

MINUTES
PLANNING COMMISSION
COUNCIL ROOM, CITY HALL
106 W. DIVISION STREET
Thursday August 3, 2023
3:00 P.M.

Meeting called to Order at 3:02 pm. by Mayor Dewey Poeschel.

On Roll Call – Dewey Poeschel, Natalie Erpenbach, Allan Hoesly, Bill Neville, and Amber Vine – present. Not Present: Greg Gliszinski and Joe Neville.

Also present were Luke Friemoth, Director of Public Works, Janay Ziebell, Librarian, and Barb Petkovsek.

Mayor Poeschel stated that the Minutes of the June 29, 2023 Meeting of the Planning Commission had been previously distributed to Commission Members. As there was no discussion or corrections to these minutes, the Mayor directs the City Clerk to file the Minutes as presented.

Appearances – There were no appearances for the Planning Commission.

Mayor Poeschel asked Luke Friemoth to lead the discussion on the following:

1. Discussion on Petition by property owner of 410 West Street, Parcel No. 261.1138.000 for a variance to Zoning Code Sec. 10-1-35(d)(1)(2), (e)(1).

Motion by Hoesly and second by Vine to approve the Zoning Variance requested for 410 West St. with condition that house is rebuilt within 2 years of demolition of structure at 410 West Street. Voice vote, all aye, motion carried.

2. Discussion on Application for Conditional Use Permit for properties at 1214, 1216, 1217, and 1218 W 4th Street, Parcel Nos. 261.1422.005, 261.1422.003, 261.1422.007 and 261.1422.011 to operate as a rooming house with short term rental.

Motion by Vine and second by Neville to approve the application for Conditional use permit for property owners to operate as a rooming house with short term rental at properties 1214, 1216, 1217, and 1218 W 4th Street. Voice vote, all aye, motion carried.

Discussion on Walking trail and its design in Schuster Park by City Librarian Janay Ziebell. This Storybook Walking Trail has been planned and funding already obtained. The trail will start within Schuster Park near the historic steam engine (US Hwy 10 Park entrance) and include 20 reading stations. The trail will end at the north end of Willow Street within the Park. The goal is to have Trail in place by the end of August 2023. Trail head metal feature may not be available until a later date. Assistance from Cummins staff and City personnel will do the post digging and post installation. Storybooks will be changed out 3 to 4 times each year.

Motion by Neville and second by Vine to approve Storybook Walking Trail design and installation in Schuster Park as presented. Voice vote, all aye, motion carried.

Discussion on building an additional baseball field at Listeman Park. Friemoth presented needs and initial design concept that the Neillsville Youth Baseball and City Parks and Recreation Department have discussed. Questions regarding location, equipment and shelter potential relocation, current softball / baseball field locations and sizes, parking, and funding for the new baseball field were asked and answered. The Planning Commission supports an additional baseball field at Listeman Park in conjunction with the City of Neillsville Comprehensive Plan.

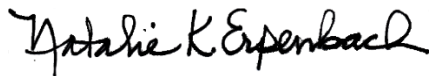
Motion by Vine and seconded by Erpenbach to approve the addition of a second baseball field at Listeman Park as discussed. Parks and Recreation Committee to develop details of final design and secure funding for project. Voice vote, all aye, motion carried.

Discussed the final design for park signage at Prock Park. Friemoth discussed the design and plan for "Prock Park" signage using a metal archway similar to the old Grand Avenue Bridge metal design. Money is available to cover the cost of the design elements and with the help of the Beautification Committee this Park will be finished. Petkovsek was available to answer additional questions of the Prock Park sign design.

Motion by Neville and second by Erpenbach to approve the Prock Park signage and landscaping design as presented. Voice vote, all aye, motion carried.

Motion to Adjourn was made by Vine and seconded by Hoesly. Voice vote, all aye, motion carried. Meeting adjourned at 3:26 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Natalie K. Erpenbach". The signature is written in a cursive, flowing style.

Natalie Erpenbach, Recording Secretary
City of Neillsville Planning Commission