

CITY OF PITTSVILLE
WATER & SEWER COMMISSION
WEDNESDAY, August 13, 2025
Community Hall – 5291 Third Avenue

The meeting was called to order at 6:04 p.m. by Chairman, Jerry Jensen.

Members Present: Mark Darr, Deana Becker, Janel Swoboda, Dennis Todd

Also Present: Dale Nichols, Mayor; Peter Petersen, Director of Public Works; Bob Schooley, Council Member

No Conflicts of Interest were identified.

Motion by Deana B. second by Dennis T to approve the minutes from July 9, 2025. Motion carried.

Peter indicated that they had put on an extra spout at the library but feels it needs to be further address. Will work on getting quotes to fix the issue and take it to the council.

Shannon had reached out to other clerks regarding sending post cards vs billings in an envelope, Renee discussed with the commission the extra time & money being involved with postage, folding the billings and envelopes. At this time the commission would like to continue with post cards and offer e-billings for the residents that do not receive their billing.

Peter discussed the encoder removal warning given to parcel #31.00516. He was told that the furnace person was there doing work and must have taken it off. Peter issued the warning and advised the resident that next time the fine would be \$500, per ordinance and Peter put the encoder back on.

Peter discussed the operational report, Well#6 has not seen the gains as it did last year. It's felt that since the well is 300 ft but a sandbridge is at 150ft and the pump only at 141feet we have lost capacity. He would like to do a well rehab yet this year if he is able to get it done. Motion by Mark D, second by Janel S to recommend to council to have Well#6 rehab done this year. Motion carried. Amended by Mark D, second by Janel S to include 2026 if it not can be done this year. Motion carried. On the sewer side of things phosphorus numbers are down and they were able to lower 3 manholes. The water/sewer energy study was received back today. Peter was given was to lower energy usage on both the water and sewer side. Peter will be working on quotes to reprogram controls after he updates some efficiencies at Wells 8&9.

Dale asked to go back to the Wisconsin DOT right-of-way paperwork indicating that Jerry, as chairman, needed to sign the documents. Motion by Dennis T, second by Deana B to authorize Jerry to sign the conveyance of rights in land document. Motion carried. Motion by Mark D, second by Janel S to authorize Jerry to sign the Statement of non-reimbursement by utility. Motion carried. Jerry signed both documents

Future agenda items will be an update on Well# 6 – if we can do the rehab yet this year and Sewer dept acquiring loan from Water dept to payoff City loan.

Motion by Deana B, second by Dennis T to approve water vouchers #12035-12058 and sewer vouchers #7943-7954. Motion carried.

Motion by Mark D, second by Deana B to adjourn. Motion carried and the meeting was adjourned at 6:50pm.

Submitted by,
Renee Losievski
City Clerk/Treasurer