

City of Pittsville
Official Council Meeting Minutes
Tuesday, March 17, 2026
Pittsville Community Hall, 5291 3rd Ave

The City Council meeting was called to order at 6:00p.m. by Mayor Nichols.

Alderspersons present by roll: Mark Darr, Mike Hobbs, Brian Kissner, Casey Krohn, Bob Schooley and Dennis Todd.

Also Present: Jeremy Duerr Chief, Judge Emily Nolan-Plutchak, Paula Hensel, Tonya and Ryan Wayerski, Elizabeth Gebert, and Fran Anderson

The mayor led the group in the Pledge of Allegiance.

Hobbs identified a conflict with #8a. Review of Banners for 250th USA Birthday July 4th for purchase and will abstain if a vote is taken.

Motion by Todd, second by Kissner to approve council minutes from 2.17.26. Motion carried.

Judge Emily Nolan-Plutchak introduced herself and discussed that she will be running for Judge in the April 7 Election.

Elizabeth Gebert also introduced herself and discussed that she will be running for Judge in the April 7 Election.

Tonya and Ryan Wayerski discussed their many issues with Denyon homes, and the lack of communication and willingness to correct them. They have hired two third party contractors and paid out of pocket just to have things taken care of. Motion by Darr, Second by Kissner move up item 9c on the agenda "Denyon Homes/Building inspector, Issues with property on Jonathan." Motion Carried. Mayor Nichols stated he contacted Samantha at Denyon and the city attorney, and was told that there isn't much the city can do to help with these issues. The clerk has requested a copy of the residential inspection report for all three Denyon homes and hasn't received it at this time. Kissner suggested Wayerski's contact the Alliance rep to have someone come and evaluate the windows to ensure there isn't a manufacturer issue. It was also mentioned that the Savages have had similar issues without any resolution from Denyon. Motion by Schooley, second by Krohn to schedule a special in-person meeting with a Denyon representative and possibly the building inspector, as well as follow up to get the inspection report. Motion carried.

No Mayor Comments were heard.

Motion by Schooley, second by Darr to move up agenda item 9F "Application for driveway permit for parcel 31.00737".

Motion Carried. Motion by Darr, second by Kissner to approve the driveway to be widened from 24ft to 34ft. Motion carried and the mayor signed the permit. Krohn would like to commend Peter Peterson and his team on the exceptional work clearing the snow the past several days. It was mentioned that Josh and Kylee couldn't make it in due to the snow for some of it and Peter just kept working through it. It was said that together they all kept up our streets better than the Marshfield streets. Thank you to Peter, Kylee, Josh, and anyone else that helped.

The following reports were presented for approval: Clerk/Treasurers report, Water/Sewer Treasurers Report/Minutes from 3.11.26, Police Report, Department of Public Works Report, Community Development Authority minutes from 2.24.26. Mayor mentioned the wording in the Water/Sewer minutes stated cleaning out a lateral when it should have stated to clean out the water main as the city does not clean the lateral. Motion by Hobbs, second by Schooley to approve the reports with updates. Motion carried.

Hobbs indicated that Kim is working on the banners for the 250th USA Birthday. Discussion was had to order 2-4x8 banners, one for each end of the city, 2 of the 250th anniversary banners that Darr would be willing to pay for, and 16 double sided light pole banners. Todd made a motion to order these banners. Schooley then asked to be reminded of the cost of the light pole banners. Cost was not readily available so council decided to move on.

Motion by Krohn, second by Hobbs to approve the Volunteer/Job Shadow Insurance Policy to be used. Motion carried

Discussion was had regarding the defining of exempt vs nonexempt employees in Chapter 3 of the personnel manual. Consensus was that the clerk will reach out the league of municipalities and review their definitions. She will then follow up with the attorney and bring it back to next month's meeting.

Concession stand agreement was reviewed. Decisions were made to bring the fee schedule to the next meeting to set a price for event reservations. Peter and/or the Clerk will be the contact for the reservations. Motion by Darr, second by Hobbs to create an agreement for short term reservations between September 1 and whenever the water is shut off each year, which includes an established security deposit, to rent to the River Bandits at a fee of \$1 per year, also to have the clerk create a long term agreement for March 1 through August 31 for the school, to include: high school ball, little league, softball, and to create an agreement for the river bandits. Motion carried.

Mayor Nichols discussed the garbage in the lines from the Ruesch duplexes that was presented at the w/s meeting. He informed the council that when the main is cleaned out, if there is a significant cost to remove that garbage, the city will bill Ruesch. Paula Hensel mentioned her berry bushes being flooded by the lack of proper drainage on the west side of the Ruesch duplex on 3rd St. Mayor Nichols asked that she follow up with Darr as Spring comes and when Ruesch starts to put in the yard and finishes the landscaping. This way they can ensure the flooding is resolved before digging up fresh grass.

The Agreement for legal services yearly contract approval was reviewed. Mayor Nichols mentioned that the points of contact noted were the Police Chief, the Clerk and the Mayor. Other city representatives will be expected to use these points of contact vs reaching out to the attorney. Though their costs are quite competitive and appreciated, it does add up if there are several representatives reaching out with questions. Motion by Todd, second by Schooley to approve the yearly contract agreement for legal services. Motion carried and the mayor signed the agreement.

Changes were made to Wis statutes regarding local subdivision ordinances. This was shared with the council to review. At this time the changes don't pertain to our current and planned projects. However, council should review and be aware of these changes.

Driveway access to parcel 31.00385 was discussed. By consensus the council will have the landowner start with requesting at the DOT as there is already access to the property on Washington.

Darr discussed having the residential inspector added to inspect all commercial buildings within the city. He stated that in the contract with the inspector, he can currently approve commercial builds under 25,000 cubic feet. However, it would be convenient to keep the same inspector throughout the entire city. Mayor Nichols recommends that we have an ordinance created for the commercial inspector and residential to be the same. However, wants the Clerk to reach out on clerk-net first for a model ordinance. This will be brought back to next month's meeting.

TDS has shared a map of their large expansion project for high-speed internet. Though it currently doesn't include the City of Pittsville, Hobbs requests it be noted that the efforts from all of those who lobbied for, and assisted in making this happen, are greatly appreciated.

Motion made by Schooley, second by Hobbs to withdraw \$100,000 from the State contingency fund to put into the building incentive account fund, as long as its paid back within 3 months of the city being reimbursed. Motion carried.

Discovery was made that the council would not have the cost of the banners at this meeting. Todd rescinded his previous motion to order the banners.

Future Agenda items to include Banners for 4th of July, Concession Stand and Field agreement with River Bandits, Chapter 3 of the personnel manual, commercial inspector ordinance, and Denyon Homes/Building Inspector meeting was requested to be on the agenda.

Motion by Darr, second by Todd to approve the payment of bills from 2.17.2026 – 3.17.26 totaling \$67,081.21 Motion carried.

Motion by Kissner, second by Hobbs to adjourn at 7:54pm. Motion carried.

Angela Krueger
Deputy Clerk/Treasurer