

CITY OF PITTSVILLE
WATER & SEWER COMMISSION
WEDNESDAY, June 11, 2025
Community Hall – 5291 Third Avenue

The meeting was called to order at 5:00 p.m. by Chairman, Jerry Jensen.

Members Present: Janel Swoboda, Dennis Todd

Members Absent: Mark Darr, Deana Becker

Also Present: Dale Nichols, Mayor; Peter Petersen, Director of Public Works; Bob Schooley, Council Member

No Conflicts of Interest were identified.

Motion by Dennis T. to approve the minutes from May 14, 2025. Second by Janel S. Motion carried.

Update on Parcel #3100193C, as of now there are no update.

We currently have 7 residents signed up for the email billing. Information and sign-up forms have been posted in the Pittsville Record, posted in the Clerk's office and also on the city website. Peter is going to get it posted on the Water Sewer Facebook page.

Peter discussed the CMAR. 2024 was a good year. Phosphorus is usually where we get a bad grade, however it was a good year last year. No energy studies were done this year. Peter feels that staffing is accurate. He rated maintenance at excellent; Josh does a great job keeping all equipment up to date and in working order. Sewer lining will be something that is getting looked into for the future. We have 3 lift stations in town that are also inspected yearly. Motion by Dennis T. to accept and submit CMAR report. Second by Janel S. Motion carried.

Peter discussed the operational report, 2 meters were installed in May. Hydrant flushing will begin next week. Peter is working on a parts inventory list with asset values. CCR has been completed and sent to DNR. Peter is hoping this is the last month that the Phosphorus limit is over, they received the AquaHawk and just started adding it May 28th. There was a sludge blanket at the lagoon and Crocket septic came down and got it broke apart and working again. R&R came out to clean and televise sewer mains on Keisling and Jefferson St. There is a cross-connection issue with the floor drains in the library basement, Peter is wanting to come up with a plan to fix this. Our summer help, Kylee is back for the summer to work, she has been training on rounds and will start working some weekends soon. Peter is still waiting on the Energy Study.

No future agenda items were discussed.

Motion by Janel S. to approve water vouchers #12011-12018 and sewer vouchers #7927-7931. Second by Dennis T. Motion carried.

Motion by Dennis T. to adjourn. Second by Janel S. Motion carried and the meeting was adjourned.

Submitted by,
Shannon Millard,
Deputy Clerk/Treasurer