

CITY OF PITTSVILLE
WATER & SEWER COMMISSION
WEDNESDAY, April 9, 2025
Community Hall – 5291 Third Avenue

The meeting was called to order at 5:00 p.m. by Chairman, Jerry Jensen.

Members Present: Deana Becker, Mark Darr, Dennis Todd

Also Present: Peter Petersen, Director of Public Works; Janel Swoboda, Resident; Bob Schooley, Council Member; Dale Nichols, Mayor

No Conflicts of Interest were identified.

Motion by Dennis T. to approve the minutes from March 12, 2025. Second by Deana B. Motion carried.

Update on Parcel #3100193C, as of March 17th the sump pump violation has been fixed. The daily fines have stopped. There was a final invoice sent to the land owner. (Dale N. arrived) The City Attorney is wanting to put a levy on some of the land owner's property, to ensure that the awarded judgment is paid to the City. Motion by Mark D. for Dale N. to contact Mr. Tritz and offer him a settlement agreement. Second by Deana B. Motion carried.

Motion by Mark D. to approve the payment of the Safe Water Drinking Loan from the water savings account. Second by Dennis T. Motion carried.

Dennis T. discussed the water/sewer rate increase on sample billings. He stated that he was really blindsided on how much some of the bills were going to increase. Dale N. discussed that some of the amounts were a little higher than he thought they were going to be as well, he said that City Council thinks that smaller increases need to be made more often. There has been 1 large increase in 12 years to the water rate.

The option for emailing water/sewer bills in the future was discussed by Shannon, Peter spoke with the town of Vesper and this is something that they offer to their residents. There has been good feedback with this option. Motion by Mark D. to offer email option for billings and to put an add in The Pittsville Record in regards to this option. Second by Jerry J. Motion carried.

Dale N. discussed the clerks' hours for water and sewer. Dale asked Renee to look into what hours the Clerk is being paid out of the water account and the sewer account. Renee told Dale she would be comfortable reducing the time that she attributes to water and sewer by half, this would be in affect in 2026.

Pat Schmidt handed in a letter of resignation from the Water/Sewer Commission. Pat did a great job during his years of service on the Commission. Dale N. will be appointing a new commission member to fill the rest of Pats unexpired term.

Peter P. has not reached out to the PSC about rental property ordinance non-compliance rules. He is going to continue to change meters in homes throughout the city. He will keep an eye out for any ordinance violations.

Peter discussed the operational report. They have installed another meter at Denyon Homes and uploaded both laterals to diamondmaps. Peter got quotes to replace the safety climb system and replumb the platform drain to the outside of the water tower. Peter was at the WRWA annual conference in Green Bay the last week of March. He spoke with some communities, one of them being Vesper. Many of the communities offer email billing and have good feedback on this. He sat in on a class for well maintenance. Spring maintenance will start in the middle of April to early May. On the sewer side of things, phosphorus average was 1.63, higher than usual. AquaHawk chemical is cheaper than the RE2 and has been having better results. At WRWA, Pat Morrow from MSA had a good class on Phosphorus removal that Peter and Josh attended. Manhole lowering project will be starting in the middle of April, with the spring well maintenance to follow.

Future Agenda items will include:

Update on parcel #3100193C and Updates on emailing billings

Motion by Deana B. to approve water vouchers #11970-11983 and sewer vouchers #7899-7905.

Second by Dennis T. Motion carried.

Motion by Mark D. to adjourn. Second by Deana B. Motion carried and the meeting was adjourned.

Submitted by,
Shannon Millard,
Deputy Clerk/Treasurer