



City of MONDOVI

156 S. Franklin St., Mondovi, WI 54755

Tel. 715-926-3866

BOARD OF REVIEW (BOR) COMMITTEE

Thursday, May 15, 2025, at 9:00 a.m.

BOR was called to order by Mayor Brady Weiss at 9:00 a.m. with Board Members Present: Council member Gary Stanton; City Administrator, Michelle Loken, Deputy City Clerk, Sam Tetzlaff; City Assessor, Claude Riglemon, and Mayor Weiss.

SELECT CHAIRPERSON:

Mayor Weiss appointed himself as the Chairperson as the Mondovi Ordinance states the Mayor serves as the Executive Official on all committees including the BOR.

SELECT VICE-CHAIRPERSON:

City Administrator, Michelle Loken was appointed Vice-Chairperson.

COMPLIANCE WITH PUBLIC MEETINGS LAW:

Posting Notices were made at the public posting locations, including the city website, on April 14, 2025. Publication in the Buffalo County News was on April 24, 2025, therefore meeting the 15-day publication requirement.

VERIFICATION OF MEMBER THAT HAS MET THE MANDATORY TRAINING REQUIREMENTS:

Training requirements have been met by all in 2025.

VERIFICATION THAT THE CITY HAS AN ORDINANCE FOR THE CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION PROVIDED TO THE ASSESSOR UNDER STATE LAW (SEC. 70.47 (7) (AF)):

City Ordinance O-22-08-02 for the confidentiality of income and expense information provided to the assessor under state law Sec. 70.47 (7) (af).

REVIEW OF NEW LAWS:

Riglemon had no new laws to report.

RECEIPT OF THE ASSESSMENT ROLL:

Assessment Roll was reviewed with no known correction errors, omissions, additions, or double assessments. Riglemon signed the Assessor's Affidavit.

VERIFY WITH THE ASSESSOR THAT OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL:

Riglemon verified the open book changes are included in the assessment roll.

ALLOW TAXPAYERS TO EXAMINE ASSESSMENTS DATA:

No taxpayers appeared at the BOR meeting.

CONSIDERATIONS:

No taxpayers appeared at the BOR meeting; therefore, there was no waiver of 24-hour written notice of objection, no requests for waiver or BOR hearing, no request to testify by phone or sworn written statement, or any other legal matter.

REVIEW NOTICES OF INTENT TO FILE OBJECTION:

There were no notices filed.

PROCEED TO HEAR OBJECTIONS:

There were no objections to be heard.

CONSIDER/ACT ON SCHEDULING ADDITIONAL BOR DATES:

With no objections to be heard, there is no need to schedule additional BOR dates.

Motion by Stanton and seconded by Mayor Weiss to adjourn at 11:00 a.m.

A handwritten signature in black ink, appearing to read "Michelle Loken", written over a horizontal line.

Michelle Loken, City Administrator

May 15, 2025