

City of Neillsville
Historic Preservation Commission
Regular Meeting Minutes
Wednesday, October 18, 2023 at 6:00 pm.
City Hall – 106 W Division St, Neillsville WI

Meeting Called to Order by Chair Natalie Erpenbach at 6:00 pm.

On Roll Call: Natalie Erpenbach, Dan Clough, Jeff Kluckhohn, David Harnisch, and Nicole Keller present. Barb Miller and Julie Simek were absent. A quorum was deemed present.

A Motion was made by Kluckhohn and seconded by Clough to approve the agenda. Voice vote, all aye, motion carried.

A motion was made by Kluckhohn and seconded by Keller to approve the September 20, 2023, Historic Preservation Commission (HPC) meeting minutes. Voice vote, all aye, motion carried.

Citizen appearances – None.

HPC Certificate of Appropriateness for 118 Clay Street was presented by Erpenbach for discussion. COA #2023-2 118 Clay Street describes the roofing and painting work that will be done in the near future. Discussion was held with Clough making the motion to approve COA 2023-2 as presented. Motion seconded by Keller. Voice vote, all aye, motion carried.

There were no HPC Certificates of Demolition and the HPC Grant Application for 118 Clay Street was tabled until the next meeting.

Old Business

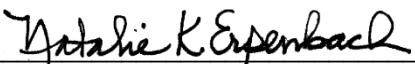
Reviewed and discussed the 2023 HPC Action Plan. Updated Action Plan attached to these Minutes.

- Erpenbach will have a draft of a cover letter to historic property owners at next meeting. Will send it to area insurance agents, bankers and real estate agents as well.
- Updated list of contractors that could be contacted by historic property owners. Keller will help finalize the list.
- Discussion on historic property plaques. Need to order one for James Gates house.
- Self-guided Cemetery Tour at City of Neillsville Cemetery tours will be launched in Spring 2024.
- Discussed bringing back the “Tour of Homes” program, but not necessarily during Christmas Holiday time.

New Business

- Current year budget fund balance is \$1,134.00 and the non-lapsing fund balance is \$4,240.22.
- There was no correspondence, comments or bills to present for payment.

The motion to adjourn was made by Kluckhohn and seconded by Clough. Voice vote, all aye, motion carried. The meeting adjourned at 6:30 pm.



Natalie K. Erpenbach, Commission Chair