

COMMUNITY DEVELOPMENT AUTHORITY
Thursday February 24, 2026
5 p.m. – Council Chambers

Present: Shawna Bratlie, Bob Schooley, Tyler Brandt, Chris Buchanan, and Mike Hobbs

Absent: Joe Wilhelm and Sarah Peters

Also Present: Dale Nichols; Mayor, Dennis Todd; council member, Mark Darr; alderperson, and Katie Montag

Meeting was called to order by President Shawna Bratlie at 5:00 p.m.

Motion by Bob S. to approve the minutes of the January 8, 2025 meeting. Second by Chris B. Motion carried.

No conflicts of interest were identified.

Motion made by Bob S. Second by Tyler B. to approve renting Shops at the Green space to both annual reservation applicants. Motion Carried

Mark D mentioned Shops will be available by March 15 as the cold weather made it more difficult to finish the mudding and painting. Address for the Green space is 5356 2nd Ave. Mike H. requested the clerk's office keep a list of any other applicants for future vendor events.

Motion made by Mike H. Second by Tyler B. to move future meeting times to 5:00 PM. Motion carries

Two businesses submit applications for the EEDI Grants/Loans. It was agreed upon to wait to review them further until more applications come in as a handful of others in the trade area mentioned working on them. Mike H. also mentioned that the Chamber through Heart of WI may also have funds to assist if we have more of a need than we have funds through the EEDI grant.

Mention was made by Mike H regarding applying for a \$1,500 tourism grant. This would help the CDA fund the Rack cards, ads in the Pittsville record, possible social media marketing, and future radio ads. These could be helpful to promote events at the green space, Riverside fall fest, and the new shops at the green space along with other city functions.

Motion made by Bob S. second by Chris B. for Mike to apply for the grant. Motion carried.

The Market and Static Hair Studio would like to be added to the welcome sign at the city limits. The clerk's office will send them both a billing statement for payment.

Patrick Minor requested to have a grand opening for his cottage when he is home next time. It was agreed upon through consensus vote to move forward whenever Patrick is home and ready. This will be advertised in the Pittsville record if time allows as well as on the L.E.D sign.

The CDI will be applying for a \$250,000 grant for the Cran City corner project. This will have to go through the CDA. However, the CDI will do the paperwork and the CDA will submit it.

There were no vouchers to approve.

Future agenda items include update on 4th of July parade, EEDI applications review/approval, Vice president position.

5:18 PM Motion by Mike H. to adjourn. Second by Chris B. Motion carried and the meeting was adjourned.

Submitted by,
Angela Krueger
CDA Administrator