

CITY OF PITTSVILLE
Official Council Meeting Minutes
Tuesday, July 15, 2025 at 6:00p.m.
Pittsville Community Hall, 5291 3rd Ave

The City Council meeting was called to order at 6:00p.m. by Mayor Nichols.

Alderspersons present by roll: Mark Darr, Mike Hobbs, Brian Kissner, Casey Krohn, Bob Schooley and Dennis Todd. Also Present: Chief Duerr, Peter Petersen DPW, Brian Behselich, Shannon Millard, Devon & Derek Vogel, Nancy Schirmer.

The mayor led the group in the Pledge of Allegiance.

No conflicts of interest were recognized.

Motion by Todd, second by Kissner to approve Council minutes from 06.25.25

Brian Behslich spoke about purchasing the property connected to his and would like to take down the trailer house currently on the property, resurvey into 1 parcel and within a few years put up a garage on the parcel. Motion by Kissner, second by Krohn to move up 10.b Demo Incentive Parcel 31.000140 on the agenda. Motion carried. Motion by Darr, second by Hobbs to authorize the removal of the mobile home, \$2000 incentive money to Brian and within 5 years build a garage. The incentive money will be issued once the trailer is removed from the property. Motion carried.

Devon Vogel spoke to the council regarding future road access, power, water and sewer for parcel 31.00011. Motion by Darr, second by Todd to move up 10.c Road access, power, Water/Sewer up on the agenda. Motion carried. Devon indicated they are in the discovery process of the parcel and costs involved.

Motion by Hobbs, second by Schooley to move up 10.g Beautification award – Nancy Schirmer. Motion carried. The mayor presented Nancy with an award from the CDA that showed our appreciation for the care and rehab that she has done to her property and was recognized by members of the community. Devon, Derek and Nancy left at 6:51pm

No Mayor Comments

Aldersperson Krohn expressed concern that he received information from the Lions Club that they were disappointed that a food truck was parked in town on July 4th. They stated that the clerk's office approved a food truck license. The clerk confirmed that we did not give one out as we do not have them.

The following reports were present for approval: Clerk/Treasurers Reports, Water/Sewer Treasurers Reports/Minutes from 06.11.25, Police Report, Department of Public Works Report, Riverside Park Event Meeting from 07.02.2025, and Vibrant Spaces Grant ad hoc committee from 07.09.2025. Motion by Kissner, second by Todd to approve the reports as presented. Motion carried. Kissner would like have it noted that Jeremy, Peter and their teams did an Awesome job getting the city set up for the 3rd/4th of July festivities.

Darr presented to the Council options for the market village and pricing he received. Stamped concrete including sidewalk not to exceed \$14,900, Power not to exceed \$4000, Site prep with gravel \$1500, Picnic Table \$1000, Benches \$3300, 4 buildings not to exceed \$22000. Motion by Hobbs, second by Kissner to move forward with the project with pricing as presented and expense from Park improvement fund. Motion carried with Darr abstaining. Brian Behselich left at 7:17pm

The mayor reminded the council of our TID 4 meeting with MSA on 07.23.25 at 6pm in the Council Chambers.

The mayor will give his recommendations to the clerk regarding the fence and hedge ordinance in regard to agriculture Sec 48-304 along with reviewing the State Statue to ensure we are in line. Recommendations will be at the next council meeting.

Hobbs presented the UW-Madison Capstone application. There is a requirement to have source of funds for out-of-pocket expenses by students. Motion by Todd, second by Darr to have Hobbs proceeds with the application with out-of-pocket

expenses not to exceed \$500. Motion carried.

The council held the second reading for Ordinance #01-2025, an ordinance Granting the Mayor Authority to Approve City Purchase requests up to \$5000 without prior City Council Approval. Motion by Krohn, second by Hobbs to approve the ordinance as presented effective immediately. Done with roll call vote Darr -Y, Hobbs-Y, Kissner-Y, Krohn-Y, Schooley -Y, Todd-Y. Motion carried. The mayor signed the ordinance.

The mayor spoke to the council and department heads at the meeting as to what he would like to see for a directive for the city budget. Suggestions were made of a mill rate freeze and following CPI for wage increases.

The mayor asked the council to come up with ideas for the TID 4 project list.

Motion by Krohn, second by Darr to approve the purchase of new voting booths. Motion carried.

Motion by Hobbs, second by Kissner to approve the new operator license for Elise Cveykus. Motion carried

Motion by Darr, second by Schooley to approve the new liquor license application for Andy Cveykus, agent for The Market. Motion carried.

Motion by Kissner, second by Krohn to Council will convene into closed session pursuant to State Statute Section 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in regards to Wood County Case No. 2023CV000050. Roll Call: Darr -Y, Hobbs-Y, Kissner-Y, Krohn-Y, Schooley -Y, Todd-Y. Motion carried and council convened into closed session at 8:12pm

No closed session action was taken.

Announcements included 2 Thank You cards that were received from Music in the Greenspace and 14U softball showing their appreciation of support and an email and comments from the community regarding the bathrooms being closed the night of the July 3rd race.

Motion by Kissner, second by Todd to approve payment of the bills from 06.18.2025 to 07.15.2025. Motion carried.

Motion by Kissner, second by Darr to adjourn at 8:30pm. Motion carried.

Renee Losievski
City Clerk/Treasurer