Town of New Chester
Town Board Meeting
August 18, 2025
Minutes

Call to Order	
Chairman Kotlowski called the meeting to order at 7:00 p.m. on Monday, August 18, 2025, at the Town Hall. The members present were: • Chuck Kotlowski, Chairman • Bill McChesney, Supervisor • Chuck Quick, Supervisor • Melissah Powell, Treasurer • Stephanie Brehm, Town Clerk	
Minutes	
The minutes of July 21, 2025, Town Board Meeting reviewed.	Motion by C. Quick to approve minutes. Second by B. McChesney. Motion carried.
Treasurer's Report	
M. Powell presented the current Treasurer's Report.	Motion by B. McChesney to accept the report. Second by C. Quick. Motion carried.
Liquor Licenses	
AF Youth Baseball/Patrick's Lake temporary Class B Liquor and Soda License for Labor Day (August 30 – August 31, 2025) weekend tournament.	Motion by B. McChesney to accept the temporary Class B liquor and Soda License. Second by C. Quick. Motion carried.
Rezone 2781 County Rd G Request	
Request to rezone 2781 County Rd G, Oxford, WI 53952: 6.865 acres from R1 to A-3 for the purpose of having their horses on the property.	Motion by B. McChesney to rezone 6.865 acres from R1 to A-3 at 2781 County Road G, Oxford, WI 53952. Second by C. Quick. Motion carried.
Building Issues	
Chair Kotlowski is looking for an electrician to check the doors in the old Fire Dept.	No action required.
Emergency Coordinator Report	
M. Powell presented information regarding Adams County Public Health Sharps Drive August 28, 2025, at the Community Center. Reminder that school is starting and stay alert. Castle Rock lake issue due – tested positive for e coli.	No action is required.
Fired Department Report	
Nothing to report.	No action is required.
Fee Schedule	

Chair Kotlowski went over increasing fee schedule.	No action is required.
Correspondence/Meetings	
Planning & Zoning changes to the Comprehensive Zoning Ordinance. Discussion was had about the draft changes.	No action is required.
Road Work	
Grand Marsh project is near completion.	No action is required.
Citizen Comments	
Discussed boat launch issue, and decreasing the speed at/near McGinnis Lake. Recommended citizens email County Board and Adams County Highway department regarding lowering the speed limit to bring awareness to the issue. Areas of road work brough to the board's attention.	No action is required.
Identify Upcoming Agenda Items	
Planning and Zoning changes to the Comprehensive Zoning Ordinance. Approve B. McChesney to be added to accounts to sign checks.	No action is required.
Review and Pay Bills	
Bills were presented and reviewed.	Motion by B. McChesney to accept the bills as presented. Second by C. Quick. Motion Carried.
Adjourn	
Chairman Kotlowski adjourned the meeting at 8:36pm.	Motion by C. Quick to adjourn the meeting. Second by B. McChesney. Motion Carried.