City of Naples

Naples City Council Meeting Agenda
January 11, 2024 - 7:30 p.m.
1420 East 2850 South
Naples, UT 84078

SWEARING IN CEREMONY

Opening Ceremonies

1. Approval of Agenda
2. Approval of Minutes - December 14, 2023 Regular Council Meeting
3. Any Follow Up Matters from December 14, 2023
4. Approval of Bills
5. Approval of Business License - SnoDa's - 2500 South 1500 East
6. Approve Bid and Expenditures for Holiday Street Decor - Szeth Simmons
7. Approve MOU - Utah Cyber Center and Naples City
8. Approve MOU - Hansen Planning Group and Naples City
9. 1500 South Trail Project Update
10. 1500 South Road Upgrade Discussion - Approval to Expend Additional Funds
11. Other Matters/Future Council Matters
    Open and Public Meetings Act Training
12. Motion to Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Naples City offices at 789-9090, 1420 East 2850 South, Naples, UT 84078 at least 48 hours in advance of the meeting. Meetings are held at 1420 East 2850 South, Naples, UT.

The undersigned, duly appointed City Recorder, does hereby certify that the above agenda was posted at the Naples City Office, on the City's website https://naplescityut.gov/ and on the State Public Meeting Notice website https://utah.gov/pmn Nikki W. Kay

Naples City Council
December 14, 2023
Minutes

DATE, TIME & PLACE OF MEETING

The regularly scheduled meeting of the Naples City Council was held December 14, 2023, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

COUNCIL MEMBERS ATTENDING

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Ross Morton, Dan Olsen and Kenneth Reynolds.

OTHERS ATTENDING

Others attending were Michael Harrington, Rich Mahoney, Dalton Roth, Rylie Roth, Chelsea Roth, Kim Kay, Amanda Kitchen, Szeth Simmons, Nathan Simper, Micheal Davis and Nikki Kay.

OPENING CEREMONY

Mayor Baker welcomed everyone and called the meeting to order. He opened the meeting with the pledge of allegiance and Ross Morton offered the invocation.

APPROVAL OF THE AGENDA

Mayor Baker presented the agenda for approval. Gordon Kitchen **moved** to approve the agenda. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

MINUTES APPROVED

The minutes of the regular city council meeting of November 9, 2023 were presented for approval. Gordon Kitchen **moved** to approve the minutes. Kenneth Reynolds **seconded** the motion. The motion passed with all voting aye.

The minutes of the special meeting held on November 30, 2023 were presented for approval. Dan Olsen **moved** to approve the minutes. Ross Morton **seconded** the motion. The motion passed with all voting in the affirmative.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Mayor Baker asked if anyone had anything they wanted to follow up on from the previous meeting. Nothing was brought forward

APPROVAL OF THE BILLS

Nikki Kay presented the bills for approval in the amount of $96,310.81. Councilman Kitchen asked about the bond payment for the 2500 South road. Nikki stated she couldn't

DRAFT

remember if that was the loan that was split into B&C Road funds and sales tax. She was not sure of the payoff date. Robert Hall **moved** to approve the bills in the amount of $96,310.81. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Ross Morton	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

APPROVAL OF BUSINESS LICENSE

A business license application was received for **CDs Toy Box** located at 374 E 2960 S. Nikki explained the application was submitted for machining, welding, and fabrication consulting, and programming. Nikki said the owner was contacted by Mr. Peterson and told he would be allowed to do the consulting and home office out of his home but any fabrication work would need to be done at a different location. Gordon Kitchen **moved** to approve the license for the owner to do consulting and programming out of his home. Kenneth Reynolds **seconded** the motion. The motion passed with the following roll call vote:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Ross Morton	Aye
Dan Olsen	Aye
Robert Hall	Aye

NAPLES POLICE DEPARTMENT RECOGNITIONS

Chief Simper came before the Council to present two awards to Officer Dalton Roth. Chief Simper stated the first award was a life saving commendation for Officer Roth's response to a critical medical call when he helped render aid to an unconscious, non-breathing individual. Chief Simper stated his calmness under pressure and his swift efforts to provide support to the patient's family and provide CPR, played a pivotal role in the patient's path to recovery. Chief Simper stated Officer Roth's actions reflect the highest standards of professional conduct and public service.

The second award presented to Officer Roth was a meritorious achievement commendation for his response to a call reporting two individuals trapped in Ashley Creek. Officer Roth showed exceptional resourcefulness when he fashioned a lifeline from K9 leashes and successfully

DRAFT

extended it to the stranded mother and daughter. Chief Simper said that Officer Roth's decisive action helped alleviate others being called out. Officer Roth was presented with two commendation plaques and his wife Rylie, pinned commendation bars to his uniform.

NAPLES CITY ATTORNEY REPORT

Michael Harrington, Naples City Attorney, was present at the meeting to give Council an update on his services. Mr. Harrington said the last time he met with them was mostly an introduction and he was there to give a report on how things were going. He said he is learning how to juggle between the different entities and is finding that rhythm in prioritizing. Mr. Harrington said some pressing matters right now are code changes and employment issues. He said SB 174 was causing the most pressing issue for land use code changes and those are being made for Vernal City. He said Naples City has until the end of 2024 to make those changes. Mr. Harrington said funding is available to help City's make those land use code changes. Mr. Harrington complimented Gwen on being very much on top of things with the changes that are upcoming. Mr. Harrington gave the break down for his assignable time and said about 39.5 has been Vernal City civil matters, 39.5 for prosecution, 13% for the SSD1, about 4% with Dutch John and Naples, and .5% for Fire and Animal SSD. Mr. Harrington believes they are currently under budget for what was projected. Councilman Kitchen asked about the paralegal expense. Mr. Harrington said it is all included except for the prosecution for Vernal City. Mr. Harrington stated it has been a pleasure to work with the staff. Council thanked Mr. Harrington for coming.

NAPLES CITY AUDIT REPORT

Rich Mahoney from Crossroads Accounting came to give the audit report for fiscal year end June 2023. Mr. Mahoney stated they audit the City's finances as well as compliance with laws, regulations, etc. for internal control practices. He pointed out the financial statements present fairly, in all material respects, the respective financial position and respective budgetary comparison for the General Fund and the Redevelopment Fund and that those are in accordance with generally accepted accounting principles. Mr. Mahoney referred to the figures for the City's combined net position and stated the City's net position increased about 4% due to revenues exceeding expenses and they didn't identify any material deficiencies. He noted the State compliance requirements tested were: budget compliance, fund balance, fraud risk, tax levy, URS, and open and public meetings. Their opinion was the City complied, in all material respects,

DRAFT

with the compliance requirements referred to. Mr. Mahoney said one finding was noted and that was regarding fund balance. He reported the City's fund balance exceeded what is allowable by Utah Code by $33,684. The audit gave a recommendation for the City to review their processes for properly maintaining general fund balances and the City asserted they will adopt the recommendation. Micheal explained the money received for the payment of the self-help housing lots was reported on the balance sheet and this is what caused this issue. It was discussed to maybe move the money to the rehab housing fund and to get it off the balance sheet. Mayor and Council thanked Mr. Mahoney for the report.

DRAFT

REQUEST TO WAIVE BUSINESS LICENSE FEE

Micheal received an email from the Special Service District requesting a fee waiver for the business license at the Splash Park. Robert Hall **moved** to waive the fee. Gordon Kitchen **seconded** the motion. The motion passed with the following roll call vote:

Gordon Kitchen	Aye
Kenneth Reynolds	Aye
Ross Morton	Aye
Dan Olsen	Aye
Robert Hall	Aye

RESOLUTION 23-352 APPOINTING MEMBER TO THE MOSQUITO ABATEMENT BOARD

Council members received a copy of Resolution 23-352 appointing Gary Hatch to the Mosquito Abatement District Board of Trustees. Nikki explained the notice of vacancy was posted and Mr. Hatch, who has been serving on the Board, is the only one who submitted a letter of interest. Dan Olsen **moved** to adopt Resolution 23-352 and appoint Gary "Red" Hatch to the Mosquito Abatement District Board of Trustees. Kenneth Reynolds **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Ross Morton	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

2024 MEETING SCHEDULE AND HOLIDAY SCHEDULE

Council members received a copy of the 2024 meeting and holiday schedules. Dan Olsen **moved** to approve the 2024 meeting schedule and 2024 holiday schedule. Ross Morton **seconded** the motion. The motion passed with all voting in the affirmative.

Nikki Kay reminded the Council of the oath of office for newly elected officials on January 2, 2024 at 7:00 p.m.

OTHER MATTERS OR FUTURE COUNCIL MATTERS

Mayor Baker took a moment to thank Gordon Kitchen for his sixteen years of service as a Naples City Councilman. Mayor Baker presented Councilman Kitchen with a plaque noting his years of dedicated service to the City.

MOTION TO ADJOURN

With no other business before the Council, Gordon Kitchen **moved** to adjourn the meeting at 8:30. Robert Hall **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

APPROVED BY COUNCIL ON THE 11th DAY OF JANUARY 2024

BY: ____________________________ ATTEST: ________________________

DRAFT

Report Criteria:
Invoices with totals above $0.00 included.
Only unpaid invoices included.

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-22500 HEALTH INSURANCE	22	American Family Life Assurance	Insurance Premium/employee w/h	424632	12/25/2023	168.48
10-22500 HEALTH INSURANCE	410	HealthEquity, Inc.	HSA Monthly Fees	G9O3NFC	01/05/2024	20.25
10-22505 EAP/ BLOMQUIST - P	135	Blomquist Hale Consulting Group,	Mothly EAP	JAN24-3677	01/01/2024	325.00
Total :						513.73
10-41-230 TRAVEL & PER DIEM	1106	Fleet Operations - Fuel Network	Fuel Purchase	F2406E00837	01/02/2024	58.02
Total LEGISLATIVE:						58.02
10-43-240 OFFICE SUPPLIES A	1210	Zion's First National Bank	Staff mtg	097657909908	12/21/2023	67.63
10-43-251 FUEL & OIL	1106	Fleet Operations - Fuel Network	Fuel Purchase	F2406E00837	01/02/2024	138.91
Total CITY ADMINISTRATOR:						206.54
10-48-310 PROFESSIONAL SER	172	Crossroads Accounting Professio	Annual Independent Audit	30045	11/30/2023	12,000.00
Total INDEPENDENT AUDITOR:						12,000.00
10-50-250 C. HALL BLDG EQUIP	487	Jones Paint & Glass, Inc.	Paint and supplies	VNI0109909	12/20/2023	44.65
10-50-271 UTILITIES - CITY HAL	46	Ashley Valley Water & Sewer	Water and sewer billing 15.1050.1	0501-1223OF	12/29/2023	64.00
10-50-271 UTILITIES - CITY HAL	760	Dominion Energy	Monthly Gas Service - 207686000	2076-1223OF	12/28/2023	437.28
10-50-271 UTILITIES - CITY HAL	760	Dominion Energy	Monthly Gas Service - 447509353	4475-1223GEN	12/21/2023	22.08
10-50-271 UTILITIES - CITY HAL	760	Dominion Energy	Monthly Gas Service - 896686000	8966-1223WW	12/27/2023	192.65
10-50-271 UTILITIES - CITY HAL	775	RDT, Inc.	Garbage Service - 1118	1118-0124	01/02/2024	73.00
10-50-271 UTILITIES - CITY HAL	988	Strata Networks	Monthly Phone & Internet Service	005563970	12/31/2023	641.80
10-50-271 UTILITIES - CITY HAL	1099	Rocky Mountain Power	Monthly Electric Service 6115959	9596-1223WW	12/28/2023	411.27
10-50-271 UTILITIES - CITY HAL	1107	Utah Department of Technology	Email accounts	2406R0030000	12/31/2023	158.86
10-50-274 UTILITIES - PLAZA P	46	Ashley Valley Water & Sewer	Water and sewer billing 15.1049.1	0491-1223PD	12/29/2023	27.00
10-50-274 UTILITIES - PLAZA P	46	Ashley Valley Water & Sewer	Water and sewer billing 16.0435.1	4351-1223RSP	12/29/2023	27.00
10-50-720 BUILDINGS/STRUCT	15	All Air Technical Services	Boiler system install	3883	01/08/2024	10,075.00
Total GENERAL GOVERNMENT BUILDINGS:						12,174.59

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-51-240 OFFICE SUPPLIES A	655	Northeastern Utah Office	ink pads	102144	12/27/2023	25.18
10-51-256 SOFTWARE SUPPOR	187	Caselle, Inc.	Software electronic W-2's & 1099	129633	12/16/2023	1,000.00
10-51-256 SOFTWARE SUPPOR	187	Caselle, Inc.	Quarterly support	130310	01/04/2024	150.00
Total SUPPLIES/EQUIPMENT:						1,175.18
10-52-245 COMPUTER SUPPLI	1006	Uintah County Recorder	Internet charges	64925	01/01/2024	10.00
Total PLANNING AND ZONING:						10.00
10-54-230 TRAVEL & PER DIEM	1210	Zion's First National Bank	Hilton Garden- S. Gray Training	374303A	12/10/2023	231.64
10-54-230 TRAVEL & PER DIEM	1210	Zion's First National Bank	Palace station- N. Simper Training	451390567590	12/03/2023	550.99
10-54-247 SPILLMAN, LEXIPRO	896	Motorola Solutions	Mobile reporting	8230426481	09/28/2023	870.80
10-54-249 EQUIPMENT/PURCH	627	Papa's Dino Express	Car washes	627-1223	01/01/2024	199.00
10-54-249 EQUIPMENT/PURCH	958	Main Street Auto	Box license plate bolts	222601	12/18/2023	2.07
10-54-249 EQUIPMENT/PURCH	1210	Zion's First National Bank	Wipes, cloths, usb adapter, tripod	112-7077408-5	12/19/2023	67.75
10-54-249 EQUIPMENT/PURCH	1210	Zion's First National Bank	Wipes, cloths, usb adapter, tripod	113-222476-50	12/18/2023	10.68
10-54-249 EQUIPMENT/PURCH	1210	Zion's First National Bank	Wipes, cloths, usb adapter, tripod	113-6869739-4	12/18/2023	112.47
10-54-249 EQUIPMENT/PURCH	1210	Zion's First National Bank	Wipes, cloths, usb adapter, tripod	113-9727946-1	12/18/2023	19.12
10-54-249 EQUIPMENT/PURCH	1210	Zion's First National Bank	ID Cards- set up & print D. McDav	556461	12/20/2023	72.00
10-54-251 FUEL & OIL	808	Rocky Mountain Lube & Muffler	Oil change & lube	629692	12/13/2023	59.20
10-54-251 FUEL & OIL	808	Rocky Mountain Lube & Muffler	Oil change & lube	630099	12/28/2023	57.20
10-54-251 FUEL & OIL	808	Rocky Mountain Lube & Muffler	Oil change & lube	630176	01/03/2024	92.65
10-54-251 FUEL & OIL	1106	Fleet Operations - Fuel Network	Fuel Purchase	F2406E00837	01/02/2024	1,802.99
10-54-271 UTILITIES-POLICE	46	Ashley Valley Water & Sewer	Water and sewer billing 16.1110.1	1101-1223PS	12/29/2023	64.00
10-54-271 UTILITIES-POLICE	760	Dominion Energy	Monthly Gas Service - 045686000	0456-1223PS	12/21/2023	543.15
10-54-271 UTILITIES-POLICE	775	RDT, Inc.	Barrel service	1118-0124	01/02/2024	25.00
10-54-333 CRIMINAL INVESTIG	1210	Zion's First National Bank	Mail tox	007961	12/07/2023	5.50
10-54-334 K-9 EXPENSES & EQ	1210	Zion's First National Bank	Packtrack- Annual Renawal D.Rot	135553	11/29/2023	140.00
10-54-470 UNIFORM ALLOWAN	517	L.N. Curtis & Sons	Jacket D.McDavid	INV777902	12/28/2023	144.95
10-54-760 GRANT PURCHASE I	192	CDW Government, Inc.	Toughbook CF 55, Surface Pro 9	NN69540	12/12/2023	1,425.99
10-54-760 GRANT PURCHASE I	192	CDW Government, Inc.	Toughbook CF 55, Surface Pro 9	NQ21135	12/15/2023	140.64

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-54-760 GRANT PURCHASE I	192	CDW Government, Inc.	Toughbook CF 55, Surface Pro 9	NS23462	12/21/2023	2,804.88
10-54-760 GRANT PURCHASE I	424	Idemia Identity & Security USA	Fingerprint Machine	165282	12/19/2023	10,718.00
Total POLICE DEPARTMENT:						20,160.67
10-58-242 STATE 1% SURCHAR	1108	Utah State Dept of Commerce	1% building permit fee surcharge	1108-1223	01/02/2024	29.88
10-58-251 FUEL & OIL	1106	Fleet Operations - Fuel Network	Fuel Purchase	F2406E00837	01/02/2024	50.16
Total BUILDING INSPECTOR:						80.04
10-59-210 CHAMBER MEMBER	196	Chamber of Commerce-Vernal	MOU Agreement	8536	01/04/2024	3,500.00
10-59-224 PUBLIC RELATIONS	1153	Walmart - Capital One	Christmas party	1652826261	12/19/2023	65.76
Total COMMUNITY MARKETING:						3,565.76
10-60-250 EQUIPMENT, MAINT	130	Big B Equipment	Tractor pump	01-94027	12/21/2023	49.32
10-60-250 EQUIPMENT, MAINT	131	Big State Industrial Supply, Inc	Truck first aid kit & fire extinguishe	1545871	01/02/2024	390.50
10-60-250 EQUIPMENT, MAINT	277	Dan's Tire Service	Tires	312042	01/03/2024	1,199.80
10-60-250 EQUIPMENT, MAINT	341	Fastenal Company	Replacement chain	UTVER105086	12/21/2023	72.99
10-60-250 EQUIPMENT, MAINT	858	Semi Service, Inc.	Unit 16 Hydro Poly Tank	S191355	12/21/2023	170.29
10-60-250 EQUIPMENT, MAINT	958	Main Street Auto	Atf Unit 16 Hydro Tank, Wire ties	222422	12/18/2023	40.03
10-60-250 EQUIPMENT, MAINT	958	Main Street Auto	Atf Unit 16 Hydro Tank, Wire ties	222560	12/18/2023	9.77
10-60-250 EQUIPMENT, MAINT	1210	Zion's First National Bank	Equipement Jack etc	01328386	01/04/2024	316.91
10-60-251 FUEL & OIL	958	Main Street Auto	Atf Unit 16 Hydro Tank, Wire ties	222422	12/18/2023	69.98
10-60-251 FUEL & OIL	958	Main Street Auto	Atf Unit 16 Hydro Tank, Wire ties	224589	01/03/2024	18.98
10-60-251 FUEL & OIL	958	Main Street Auto	Oil	224733	01/04/2024	64.35
10-60-251 FUEL & OIL	958	Main Street Auto	Oil	224780	01/04/2024	160.17
10-60-251 FUEL & OIL	958	Main Street Auto	Unit 16 Dump Bed hyd tank refill	224788	01/04/2024	39.96
10-60-251 FUEL & OIL	1106	Fleet Operations - Fuel Network	Fuel Purchase	F2406E00837	01/02/2024	521.38
10-60-260 SANDER/SNOW PLO	958	Main Street Auto	Spreader chain lube Unit 9	224830	01/04/2024	30.96
10-60-262 "C" ROAD MAINTENA	341	Fastenal Company	Misc parts	UTVER103534	09/11/2023	14.27
10-60-266 ROAD SIGNS	1147	Vernal Winnelson Company	Caulk/Silicone stop sign repair	526736-01	01/04/2024	7.03
10-60-271 UTILITIES - SHOP	46	Ashley Valley Water & Sewer	Water and sewer billing 17.0475.1	4751-1223SH	12/29/2023	64.00

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-60-271 UTILITIES - SHOP	46	Ashley Valley Water & Sewer	Water and sewer billing 17.0476.1	4761-1223SB	12/29/2023	64.00
10-60-271 UTILITIES - SHOP	760	Dominion Energy	Monthly Gas Service - 056686000	0566-1223SH	12/21/2023	563.56
10-60-271 UTILITIES - SHOP	775	RDT, Inc.	Garbage Service - 3 months	858-1223	01/02/2024	75.00
10-60-271 UTILITIES - SHOP	988	Strata Networks	Internet at road dept	005563970	12/31/2023	104.98
10-60-278 BLUE STAKES	139	Blue Stakes of Utah 811	Monthly fax notifications	UT202303666	12/31/2023	50.40
Total STREETS:						4,098.63
10-70-269 SUBDIVISION PARK	46	Ashley Valley Water & Sewer	Water and sewer billing 18.0551.1	5511-1223IRO	12/29/2023	29.00
10-70-269 SUBDIVISION PARK	46	Ashley Valley Water & Sewer	Water and sewer billing 18.1826.4	8264-1223SUN	12/29/2023	29.00
10-70-271 UTILITIES OF EAST P	46	Ashley Valley Water & Sewer	Water and sewer billing 1611281	1281-1223PK	12/29/2023	64.00
Total BUILDING & GROUNDS:						122.00
Grand Totals:						54,165.16

Report Criteria:

Invoices with totals above $0.00 included.

Only unpaid invoices included.

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Discount Date	Discount Amount	PO Number	Period	GL Account
12/26/2023													
S008320210	1	Invoice	Door button	12/06/2023	01/15/2024	199.35	Open Terms	None		.00	16091	12/23	10-60-245
VNI0109660	1	Invoice	Paint, paint cans, strainers	12/12/2023	01/15/2024	17.19	Open Terms	None		.00	16093	12/23	10-50-250
VNI0109644	1	Invoice	Paint, paint cans, strainers	12/12/2023	01/15/2024	36.42	Open Terms	None		.00	16093	12/23	10-50-250
02335	1	Invoice	Door stops Locks etc	12/14/2023	01/15/2024	29.50	Open Terms	None		.00	16088	12/23	10-50-250
92084	1	Invoice	Door stops Locks etc	12/14/2023	01/15/2024	457.64	Open Terms	None		.00	16088	12/23	10-50-250
1020945412	1	Invoice	Equipment Rental	12/22/2023	01/15/2024	103.42	Open Terms	None		.00		12/23	10-50-271
102183	1	Invoice	Name plate- Andrew Bentle	12/19/2023	01/15/2024	15.00	Open Terms	None		.00	16094	12/23	10-41-610
1588	1	Invoice	1000 S Denisty Test	12/12/2023	01/15/2024	120.00	Open Terms	None		.00	16086	12/23	10-60-262
0124037488	1	Invoice	Health & Dental Insurance	12/20/2023	01/15/2024	20,389.39	Open Terms	None		.00		12/23	10-22500
1546-0015-1	1	Invoice	Monthly Electric Service 61	12/20/2023	01/15/2024	2,568.26	Open Terms	None		.00		12/23	10-68-270
0186-1223S	1	Invoice	Monthly Electric Service 61	12/20/2023	01/15/2024	446.63	Open Terms	None		.00		12/23	10-60-271
UZFR22	1	Invoice	Door stops, wall patch	12/14/2023	01/15/2024	13.47	Open Terms	None		.00	16092	12/23	10-50-250
UYWK15	1	Invoice	Door stops, wall patch	12/11/2023	01/15/2024	45.98	Open Terms	None		.00	16092	12/23	10-50-250
1610741	1	Invoice	Workers Comp	12/11/2023	01/15/2024	519.18	Open Terms	None		.00		12/23	10-22250
55668	1	Invoice	Traffic rug for offices	12/01/2023	01/15/2024	30.80	Open Terms	None		.00		12/23	10-50-271
526089-01	1	Invoice	Pressure guage	12/18/2023	01/15/2024	12.55	Open Terms	None		.00	16089	12/23	10-60-250
73892	1	Invoice	Dominion- Meter upgrade	12/19/2023	01/15/2024	504.95	Open Terms	None		.00	16090	12/23	10-50-720
Total 12/26/2023:						25,509.73							

12/26/2023 GL Period Summary

GL Period	Amount
12/23	25,509.73
Grand Totals:	25,509.73

Grand Totals: 25,509.73

+ 54,165.16

= 79,674.89

Report GL Period Summary

Item No._____

MEMO TO: *City Council, City Manager* **FROM:** *Dale Peterson* Building Official	**Subject:** Business License for: SnoDa's (The Iced Trough LLC) 2500 South 1500 East Naples. Utah 84078

Owner: Star R. Giles	**Date:** January 8, 2024
Recommendation: ***Approve:*** *The business license for SnoDa's (the Ice through LLC)* *Description of Business Activities:* *Drive-in soda shop,* *Selling beverages, mixology* *Mixing multiple flavors of soft drinks*	Zone: C Commercial **02-26-002 Commercial Zone C** **Permitted Uses: 02-26-004** Restaurant, drive-in

Inspected by Tri-County Health, Naples Building

Attachments:

- Pictures


SLEU 491293
45G1

BUSINESS LICENSE APPLICATION

CITY OF NAPLES
BUSINESS LICENSE APPLICATION
1420 East 2850 South
Naples, UT 84078
p. 435.789.9090 f.435.789.9458

Organization Type: ☑ Sole Proprietor ☐ Partnership LLC ■ Corporation ☐	Is Business Name Registered with the State ○ Yes ○ No
Business Status: ☐ New ☐ Location Change ☐ Name Change ☐ Ownership Change	Federal Tax ID#/SS#
Nature of Business: ☐ Contractor ☐ Services ☐ Oilfield ☐ Retail/Wholesale	Utah Sales Tax #
☐ Home Occupation ☐ Other:	State License # & Type (if applicable)
Business Name: Sno Da's (The Iced Trough LLC)	DBA: FEIN# 88-2662234
Business Address: 1500 E. 2500 S.	City: Naples, UT — Zip: 84078
Business Telephone: 435.315.8186 — After Hours Emergency Contact: Star Giles	Phone: 435 315 8186
Mailing Address: (If Different) 825 S. 90 E. Apt E301	City, State and Zip: Vernal, UT 84078
Description of Business Activities: Selling beverages, Mixology.	# of employees: Ø

Owners Name:	Home Address:	Home Phone:
Star R. Giles		
Owners Driver License #/Work ID #	**Owners Date of Birth**	**US Citizen**
		☒ Yes ☐ No
Managers Name: (If Applicable)	**Managers Home Address:**	**Phone:**
Star R. Giles	"	"

Fee Amount	****************OFFICIAL USE ONLY****************
Base Fee ______ $______	Approved by Building/Fire [signature] Date 1-9-2024
Employees ____ x $3.00 ______	Approved by Council ______ Date ______
Initial Inspection Fee ______	B/L # ______ Date Paid ______ Amt Received ______
Beer License/Class ______	Receipt # ______ Received By ______ Check # ______
Other ______	
Total Fees $______	

The foregoing information is correct to the best of my knowledge. I am aware that this application does not constitute approve to operate a business until approved by Naples City and a license has been issued. I hereby agree to conduct said business strictly in accordance with the law and ordinances covering such businesses, and that no other type of business will be conducted other than what has been stated above, and swear under penalty of law that the information contained herein is true.

[signature] 11/22/23
Signature of Owner/Applicant Date

Star R Giles owner | CEO
Please Print Name Title

If applicable please provide a **"Site Specific Plan"** and emergency contact information.

Item No._____

MEMO TO: *City Council, City Manager* **FROM:** *Szeth Simmons B&G Superintendent*	**Subject:** Highway 40 Street decorations and Garlin approval.
Recommendation: Approve Street Decors decorations	**Date:** 1-4-24 **Fiscal Impact:** 16370.95 **Funding Source: 10-70-266**

Background:

The Current decorations need upgrading to keep the city's decorations looking good.

The two bids came in at

Street Decor Came in at 16370.95

Display Sales came in at 17198.28

Street Decor, Inc.

10580 N. McCARRAN BLVD. #115-388
RENO, NV 89503

P: 88

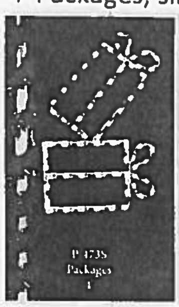
QUOTATION

City of Naples
Szeth Simmons
1420 E 2850 S
Naples, UT 84078

DATE	December 7, 2023
SHIP BY:	
MUST HAVE BY:	

Part Number	QTY.	Description
		Pricing for December-January 35% off sale
P-472S	1	4' Zig Zag Tree, silhouette, 47 C7 lamps, Retail price $480.00

P-473S	1	4' Packages, silhouette, 68 C7, Retail price $595.00

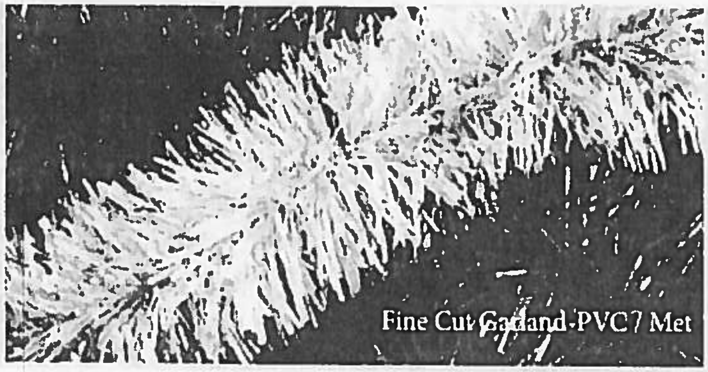


P478S	1	4' Candy Cane with Bow, silhouette, 64 C7, Retail price $595.00

16 3 75. 95

P-480S	1	4' Candle, Silhouette, 50 C7, Retail price $495.00

(picture is garland but same shape as silhouette)



218'	3" Fine cut garland, PVC, WHITE, Retail price $1.40 per foot
100'	3" Fine cut garland, PVC/Met., GREEN, Retail price $2.20/ft.
110'	3" Fine cut garland, PVC/Met., RED, Retail price $2.20/ft.
115'	3" Fine cut garland, PVC/Met., BLUE, Retail price $2.20/ft.
110'	3" Fine Cut garland, PVC/Met., GOLD, Retail price $2.20/ft.

746-2647

285

e stated.

Extension
$4,288.00
$2,496.00
$3,096.00
$3,096.00
$2,576.00
$198.00
$143.00
$157.30
$164.45
$156.20
$16,370.95

Quote

DISPLAYSALES
6300 W Old Shakopee Rd, Suite 112
Bloomington, MN 55438
Phone 800-328-6195 Fax 952-885-0099
www.displaysales.com

Estimate	SQ-3045
Date	12/11/2023
Customer Account	C39244
Customer Contact	Szeth Simmons
Salesperson	Alex Letsche
PO Number	
Expiration Date	Valid for 30 Days

Bill To:
City of Naples
1420 E 2850 S
Naples, UT 84078
Szeth Simmons

Ship To:
City of Naples
1420 E 2850 S
Naples, UT 84078
Szeth Simmons

Item number	Description	Quantity	Unit	Unit Price	Amount
DX-PM-BL-4-ZZTREE	4' Bright Line Zig Zag Tree Pole Mount Decoration with C-7 Bar LED Bulbs and Mounting Hardware	8	Each	$ 269.00	$ 2,152.00
DX-PM-BL-4-CCSWIRL	4' Bright Line Candy Cane Swirl Pole Mount Decoration with C-7 Bar LED Bulbs and Mounting Hardware	8	Each	$ 267.00	$ 2,136.00
DX-PM-BL-5-GIFTBOX	5' Bright Line Gift Box Pole Mount Decoration with C-7 Bar LED Bulbs and Mounting Hardware	8	Each	$ 448.00	$ 3,584.00
DX-PM-BL-4-CANDLE	4' Bright Line Candle Pole Mount Decoration with C-7 Bar LED Bulbs and Mounting Hardware	8	Each	$ 349.00	$ 2,792.00
DX-PM-BL-4-SOLDIER	4' Bright Line Soldier Pole Mount Decoration with C-7 Bar LED Bulbs and Mounting Hardware	8	Each	$ 410.00	$ 3,280.00
DX-GAR-MET-3-FHCUT-SLVSPRK	3" Fine H-Cut Silver Sparkle Metallic Garland	218	Feet	$ 1.76	$ 383.68
DX-GAR-MET-3-FHCUT-GRNSPRK	3" Fine H-Cut Green Sparkle Metallic Garland	100	Feet	$ 1.76	$ 176.00
DX-GAR-MET-3-FHCUT-REDSPRK	3" Fine H-Cut Red Sparkle Metallic Garland	110	Feet	$ 1.76	$ 193.60
DX-GAR-MET-3-FHCUT-BLUSPRK	3" Fine H-Cut Blue Sparkle Metallic Garland	115	Feet	$ 1.76	$ 202.40
DX-GAR-MET-3-FHCUT-YEL/GLDSPRK	3" Fine H-Cut Yellow & Gold Sparkle Metallic Garland	110	Feet	$ 1.76	$ 193.60
FEE-FREIGHT	Shipping and Handling	1	Each	$ 2,105.00	$ 2,105.00
				Subtotal	$ 17,198.28
				Sales Tax	$ 0.00
				Total	$ 17,198.28

Financing available.

To accept this quotation, sign here and return.

____

Thank you for your business.

Terms & Conditions

DISPLAYSALES

GRAPHIC ART SERVICE:
Display Sales encourages customers to provide vector-based artwork so that the process of proofing and printing may proceed quickly without interruption. Otherwise, if artwork is unusable, graphic art services will be billed at $125 per hour to correct unusable art, redraw non-formatted art, or design and create custom imagery (per customer request). Alterations are $50 per hour. You will be contacted by one of our Graphic Arts team members and provided a proof. Send your artwork to: artwork@displaysales.com

PRODUCTION TIMEFRAMES:
Normal production time is 14 working days AFTER art proof is approved and down payment is received. Upon approval, rush requests will include a $50 fee.

TERMS:
• 50% down payment on orders for new customers.
• Check or credit card accepted for down payment.
• Balance due Net 20 days after final invoice.
• F.O.B. Display Sales - shipping & handling charges based on destination and size of order.
• Financing available for orders greater than $5,000

SHIPPING & FREIGHT RESPONSIBILITY:
FOR ALL SMALL PACKAGE DELIVERIES (UPS, FEDEX, USPS, ETC): All shipments MUST be inspected at the time of delivery. The customer has 48 hours from the time of delivery to notify Display Sales of any shortage or damage to the order. After 48 hours it will be at the discretion of Display Sales to decide how to proceed.

FOR LTL/TRUCKLOAD DELIVERIES:
Any damage or visible loss to your shipment MUST be noted on the delivery receipt (signed by the customer) at the time of delivery. In the event of loss or damage this must be done to file a claim. Display Sales is ineligible to file a claim on behalf of the customer if this is not done and the customer will be responsible for all replacement and/or repair costs Display Sales is not liable for shipments lost, delayed, or damaged in transit. Claims be filed by the purchaser within 10 days to Transit Company. Purchaser is responsible for reviewing merchandise upon receipt to verify order and condition

RETURN POLICY:
Returns are accepted within 30 days of delivery (excluding shipping charges). The customer must contact Display Sales for a Return Merchandise Authorization (RMA) number before sending back the items. The customer is responsible for returning the merchandise and all related shipping costs. A restocking fee may apply, up to 25% of the product cost. If there is an issue with the shipment (other than loss or damage) the customer must contact Display Sales within 30 days of receiving the shipment to resolve the issue

Returns are NOT accepted for custom or modified merchandise.

WARRANTIES for BANNERS & DECORATIONS:
Display Sales stands behind our products, however, on an occasion an issue may arise with a product. Please contact your sales representative at 800-328-6195 to discuss the issue and to see the details of warranty coverage. Pictures of the product will be requested before we can fully determine the issue and attempt to resolve. Customer is responsible for the cost of removal, reinstallation and shipping incurred for merchandise being repaired or replaced. Customer participation is required to troubleshoot product issues, which will provide a timely resolution. All issues must be pre-approved by Display Sales for repairs or replacement.

Memorandum of Understanding

This Memorandum provides details about the Subdivision Ordinance Update that we, Hansen Planning Group, will provide for Naples. It also describes the process, work plan, and timeline that we will follow.

WHY THIS PROJECT

The Utah Legislature passed Senate Bill 174 in early 2023. This law changes how local land use ordinances governing subdivisions are handled in the state and requires local governments to update their ordinances accordingly. The new law gives your municipality a date certain in 2024 to bring your code into compliance. The purpose of this Subdivision Ordinance Update is to produce a subdivision code and administrative process that will help your municipality comply with current state statutes and planning best practices.

FUNDING

This ordinance update is *available at no cost to your municipality* thanks to the program administered by the Utah Department of Workforce Services (DWS). The DWS webpage explaining this initiative is at https://jobs.utah.gov/housing/community/subpool.html. Our company is one of a handful of private entities with which the Department has contracted to do this work. For reference, our contract number with the state is #246143.

Your jurisdiction is eligible for up to $14,000 of professional code writing services. Hansen Planning Group is authorized to provide this to your jurisdiction. *We expect that completing this project **could** require this entire amount.* It is therefore important that the municipality does not engage another provider for the same work without consulting with us first. Not only are we confident that we can get you the best result, but you will be responsible to pay for any services (rendered by us or another company) once the state funding is obligated. *We will not exceed your state-funded amount unless you request it. This would require us to enter into a separate agreement with your municipality.*

PROJECT MANAGEMENT

We are happy to collaborate with other planners or law firms that are eligible entities in the consulting pool at your request. For efficiency—and to ensure we do exceed the state funding budget—Hansen Planning Group will manage the project and the specific involvement (hours billed to the project, deliverables, etc.) of these other entities.

TIMELINE FOR COMPLETION

Based on our code writing experience, we expect that each subdivision project we conduct will have a unique timeline. At a minimum, we estimate your code revisions to take us up to three months to complete from the project's formal initiation. Your project may go faster, and it may go slower. At the latest, we will finish your subdivision ordinance revisions no later than October 1, 2024. Our availability date to begin your municipality's subdivision update is as early as: February 1, 2024.

WORK PLAN and DELIVERABLES

At a minimum, the Hansen Planning Group will produce (1) a state-compliant subdivision title for your municipality, (2) a memo recommending changes to subdivision-related engineering standards, (3) updated subdivision application forms.

We can also provide you with optional services such as (1) codifying and uploading your adopted ordinances into the civiclinQ.com online platform, and (2) hosting a training event with City Council, Planning Commission, and staff that helps explain the recommended changes (focusing on administrative vs legislative decision making).

Your update project will follow the following general steps in revising your subdivision ordinances:

1. **Audit existing subdivision ordinances**. We will review the current version of your subdivision code and identify issues and omissions, especially involving nonconformity with state law.
2. **Make material changes.** We will (1) revise your subdivision ordinances to compliment your community's general plan and vision, (2) audit the municipal code for relevant elements regarding authorities, roles, definitions, etc, and (3) make other recommendations that bring the code into conformity with state and federal law, resolve inconsistencies, simplify processes, and correct any other substantive or procedural issues.
3. **Rewrite in plain language.** Where needed, we will rewrite your subdivision ordinances so that a normal person can easily understand them. This will likely involve eliminating "legalese", consolidating and reorganizing content, and adding summary charts, tables, headings, and illustrations.
4. **Explain changes.** Along with our revisions to your subdivision ordinances, we will deliver a "Policy Discussion Catalog" identifying and explaining the changes we've made. This catalog will help your local legislative body review and adopt the code quickly and easily.

MEETINGS

Our team will be available to meet virtually to answer any questions you have about the process and our progress on your ordinances. We may also be available for the occasional in-person meeting, depending on your need and our availability.

WHAT WE NEED FROM YOU

Our team will make this update as easy and "hands free" for you as possible. DWS requires that you do just a few things:

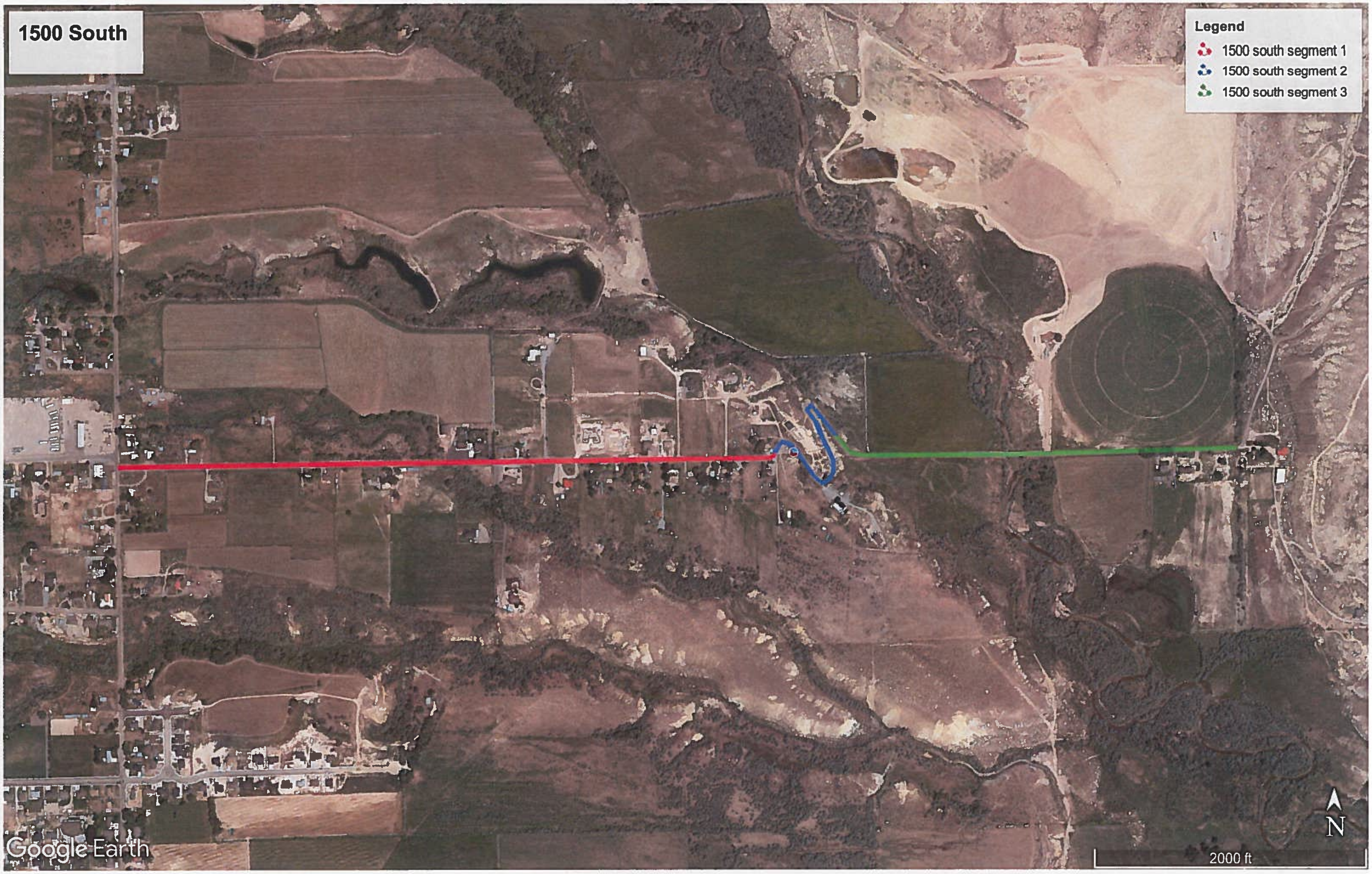
- **Sign this Memorandum.** We also need you to provide us with the most current copy of your subdivision ordinance and a copy of your subdivision application form(s).
- **Provide public notice (as per UCA 10-9a-205)**. Our firm can help provide notice language.
- **Promptly adopt your amended subdivision code after it is developed.** We will be carrying the cost of this project, and DWS will not reimburse us until your code is adopted. You must agree to act on your updated code through the public process without delay.

- **Sign our invoice.** Once your code is adopted, our company will submit an invoice to DWS. DWS requires that you also sign this invoice to certify that we worked on your code and that you adopted the code. You must agree not to withhold your signature.

SIGNATURES

By signing below, you indicate that you acknowledge, understand, and agree to the above.

Signature	Signature
Michael DAvis / Naples City	Mike Hansen, Principal
Name and Title, on behalf of the Municipality	Name and Title, on behalf of HPG
12-18-23	13 November, 2023
Date	Date


1500 South
Legend
1500 south segment 1
1500 south segment 2
1500 south segment 3
N
2000 ft
Google Earth

SUNRISE ENGINEERING, INC.

363 East Main Street Suite 201, Vernal, Utah 84078
Tel: (435) 789-7364 Fax: (435) 622-9090

Engineer's Opinion of Probable Cost

Sunshine Bench Trail (north side of 1500 South) - Naples City Section 17-Oct-23
Dino Trails - Uintah County AA/JL

NO.	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	AMOUNT
GENERAL CONSTRUCTION					
GENERAL ITEMS					
1	Trail Signs (Carsonite)	6	EA	$ 50.00	$ 300.00
SEGMENT 1 - North Side Int. of 1500 S & 2000 E to Switchbacks Top (NAPLES CITY)					
2	Road Striping	4,610	LF	$ 0.75	$ 3,500.00
3	Pedestrian Signs & Poles	1	EA	$ 1,200.00	$ 1,200.00
4	Clearing & Grubbing, Earthwork & Grading for Ravine	500	LF	$ 6.00	$ 3,000.00
5	4" Bituminous Surfacing on 6" UBC (4 feet wide) for Ravine	220	SY	$ 28.00	$ 6,200.00
6	Fill & Earthwork for Ravine	1,550	CY	$ 27.00	$ 41,900.00
			SUBTOTAL		**55,800.00**
SEGMENT 2 - Switchbacks (NAPLES CITY)					
7	Road Striping	1,620	LF	$ 0.75	$ 1,200.00
8	Clearing & Grubbing, Earthwork & Grading	1,620	LF	$ 9.00	$ 14,600.00
9	4" Bituminous Surfacing on 6" UBC (6 feet wide)	1,440	SY	$ 28.00	$ 40,300.00
10	Overlook Stop - Cleanup & New Surfacing	1	LS	$ 20,000.00	$ 20,000.00
			SUBTOTAL		**76,100.00**
SEGMENT 3 - Switchbacks Bottom to Int. of 1500 S & 3500 E (NAPLES CITY)					
11	Road Striping	2,790	LF	$ 0.75	$ 2,100.00
12	Surfacing and Resurfacing	1	LS	$ 128,700.00	$ 128,700.00
13	Trail Preparation/Shoulder (Spot) Repair	1	LS	$ 35,000.00	$ 35,000.00
14	Pedestrian Signs & Poles	1	EA	$ 1,200.00	$ 1,200.00
			SUBTOTAL		**$ 167,000.00**
			GRAND SUBTOTAL		**$ 299,200.00**
			CONTINGENCY	15%	**$ 44,900.00**
			CONSTRUCTION TOTAL		**$ 344,100.00**
INCIDENTALS					
15	Survey	1	LS	$ 4,000.00	$ 4,000.00
16	Engineering Design	1	LS	$ 15,000.00	$ 15,000.00
17	Construction Management	1	LS	$ 15,000.00	$ 15,000.00
			SUBTOTAL		**$ 34,000.00**
			CONTINGENCY	10%	**$ 3,400.00**
			CONSTRUCTION TOTAL		**$ 37,400.00**
			TOTAL PROJECT COST		**$ 378,100.00**

In providing opinions of probable construction cost, the Client understands that the Engineer has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the opinion of probable construction cost provided herein is made on the basis of the Engineer's qualifications and experience. The Engineer makes no warranty, expressed or implied, as to the accuracy of such opinions compared to bid or actual costs.

Grant 226,800
Match 151,200
$ 378,000

SUNRISE ENGINEERING, INC.

363 East Main Street Suite 201, Vernal, Utah 84078
Tel: (435) 789-7364 Fax: (435) 622-9090

Engineer's Opinion of Probable Cost

Naples 1500 South Trail 9-Jan-24
Naples City BPM/AA

NO.	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	AMOUNT
GENERAL CONSTRUCTION					
General Items					
1	Mobilization	1	LS	$ 25,000.00	$ 25,000.00
2	Traffic Control	1	EA	$ 15,000.00	$ 15,000.00
			SUBTOTAL		**$ 40,000.00**
SEGMENT 1- North Side Int. 1500 S, 2000 E to Top of Switchbacks					
3	Surfacing	16,000	SY	$ 4.20	$ 67,200.00
4	Spot Repair 4" bituminous Surfacing on 6" UBC	500	SY	$ 28.00	$ 14,000.00
			SUBTOTAL		**$ 81,200.00**
SEGMENT 2 - Switchbacks					
5	Surfacing	4,346	SY	$ 4.20	$ 18,253.20
			SUBTOTAL		**$ 18,253.20**
SEGMENT 3 - Bottom of Switchbacks to 3500 East					
6	Surfacing (other than initial scope in UDOT funded project)	4,120	SY	$ 4.20	$ 17,304.00
			SUBTOTAL		**$ 17,304.00**
			CONTINGENCY	15%	**$ 23,513.58**
			CONSTRUCTION TOTAL		**$ 180,270.78**
Incidentals					
9	Survey	1	LS	$ 5,000.00	$ 5,000.00
10	Engineering Design	1	LS	$ 12,000.00	$ 12,000.00
11	Construction Management	1	LS	$ 12,000.00	$ 12,000.00
			SUBTOTAL		**$ 29,000.00**
			CONTINGENCY	10%	**$ 2,900.00**
			INCIDENTAL TOTAL		**$ 31,900.00**
			TOTAL PROJECT COST		**$ 212,170.78**

In providing opinions of probable construction cost, the Client understands that the Engineer has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the opinion of probable construction cost provided herein is made on the basis of the Engineer's qualifications and experience. The Engineer makes no warranty, expressed or implied, as to the accuracy of such opinions compared to bid or actual costs.