Minutes of April 15, 2025
Town Board Meeting

Call meeting to order – Chair Payne called the meeting to order at 6:55 pm. All Supervisors were present. Also present were Clerk/Treasurer Dascenzo, Public Works Director Jeff Scheel and Officer Joey Rupprecht. Members of the public attending were as noted on the attached sign in sheet.

Verification of Notice – Clerk/Treasurer Dascenzo confirmed the meeting was properly noticed.

Public Comment – board thanked Supervisor Palinkas for her service and welcomed Supervisor David Drews to the board; the board was asked to consider forming a committee on the Enbridge Oil Leak.

Approval of Minutes from the March 18, 2025 meetings – Supervisor DeGidio moved to approve the minutes of the March 18 meeting as written; Supervisor Jensen seconded the motion. Motion carried 5-0.

Fire Chief's Report – Chief Jason Russ, Lake Mills Fire Chief, presented a report on Fire and EMS calls in the month of March with 5 calls being in the Town of Oakland. The reports are on the Town of Oakland website under departments. Chief Russ reported that Lake Mills is working on a 5-year capital improvement projects plan for big ticket items like vehicle enhancement and replacement. Currently, the fire department is maintaining a roster of 42 members. The department is offering CPR classes to local residents and first responders. Brush fires are a concern because of the high winds we have been experiencing. Residents should call Jefferson County dispatch if they are planning to burn. Lake Mills will be contacted by the county. The next quarterly meeting with the towns is May 20, 2025, at 6:30 pm at the Lake Mills Fire department. There was a great response from the Lake Mills department to the fatal motor vehicle crash and the department looks forward to being a part of the solution to make that intersection safer.

Discussion and possible action on request by Brandon Zieglemeier to rezone 2.0 acres from A-1 to A-2 with conditional use to allow for landscape and snowplow business and to store business equipment and materials at W8396 Perry Road in the Town of Oakland, parcel 022-0613-1031-002 – Brandon Zieglemeier updated the board on the how the conditions discussed at the April 8 plan committee meeting were being met. Mr. Zieglemeier distributed additional documents for the board to review. Mr. Zieglemeier briefly discussed some potential future plans for the property. Those plans will be discussed at the time they are implemented. Supervisor DeGidio moved to approve the conditional use permit and rezone request for the property located at W8396 Perry Road, 022-0613-1031-002 including the map, inventory list and list of conditions with the sentence added, "trees planted no later than June 1, 2025". Supervisor Drews seconded the motion. Motion carried 5-0.

Discussion and possible action on the Preserve at Oakland, formally the Oakland Hills, housing development preliminary plat – Deann Schneider, representing The Preserve at Oakland, gave a presentation on the preliminary plat and the updates that have been made since December. The updates include a turn lane at the subdivision entrance, an increase of the easement from the Oakland Sanitary District from 20 ft to 30 ft, approval of the emergency access, having lot numbers correspond to the phasing of the development, donations of wetlands correspond to phasing and the name change to The Preserve at Oakland to be more in sync with the surrounding landscape. Ms. Schneider addressed board questions on outlets. Chair Payne moved to approve the preliminary plat for the Preserve at Oakland subject to Jefferson County Preliminary Plat Plan approval, satisfying all of the items in the Strand Engineering and Grading Plan review response letter, donation of land to the LRMD or DNR, and the execution of the Town developer and Town Stormwater maintenance agreement. Supervisor Jensen seconded the motion. Motion carried 5-0. The town plan committee is

scheduled to review the phase 1 final plat at their next meeting on May 6, 2025. The Final plat will be on the board agenda for May 20, 2025

Discussion and possible action 2025 Road Construction projects – Public Works director Jeff Scheel presented his recommendations for 2025 road projects. The narrative will be discussed again at the May 20, 2025, meeting.

Discussion and possible action on $2000 equipment request from Jefferson Fire Department – Supervisor Graffin reported that the Jefferson Fire department is looking to replace their UTV and is asking the town's served by the Jefferson Fire department to contribute $2,000 to the purchase since the UTV is used in the rural areas. Supervisor DeGidio moved to contribute $2000 to the Jefferson Fire Department UTV. Supervisor Graffin seconded the motion. Motion carried 5-0.

Discussion and possible action on Town Hall key agreement – Chair Payne presented the agreement as an effort to more formally track individuals who have access to the Town Hall and Public Works building. Supervisor Graffin suggested that a sentence be added about invoicing non-employees who are issued keys. Supervisor DeGidio moved to approve the agreement with the sentence added about invoicing non-employees. Supervisor Jensen seconded the motion. Motion carried 5-0.

Enbridge update – Chair Payne reported that she is monitoring the DNR website for updates as well as talking to Caroline Rice, DNR Division of Environmental Management. Sample testing and monitoring of wells continues with samples showing below detection levels for VOC; also collected surface water samples at the adjacent creek. The Lake Ripley Management District is also conducting surface water sampling and sending samples to an independent lab. Enbridge has started free product recovery.

Approval of Disbursements -. Supervisor Jensen moved to approve monthly disbursements beginning with an electronic funds transfer in the amount of $1,270.71 to the Wisconsin Department of Revenue and ending with check number 1247 in the amount of $2,202.50 to the Wisconsin Towns Association for a total amount of $180,478.81. Supervisor DeGidio seconded the motion. Motion carried 5-0.

Announcements – The Wisconsin Towns Association Unit meeting will be held on Tuesday April 29 beginning at 7:00 pm.

Correspondence – draft minutes of the April 8 plan committee meeting, Towns Association Officials Workshop information.

Future agenda items – Ordinance 2023-30 Open Burn and Fireworks regulation, short term rental ordinance and auditor's presentation

Next meeting date May 20, 2025 Town Board Meeting

Adjournment – Supervisor Jensen moved to adjourn the meeting at 8:08 pm, Supervisor DeGidio seconded the motion. Motion carried 5-0.

Minutes Written and submitted by
Susan Dascenzo
Clerk/Treasurer

Town Chair _____ Clerk _____
Supervisor _____ Supervisor _____
Supervisor _____ Supervisor _____