

CITY OF PITTSVILLE
Official Council Meeting Minutes
Tuesday, August 19, 2025 at 6:00p.m.
Pittsville Community Hall, 5291 3rd Ave

The City Council meeting was called to order at 6:00p.m. by Mayor Nichols.

Alderspersons present by roll: Mark Darr, Mike Hobbs, Brian Kissner, Casey Krohn, Bob Schooley and Dennis Todd.
Also Present: Peter Petersen DPW, Dan & Diana Schooley, Matt McDaniel (left early), Chief Duerr (arrived later)

The mayor led the group in the Pledge of Allegiance.

No conflicts of interest were identified.

No Public Comments were heard at this time.

Motion by Schooley, second by Kissner to approve Council minutes from 07.15.25 and Committee of the Whole minutes from 07.23.25. Motion carried

Mayor commented that he was happy with the TID formation process, it is moving quickly to capture the increments for 2025. He has also been in contact with a business potentially expanding to Pittsville and will be seeking assistance with grant writing and acquisition

Alderperson Schooley expressed concern from the previous deputy clerk regarding comments that were made to her during the hiring process from the mayor. Schooley indicated maybe the contact should be coming from department heads vs the mayor. The mayor expressed that he feels that he had openness and honesty to each candidate that applied when contact was made.

The following reports were present for approval: Clerk/Treasurers Reports, Water/Sewer Treasurers Reports/Minutes from 8.13.25, Police Report, Department of Public Works Report, Community Development Authority minutes from 07.24.25, Public Hearing/Zoning Board of Appeals minutes from 07.31.25 and Riverside Park Event Meeting from 08.03.2025. Motion by Todd, second by Hobbs to approve the reports as presented. Motion carried.

Fence ordinance in regards to agriculture fencing was discussed. McDaniel would like to replace the fence that shares property line with the city at the wastewater treatment plant. Currently it is barbed wire and electric and he would like to continue that. McDaniel will submit proposals to the council for review for cost sharing as outlined in State Statues. The mayor will review/update/submit verbiage and is looking at Agriculture property only. Updates to included that barbed wire is possible, no survey required but if there is a dispute survey is required, if agriculture and city property adjoin the owner needs to bring proposals to council for approval/denial with labor being paid for by land owner and supplies being split, for the ordinance change and it will be on the agenda when completed by the attorney. Duerr arrived

An update to the council by Losievski that the city will receive \$25,500 from the Wood County CEED grant rather than the \$100,000 that was applied for. The funds are for housing and not for the walking trail bridge that was included in our application. We will be taking a look at DNR grant funding as a possibility for that as a suggestion from the CEED committee. Funding was down for the committee again this year and the future applications will look different from past years.

Motion by Hobbs, second by Darr to approval the suggested TID project listing from MSA also including Drainage Improvement and City Buildings Improvements. Motion carried.

No action was taken on a Food Truck ordinance. We would encourage all Food Truck vendors coordinate with event organizers if they would like to come during an event, with no fee from with city.

Motion by Darr, second by Schooley to approve working with the attorney to get ordinance sec.42-362-One-way streets updated with the attorney since we have no one way streets at this time. Motion carried.

Motion by Kissner, second by Hobbs to approve working with the attorney to get ordinance sec 4-24(e), removal of "Class A" quota since there is no quota with the state. Motion carried. Motion by Kissner, second by Hobbs to approve working with the attorney to update Chapter 4; Alcoholic Beverages with updates from the Wisconsin Department of Revenue. Motion carried.

Motion by Krohn, second by Todd for the Mayor to sign Resolution# 2025-05, Authorizing Municipal Officials to Sell fermented beverages without a retail license in a Public Park pursuant to Wis. Stat § 125.06(6). Motion carried and the mayor signed the resolution.

Motion by Darr, second by Krohn for the mayor to sign Resolution # 2025-06, Recognizing September as "We Serve" month for the Lions Club. Motion carried and the mayor signed the resolution. McDaniel left at 6:55pm.

Motion by Kissner, second by Darr to approve budgeting \$6500 in 2026 to Partner with North Central Wisconsin Regional Planning Commission and update our Outdoor Recreation plan. Motion carried. Petersen will also follow-up with them if we could do an amendment and then re-adopt the current one.

Preliminary Equalized Valuation numbers from Wisconsin Department of Revenue were reviewed with a 5% increase to 90 million. The mayor reminded the council that according to the state property value numbers are low.

Krohn wanted the accounts clarified Park Improvement Fund is separate from the Riverside Fall Fest account. Park Improvement Fund is a savings account and Riverside Fall Fest is also a separate account. The clerk's office will be closed all day September 18th, 2025 and until 1pm on September 19th, 2025 if a new deputy clerk/treasurer is not able to be in the office all day, for the clerk to attend virtual treasurers conference. Watch for updates on our website.

LED Push button crosswalk signs were discussed. Peter communicated with DOT and we are in need of engineered plans for the project than approval from the DOT. The clerk will check with the companies that supplied quotes and report back. It would be something that would potentially be in the 2026 budget.

Motion by Darr, second by Todd, to move forward with the applicant received for 20-30 hours weekly for the deputy clerk/treasurer position. Motion carried with 1 no vote from Schooley, as he would like it to be 30 hours a week.

The proposal from North Central Wisconsin Regional Planning Commission for our Comprehensive plan were discussed. Peter was asked to follow-up to check if doing both the Comprehensive Plan and the Outdoor Recreational plan at the same time if the cost would be less. Will be on next months agenda for discussion.

Motion by Krohn, second by Kissner to pay the admission fee for Hobbs, if needed since he is a speaker, to attend the WEDA conference September 24-26, 2025. Motion carried with Hobbs abstaining.

Announcements included a Thank You card that was received from Pittsville Legion/Lions showing their appreciation of support of the July 4th celebration, clerk virtual training with Wood County/LandNav on new the new tax collection process 8.20.25 1pm-4pm, Joint Review Board/Planning Commission meetings starting at 4:30pm on 09.10.25 with the water/sewer meeting following.

Motion by Kissner, second by Hobbs to approve payment of the bills from 07.16.2025 to 08.19.2025. Motion carried.

Motion by Darr, second by Schooley to adjourn at 7:40pm. Motion carried.

Renee Losievski
City Clerk/Treasurer