

CITY OF PITTSVILLE
Official Council Meeting Minutes
Tuesday, September 16, 2025 at 6:00p.m.
Pittsville Community Hall, 5291 3rd Ave

The City Council meeting was called to order at 6:01p.m. by Mayor Nichols.

Alderspersons present by roll: Mark Darr, Mike Hobbs, Brian Kissner, Casey Krohn, Bob Schooley and Dennis Todd.
Also Present: Chief Duerr, Peter Petersen DPW, Angie Krueger, Deputy Clerk/Treasurer

The mayor led the group in the Pledge of Allegiance.

No conflicts of interest were identified.

Motion by Schooley, second by Kissner to approve Council minutes from 8.19.25. Motion carried

No Public Comments were heard.

Mayor commented that we should keep the Kirk family in our thoughts. He has all positive comments regarding the Riverside Fall Fest and looks forward to future festivities.

No Council Comments were heard.

The following reports were present for approval: Clerk/Treasurers Reports, Water/Sewer Treasurers Reports/Minutes from 9.10.25, Police Report, Department of Public Works Report, Riverside Park Event Meeting from 8.17.25 & 8.24.25, Joint Review Board from 9.10.25 and Public Hearing/Plan Commission from 9.10.25. The mayor commented that we should request better separation from residents regarding garbage and recycling as our tonnage report for recycling is down. Mayor pointed out to the commission that the Sewer loan can only be paid off by Water if we would have the PSC approval. At this time sewer is hoping to pay the loan off in full by its due date. Peter would like to look at doing a flat rate fee for contractors to use the compost site, asked to be put on October agenda. Motion by Darr, second by Todd to approve the reports as presented. Motion carried.

Hobbs reported to the council that the school is working with North Central Regional Plan regarding a possible grant for the LED Push button Crosswalk signs. Will put on next months agenda for an update.

Peter checked if doing both the Comprehensive Plan and the Outdoor Recreational plan at the same time if the cost would be less, at this time no firm answer was given from the North Central Wi Regional Planning Commission. The estimates will be going to the finance committee for review at budget time.

Motion by Darr, second by Hobbs to pay the MSA bill for \$4848.07 from Engineer fees and \$3459 from Contingency fund. Motion carried.

Motion by Hobbs, second by Krohn to sign the Cooperative Agreement with Southwest Wood County Recycling Board. Motion carried and the mayor signed the agreement.

Motion by Schooley, second by Todd to sign Resolution # 2025-07, A resolution Exempting the Municipality from paying Wood County Library Tax for 2026. Motion carried and the mayor signed the agreement.

Motion by Kissner, second by Darr to the Trick-or-Treat hours to be set for Friday, October 31st 5pm-8pm. Motion carried.

Motion by Hobbs, second by Todd to suspend the rules for the first reading of Ordinance 02-2025 and adopt the ordinance at this time, An Ordinance repealing in its entirety section 42-362 as to a one-way street in the City of Pittsville. Motion carried. Motion by Darr, second by Kissner to approve the ordinance as presented and adopt the

ordinance. Roll call: Darr – Y, Hobbs -Y, Kissner – Y, Krohn – Y, Schooley – Y, Todd – Y. Motion carried and the ordinance was approved. The ordinance is available in the office of the Clerk/Treasurer for viewing.

Motion by Krohn, second by Hobbs to suspend the rules for the first reading of Ordinance 03-2025 and adopt the ordinance at this time, An Ordinance repealing subsection 4-27(E) of the Pittsville Municipal Code of ordinances as to the “Class A” intoxication liquor retail license quota of two. Motion carried. Motion by Schooley, second by Krohn to approve the ordinance as presented and adopt the ordinance. Roll call: Darr – Y, Hobbs -Y, Kissner – Y, Krohn – Y, Schooley – Y, Todd – Y. Motion carried and the ordinance was approved. The ordinance is available in the office of the Clerk/Treasurer for viewing.

Petersen questioned the council if we would like to apply for another LRIP project. We can’t apply for the same one and it must be in our CIP Plan. Krohn suggested that we apply in the next cycle.

The mayor and clerk explained that the General Fund is low while we are waiting on State Shared Revenue, while no one is over budget and not spending more than requested we are just in a waiting period. Motion by Schooley, second by Kissner to request \$200,000 from the Contingency Fund with State LGIP to put into the General fund and when Shared Revenue is received, put back into the Contingency Fund. Motion carried.

Motion by Kissner, second by Darr to convene into closed session pursuant to State Statute Section 19.85.1 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Meeting will reconvene into open session for any action on decisions agreed to in closed session. Review of possible need for additional employee Roll Call: Darr -Y, Hobbs-Y, Kissner-Y, Krohn-Y, Schooley -Y, Todd-Y. Motion carried and council convened into closed session at 6:40pm

Motion by Schooley, second by Krohn to post for part-time public works position, up-to 1200 hours a year and \$18/hour. Motion carried. Posting will be for 2-weeks, on the city website and the LED sign.

Announcements included Wi Dept. of Administration estimated population of 822 and updated to the library board submitted by Tammy Hardinger. Committee of the Whole Finance Meeting date of October 8th, immediately following the Water/Sewer commission in the Council chambers was set.

Motion by Todd, second by Kissner to approve payment of the bills from 08.20.2025 to 09.16.2025 totaling \$83,430.17. Motion carried.

Motion by Darr, second by Kissner to adjourn at 7:30pm. Motion carried.

Renee Losievski
City Clerk/Treasurer