Minutes of the January 16, 2024
Town Board Meeting

Call meeting to order – Chair Vratny called the meeting to order at 6:30 pm. Chair Vratny announced all supervisors were present. Also, present were Clerk/Treasurer Dascenzo and Police Chief Jerry Haferman. Members of the public attending were Hannah Ehrke, Clayton Ehrke, Scott Ehrke, Jana Evans, Joe Evans, Virginia Newcomb, Frances Wisniewski, Roxanne Schiller, Richard Nelson, and Tom Fredrick

Verification of Notice – Clerk/Treasurer Dascenzo confirmed the meeting was properly noticed.

Public Comment – Jana Evans is concerned with the timeline of the Town of Oakland withdrawal from the 2018 Intergovernmental agreement and with the Town of Lake Mills leasing a building to house an ambulance. Chair Vratny commented that the board is working on a dispute resolution.

A**pproval of Minutes from the December 14 Town Board meetings** – Supervisor Jensen moved to approve the minutes of the December 14 Town Board meeting as printed; Supervisor DeGidio seconded the motion. Motion carried 5-0.

A**pproval of Minutes from the December 19 Town Board meetings** – Supervisor Graffin moved to approve the minutes of the December 19 Town Board meeting as printed; Supervisor Palinkas seconded the motion. Motion carried 5-0.

A**pproval of Minutes from the December 21 Town Board meetings** – Supervisor DeGidio moved to approve the minutes of the December 21 Town Board meeting as printed; Supervisor Jensen seconded the motion. Motion carried 5-0.

Police report – Drug task force update – Chair Vratny mentioned that the Town of Oakland supports the Drug Task Force financially, so a presentation was in order. Sergeant Dan Horvatin, Jefferson County Sherriff's Department, gave a presentation on the work of the Jefferson County Drug Task Force.

Clerks report – the first election in 2024 for Oakland residents will be Spring Election and Presidential Primary on April 2. Absentee ballots will be available soon. The clerk's office has collected approximately 50% of property taxes so far. Make sure at least your first installment is paid by January 31, so you are not subject to interest or penalties. The transition to Workhorse accounting has begun. The support from the Workhorse staff has been very helpful. The clerk will work with the Town Chair to develop a monthly report for the board. Please be patient with the transition

Discussion and possible action to rezone from A-1 to A-3 to create a 1-acre residential lot along Ehrke Road from parcel 022-0613-1434-000 – Chair Vratny reported that this request received a positive recommendation from the plan committee. Supervisor Jensen moved to approve the rezone from A-1 to A-3 to create a 1-acre residential lot along Ehrke Road from parcel 022-0613-1434-000; Supervisor Palinkas seconded the motion; Motion carried 5-0.

Discussion and possible discussion regarding Class B beer and Class B liquor for Warm Belly Farms for the period of January 31, 2024, through June 30, 2024 – Mr. Wisniewski addressed the board saying that Warm Belly sells carry out product, he would like to offer refreshments to customers for events. Supervisor Graffin moved to approve the Class B beer and Class B liquor license for Warm Belly Farm from January 31, 2024, to June 30, 2024. Chair Vratny seconded the motion. Motion carried 5-0.

Discussion and possible action regarding Operator's Licenses for Francis Wisniewski for the time period of January 31, 2024, through June 30, 2024 – Chair Vratny reported that staff recommends approval of license based on background check. Supervisor Graffin moved to approve the Operator's license for Francis Wisniewski from January 31, 2024, to June 30, 2024; Supervisor Jensen seconded the motion. Motion carried 5-0.

Discussion and possible action on amendment to contract with Ambulance, Emergency Medical Services Agreement and Fire Protection Services Agreement with City of Jefferson – Chair Vratny reported on an amendment to the contract with the Jefferson Fire and EMS contract. The amendment increases the area served by the Jefferson Department by 9 parcels and includes the Jefferson Speedway and also makes the entire intersection of County Road G and Highway 18 served by Jefferson. It is hoped that this amendment will assist county dispatch when receiving Fire or EMS calls to that area. Supervisor Jensen moved to the amendment to the

Jefferson Ambulance & Emergency Medical Services agreement Fire Protection Services agreement. Supervisor DeGidio seconded the motion. Motion carried 5-0.

Discussion and possible action to award road work for 2024 Park Road project – Chair Vratny reported road bids for the Park Road project were opened by Jewell Associates Engineering on January 12 at 1:00 pm. Seven (7) bids were submitted with Payne & Dolan submitting the low bid of $672,284.86. Chair Vratny recommended approval of the Payne & Dolan bid. Work on Park Road is scheduled to begin in April. Supervisor Graffin moved to accept the Payne & Dolan bid of $672,284.86. Supervisor Jensen seconded the motion. Motion carried 5-0

Discussion and possible action on quote for acquisition services for right of way on Park Road with Jewell Associates Engineering - Chair Vratny reviewed the quote from Jewell Associates Engineering to acquire property in the right of way on Park Road in the amount of $14,250. Chair Vratny added that this is an expected expense for the project. Supervisor DeGidio moved to accept the quote of $14,250 from Jewell Associates Engineering for acquisition services of the right of way on Park Road. Supervisor Graffin seconded the motion. Motion carried 5-0.

Discussion and possible action on 2024 contribution to Jefferson County Clean Sweep - Chair Vratny asked the board about contributing to the Jefferson County Clean Sweep program. The Town donated $100 in 2023 and budgeted $100 in 2024. Supervisor DeGidio moved to donate $200 to the Jefferson County Clean Sweep program. Supervisor Palinkas seconded the motion. Motion carried 5-0

Approval of Disbursements – Supervisor Jensen moved to approve QuickBooks monthly disbursements beginning with a service charge in the amount of $66.50 and ending with an electronic funds transfer 01093863 to the Wisconsin Department of Revenue for $814.36 for a total amount of $16,905.40. Supervisor Graffin seconded the motion. Motion carried 5-0. Supervisor Jensen moved to approve disbursement of checks 1 to 84 in Workhorse for an amount of $3,542,071.19. Supervisor DeGidio seconded the motion. Motion carried 5-0.

Announcements – Wisconsin Towns Association district meetings discussing BOR, agricultural road improvement program and shared revenue update; cable TV update, Fort Atkinson Fire department report, need for plat map updates and request from resident for more reports at board meetings; still looking for a plan committee member.

Correspondence – draft minutes of Plan committee from September 5, 2023 and January 2, 2024.

Next meeting – February 20, 2024, at 6:30 pm in the Oakland Town Hall

Adjournment – Supervisor DeGidio moved to adjourn the meeting at 7:53 pm, Supervisor Graffin seconded, motion carried 5-0

Minutes Written and submitted by
Susan Dascenzo
Clerk/Treasurer

Town Chair _____ Clerk_____

Supervisor _____ Supervisor _____

Supervisor _____ Supervisor _____,