

**PERSONNEL COMMITTEE
COUNCIL ROOM, CITY HALL
TUESDAY, AUGUST 1, 2023
2:00 P.M.**

The Personnel Committee was called to order by Chair Barbara Petkovsek. On roll call: Council Members Barbara Petkovsek, Julie Counsell, William Neville III and Mayor Duane Poeschel present.

Also present: City Clerk-Treasurer Rex R. Roehl.

Motion Poeschel, second Counsell, to approve the minutes of the June 13, 2023 meeting as presented. All Aye.

The Committee began reviewing job descriptions for: City Clerk-Treasurer, Deputy Clerk-Treasurer, Assistant Deputy Clerk-Treasurer, IT Deputy Clerk-Treasurer and Custodian.

Chair Petkovsek announced a closed session per Section 19.85(1)(c) of Wis. Stats. to consider employment, promotion, compensation, performance or evaluation of public employees over which the City of Neillsville has jurisdiction or exercises responsibility, specifically wages, benefits and conditions of employment in regard to reviewing applications and interviewing candidates for the Assistant Clerk-Treasurer position and may reconvene into open session.

Motion Poeschel, second W. Neville, to invite City Clerk-Treasurer Rex. R. Roehl, to remain for the closed session and that the applicants be admitted for interview when called for. All Aye.

Motion Poeschel, second W. Neville, to go into closed session per Section 19.85(1)(c) of Wis. Stats. to consider employment, promotion, compensation, performance or evaluation of public employees over which the City of Neillsville has jurisdiction or exercises responsibility, specifically wages, benefits and conditions of employment in regard to reviewing applications and interviewing candidates for the Assistant Deputy Clerk-Treasurer position and may reconvene into open session.

On roll call: All Aye.

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CLOSED SESSION

Motion Neville, second Poeschel, to adjourn in closed session. All Aye.

Barbara Petkovsek, Chair

Rex R. Roehl, Clerk