

City of Minburn

Permit Application

☐ Building

☐ Deck

☐ Solar/Electrical

☐ Other

Property Information:	Property Owner Information:
Street Address:	Name:
Proposed Use of Improvements:	Mailing Address:
Parcel ID:	City/state/Zip:
No. of buildings on Lot:	Phone:

Architect/Engineer:	Contractor Information:
Name:	Name:
Address:	Address:
City/State/Zip:	City/State/Zip:
License Number:	License Number:
Phone:	Phone:

I hereby acknowledge that I have read this application and all such work shall be in accordance with applicable laws and ordinances of the City of Minburn and the State of Iowa. If construction covered by a permit is not initiated and underway within 30 days and/or completed within one year from the date of issuance of a permit, such permit shall be deemed void and of no effect. ANY **COMMERCIAL BUILDINGS OR USES** IN THIS AREA REQUIRE SPECIAL AUTHORIZATION FROM THE COUNCIL.

Signature of Applicant or Authorized Agent

Date

PROJECT DESCRIPTION

New _____	Addition _____	Deck _____	Garage Slab _____
Commercial _____	Industrial _____	Attached Garage _____	
		Detached Garage _____	
Single Family _____	Multi Family _____	Moving House _____	
Walls _____	Roof _____	Basement: Finished _____ Unfinished _____	
		Size/Sq Ft _____	
Fence _____		Chain Link _____ Privacy _____	
Estimated Costs (\$) _____		Solar System _____ Electrical _____	

Information for Minburn Builders

Solar/Electrical: Flat rate fee charged for city inspection.

Building Permit is required to erect, enlarge, alter, move, or change the use of any structure. Dwelling must be set back 25' from the street side property line and the outermost part of all buildings must be at least 5' from the side lot lines.

Moving Permit is required to move any building on or across any street. Bond in the amount of \$1000.00 is required and applicant hereby holds harmless the City of Minburn for any injuries or property damage arising from grant of this permit.

Water Services: Property owner will be responsible for installing the line from the water main to the building, with a curb box 5' outside the property line, using standard type K copper, one hundred forty pound test PVC, or approved cast iron pipe. The water meter must be located so that it can be easily read and serviced and protected from freezing and other damage. All water to the property must be metered. Water deposit is \$50.00/\$150.00 for renters (Chapter 90)

Sewer Services: Property owner must connect to the sewer main with cast iron pipe, A74-42 or equal, or vitrified clay sewer pipe, C13-50T, or equal, or schedule 40 PVC, or equal, with approved joints (Chapter 96, City ordinances)

Septic Tanks: Toilet Facilities must be discharged through an approved septic tank before entering sewer. A two-compartment septic tank is required with minimum capacities of 800 gallons. A one-to-two-bedroom house should have a septic tank with 800 gallons capacity, a three-bedroom house – 1000 gallons, four bedrooms – 1250 gallons, and five bedrooms – 1500 gallons.

Street Repair Costs: Where it is necessary to dig in the surface portion of the street for water or sewer services, property owner must pay cost of repairing street to original state. The city will contract out street repairs and bill the cost to the contractor.

Fence: Flat rate fee charged for city inspection.

Project	Fee
Solar/Electrical	\$50.00
Fence, Deck, All other buildings	\$30.00
Total Amount Due for Permit	
Date Paid	

Approved	Signature Of Official	Date
Denied		

DESCRIPTION OF WORK

Attach/sketch here:

