

City of Neillsville
Historic Preservation Commission

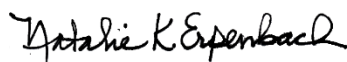
Regular Meeting

Wednesday, July 16, 2025 at 6:00 pm.
City Hall – 106 W Division St, Neillsville WI

MINUTES

- Meeting Called to Order by Chair Natalie Erpenbach at 6:03 pm.
- On Roll Call: Natalie Erpenbach, Nicki Keller, Jeff Kluckhohn, Dan Clough, Dawn Voss and Barb Miller. All present.
- A Motion to approve the agenda was made by Kluckhohn and seconded by Keller. Voice vote, all aye, motion carried.
- A Motion to approve June 18, 2025, HPC Meeting minutes were made by Kluckhohn and seconded by Miller. Voice vote, all aye, motion carried.
- Citizen appearances – None.
- Applications:
 - a. Certificate of Appropriateness (COA) Applications – COA # 2025-1 (26 Hewett St) A COA was received on June 24, 2025 from property owners of 26 Hewett St, Neillsville WI – James and Dawn Voss. Owners submitted a summary of proposed work needed to replace the roof on the car port and carriage house. Asphalt shingles will be replaced with ribbed steel panels. Discussion held by commission members. A motion was made by Keller and seconded by Kluckhohn to approve the scope of work per COA and authorized HPC Chair Erpenbach to sign the COA approval. All aye, Voss abstains, motion carried.
 - b. Certificate of Demolition (COD) Applications – None received.
 - c. Historic Property Improvement Grant Application #2025-1 was received from property owners James and Dawn Voss of 26 Hewett St. See COA #2025-1. Application for grant for roof replacement project costs of \$1000 with 50 % reimbursable. A motion was made by Keller and seconded by Kluckhohn to approve Grant Application #2025-1 for \$500 reimbursement. Project is on contractor's waiting list to be completed as soon as possible. Voice vote, All aye, Voss abstains, motion carried.
- **Old Business:**
 - a. Discussed status of 1897 Clark County Jail Building. Erpenbach noted that Clark County continues to discuss at the County's Public Property Committee meetings. The building is currently under consideration for being sold. The Clark County Public Property Committee continues to work with the State Historical Preservation Office (SHPO).
 - b. Reviewed status of the new Historic Preservation Commission website and Self-guided Cemetery tour information on this website. The website has been uploaded to hpc-neillsville.com and is approximately 75% complete. Discussed status of QRcodes to link walking tours to the website information. Options reviewed and being discussed with Regan Barth.
 - c. Discussed new Murals Project (working with Beautification Committee) and that any murals on Historic Properties would have to come before the HPCommission. Updated members on the Mural Project first two murals that are now complete.
- **New Business:**
 - a. Current HPC Fund balances as of 7-16-2025 – Non-lapsing \$6,308.06 & Current Budget \$1,302.78. \$500 is now committed to Historic Property Grant #2025-1. The HPC has also been awarded \$1000.00 from the Tourism Commission for the Website and Self-Guided Cemetery Tour expenses.
 - b. Discussed names of people to replace Commission Member Heidger who served in the real estate professional role per City Ordinance. Will be discussed again at August meeting.
- A motion was made by Keller and seconded by Miller to adjourn at 6:58 pm. Voice vote, all aye, motion carried.

Next meeting of HPC is scheduled for August 20, 2025, at 6 pm.



Natalie K Erpenbach, Commission Chair