

Annual Audit Meeting Minutes

February 5th, 2026

The February 5th, 2024, annual audit meeting of the Moose Lake Township Board was called to order by Chairman Bob Moffett at 6:04 PM. Present were Bob Moffett, Steve Aldrin, Tracy Matuseski, Dawn Moffett, Donna Kirk, and Deanna Moffett

Call to Order/Pledge of Allegiance – Led by Chairman Moffett

The annual audit was conducted with the following assignments:

- Chair Bob Moffett – Bank statements
- Supervisor Steve Aldrin and community member Deanna Moffett – clerk records
- Supervisor Tracy Matuseski– treasurer records

Chair Moffett led the audit announcing each line from the bank statements which were compared to the treasurer and clerk records. No inconsistencies were found, and all records aligned without exception.

Financial records for 2025 were accepted and noted with signatures by supervisors and community member in the ledger book which is kept by the clerk.

Adjourn – Motion to adjourn the meeting by Steve Aldrin, second by Tracy Matuseski. Motion carried. Meeting adjourned at 7:09 PM.

Respectfully submitted

Donna Kirk

Moose Lake Township Clerk