

City of Pittsville  
Official Council Meeting Minutes  
Tuesday, February 17, 2026  
Pittsville Community Hall, 5291 3<sup>rd</sup> Ave

The City Council meeting was called to order at 6:00p.m. by Mayor Nichols.

Alderspersons present by roll: Mark Darr, Mike Hobbs, Brian Kissner, Casey Krohn, Bob Schooley and Dennis Todd.  
Also Present: Peter Petersen DPW, Jeremy Duerr Chief (left early), Julie Strenn CranCity Corner Rep (left early), Dan Schooley

The mayor led the group in the Pledge of Allegiance.

Hobbs identified a conflict with #8a. Review of Banners for 250<sup>th</sup> USA Birthday July 4<sup>th</sup> for purchase and will abstain if a vote is taken.

Motion by Hobbs, second by Todd to approve council minutes from 1.20.26. Motion carried.

Julie Strenn spoke to the council giving an update and asking for support when applying for the WEDC CDI grant for CranCity Corner Non-Profit Group. Donations have already been made including a \$250,000 donation, \$20,000 in Wood County CEED committee grant funds to purchase the second lot, whom is very supportive. HVAC has made an in-kind donation and the Window company may give the windows as a donation. She has meetings coming up for naming rights, a builder has been chosen, they have secured some non-profit tenants and submitted over \$300,000 in grants. They plan on still breaking ground in the fall. The committee is asking to partner with the city to apply for the WEDC CDI grant for the 2027 cycle. Motion by Todd, second by Darr to move up on the agenda 9e. Directive on WEDC CDI Grant for CranCity Corner. Motion carried with Krohn & Hobbs abstaining.

It was noted from our auditor that the city can be the applier and everything should be done through the CDA. Schooley pointed out because of the amount special audits will need to be done. The mayor indicated this was a question in the past and yes it would cost an extra \$6500-\$10000 for the audit but he feels it would be the city's contribution.

Julie indicated that CranCity has all of the information for the narratives to add to the application and they are willing to come to the city office to fill out the application, after July 1<sup>st</sup>, when the next grant cycle starts. CranCity will need a signed resolution from the city in support of this before July. Duerr left. Motion by Darr, second by Kissner to approve the city applying for the grant with the information coming from the CranCity committee. Motion carried with Krohn & Hobbs abstaining.

Mayor Nichols presented to the council if we would not have used transfer from cash reserves document on what our local mill rate would have been. If we would exceed our levy limit, we would lose expenditure restraint in an amount over \$24,000 yearly and our mil rate locally would have increase by \$2.35/\$1000.

No Council Comments were heard.

The following reports were presented for approval: Clerk/Treasurers report, Water/Sewer Treasurers Report/Minutes from 2.11.26, Police Report, Department of Public Works Report, Community Development Authority minutes from 1.13.26 and Plan Commission Public Hearing & meeting minutes from 2.12.26. Mayor asked for a follow-up of how many water/sewer shut off postings were done. It was indicated that 6/7 postings were done today. Todd questioned on the police report, indication of a dumpster be looked at for city clean-up day. Peter stated they are in the early stages of getting pricing from waste management and that when it does happen the dumpster will be located on the east side of the city building to be camera covered. Todd suggested maybe checking with Bowden if he would want to collect metal things at that time. Julie Strenn left. Motion by Kissner, second by Schooley to approve the reports as presented. Motion carried.

Hobbs indicated that Kim is working on the banners for the 250<sup>th</sup> USA Birthday. He will bring back designs in March, any ideas are welcome beforehand.

The Volunteer/Job Shadow Liability Agreement was reviewed. Council asked for the word "Volunteer" to be added. Clerk will add and bring back to March meeting.

The mayor read the letter from Light up the Pit committee. Motion by Schooley, second by Hobbs to accept the letter with Thanking them for the extraordinary work that they have done. Motion carried. An agreement will need to be had with the River Bandits for using of the concession stand and baseball diamond, it will be on the March agenda for discussion and for residents/non-residents usage.

Second reading for Ordinance # 1-2026, An Ordinance Repealing and Replacing in its entirety, Article III of Chapter 34, Solid Waste, as to Mandatory Recycling per the Wisconsin Department of Natural Resources recommendations and requirements. Motion by Hobbs, second by Krohn to approve the ordinance as presented and adopt the ordinance. Roll call: Darr – Y, Hobbs – Y, Kissner – Y, Krohn – Y, Schooley – Y, Todd – Y. Motion carried and the mayor signed the approved ordinance. The ordinance is available in the office of the Clerk/Treasurer for viewing.

Updates to Chapter 2 of the personal manual was reviewed. Motion by Darr, second by Kissner to accept the update to the manual. Motion carried

Discussion was had on Chapter 3, Conditions of Employment in the Personnel Manual. Clerk made suggestions to keep things consistent from previous chapters. Council would like it to be on the March agenda to clarify exempt vs non-exempt and overtime.

Motion by Darr, second by Hobbs to suspend the rules for the first reading of Ordinance 02-2026 and adopt the ordinance at this time, An Ordinance amending section 42-227 so as to designate additional snowmobile routes in the City of Pittsville. Motion carried. Motion by Darr, second by Schooley to approve the ordinance as presented and adopt the ordinance. Roll call: Darr – Y, Hobbs – Y, Kissner – Y, Krohn – Y, Schooley – Y, Todd – Y. Motion carried and the mayor signed the approved ordinance. The ordinance is available in the office of the Clerk/Treasurer for viewing.

Hobbs asked the council to think about our next budget season coming up and how we could budget for grant matches vs using contingency fund. He would like to build a grant matching account just as we do when we plan for streets/parks/equipment.

Update on Parcel 31.00709, it has a meter box there from Alliant but not a meter head.

Peter presented the council with the Snow and Ice Control Policy. The mayor stated that it was incredibly written and covered very thoroughly what has been done and what will be done going forward. Motion by Krohn, second by Todd to approve the Snow and Ice Control Policy. Motion carried.

Motion by Kissner, second by Todd to approve the Updated LED Sign Policy. Motion carried. Per the updated sign policy all requests will now be handled at the clerk's office or via email at [pittsvillecommunity@gmail.com](mailto:pittsvillecommunity@gmail.com)

Consensus was to have current year donation requests come from the Contingency fund and when sending the donation back to include a notice that we will need to have the amount requested for years to come by August 31<sup>st</sup> in order to have it during budget season.

Motion by Kissner, second by Todd to approve Resolution #2026-02 Set 2026 World Migratory Bird Day. Motion carried and the mayor signed the resolution. Originally started by Bob Wolff in the City of Pittsville.

The 2025 Safe Step Sidewalk summary report was shared by Peter with the council. Hwy 80 sidewalks will be reviewed after the Hwy 80 project because they are redoing 40ish approaches.

Announcement of a Thank You card from Pittsville Historical Society for our donation. The February tax settlement was sent out with \$127,088.75 to Wood County, \$255,113.14 to Pittsville School, \$19,541.39 to Mid-State and \$170,683.00 being the city portion and the \$200,000 was sent back into the Local Government Investment Pool on 1.28.26. Out of 490 tax bills sent out, 467 were collected by Feb 7. Hobbs will be attending the Housing Summit on April 15. Future Agenda items to include Banners for 250<sup>th</sup>, Job Shadow/Liability Agreement, Concession Stand and Field agreement with River Bandits, Chapter 3 of the personnel manual and Denyon Homes/Building Inspector was requested to be on the agenda.

Motion by Schooley, second by Kissner to approve the payment of bills from 1.20.26 – 2.17.26 totaling \$691,755.61  
Motion carried.

Motion by Hobbs, second by Kissner to adjourn at 7:32pm. Motion carried.

Renee Losievski  
City Clerk/Treasurer