



Ogden Dunes Water Board Meeting Minutes
4:30 PM Monday, January 16th @ OD Town Hall

Present: Jim Slawinski, Devon DeMarco, Tom Cleland, Matt Moore, Julia Klingensmith, Scott Kingan, Dave Snyder, Andrew Gurschick

Fund report: ended month of December pending balancing with \$175,215.66 in water utility, \$49,439.52 in water capital. Billing went very smoothly. There was only one residential meter that had to be read manually because they didn't have the new meter in yet due to its shutoff location.

Jim spoke to a few people directly who had posted on Facebook with concerns about their water bills. Some seemed high because the bill covered a bit more than usual due to the meters being swapped out midway through a normal billing cycle, so there would be two weeks or so that were included in the most recent cycle.

JS moved to transfer \$75,000 from the operating fund into the capital improvement fund. Discussion on whether amount is appropriate. Vote taken, all in favor, passed.

Sanitation rate increase will appear on next billing cycle. There was an increase in sanitation contract cost for 2023; will go up next billing cycle to residents an additional \$2.49. This was part of the current contract. Contract will be negotiated in 2024 for 2025.

Scott Kingan asked about plan for exterior improvements to pump house. Tom Cleland estimates that the project may happen end of 2023.

Andrew Gurschick reached out to sales rep at Keystone about printing and sending bills. They install a feature that allows the bills to go to Keystone for mailing. Anything under 1500 envelopes is 28 cents plus postage. They can also add flyers, etc. if needed. This would save a day's worth of labor. They also have a way to automatically enter the meter readings into the billing side of the software so that Julia doesn't need to do that manually. He will send a quote for that. Keystone and Invoice Cloud are premiere partners with each other, so that the invoices that go to Invoice Cloud for online payment look exactly like the paper invoices. Andrew is also waiting to hear from Invoice Cloud regarding three issues: whether a report can be run that shows payments on individual accounts without running individual batch reports; their internal glitch with Visa payments (you can pay using Visa at home, but town hall can't accept it); communication between the software with Keystone regarding paper or electronic bills.

Both Mechanical Concepts and South Side Control System proposals are approved. Motion made, seconded, all in favor. Passed. The changing of the VFD's is scheduled to take place as soon as possible.

Excess parts from the meter project will be returned for a credit on the account.

Pump station generator control: they were supposed to come out Wednesday, but with Mechanical Concepts coming out it made sense to push them out a week so there will be enough space for both groups to work.

We had 400+/- old meters that street department pulled apart to cash in the bronze. Received \$1900 scrap credit, money went into the water department capital fund.

Jim has been working with Zenner about an app residents can put on their phones to watch their water use. They are in testing mode for this software. Jim has a zoom call scheduled with them next week to get more information on the program.

Future projects for 2023 onward: pump station improvements, Tom also noted that gate valves need cleaning/replacement, could require cutting into asphalt. If there are any other possible projects let water board know.

Next meeting February 21, 2023 @ 4:00 PM @ Town Hall

X

Tom Cleland
Water Board Director

X

Devon DeMarco
Water Board Director

X

Jim Slawinski
Water Board Director