City of Naples

Naples City Council Meeting Agenda
January 12, 2023 - 7:30 p.m.
1420 East 2850 South
Naples, UT 84078

Opening Ceremonies

1. Approval of Agenda
2. Approval of Minutes - December 08, 2022 Regular Council Meeting, December 12, 2022 Special Council Meeting, and December 22, 2022 Special Council Meeting.
3. Any Follow Up Matters from December, 2022 Meetings
4. Approval of Bills
5. Business License Approval - Junking - 1884 East Hwy 40
6. Review Conditional Use Business License - Empire Auto Diesel Repair - 573 S 1500 E
7. Interviews Candidates for City Council V~~acancies~~ Vacancy
8. Other Matters/Future Council Matters
9. Motion to Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Naples City offices at 789-9090, 1420 East 2850 South, Naples, UT 84078 at least 48 hours in advance of the meeting. Meetings are held at 1420 East 2850 South, Naples, UT.
The undersigned, duly appointed City Recorder, does hereby certify that the above agenda was faxed or emailed to the Vernal Express. The agenda was also posted on the City's website www.naplescityut.gov, and on the State Public Meeting Notice website https://pmn.utah.gov. Nikki W. Kay

Naples City Council
December 08, 2022
Minutes

The regularly scheduled meeting of the Naples City Council was held December 8, 2022, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Robert Hall, Dan Olsen, and Kenneth Reynolds. Dennis Long and Gordon Kitchen were absent.

COUNCIL MEMBERS ATTENDING

Others attending were Troy Ostler, Doug Morrill, Scott Gray, Micheal Davis, and Nikki Kay.

OTHERS ATTENDING

Mayor Dean Baker welcomed everyone and called the meeting to order at 7:30 p.m. Mayor Baker opened the meeting with the pledge of allegiance and Dan Olsen offered the invocation.

OPENING CEREMONY

Mayor Baker presented the agenda for approval and recommended they move the audit report forward on the agenda. Robert Hall **moved** to move the audit report to just after approval of the bills and to accept the agenda. Kenneth Reynolds **seconded** the motion. The motion passed with all in attendance voting aye.

APPROVAL OF THE AGENDA

The minutes of the regular city council meeting of November 10, 2022 were presented for approval. Robert Hall **moved** to approve the minutes. Kenneth Reynolds **seconded** the motion. The motion passed with all in attendance voting in the affirmative.

MINUTES APPROVED

Mayor Baker asked if anyone had anything they wanted to follow up on from the previous meeting. Nothing was brought forward.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Nikki Kay presented the bills for payment in the amount of $37,564.67 and asked for approval to add an additional $2,159.85 for invoices that came in after the approval report was sent out. The total presented for approval was $39,724.52. Robert Hall **moved** to approve the amount as presented and explained. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

APPROVAL OF THE BILLS

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Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Absent
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

FY 2021/2022 AUDIT REPORT

Doug Morrill with Crossroads Accounting came to present the audit report for fiscal year end 6/30/22. Mr. Morrill stated this is an audit opinion on the financial statements. He said they do the financial statement audit, governmental audit of internal controls, and the State compliance audit. Mr. Morrill read the opinion from the report on the audit of the financial statements. He said the State changed how they want the report organized so it's in a slightly different format. Mr. Morrill reviewed the change in assets, long term liability, current liabilities, and net position. He explained the statement of net position. Mr. Morrill stated the date on the report was listed for the next day in order to give the City time to review and accept the Fraud Risk Assessment report which is part of the audit of internal controls. Mr. Morrill stated there was a finding in the report under the State compliance audit for an incorrect filing of the amounts on the Money Management Report. Mr. Morrill stated this was the end of their audit report. Robert Hall **moved** to accept the audit report. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

BUSINESS LICENSE APPROVAL

A business license application was received from **Brother Truckers, LLC** located at 2710 S 500 E. Nikki Kay stated this was a home address but the owners would only be using their home for an office and would be parking their trucks at another location outside of the City. It was recommended for approval by Dale Peterson. Kenneth Reynolds **moved** to approve the business license. Dan Olsen **seconded** the motion. The motion passed with all in attendance voting aye.

ACCEPTANCE OF FRAUD RISK ASSESSMENT

Council members received a copy of the Fraud Risk Assessment for their review. With no questions, Dan Olsen **moved** to accept the Fraud Risk Assessment. Robert Hall **seconded** the motion. The motion passed with all voting in the affirmative.

NAPLES CITY EVENTS DISCUSSION

Micheal Davis wanted to discuss the two events the City recently hosted. Micheal reviewed the July 24th celebration and told the Council that someone else brought in the activities and events for that day, but that person also donated money toward the fireworks. Micheal stated the individual hoped to collect money from vendors but ended up taking a loss on the event. He wanted the Council to consider, if they want to keep the fireworks on the same scale for next year, they might need to consider putting in more money. Councilman Hall said he would rather see funds go toward the fireworks than the other activities. Mayor Baker said he felt a little push back from the Recreation District this year for the event but he felt the City contributes by making sure there are extra dumpsters and porta potties and by trying to make sure the grass is protected. Councilman Olsen said they could consider putting a little more into the budget for the event and then come back and reevaluate.

Micheal also reviewed the Tree Lighting event and thanked Dan, Ken and the Mayor for helping that night. He felt that people seemed to enjoy being inside and said they were thinking about trying to find a little stage for the elementary kids who come and sing so parents could see them a little better. It was discussed trying to open up more bays next year in the fire station and Council members commented on the lights in the lot across from the fire station and how that helped make it easier to park.

RESOLUTION TO APPOINT DEPUTY RECORDER

Resolution 22-345, appointment of a Deputy Recorder was presented to Council. Micheal told the Council that Gwen Harrison recently attended some training that was hosted by the Utah Municipal Clerks Association. He said there is another training coming up in March that would be for five days. Micheal explained there are certification points that can be earned by attending the training but a person would need to be a Recorder or Deputy Recorder. He said this training would help with her current duties in the Planning Commission in minutes, open meetings, etc. Councilman Reynolds said he didn't see where it would hurt. Mayor Baker said he has no problem adopting the ordinance allowing for the appointment of a deputy recorder but he is not willing to make that appointment and wants time to think about it. He said he wanted time to wrap his head around it. Kenneth Reynolds **moved** to adopt Resolution 22-345. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye

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Dennis Long	Absent
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

YEAR END EMPLOYEE BONUS

Micheal Davis said he was approached about putting the discussion for year end employee bonuses on the agenda. He said in the past the amount has been $350 net and it comes out of wages in each department. Robert Hall **moved** to raise it to $450 net for this year. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Absent
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

2023 MEETING SCHEDULE AND 2023 HOLIDAY SCHEDULE

The 2023 annual meeting schedule and 2023 holiday schedule were presented to Council for their approval. The meeting schedule for 2023 remained the same for City Council and Planning Commission. Nikki Kay stated she sent out the holiday schedule for 2023 and Councilman Olsen asked her to include the Juneteenth holiday. Micheal explained that one of the holidays falls on a weekend this year and he stated if they accrue the eight hours for each holiday that is approved at the beginning of the year, the holiday that falls on a Saturday would allow employees to use those eight hours as flex hours for the ten-hour workdays. Robert Hall **moved** to approve the schedule and turn it over to management to figure out how to work it out. Dan Olsen **seconded** the motion. The motion passed with all in attendance voting aye.

OTHER MATTERS OR FUTURE COUNCIL MATTERS

Micheal Davis wanted the Council to know he followed up on the bid for new audio equipment in the Council room and found there was no annual cost.

Micheal also stated he has been reviewing the MOU with the Chamber and said he did not have anything specific yet but would maybe recommend paying a $3,000 membership fee and do a new contract in June. He said if the Council chose to do a new MOU with the Chamber they could pay $14,000 annually and then pay a $6,000 membership and that would put the City back up to the $20,000 a year. Mayor Baker said, with the MOU, they need to make sure they have certain expectations met. Micheal said they can negotiate

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that when they do the new MOU.

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Micheal updated the Council on the 2000 East project. He put together a spread sheet that showed the revenue, or the original budget, in the first column, the engineer's estimate for the project in the second column, and the actual bid amount from the contractor in the third column. The handout showed what the cost would be to complete the project to 1500 South and what it would cost to extend to 1700 South. Micheal explained there was one bidder and the construction cost was $161,000 over the original budget amount. He stated if the Council decided to extend the project to 1700 South it would be an additional $230,000 taking the amount to be paid by the City to $642,000. Mayor Baker said they could try and go to the CIB and request the additional amount in a grant. Councilman Hall wanted to know how likely they would be to receive it. Troy Ostler explained they recently did the same thing with Roosevelt City and were awarded a 60/40 grant with a ½ percent loan. Troy said the application wouldn't be submitted until February. Councilman Olsen said it might be worth a try. Councilman Hall said the actual decision is if they want to go to 1500 South or 1700 South. Micheal said that was correct. Councilman Reynolds said it would be nice to have it done to 1700 South. Councilman Hall said he would lean more toward not taking a loan and just get the project done. Micheal said they can't make a motion on this but he wanted to get an idea of how they want to proceed. The consensus was to go to 1700 South. It was noted the Council may need to convene a special meeting to award the bid to the contractor and to agree to the cost of extending the project to 1700 South. Troy Ostler stated they anticipate the contractor will start in March and hopefully finish in May or June. It was determined to set a special meeting for December 12, 2022 at 7:30 to make a motion to award the bid for the 2000 East project.

MOTION TO ADJOURN

With no other business before the Council, Kenneth Reynolds **moved** to adjourn the meeting at 9:00. Robert Hall **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

APPROVED BY COUNCIL ON THE 12th DAY OF JANUARY 2023

BY: ______________________________ ATTEST: __________________________

Naples City Council
December 12, 2022
Minutes

DATE, TIME & PLACE OF MEETING

A special meeting of the Naples City Council was held December 12, 2022, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

COUNCIL MEMBERS ATTENDING

Council members attending were Dean Baker, Robert Hall, Dennis Long, Dan Olsen, and Kenneth Reynolds. Gordon Kitchen was absent.

OTHERS ATTENDING

Others attending were Bret Reynolds and Micheal Davis.

OPENING CEREMONY

Mayor Dean Baker welcomed everyone and called the meeting to order at 7:30 p.m. Mayor Baker dispensed with the opening ceremony.

APPROVAL OF THE AGENDA

Mayor Baker presented the acknowledgment and approval of the special meeting. Kenneth Reynolds **moved** to approve the special meeting. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

2000 EAST PROJECT MOTION TO AWARD BID AND PROCEED WITH PROJECT

Micheal Davis reviewed the handout he gave at the last meeting showing the break down of budget, estimates, and actual bid costs for the 2000 East project. The handout showed the additional cost of the contractor's bid over the engineer's estimate to get the project to 1500 South and then the added amount to extend the project to 1700 South. The total amount, to be paid by the City, to get the project to 1500 South would be $411,673 and to 1700 South it would be $642,320. Mayor Baker said the consensus of the Council at the last meeting was to try and get the project to 1700 South. Micheal also presented the Council with a copy of the budget which showed how much the City has in reserve for road projects. Micheal said there was a discussion at the last meeting about going to the CIB for the additional money but he felt like they should use the reserve that is there for road construction. Mayor Baker asked Mr. Reynolds if this amount included any money to move fences back to any right-of-way lines? Mr. Reynolds said it includes one by the golf course and the fence through the gulch. Councilman Hall asked if it included the Oldaker fence? Mr. Reynolds said it does not. Mayor Baker said he wanted to add this for a discussion, to move some fences. Micheal asked if they could

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make a motion on accepting the bid amount for the project to 1700 South and to use funds reserved for road projects before discussing the fences. Robert Hall **moved** to accept the bid to 1700 South and to spend $642,320.30 out of road funds. Dennis Long **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Bret Reynolds asked for clarification about whether or not the Council was going to proceed with a CIB application. Mayor Baker said they were not going to do that.

Mayor Baker said he wanted to discuss moving the fences that are in the right-of-way to the right-of-way. Mr. Reynolds said there are two ways the City could approach that, as part of the contract or on their own if the cost of the fencing is too expensive. Mayor Baker said there would be the cost of surveying and staking the right-of-way and then the cost of moving the fences. Councilman Hall wanted to know which fences they were talking about. Mayor Baker said it would be the fence on the old Oldaker property and Shane Mayberry's fence. Mr. Reynolds said they also have a building that is in the City's right-of-way. Mayor Baker said it is the old milking shed that is on the Turner's place and he said they might have to leave it for now. He said it's not as bad for being too close to the edge of the asphalt. Mayor Baker said the tall fence Brett Stringham put in might be an issue and the old Oldaker fence might be one. Mr. Reynolds said on the northwest side of the gulch, where the City didn't buy the right-of-way, that fence is not on the existing City right-of-way. Mayor Baker said that one wasn't really in the way of construction. Mr. Reynolds said if the City was going to say "all fences" then it would need to be considered. Mayor Baker said there might be some exceptions. Councilman Long asked Mr. Reynolds if they have the road designed to 1900 South? Mr. Reynolds stated they have it 90% designed to 1900 South. Councilman Long just wanted to make sure everything is in place to 1700 South. Mr. Reynolds stated it is all good to that point. Mayor Baker said they can't make any motion on this but he wanted the Council to consider making these changes and adding that expense.

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With no other business before the Council, Dennis Long **moved** to adjourn the meeting. Kenneth Reynolds **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 12th DAY OF JANUARY 2023

BY: ______________________________ ATTEST: __________________________

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Naples City Council
December 22, 2022
Minutes

DATE, TIME & PLACE OF MEETING

A special meeting of the Naples City Council was held December 22, 2022, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

COUNCIL MEMBERS ATTENDING

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Dan Olsen, and Kenneth Reynolds.

OTHERS ATTENDING

Others attending were Andrew Bentley, Micheal Davis and Nikki Kay.

OPENING CEREMONY

Mayor Dean Baker welcomed everyone and expressed his sadness for the recent loss of Councilman Dennis Long. Mayor Baker dispensed with the opening ceremony.

APPROVAL OF THE AGENDA

Mayor Baker presented the acknowledgment and approval of the special meeting. Dan Olsen **moved** to approve the special meeting. Kenneth Reynolds **seconded** the motion. The motion passed with all in attendance voting aye.

MOTION TO APPROVE POSTING OF PUBLIC NOTICE FOR COUNCIL VACANCY

Mayor Baker noted that State law says a governing board should fill a vacancy within 30 days after the day on which the vacancy occurs. Mayor Baker stated the Council was meeting to approve the notice of vacancy and to approve posting that notice for the required two weeks. Robert Hall **moved** to approve the public notice for the Naples City council vacancy. Gordon Kitchen **seconded** the motion. The motion passed with all in attendance voting aye.

Micheal Davis stated the letters of interest would need to be received by January 10, 2023 in order to give Council time to review those and then the candidates could be interviewed at the January 12, 2023 regular city council meeting. Micheal gave Council members a number of questions that could be asked of the candidates and asked if they had any they would rather use. Council members gave Micheal their top pick of the questions to be asked. Micheal also explained how the selection process would work as far as narrowing down the choice to two candidates and then council members voting on those two.

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Nikki Kay presented the Council with the bills to be approved for payment. She asked for two additional invoices to be added to what was sent out, the health insurance bill and the bond payment for 2500 South. The total amount presented was $94,785.88. Dan Olsen **moved** to approve the amount presented. Kenneth Reynolds **seconded** the motion. The motion passed with the following roll call vote:

APPROVAL OF THE BILLS

Robert Hall	Aye
Dan Olsen	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Aye

With no other business before the Council, Robert Hall **moved** to adjourn the meeting. Gordon Kitchen **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 12th DAY OF JANUARY 2023

BY: ____________________________ ATTEST: ________________________

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Report Criteria:
Invoices with totals above $0.00 included.
Only unpaid invoices included.

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-22500 HEALTH INSURANCE	22	American Family Life Assurance	Insurance Premium/employee w/h	280821	12/28/2022	168.48
10-22500 HEALTH INSURANCE	410	HealthEquity, Inc.	HSA Payments	3FFX6T9	01/05/2023	18.00
Total :						186.48
10-41-610 MISCELLANEOUS EX	47	Ashley Valley Funeral Home	Dennis Long Casket Spray	CS-692	12/20/2022	300.00
10-41-610 MISCELLANEOUS EX	1141	Vernal Floral	Floral arrangment D.Long	035707	12/31/2022	108.00
10-41-610 MISCELLANEOUS EX	1211	Zion's First National Bank	Floral arrangement Lauryn Reynol	AHV4297559	01/01/2023	83.97
Total LEGISLATIVE:						491.97
10-43-240 OFFICE SUPPLIES A	1211	Zion's First National Bank	Supplies Bluetooth	114-2817499-6	12/08/2022	32.06
10-43-250 VEHICLE MAINTENA	627	Papa's Dino Express	Car washes	627-1222	01/03/2023	18.00
10-43-251 FUEL & OIL	1106	Fleet Operations - Fuel Network	Fuel Purchase	F2306E00934	01/04/2023	77.99
Total CITY ADMINISTRATOR:						128.05
10-45-220 ADVERTISEMENT/N	1132	Vernal Express	Notice City Council Seat	157083	12/21/2022	61.25
Total RECORDER:						61.25
10-50-250 C. HALL BLDG EQUIP	565	Mansfield Printing, Inc.	Envelopes	122026	12/21/2022	114.26
10-50-260 GROUNDS EQUIP/S	487	Jones Paint & Glass, Inc.	Door seals	VNI0098736	12/19/2022	136.95
10-50-271 UTILITIES - CITY HAL	46	Ashley Valley Water & Sewer	Water and sewer billing 15.1050.1	0501-1222OF	12/30/2022	61.00
10-50-271 UTILITIES - CITY HAL	622	Mt. Olympus Waters	Equipment Rental	102094541223	12/23/2022	21.99
10-50-271 UTILITIES - CITY HAL	760	Dominion Energy	Monthly Gas Service - 207686000	2076-1222OF	12/22/2022	411.65
10-50-271 UTILITIES - CITY HAL	760	Dominion Energy	Monthly Gas Service - 447509353	4475-1222GEN	12/22/2022	20.83
10-50-271 UTILITIES - CITY HAL	760	Dominion Energy	Monthly Gas Service - 896686000	8966-1222WW	12/22/2022	212.74
10-50-271 UTILITIES - CITY HAL	775	RDT, Inc.	Garbage Service - 1118	1118-1222	12/30/2022	73.00
10-50-271 UTILITIES - CITY HAL	988	Strata Networks	Monthly Phone & Internet Service	005203036	12/31/2022	635.54
10-50-271 UTILITIES - CITY HAL	1099	Rocky Mountain Power	Monthly Electric Service 6115959	9596-1222OF	12/20/2022	338.13
10-50-271 UTILITIES - CITY HAL	1107	Utah Department of Technology	Email accounts	2306R0040000	12/31/2022	132.24
10-50-274 UTILITIES - PLAZA P	46	Ashley Valley Water & Sewer	Water and sewer billing 15.1049.1	0491-1222PP	12/30/2022	25.50

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-50-274 UTILITIES - PLAZA P	46	Ashley Valley Water & Sewer	Water and sewer billing 16.0435.1	4351-1222RSP	12/30/2022	25.50
10-50-610 MISCELLANEOUS EX	341	Fastenal Company	Furnace, Pump part	509778-01	12/27/2022	478.59
10-50-610 MISCELLANEOUS EX	341	Fastenal Company	Furnace, Pump part	509812-01	12/22/2022	94.07
10-50-611 CLEANING SUPPLIE	902	Staples	Wipes	7604236775	01/05/2023	15.12
Total GENERAL GOVERNMENT BUILDINGS:						2,797.11
10-51-240 OFFICE SUPPLIES A	902	Staples	Paper, envelopes, air freshener	7604236775	01/05/2023	70.44
10-51-245 COMPUTER SUPPO	19	AM Computers	Service contract	4618	12/14/2022	150.00
Total SUPPLIES/EQUIPMENT:						220.44
10-52-245 COMPUTER SUPPLI	1006	Uintah County Recorder	Internet charges	62097	01/01/2023	10.00
10-52-310 BOARD MEMBERS E	29	Adams, Scott	Board Members Expense	29-1222	12/30/2022	75.00
10-52-310 BOARD MEMBERS E	127	Bentley, Andrew	Board Members Expense	127-1222	12/30/2022	150.00
10-52-310 BOARD MEMBERS E	216	Clark, Christopher J	Board Members Expense	216-1222	12/30/2022	150.00
10-52-310 BOARD MEMBERS E	412	Hiatt, Kevin D	Board Members Expense	412-1222	12/30/2022	150.00
Total PLANNING AND ZONING:						535.00
10-54-230 TRAVEL & PER DIEM	1212	Zion's First National Bank	N.Simper Training Homicide	447672291720	12/09/2022	471.58
10-54-249 EQUIPMENT/PURCH	411	Heritage Auto	Repair #3994	6040837/1	12/07/2022	120.50
10-54-249 EQUIPMENT/PURCH	1212	Zion's First National Bank	digital camera	111-8761957-9	12/20/2022	54.75
10-54-249 EQUIPMENT/PURCH	1212	Zion's First National Bank	Glasses, set wheel chock, tape m	WEB19781707	12/22/2022	274.74
10-54-250 VEHICLE MAINTENA	627	Papa's Dino Express	Car washes	627-1222	01/03/2023	134.75
10-54-251 FUEL & OIL	1106	Fleet Operations - Fuel Network	Fuel Purchase	F2306E00934	01/04/2023	1,486.27
10-54-271 UTILITIES-POLICE	46	Ashley Valley Water & Sewer	Water and sewer billing 16.1110.1	1101-1222PS	12/30/2022	61.00
10-54-271 UTILITIES-POLICE	760	Dominion Energy	Monthly Gas Service - 045686000	0456-1222PS	12/22/2022	445.11
10-54-271 UTILITIES-POLICE	775	RDT, Inc.	Barrel service	1118-1222	12/30/2022	25.00
10-54-283 CENTRAL DISPATCH	1072	Utah Dept of Public Safety	Central Dispatch Contract	23C0000029	11/22/2022	33,817.00
10-54-332 MOBILE UNIT EXPEN	53	AT&T Mobility	Wireless Data Connections	287283594206	12/20/2022	30.28
10-54-334 K-9 EXPENSES & EQ	222	Cliff Kohler	Dog food	222-123	01/10/2023	210.00
10-54-334 K-9 EXPENSES & EQ	448	Intermountain Farmers Assoc.	Dog food, bale	1018259749	12/17/2022	7.62

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total POLICE DEPARTMENT:						37,138.60
10-55-801 ARPA EXPENDITURE	896	Motorola Solutions	Body Camera, Radio Base, Accce	1744373	11/26/2022	11,518.00
Total EMERGENCY PREPARDNESS:						11,518.00
10-58-242 STATE 1% SURCHAR	1108	Utah State Dept of Commerce	1% building permit fee surcharge	1108-1222	12/31/2022	24.44
10-58-251 FUEL & OIL	1106	Fleet Operations - Fuel Network	Fuel Purchase	F2306E00934	01/04/2023	114.26
Total BUILDING INSPECTOR:						138.70
10-59-224 PUBLIC RELATIONS	1177	Wheeler Machinery Co.	Christmas Tree Lighting	PS001436818	12/21/2022	65.85
Total COMMUNITY MARKETING:						65.85
10-60-250 EQUIPMENT, MAINT	589	Milt's Merchandise Mart	loader parts	171538	12/27/2022	10.45
10-60-250 EQUIPMENT, MAINT	601	Morcon Specialty, Inc.	Hoses hydr sweeper	V183558	12/19/2022	208.78
10-60-250 EQUIPMENT, MAINT	601	Morcon Specialty, Inc.	Replacement hoses, parts for load	V183570	12/20/2022	221.90
10-60-250 EQUIPMENT, MAINT	601	Morcon Specialty, Inc.	Replacement hoses, parts for load	V183576	12/20/2022	29.49
10-60-250 EQUIPMENT, MAINT	601	Morcon Specialty, Inc.	Replacement hoses, parts for load	V183666	12/24/2022	8.98
10-60-250 EQUIPMENT, MAINT	958	Main Street Auto	Trailer Connector #16, LED Lights	161383	12/12/2022	3.32
10-60-250 EQUIPMENT, MAINT	958	Main Street Auto	Trailer Connector #16, LED Lights	162693	12/19/2022	68.84
10-60-250 EQUIPMENT, MAINT	958	Main Street Auto	Trailer Connector #16, LED Lights	162775	12/19/2022	35.80
10-60-250 EQUIPMENT, MAINT	958	Main Street Auto	Tractor battery	163136	12/21/2022	158.46
10-60-251 FUEL & OIL	1106	Fleet Operations - Fuel Network	Fuel Purchase	F2306E00934	01/04/2023	1,798.01
10-60-251 FUEL & OIL	1174	Pilot Travel Centers, LLC	Monthly fuel purchases	584173584	01/02/2023	348.82
10-60-260 SANDER/SNOW PLO	415	Holland Equipment	Plow blade #9, Motor Spihna #9	21653	12/20/2022	2,935.73
10-60-260 SANDER/SNOW PLO	415	Holland Equipment	Plow blade #9, Motor Spihna #9	21654	12/20/2022	436.19
10-60-269 STREET SWEEPER	1152	W&W Industrial Repairs, Inc.	Sweeper repair	T1001	12/26/2022	1,420.00
10-60-271 UTILITIES - SHOP	46	Ashley Valley Water & Sewer	Water and sewer billing 17.0475.1	4751-1222SH	12/30/2022	61.00
10-60-271 UTILITIES - SHOP	46	Ashley Valley Water & Sewer	Water and sewer billing 17.0476.1	4761-1222SB	12/30/2022	61.00
10-60-271 UTILITIES - SHOP	760	Dominion Energy	Monthly Gas Service - 056686000	0566-1222WW	12/22/2022	641.21
10-60-271 UTILITIES - SHOP	775	RDT, Inc.	Garbage Service - 3 months	858-1222	12/30/2022	75.00
10-60-271 UTILITIES - SHOP	988	Strata Networks	Internet at road dept	005203036	12/31/2022	104.98

GL Acct No	Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Invoice Amount
10-60-271 UTILITIES - SHOP	1099	Rocky Mountain Power	Monthly Electric Service 6119018	0186-1222SH	12/20/2022	432.78
10-60-274 TOOLS & SUPPLIES	341	Fastenal Company	Tools, bolts	UTVER99765	12/21/2022	137.44
10-60-274 TOOLS & SUPPLIES	341	Fastenal Company	Tools, bolts	UTVER99873	01/03/2023	3.50
10-60-278 BLUE STAKES	139	Blue Stakes of Utah 811	Monthly fax notifications	UT202203768	12/31/2022	58.50
Total STREETS:						9,260.18
10-68-270 UTILITIES-STREET LI	1099	Rocky Mountain Power	Monthly Electric Service 6108154	1546-0015-122	12/20/2022	2,425.01
Total STREET LIGHTS:						2,425.01
10-70-269 SUBDIVISION PARK	46	Ashley Valley Water & Sewer	Water and sewer billing 18.0551.1	5511-1222RSP	12/30/2022	27.50
10-70-269 SUBDIVISION PARK	46	Ashley Valley Water & Sewer	Water and sewer billing 15.1049.1	8264-1222SUN	12/30/2022	27.50
10-70-271 UTILITIES OF EAST P	46	Ashley Valley Water & Sewer	Water and sewer billing 1611281	1281-1222PK	12/30/2022	61.00
Total BUILDING & GROUNDS:						116.00
Grand Totals:						65,082.64

Report Criteria:

Invoices with totals above $0.00 included.

Only unpaid invoices included.

Item No._____

MEMO TO: *City Council, City Manager* **FROM:** *Dale Peterson* Building Official	**Subject:** Business License for: Junking 1884 South HWY 40 Naples, Utah 84078

Recommendation: Approve the Business License for. JunkingOwner Jordan McConkie 41 West 300 South Vernal, Utah 84078 Residential/Commercial garbage pickup and disposal. Parking of Waste Hauler vehicles, Storage of commercial garbage totes used in the garbage collection and disposal business. He presently has 3 small 2500 and 3500 garbage collection trucks. He and his dad work together running the trucks.	**Date:** Nov 23, 2022 Zone: Industrial I-1 PERMITTED USES 02-23-003 #34 Storage of merchandise, materials, equipment, either inside or outside of the buildings.

BUSINESS LICENSE APPLICATION

CITY OF NAPLES
BUSINESS LICENSE APPLICATION
1420 East 2850 South
Naples, UT 84078
p. 435.789.9090 f.435.789.9458

Organization Type: ☒ Sole Proprietor ☐ Partnership LLC ☐ Corporation ☐ Business Status: ☐ New ☒ Location Change ☐ Name Change ☐ Ownership Change Nature of Business: ☐ Contractor ☐ Services ☐ Oilfield ☐ Retail/Wholesale ☐ Home Occupation ☐ Other: ______	Is Business Name Registered with the State ☒ Yes ☐ No Federal Tax ID#/SS# Utah Sales Tax # 14346157-003-STC State License # & Type (if applicable) 594107
Business Name: Junking	DBA:

Business Address:	City:	Zip
1884 US-40	Vernal	84078

Business Telephone:	After Hours Emergency Contact:	Phone:
(435)621-8870	(435) 621-8870	(435)621-8870

Mailing Address: (If Different)	City, State and Zip
41 W 300S	Vernal Ut 84078

Description of Business Activities:	# of employees
Resadental garBage pick UP	0

Owners Name:	Home Address:	Home Phone:
Jordan Mccarkie	41 W 300S	(435) 621-8870
Owners Driver License #/Work ID #	**Owners Date of Birth**	**US Citizen**
		☒ Yes ☐ No
Managers Name: (If Applicable)	**Managers Home Address:**	**Phone:**
—	—	—

Fee Amount	****************OFFICIAL USE ONLY****************
Base Fee ______ $______ Employees ____ x $3.00 ______ Initial Inspection Fee ______ Beer License/Class ______ Other ______ Total Fees $______	Approved by Building/Fire ______ Date 1-3-2023 Approved by Council ______ Date ______ B/L # ______ Date Paid ______ Amt Received ______ Receipt # ______ Received By ______ Check # ______

The foregoing information is correct to the best of my knowledge. I am aware that this applications does not constitute approve to operate a business until approved by Naples City and a license has been issued. I hereby agree to conduct said business strictly in accordance with the law and ordinances covering such businesses, and that no other type of business will be conducted other than what has been stated above, and swear under penalty of law that the information contained herein is true.

______ 11/30/22
Signature of Owner/Applicant — Date

Jordan Mccarkie
Please Print Name — Title

If applicable please provide a **"Site Specific Plan"** and emergency contact information.

Item No._____

MEMO TO: *City Council, City Manager* **FROM:** *Dale Peterson* Building Official	**Subject:** Business License for: Empire Auto Diesel Repair 573 South 1500 East Naples, Utah 84078
Recommendation: Approve the renewal of their current Naples City business license. **Owner: Charlene Bradshaw** 709 West HWY 40 Vernal, Utah 84078	**Date:** January 3, 2023 **Zone: Industrial I-1**

DBA: A-1 Empire Towing

Their Business License was approved subject to a review by the council in January 2023 before the issuance of their 2023 business license.

Items to be reviewed were.

1. State Impound yard license. (New License number 11201)
2. Diligently work towards obtaining titles for salvage vehicles stored on the lot.
   When they started, they had 99 salvage vehicles, they have been able to obtain titles on approximately 20 which have been removed. They are now waiting on the state to inspect the remaining vehicles and issue titles to salvage the remaining vehicles.

Attachments:

- Pictures

BUSINESS LICENSE APPLICATION

CITY OF NAPLES
BUSINESS LICENSE APPLICATION
1420 East 2850 South
Naples, UT 84078
p. 435.789.9090 f.435.789.9458

Organization Type: ☐ Sole Proprietor ☐ Partnership LLC ☐ Corporation ☒ Business Status: ☐ New ☒ Location Change ☐ Name Change ☐ Ownership Change Nature of Business: ☐ Contractor ☐ Services ☐ Oilfield ☐ Retail/Wholesale ☐ Home Occupation ☐ Other: Tow Company	Is Business Name Registered with the State ☒ Yes ☐ No Federal Tax ID#/SS# Utah Sales Tax # 15113215-004-STC State License # & Type (if applicable)
Business Name: Empire Auto Diesel Repair	DBA: A1 Empire Towing
Business Address: 573 S. 1500 E.	City: Vernal — Zip: 84078
Business Telephone: 435-828-8697 — After Hours Emergency Contact: 435·724·2427	Phone: 435·789·9977
Mailing Address: (If Different)	City, State and Zip

Description of Business Activities: TOWING, Repair		# of employees 4
Owners Name: Charlene Bradshaw	Home Address: 709 W. Hwy 40	Home Phone: 435·724·2427
Owners Driver License #/Work ID #	Owners Date of Birth	US Citizen ☒ Yes ☐ No
Managers Name: (If Applicable)	Managers Home Address:	Phone:

Fee Amount	****************OFFICIAL USE ONLY****************
Base Fee ______ $______ Employees ______ x $3.00 ______ Initial Inspection Fee ______ Beer License/Class ______ Other ______ Total Fees $______	Approved by Building/Fire [signature] Date 5-24-2022 Approved by Council ______ Date______ B/L # ______ Date Paid ______ Amt Received ______ Receipt # ______ Received By ______ Check # ______

The foregoing information is correct to the best of my knowledge. I am aware that this applications does not constitute approve to operate a business until approved by Naples City and a license has been issued. I hereby agree to conduct said business strictly in accordance with the law and ordinances covering such businesses, and that no other type of business will be conducted other than what has been stated above, and swear under penalty of law that the information contained herein is true.

Charlene Bradshaw — 5/1/2022
Signature of Owner/Applicant — Date

Charlene Bradshaw — President
Please Print Name — Title

If applicable please provide a "**Site Specific Plan**" and emergency contact information.

Item No._____

<table>
<tr><td colspan="1">MEMO TO: City Council, City Manager
FROM: Dale Peterson

Building Official</td><td colspan="1">Subject: Business License for:

Empire Auto Diesel Repair
573 South 1500 East
Naples, Utah 84078

DBA: Empire Auto Diesel Repair
DBA A-1 Empire Towing</td></tr>
<tr><td rowspan="3">Recommendation:

Approve the Business License for Empire Auto Diesel Repair

DBA: A-1 Empire Towing

To operate a repair shop and an Impound Yard at 573 South 1500 East, Naples subject to the following Conditions.

1. Temporary license to be reviewed by Council January 2023
2. Obtain Necessary State licenses for the Impound Yard.
3. Diligently work on obtaining the titles for the abandoned salvage vehicles, and as a title is obtained the vehicle is to be properly disposed of.
4. Council to review progress January 2023 on the disposal efforts of the obsolete vehicles. At that time the Council shall determine whether to extend the Business license for another year, or may set other requirements.</td><td>Date:
May 23, 2022</td></tr>
<tr><td>Zone: I-1 (Industrial 1)</td></tr>
<tr><td>02-28-003 Permitted Uses
#3. Auto Repair Shops

Charlene has inherited around 95 salvage vehicles with the purchase of the property.

L & Z Auto sales was the last business operating at the location. The business was owned by Less and Zeny Inabinet, at that time there were around 150 salvage vehicles stored on the property.

If Empire Towing would like a salvage Yard, they will need to apply for a Conditional Use in an Industrial (I-1 zone).</td></tr>
<tr><td colspan="2">Owner: Charlene Bradshaw
Business Phone: 435-828-8697</td></tr>
</table>

PROCEDURE TO FILL VACANCY ON CITY COUNCIL

Purpose:

The Naples City municipal legislative body shall follow the procedures in this document to fill a midterm councilmember vacancy in an open City Council meeting. The procedures in this document follow Utah Code Ann. § 20A-1-510.

Under State Law Section 10-3b-302, the mayor in a six-member council is considered a non-voting member of the municipal legislative body exception (1)(b) and shall not have a vote to fill the vacant council seat as stated herein, unless there is a tie vote (1)(b)(i).

Procedure:

1. **Interviews:** Section 20A-1-510(1)(b)(iii) requires the municipal legislative body, in an open meeting, to "interview each individual whose name is submitted for consideration" to fill the midterm municipal office vacancy. The mayor shall conduct the interview as follows:

   a. The order of the interviews shall be based upon the random order that their name would appear on a ballot, as identified in the most recent Master Ballot Position List published by the Utah Lieutenant Governor.
   b. Each applicant will be allowed to provide answers to the following questions:
      i. Introduce and tell us about yourself?
      ii. What is your vision for the future of Naples City?
      iii. Why do you think you are the best candidate?
   c. Answers to the above questions will be limited to three minutes each.
   d. City staff shall keep time for the answers.

2. **Initial Vote.** Section 20A-1-510(1)(c)(ii) requires the municipal legislative body to limit the number of applicants to "two individuals having the highest number of votes after the first vote." The first vote of the municipal body shall happen as follows:

   a. Ranking.
      i. Each member of the municipal legislative body, excluding the mayor, will individually rank the top three (3) applicants by ballot. In ranking the applicants, the members will give their highest applicant 5 points, their second ranked applicant 3 points, and the

member's lowest of the top three applicants 1 point. Those ballots will be given to City Recorder who will tally up the votes.

ii. *Two Top Applicants.* If there are clearly two applicants with the highest number of total votes, the first vote will be considered complete and the top two ranked applicants will move on to the final vote.

iii. *One Top Applicant.* In the event there is one applicant with the highest number of votes and two or more applicants tied for the second highest number of votes, the top ranked applicant will move on to the final vote, and the other top tied applicants will be voted on through a roll call vote. The order of the roll call vote shall be from a randomly selected order.

iv. *No Top Two Applicants.* In the event there are three or more applicants tied for the highest ranked applicants, the top tied applicants will be voted on through a roll call vote. If this vote results in one applicant with the highest number of points and two or more applicants tied for the second highest number of points, the process set forth in 2(a))(iii) shall be followed. The order of the roll call vote shall be from a randomly selected order.

b. Roll Call Vote. If there is a need for a roll call vote in the first round of voting, each member of the municipal legislative body shall have one vote, which will be conducted by stating the name of the person (or persons if more than one person needs to be voted into the second round of voting) for which the member wants to vote. The applicant(s) with the highest number of points (does not have to be a majority) will make it to the final vote.

3. **Final Vote.** Section 20A-1-510(1)(c)(ii) states that the two highest vote getters from the "first vote taken shall appear before the municipal legislative body and the municipal legislative body shall vote again." The second vote shall be a roll call vote, which shall happen from a randomly selected order.

a. Each member shall have one vote, which shall be conducted by stating the name of the person for which the member wants to vote. The winner of the second vote must receive a majority vote of the members of the municipal legislative body. In the event of a tie, The mayor shall cast the final vote.

Council Vacancy Candidate List

CANDIDATE NAME	POINTS
Ross Morton	
Jessy McKee	
Stephanie Adams	
Brock Arnold	
Andrew Bentley	
Rank your top three candidates 5 pts for first choice, 3 pts for second, 1 pt for third	

January 12, 2023

NAPLES CITY
RESOLUTION NO. 23-346

A resolution appointing Ross Morton to fill the vacancy on the City Council until January, 2024

WHEREAS, Dennis Long was elected to serve on the Naples City Council, and

WHEREAS, Dennis Long passed away on December 17, 2022, and

WHEREAS, the City Council of the City of Naples has given notice of the vacancy as required by UCA §20A-1-510, and

WHEREAS, the Naples City Council followed the procedure outlined in Section §20A-1-510 of the Utah Code, and has chosen an individual to fill the vacancy;

NOW THEREFORE, BE IT RESOLVED that:

1. Ross Morton is appointed to fill the vacancy on the City Council and to serve until January, 2024. Whereupon a person chosen by Naples City voters in the 2023 municipal election will be sworn in.

2. Said appointee shall serve during the term of office established pursuant to §20A-1-510. Notwithstanding the foregoing, the appointment shall terminate should the appointee cease to be a resident of the City of Naples.

3. Effective Date. This Resolution is effective immediately upon passage.

DATED this 12th day of January, 2023

Naples City Mayor

THE SEAL OF THE CITY OF NAPLES, UTAH
INCORPORATED
SEAL
MAY 13, 1982

ATTEST:

Naples City Recorder