

City of Neillsville

MINUTES

Grants Committee - Regular Meeting

Tuesday, July 28, 2026 - 4:00 pm.

City Hall 106 W Division St, Neillsville WI

1. The meeting was called to order by Chair Erpenbach at 4:00 pm.
On roll call:, Natalie Erpenbach, Deanna Heiman, Jill Neville, Barb Petkovsek, and Brent Shoup. All members present.
2. A motion was made by Heiman and seconded by Shoup to approve the Agenda. Voice vote, all aye, motion carried.
3. A motion was made by Petkovsek and seconded by Heiman to approve the minutes of the June 23, 2026, Grants Committee Meeting as presented. Voice vote, all aye, motion carried.
4. Citizen appearances- None.
5. Ad Hoc Technology Committee update - Erpenbach reported that Network and Cybersecurity Policies and Procedures will be worked on in the near future.
6. Housing Loan programs discussed. Erpenbach had recently provided sample Grant policies and procedures and grant application form to Shoup, Jody Conner and Neville.

This group will begin the process of developing a Housing Grant program for use in 2027 once remaining TID No. 3 funds are available for housing purposes. This group intends to meet on August 4th to begin the process. They will report back at a future Grants meeting.

7. Committee discussed the following Grant Applications:
 - a. Discussion and review of Grant applications that have been submitted but no decisions have been made as of the meeting date. No additional action taken:
 - i. Erpenbach reviewed letter sent to Listeman Foundation requesting funds for various projects (Clock Tower repair, steam engine painting, North pavilion roof in Schuster Park and fencing for Listeman Park playground area). Chief Mankowski had already sent a request to Listeman Foundation for Police Department needs.
 - b. Grant applications that have been awarded and are in various stages of completion.
 - i. *WI Emergency Management - Cybersecurity Grant Cycle 1.* \$42,000 awarded. Final \$7,538.25 reimbursement was issued 7/24/26. Final Report is now able to be submitted.
 - ii. *WI Emergency Management - Cybersecurity Grant Cycle 2-* \$82,600 awarded. Jan 2026 reimbursement has been submitted. Feb 26 through July 2026 report is due by 8/12/2026.
 - iii. WEDC – Community Development Investment Grant – Erpenbach is working with property owners on this CDIG grant - 150 E. Division St. project. Erpenbach will call WEDC to verify timing of claims and reporting.
 - iv. Tourism Room Tax grants to be filed yet: \$1,500 to Beautification and \$500 to Murals Committee.

Discussed other possible City needs and areas to watch for grant funding:

- Next Tree grant is due by 10/01/2026. Friemoth and Clough to work on this application.
 - Arboretum possible improvements (TID No. 4 funds available?)
 - Discussed Listeman Park (Northside) and playground equipment. City wide playground equipment is old. Erpenbach has found some playground equipment grants. Heiman took material to review. Suggest that Parks and Recreation Committee Chair, Bill Neville attend a future Grants meeting to discuss needs and funding options.
 - Erpenbach will work on 2027 Paul Bruhn grant application – Dept of Interior grant for historic buildings / downtown economic development.
8. Old Business – Briefly discussed Office of Outdoor Recreation – Outdoor Recreation Action Plan opportunity that City of Neillsville did not get this year. Erpenbach relayed her conversation with Jessica James of the Office of Outdoor Recreation and options the City might do on their own or next year.
9. New Business – None
10. Motion by Neville and seconded by Shoup to adjourn. Voice vote, all aye, motion carried. Meeting adjourned at 4:55 pm.

Next meeting date is Tuesday, August 25, 2026, at 4:00 pm at City Hall.

Respectfully submitted



Natalie K Erpenbach, Recording Secretary