BGA LLC (arrived later)

The mayor led the group in the Pledge of Allegiance.

No conflicts of interest were identified

Motion by Todd, second by B. Schooley to approve minutes from 5.19.26. Motion carried.

Greg and Jeff introduced themselves from MSA, Building Inspection Services Department. (Grimm arrived) Ben introduced himself from BGA, LLC.

Mayor commented in regards to the current State DOT Road construction that the city is doing the best we can with sign placement and police patrol. He also informed council that the end of the parade route rather than turning east will be turning west and going back up towards school.

No Council Comments were heard.

The following reports were presented for approval: Clerk/Treasurers report, Water/Sewer Treasurers Report/Minutes from 6.10.26, Police Report, Department of Public Works Report, and Community Development Authority from 5.14.26. Mayor pulled the DPW report and asked for the July 27th culvert updates to be put in the Pittsville Record, online and on the digital sign. Motion by Hobbs, second by Todd to approve the reports as presented. Motion carried.

Second reading of Ordinance #03-2026, An ordinance amending section 48-49(a)(15) to include inspected short-term rentals as permitted in a Commercial Use District. Motion by B. Schooley, second by Hobbs to approve the ordinance as presented. Done by roll call vote Hobbs-Y, Krohn-Y, B.Schooley-Y, D.Schooley-Y, Todd-Y. Motion carried. The mayor signed the ordinance.

Concession Stand Bathrooms in Riverside Park during July 3rd and 4th were discussed. Krohn has offered to be the point of contact, Todd offered to assist as needed.

Motion by Hobbs, second by Krohn to move the July council meeting to July 23rd. Motion carried.

Current building incentive account was reviewed. Council would like to review again and it be added to the July meeting and included during the budget process.

Motion by Krohn, second by D. Schooley to approve the '26-'27 School Year Memorandum of Understanding for School Resource Officer with Pittsville School District. Motion carried. The mayor signed the agreement.

Motion by Hobbs, second by B. Schooley to move forward with North Central WI Regional Planning on Capital Projects budgeted for. Motion carried.

Motion by B. Schooley, second by Todd to approve Resolution #2025-1WW – Approve the 2025 Compliance Maintenance Annual Report (CMAR). Motion carried. The mayor signed the resolution.

Motion by Hobbs, second by D. Schooley to approve the Request for road closure in Riverside Park for Library Obstacle Course on July 21st. Motion carried.

Motion by Hobbs, second by Todd to approve the attached listing for New/Renewal of Operator Licensing. Motion carried.

Motion by Krohn, second by D. Schooley to approve Liquor License renewals for “Class B” and Class “B” Combination Liquor and Fermented Malt Beverage Applications for 2026-2027, per attached list. Motion carried.

Motion by B. Schooley, second by Hobbs to approve Liquor License renewals for “Class A” and Class “A” Combination Liquor and Fermented Malt Beverage Applications for 2026-2027, per attached list. Motion carried.

Motion by Todd, second by D. Schooley to approve Cigarette License Renewals, per attached list. Motion carried.

Motion by B. Schooley, second by Hobbs to approve Mobile Home Park License Renewal, per attached list. Motion carried.

Motion by Krohn, second by D. Schooley to approve Gathering/Picnic License, per attached list. Motion carried. (Borucki Fitzwilliams, Grimm left)

Motion by Todd, second by Hobbs to Council will convene into closed session pursuant to State Statue Section 19.85.1 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reason require a closed session. To discuss and consider purchase of land and building inspector contracts and pursuant to State Statue Section 19.85.1 (f) Considering financial, medial, social or personal histories of disciplinary data specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person if discussed in public would be likely to have substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. For Consideration of Medical History by Roll Call: Hobbs – Y, Krohn – Y, B. Schooley - Y, D. Schooley – Y, Todd-Y. Motion carried and council convened into closed session at 6:35pm.

Motion by Krohn, second by Hobbs to have the mayor contact property owner for first right of refusal on the property. Motion carried.

Motion by B. Schooley, second by Hobbs to move forward with Three C’s for Building Inspection Services. Motion carried with Krohn voting no.

Announcements of, reminder that the office will be closed July 13-17, for clerk training, with contact information listed online and at the door. As well as congratulating Aiden Federwitz on attaining the highest rank of Eagle Scout.

Motion by Todd, second by B. Schooley to approve the payment of bills from 5.20.26 – 6.16.26 totaling \$90,211.33. Motion carried.

Motion by Krohn, second by D. Schooley to adjourn at 7:21pm. Motion carried.

Renee Losievski
City Clerk/Treasurer