

City of Neillsville
Grants Committee

Wednesday, June 29, 2023, at 3:30 pm.
City Hall – 106 W Division St, Neillsville WI

Minutes

Meeting Call to Order by Chair Natalie Erpenbach at 3:40 pm.

On roll call – Present: Erpenbach, Deanna Heiman, Barb Petkovsek, Brett Shoup. Not present: Jody Conner.

Motion to approve the agenda – Motion by Heiman, second by Shoup to approve the agenda. Voice vote, all aye, motion carried.

Review / approval of Minutes – Motion by Shoup, second by Heiman to approve the minutes of the Block Grant Committee meeting of November 13, 2019. Voice vote, all aye, motion carried.

Shoup will contact City Clerk Roehl to discuss the current City CDBG Loan program, outstanding loans, and available funds. Shoup will also contact the West Central Wisconsin Regional Planning Commission to discuss and understand the current status of housing grant programs available to Clark County / City of Neillsville residents. He will report back at the next meeting.

Citizen appearances – None

Grant Applications

Review List of Grants

- In process of being applied for:
 - *League of Wisconsin Municipalities / Mutual Insurance Safety Grant* - City Police Department.
- Applied for but still pending.
 - None
- Applied for and awarded or not received.
 - None
- To be applied for in 2023 or 2024
 - Discussed requests from Parks and Rec, Dept of Public Works, Beautification Committee, and referrals from Planning Commission (Columbarium project).

Old Business - None

New Business

- Discussed the current ordinance (no. 1073) - *City of Neillsville Ordinance, Code Section 2-4-13 "Grants Committee"*. Noted that Common Council had amended this Ordinance on March 14, 2023. Discussion held on suggested further changes to this ordinance was held. Motion by Heiman and second by Shoup to table discussion of further revisions to this ordinance indefinitely. Voice vote, all aye, motion carried.

Erpenbach stated that minutes of this Committee are reported to the Common Council and document its actions. As this Committee's purpose has been expanded, if issues or concerns arise, the Common Council will need to address those with the Committee and or revise the governing Ordinance accordingly.

- Discussion was held regarding submission of City of Neillsville - *League of Wisconsin Municipalities / Mutual Insurance Safety Grant* application. Erpenbach is completing the application to reimburse the purchase of safety equipment. Amount to be received is 2% of the in-force Workers Compensation premium paid. Approximately \$700.00 (#2023-1)

Motion by Petkovsek, second by Heiman to approve submission of this grant application. Voice vote, all aye, motion carried.

- There are no grants awarded to the City since our last meeting.
- Erpenbach stated that she will discuss the needs of the various City Departments, Commissions and Committees with the appropriate responsible party. Noted that a form had been created to log-in (#2023-#) for each grant or funding option being worked on by this Committee.

Discussed potential process for centralizing request for funds from Listeman Foundation. Discussed creating a list of good and available grant / funding sources for Committee's use.

- Assigned Heiman the Columbarium Project (#2023-2).
- Assigned Petkovsek the Beautification Committee – Supplies / Murals Project (#2023-3).
- Discussion of correspondence / comments received since last meeting.

Petkovsek stated that she had been contacted by a lady from New York state wanting to discuss donating funds to the City in memory of a family member who recently passed. Discussed options to relay to this potential donor. Petkovsek will return a phone call to this person for further discussion.

- Discussion and action on invoices to be paid from Grant Committee Funds
Questions, Comments, Concerns of Grant Committee Members - None
- By consensus, the regular monthly meeting of the Grants Committee will be held the fourth Tuesday of each month at 4:00 pm. Next meeting date is **Tuesday, July 25, 2023 at 4pm.**

Motion by Heiman and second by Shoup to adjourn the meeting at 4:35 pm. Voice vote, all aye, motion carried. Meeting adjourned.