LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812 • Fax (651) 462-0500
Email: info@linwoodtownship.org
Website: http://linwoodtownshipmn.gov

AGENDA
Town Board Meeting
Tuesday, September 8, 2026 – Immediately Following Workshop
Town Hall Chambers

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC FORUM

This is an opportunity for residents to present items to the Board that are not on the agenda. Each presentation is limited to three (3) minutes, and a maximum of fifteen minutes is set aside. If your item needs follow-up from the Township, Staff will arrange for that.

5. CONSIDERATION AND APPROVAL OF AGENDA

6. CONSIDERATION AND APPROVAL OF CONSENT AGENDA

6.1 Claims List for Approval $79,664.19
6.2 Payroll for Approval: $31,009.03
6.3 August 25, 2026 Town Board Workshop Meeting Minutes
6.4 August 25, 2026 Town Board Meeting Minutes

7. NEW BUSINESS

7.1 RFA - Resolution Acknowledging Changes to Scope and Location for the Linwood Fire Association's Gambling Activities on September 12, 2026 for a One-Day Fundraising Event – Kyle Salage
7.2 RFA - PERA Benefit Increase to $3,800 Per Year of Service – Darryl Ballman
7.3 RFA - 2027 Law Enforcement Contract with Anoka County – Kyle Salage
7.4 RFA - Authorization to Begin Application Process for Planning Assistance Grant – Kyle Salage
7.5 RFA – Oxford Shared Road Agreement – Jonn Olson
7.6 RFA - Accept Resignation of Thomas Weaver from the Road and Bridge Committee – Kyle Salage

7.7 RFA – Pay Estimate #2 for Martin Lake Road and 227th Avenue Reconstruction Project – Kyle Salage (ADDED)

7.8 RFA – Authorization of Grant Writer to Submit an Assist a Firefighter Grant Application on Behalf of the Township – Darryl Ballman (ADDED)

7.9 Items Remaining for Purchase or Completion on New Fire Engine – Jonn Olson (ADDED)

8. UPCOMING MEETINGS

8.1 Town Board Workshop – September 15 at 5:30 p.m. – will be held in Senior Center

8.2 Planning and Zoning Commission – September 15 at 6 p.m.

8.3 Park Board – September 21 at 6 p.m.

The next Regular Town Board Meeting is scheduled for September 22, 2026 at 6:30 p.m.

9. ADJOURNMENT

Linwood Township

Date	Vendor ID	Bill number	Due date	Description	Amount	Total paid	Document or check no.	Payment method	Payment date	ID	Bank name
Sum for 082826	08/28/2026		082826	09/08/2026	Personnel - Aug 2026	7,391.25	7,391.25	042869	Check	09/04/2026	Checking	First Resource Bank
Sum for 083126	09/02/2026		083126	09/08/2026	Monitoring 08/01/26-08/31/26	905.70	905.70	042881	Check	09/04/2026	Checking	First Resource Bank
Sum for 083126-1	08/31/2026	V-00164	083126-1	09/08/2026	Clerk Background	30.50	30.50	042865	Check	09/04/2026	Checking	First Resource Bank
Sum for 114721808	08/25/2026		114721808	09/08/2026	August	632.42	632.42	042880	Check	09/04/2026	Checking	First Resource Bank
Sum for 13619057T067	09/01/2026	V-00033	13619057T067	09/08/2026	09/01/26-09/30/26	209.00	209.00	042866	Check	09/04/2026	Checking	First Resource Bank
Sum for 224297	09/04/2026	V-00148	224297	09/08/2026		3,414.96	3,414.96	042889	Check	09/04/2026	Checking	First Resource Bank
Sum for 305484-3054890	08/20/2026		305484-3054890	09/08/2026	MP305490, MP305489, MP305486, MP305485, MP305487, MP305484, MP305488	490.00	490.00	042872	Check	09/04/2026	Checking	First Resource Bank
Sum for 333105	08/23/2026		333105	09/08/2026		665.96	665.96	042871	Check	09/04/2026	Checking	First Resource Bank
Sum for 3334384	08/26/2026	V-00202	3334384	09/08/2026	Order # 1493299 Gas Detector Check and Recalibrate	258.00	258.00	042879	Check	09/04/2026	Checking	First Resource Bank
Sum for 376003	08/01/2026	V-00060	376003	09/08/2026	Municode Annual Fee	1,910.69	1,910.69	042867	Check	09/04/2026	Checking	First Resource Bank
Sum for 40409-MS, TRCS40637	09/01/2026		40409-MS, TRCS40637	09/08/2026	40409-MS - Office 365, TRCS40637 - Support	3,608.32	3,608.32	042878	Check	09/04/2026	Checking	First Resource Bank
Sum for 4199	08/20/2026		4199	09/08/2026	Aug Recycling	992.50	992.50	042870	Check	09/04/2026	Checking	First Resource Bank
Sum for 427	08/31/2026	V-00127	427	09/08/2026	August Mowing	5,730.00	5,730.00	042876	Check	09/04/2026	Checking	First Resource Bank
Sum for 528027	08/31/2026		528027	09/08/2026		6,083.33	6,083.33	042864	Check	09/04/2026	Checking	First Resource Bank
Sum for 58030-58031	09/04/2026		58030-58031	09/08/2026	Martin Lake, Misc	28,699.77	28,699.77	042886	Check	09/04/2026	Checking	First Resource Bank
Sum for 589402247	09/04/2026	V-00090	589402247	09/08/2026	08/16/26-09/16/26	412.51	412.51	042887	Check	09/04/2026	Checking	First Resource Bank
Sum for 6272	08/26/2026	V-00029	6272	09/08/2026	Ditch Mowing	7,521.00	7,521.00	042877	Check	09/04/2026	Checking	First Resource Bank
Sum for	08/26/2026	V-00091	85663	09/08/2026	Wasp Spray &	22.95	22.95	042873	Check	09/04/2026	Checking	First Resource

Linwood Township

	Date	Vendor ID	Bill number	Due date	Description	Amount	Total paid	Document or check no.	Payment method	Payment date	ID	Bank name
85663					Irrigation Union							Bank
Sum for 93240	09/04/2026		93240	07/17/2026	Inv. #93240	2,100.00	2,100.00	042883	Check	09/04/2026	Checking	First Resource Bank
Sum for 9975	08/03/2026	V-00027	9975	09/08/2026	Laserfiche Annual Fee	2,465.65	2,465.65	042875	Check	09/04/2026	Checking	First Resource Bank
Sum for CACC083126	09/04/2026		CACC083126	09/08/2026	Inv. August 2026	822.13	822.13	042868	Check	09/04/2026	Checking	First Resource Bank
Sum for CE083126	09/04/2026		CE083126	09/08/2026	Electric service - August 2026	1,780.28	1,780.28	042884	Check	09/04/2026	Checking	First Resource Bank
Sum for CINV26-011694	09/04/2026	V-00050	CINV26-011694	09/08/2026	3 meals local government meeting	36.00	36.00	042882	Check	09/04/2026	Checking	First Resource Bank
Sum for DBM083126	09/04/2026		DBM083126	09/08/2026	Fire station cleaning - Aug 2026	240.00	240.00	042885	Check	09/04/2026	Checking	First Resource Bank
Sum for M083126	09/04/2026	V-00093	M083126	09/08/2026		201.30	201.30	042888	Check	09/04/2026	Checking	First Resource Bank
Sum for V0441-083126	09/04/2026	V-00150	V0441-083126	09/08/2026	Town Hall August 2026	1,258.90	1,258.90	042890	Check	09/04/2026	Checking	First Resource Bank
Sum for V2345-083126	09/04/2026	V-00151	V2345-083126	09/08/2026	Annual Fee	15.00	15.00	042891	Check	09/04/2026	Checking	First Resource Bank
Sum for V2352-083126	09/04/2026		V2352-083126	09/08/2026	07.15.26-08.21.26 - Sr. Center Items	540.74	540.74	042892	Check	09/04/2026	Checking	First Resource Bank
Sum for V2766-083126	09/04/2026	V-00153	V2766-083126	09/08/2026	August 2026 Fire	5.00	5.00	042893	Check	09/04/2026	Checking	First Resource Bank
Sum for W10983	08/19/2026	V-00201	W10983	09/08/2026	Kubota 400 hour service	1,220.33	1,220.33	042874	Check	09/04/2026	Checking	First Resource Bank
Sum Total						**79,664.19**	**79,664.19**					

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Town Board Workshop Minutes

August 25, 2026

CALL TO ORDER: *Meeting called to order at 5:31 pm by Supervisor Olson*

ROLL CALL:

Members present: *Samuel Cole, Lisa Henrickson, Andy Luedtke, Jonn Olson*

Staff present: *Alicia Morris, Coordinator/Treasurer*
Kyle Salage, Town Clerk
Darryl Ballman, Fire Chief
Mike Raml, Assistant Fire Chief
Jim Stockinger, Assistant Fire Chief
Mark Allseits, Town Attorney

Residents present: Lloyd Horton, Hank Senger, Sharon Mojsieg, Tony Dechaine, Brian Langlois, Steve Kramer, Larry Vathroder

APPROVAL OF AGENDA

Supervisor Olson requested to add an item regarding discussion of the Town Line Road maintenance agreement with Oxford Township. Olson also requested to add an item to discuss the Recycling Center intake process and general flow.

Morris requested to add an item regarding a memo from the Department of Natural Resources regarding Permit No. 2026-0994.

Supervisor Luedtke requested to an add an item to provide a brief update on the budget process.

Motion by Olson to approve the agenda as amended. Second by Cole.
Motion carried (3-0)

DRAFT

Supervisor Henrickson arrived at 5:33 pm, after the vote to approve the agenda.

NEW BUSINESS

4.1 PERA Contribution – Darryl Ballman

At 5:34 p.m., Luedtke recused himself from discussion of this item.

Chief Darryl Ballman and Assistant Chief Jim Stockinger gave a presentation on the Minnesota Public Employees Retirement Association (PERA) fund as it relates to the Linwood Township Fire Department, highlighting the current state of the fund, the payout structure, and the contribution requirements. It was noted the fund is currently solvent, so therefore no additional contributions are needed at this time.

Stockinger stated that the goal return on investment for PERA is 6%. He indicated that the department is planning on making a request to the board to increase the payout structure to $3,800 per year of service. He noted the last increase was in 2024. This increase would not have an immediate impact because the department can have up to 35 firefighters and will take five years for any new hires to become invested.

Olson thanked department staff for being transparent about risks for adjusting the fund structure.

Supervisor Luedtke returned at 5:51 pm.

4.2 Fire Engine Update – Mike Raml

Assistant Fire Chief Mike Raml summarized where the department is at in terms of getting the new fire engine fully equipped and put into service. It was noted that some parts, including the 4-gas monitor can and will be used on more engines than just the new one. The RFA for purchase will be presented at the subsequent Town Board meeting so that orders can be put in.

Olson noted that the estimated costs are lower than originally projected, sitting at $58,600. He then asked which items/parts will take the longest to get after ordered. Raml indicated that hoses will take the longest, given it will take 3-4 weeks to receive them after ordering.

Resident Tony Dechaine, 22000 Typo Creek Drive, asked whether the old radio will be installed in the new engine. Fire Department representatives indicated that a radio from a dump truck will be outfitted on the new engine.

Olson asked if it would be possible to approve the purchase of hoses at the Town Board meeting and then address the rest of the items/parts at a future meeting. Chief Ballman indicated that the department would support that course of action.

Olson thanked the department for their work and efforts in cutting costs.

4.3 Letter of Credit No. 23-06 – Alicia Morris

DRAFT

Morris stated that she was contacted by First Bank regarding a credit dated September 7, 2023 for the Dellwood project that was approved in 2024. She asked the board for direction on how to proceed.

The board directed Morris to accept the $254,007 in credit.

4.4 Performance Checkpoint Process – Alicia Morris

Morris noted that she and staff from Abdo have been working on developing a staff checkpoint program. The item was tabled until later in the workshop.

Once the item was resumed during the continued portion of the workshop, Morris summarized the documents for the new process and requested feedback from the board members present. Morris indicated she will present an RFA at a future meeting for this process.

4.5 Agreement for the Division of Maintenance Responsibilities of Town Line Road – Supervisor Olson (ADDED)

Olson provided a draft of the revised agreement with Oxford Township regarding maintenance of Town Line Road, but noted he was not requesting action at this time. He requested that board members read it before the next meeting as it will be included in that agenda. He also requested that the town attorney, Mark Allseits, review them and provide input.

Allseits indicated he will do so, but he will then need to have Oxford Township review the materials as well before any new agreement is officially presented and approved.

Resident Tony Dechaine, 22000 Typo Creek Drive, requested that northern stretch of Town Line be trimmed before any maintenance takes place.

Motion by Cole to recess the workshop at 6:23 p.m. Second by Henrickson.
Motion carried (4-0).

The workshop was reconvened at 7:45 pm. Supervisor Cole was excused for this portion of the meeting.

4.6 Review of the Recycling Center Flow/Process – Jonn Olson (ADDED)

Olson summarized the flow chart outlining a process for receiving recycled materials and items at the Recycling Center. He identified the points in the process on which he would like feedback from Steve Sobtzak of the Recycling Center. He said he will meet with Sobtzak on Thursday to discuss this.

4.7 Martin Lake Permit 2026-0994 – Alicia Morris (ADDED)

Morris said she received this notice in the mail and will contact the Department of Natural Resources for clarification on what it means and how it may impact the work being done there.

4.8 Budget Update – Andy Luedtke (ADDED)

DRAFT

Luedtke noted that Abdo was added to the September 8 workshop agenda so that they can provide an overview of the current budget draft and overall financial situation for 2027. The presentation was originally scheduled for September 1, but Abdo indicated that this would not provide enough time to compile the information warranted.

The board agreed that with this presentation being moved to the September 8 workshop, the September 1 workshop should be canceled.

4.9 Appraisal of City Vehicle – Lisa Henrickson (ADDED)

Henrickson reported that the value appraised for the township's van is just under $19k, per the handout provided. Olson noted that several residents have expressed interest in buying the van, but the insurance is very costly.

OLD BUSINESS
None

REVIEW PAST ACTION ITEMS
None

ADJOURNMENT

Motion by Henrickson to adjourn at 8:56 p.m. Second by Cole.
Motion carried (3-0).

Respectfully submitted by Kyle Salage, Clerk

Minutes Approved [Date]

Chairperson: _____

Jonn Olson

Attested: _____

Kyle Salage, Clerk

DRAFT

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Town Board Meeting
Meeting Minutes
August 25, 2026

Meeting called to order at 6:30 pm by Jonn Olson, Chair
Pledge to the Flag
Roll Call

Commission members present:	Samuel Cole, Jonn Olson, Lisa Henrickson, Andy Luedtke
Staff present:	Alicia Morris, Coordinator/Treasurer Kyle Salage, Clerk Darryl Ballman, Fire Chief
Attorney present:	Mark Allseits
Residents present:	Tony Dechaine, Steve Kramer, Brian Langlois, Larry Vathroder

4. PUBLIC FORUM

Steve Kramer, 7960 Fawn Lake Drive, stated his concerns about not getting answers to his questions related to permits. He indicated Kramer Mechanical Plumbing and Heating applied for a Continuous Use Permit for a fuel tank, but the permit is still on hold. He questioned whether it was necessary given that the company already has an existing CUP. Additionally, he stated that he is in the process of purchasing his father's property but does not want to proceed with the plans for that property if the experience will be like how the CUP process in question has been up to this point.

5. CONSIDERATION AND APPROVAL OF AGENDA

Add:

- RFA for Fire Department as 7.4
- Discussion of situation with Cindy Nash under 7.5

Motion by Olson to approve the agenda as amended. Second by Cole.
Motion carried (4-0)

6. CONSIDERATION AND APPROVAL OF CONSENT AGENDA

6.1 Claims List for Approval: $365,796.40
6.2 Payroll for Approval $13,522.47
6.3 RFA – Use of County Forfeiture Funds for Support of Alexandra House
6.4 RFA – Renumbering of Resolutions 2026-011 and 2026-012
6.5RFA – Purchase of Apple iPad Air 13-inch

Motion by Cole to approve the Consent Agenda. Second by Henrickson. Luedtke abstained.
Motion carried (3-0-1)

NEW BUSINESS

7.1 Accessory Structure Ordinance – Cindy Nash

Mark Allseits, Town Attorney, summarized the proposed changes to the ordinance as outlined in the corresponding memo from Cindy Nash.

Larry Vathroder, 2141 West Fawn Road NE , stated he is working on a structure to replace 2 sheds but has been having difficulty getting permits and moving the work forward. It started in April and needs to get it done before the concrete gets old. Allseits asked for clarification as to whether the issues were stemming from county requirements or with town ordinances. Luedtke confirmed that it is indeed the accessory ordinance structure that is the issue in this case.

Henrickson asked whether it is possible to approve Mr. Vathroder's permit without yet adopting the ordinance. He reiterated that doing so would leave the township liable to litigation. However, he added that the board could adopt the ordinance and then amend it after Supervisor Lametti returns and another public hearing is held.

Motion by Cole to adopt Ordinance 2026-015 and the summary language for publication. Second by Cole.
Motion carried (4-0)

7.2 RFA – Acceptance of Resignation of Julie Dahnke – Alicia Morris

Morris requested that the board formally accept the resignation of Julie Dahnke, who was the Office Assistant and the Interim Clerk until her day of resignation on Friday, August 21, 2026.

Motion by Luedtke to acknowledge receipt of the resignation and to direct staff to work with HR to finalize the resignation. Second by Henrickson.
Motion carried (4-0)

7.3 Interview Process – Darryl Ballman

Chief Ballman summarized his request for approval to begin the interview process for two paid on-call Firefighter positions. He stated the department is authorized to have up to 35 firefighters, and the

department currently has 30. He also noted the department has materials prepared for advertising the two positions.

Cole moved to authorize the Fire Department to begin the interview process for two open firefighter positions. Second by Henrickson. Luedtke abstained.
Motion carried (3-0-1)

7.4 Fire Department RFA for Hoses for the New Fire Engine (ADDED)

Olson asked Allseits whether funds from the operating budget can be reallocated to this purchase without a full quorum, given that Supervisor Lametti was not present.

Allseits stated that the ordinance pertaining to transferring funds would only require a unanimous vote with a full quorum if the fund the money was being transferred to was in a negative balance. Otherwise, a majority vote of the board is sufficient to authorize a transfer.

Cole moved to allocate $25,000 from the General Fund for the purchase of hoses for the new fire engine. Second by Henrickson.
Motion carried (4-0)

7.5 Cindy Nash discussion – Sam Cole
Allseits provided his perspective on the situation and suggested that it might be worth having a conversation with Rum River to determine whether the solution is to once again hire a township staff member to take over planning and zoning.

Olson asked what the interim contact plan is for bridging the communication gap between residents and Rum River. Morris noted that she and Kyle Salage, Town Clerk, will fill that role.

Allseits recommended that Morris and Salage schedule a meeting with him to go over permit law and process. Additionally, Olson requested that Morris schedule a call with Nash and that he be invited to participate in the call.

Allseits then provided feedback and comment regarding the CUP for Kramer Mechanical Plumbing and Heating that was issued in 2008. He indicated that a separate CUP is likely needed for the bulk storage being requested given that the language of the initial CUP likely does not cover that component.

UPCOMING MEETINGS

- Town Board Monthly Workshop – September 1, 2026 at 5:30PM
- Town Board Workshop – September 8, 2026 at 5:30PM
- School Forest – August 31, 2026 at 6:00PM

The next Regular Town Board Meeting is scheduled for September 8, 2026 at 6:30PM

ADJOURNMENT
Cole moved to adjourn the meeting at 7:33 p.m. Henrickson seconded.

<u>Motion carried</u> (4-0)

Respectfully submitted by Kyle Salage, Clerk

Minutes Approved: [Date]

Chairperson: _____
Jonn Olson

Attested: _____
Kyle Salage, Clerk

DRAFT

Request for Action

Date: September 8, 2026
To: Linwood Town Board
From: Kyle Salage
Re: Resolution Acknowledging Changes to Scope and Location for the Linwood Fire Association's Gambling Activities on September 12, 2026 for a One-Day Fundraising Event

Background:
At the June 23, 2026 Linwood Town Board Meeting, Resolution No. 2026-09 was adopted. A copy is attached for reference. This resolution acknowledged the Linwood Fire Association's intention to sell liquor and conduct gambling activities for a fundraising event during Linwood Fun Fest on September 12, 2026 at the Linwood Township Fire Station on 28870 Typo Creek Drive NE.

However, staff were made aware of two key corrections to the details of the activities that will be conducted during this fundraising event:

1. Linwood Town Hall, 22817 Typo Creek Dr, will also act as a location for the gambling activities; and
2. The gambling activities will also include pull tabs, which will be managed by the 501 (c) (3) nonprofit organization Chops Inc. The Linwood Fire Association will still oversee the previously acknowledged bingo and raffles.

Per Direction from Anoka County, the Linwood Town Board must formally acknowledge these corrections. A resolution to acknowledge these corrections is attached for your consideration and adoption, as well as a letter from Supervisor Olson confirming these corrections.

Recommendation
Move to adopt the resolution acknowledging these two corrections to the location and scope of gambling activities by the Linwood Fire Association during a one-day fundraising event on September 12, 2026.

Financial Impact
None

Attachments
1. Resolution No. 2019-09
2. Off-Site Gambling Application for Chops Inc
3. Letter from Supervisor Olson
4. Draft Resolution for Consideration and Adoption

TOWN OF LINWOOD
ANOKA COUNTY
STATE OF MINNESOTA

RESOLUTION NO. 2026-09

RESOLUTION ACKNOWLEDGING LINWOOD FIRE ASSOCIATION'S INTENTION TO SELL LIQUOR AND CONDUCT GAMBLING ACTIVITIES FOR A ONE DAY EVENT

WHEREAS, the Linwood Fire Association desires to sell on-sale liquor and conduct gambling activities at the Linwood Township Fire Station, 22870 Typo Creek Drive NE, Stacy, MN for their Annual Fundraising Event on September 12, 2026; and

WHEREAS, per Minnesota statutes, a township has no statutory authority to approve or deny a liquor or gambling permit, but local government acknowledgement is required before submitting the application to the appropriate state agencies; and

WHEREAS, the Linwood Fire Association has provided to the Township completed Liquor and Gambling applications; and

WHEREAS, copies of the Temporary On-Sale Liquor License and the Lawful Gambling Exempt Permit shall be provided to the Township by the Linwood Fire Association when the licenses have been issued by the MN Department of Public Safety Alcohol and Gambling Enforcement Division and the MN Gambling Control Board, respectively.

NOW, THEREFORE, BE IT RESOLVED, that Linwood Township acknowledges that the Linwood Fire Association intends to sell on-sale liquor and conduct gambling activities, limited to bingo and raffles, at the Linwood Township Fire Station during the Linwood Fire Association one-day Annual Fundraising Event on Saturday, September 12, 2026; and

BE IT FURTHER RESOLVED, that, at least two weeks prior to the event, the Linwood Fire Association shall provide the Township with proof of liability insurance, the name of the licensed and bonded security person who will be onsite during the event, and no Township employee may sell alcohol for the Linwood Fire Association while they are on duty and being compensated by the Township.

ADOPTED by the Board of Supervisors of the Town of Linwood this 23rd day of June 2026.

Approved: _____
Jonn Olson, Chairman

Attested: _____
Julie Danhke, Interim Clerk

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Chops Inc License Number: 31322

Address: PO Box 16701 City: Minneapolis, MN Zip: 55416

Chief Executive Officer (CEO) Name: Laura Murphy Daytime Phone: 617-515-5012

Gambling Manager Name: kathy Jackson Daytime Phone: 763-242-3975

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 9 / 11 / 2026 to 9 / 12 / 2026

Check the type of games that will be conducted:

☐ Raffle ☑ Pull-Tabs ☐ Bingo ☐ Tipboards ☐ Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Linwood Community Center

Street address and City (or township): 22817 Typo Creek Dr., Stacy MN Zip: 55079 County: Anoka

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

☐ **Yes** If yes, a lease is not required.

☑ **No** If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: $0 (If none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

_____

_____

_____

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

LG230 Application to Conduct Off-Site Gambling

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel:	Signature of County Personnel:
_____	_____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
Local unit of government must sign.	TOWNSHIP NAME: _____ **Complete below only if required by the county.** On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: Linwood Township Signature of Township Officer: _____ Title: Chair Date Signed: 9/2/26

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

_____ 7/9/26

Signature of CEO (must be CEO's signature; designee may not sign) Date

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812
Info@linwoodtownship.org
www.linwoodtownshipmn.gov

To whom it may concern:

On June 23, 2026, a resolution was passed by the Linwood Township board of supervisors to approve of the temporary on-sale of liquor and gambling associated with bingo and raffles at the September 12th town celebration event.

It has come to my attention that the term "raffles" does not include pull tabs, which I understand was part of the original intent for the gambling license. It has also been determined that the address included in the resolution was limited to 22817 Typo Creek Drive and should also include 22870 Typo Creek Drive.

These corrections are being presented for consideration at the Linwood Township board meeting on September 8, 2026 and I would expect it to pass. Although I feel strongly that it will pass by a majority vote, as the chairperson, I can't guarantee it's passing until the board's official vote.

If there are questions, please contact me at 651-200-0864.

Sincerely,

Jonn Olson

Linwood Township

Board Chair

LINWOOD TOWNSHIP
ANOKA COUNTY
STATE OF MINNESOTA

RESOLUTION NO. 2026-

RESOLUTION ACKNOWLEDGING CORRECTIONS TO THE LOCATION AND SCOPE OF GAMBLING ACTIVITIES BY THE LINWOOD FIRE ASSOCIATION DURING A ONE-DAY FUNDRAISING EVENT ON SEPTEMBER 12, 2026

WHEREAS, the Linwood Town Board adopted Resolution No. 2026-09 on June 23, 2026, which acknowledged the Linwood Fire Association's intention to sell liquor and conduct gambling activities during a one-day event on September 12, 2026; and

WHEREAS, the location for the on-sale liquor transactions and gambling activities is stated in the resolution to be Linwood Township Fire Station, 22870 Typo Creek Drive NE, Stacy, MN; and

WHEREAS, the scope of the gambling activities is stated in the resolution to be limited to bingo and raffles; and

WHEREAS, the town board must formally acknowledge any changes or corrections to the scope of these activities, or to the location(s) that they will take place; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board acknowledges the following corrections to the Linwood Fire Association's gambling and liquor activities for a one-day fundraising event on September 12, 2026:

1. Linwood Town Hall, 22817 Typo Creek Dr NE, Stacy, MN, will also act as a location for gambling activities, in addition to the previously acknowledged Linwood Township Fire Station.

2. The gambling activities to be conducted by the Linwood Fire Association will also include pull tabs, in addition to the previously acknowledged bingo and raffles.

ADOPTED by the Board of Supervisors of the Town of Linwood this 8th day of September 2026.

Approved: _____
Jonn Olson

Attested: _____
Kyle Salage, Town Clerk

Request for Action

To: Linwood Town Board Supervisors
From: Darryl Ballman, Fire Chief
Department: Linwood Fire Department
Date: September 8th, 2026
Subject: Request for Action – PERA Benefit Increase to $3,800 Per Year of Service

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PURPOSE

The purpose of this Request for Action is to request consideration and approval of an increase to the PERA retirement benefit for eligible members of the Linwood Fire Department.

Specifically, I am requesting that the current benefit of **$3,600 per year of service be increased to $3,800 per year of service**.

BACKGROUND

Recruitment and retention continue to be important priorities for the Linwood Fire Department and the fire service as a whole. Our firefighters make a significant commitment of their time to training, emergency response, public education, department activities, and service to the community.

Providing a competitive retirement benefit is an important way for the Township to recognize that commitment and encourage members to remain active with the department.

The current PERA benefit is **$3,600 per year of service**. Increasing the benefit to **$3,800 per year of service** would provide a meaningful additional long-term benefit to eligible members who dedicate their time and service to the Linwood Fire Department.

REQUEST

I respectfully request that the Linwood Town Board approve an increase to the PERA retirement benefit for eligible Linwood Fire Department members from:

Current Benefit: $3,600 per year of service
Requested Benefit: $3,800 per year of service
Increase: $200 per year of service

The requested increase would be subject to all applicable PERA requirements, eligibility provisions, and administrative requirements.

I further request that Township staff coordinate with PERA to confirm the requirements and determin

JUSTIFICATION

Increasing the PERA benefit to $3,800 per year of service would:

- Strengthen firefighter recruitment and retention.
- Provide a meaningful long-term benefit to members who commit their time to the department.
- Recognize the dedication and years of service provided by Linwood firefighters.
- Improve the competitiveness of the department's overall member benefits.
- Encourage experienced firefighters to remain active with the department.
- Support the Township's continued efforts to maintain a strong, experienced, and reliable emergency response organization.

A competitive retirement benefit is an investment in the members who provide emergency services to the residents and communities we serve.

FISCAL IMPACT

The fiscal impact of the proposed increase will depend on the number of eligible members, years of service, and applicable PERA contribution and funding requirements.

Township staff should obtain confirmation from PERA regarding the exact financial impact and any implementation requirements associated with increasing the benefit from $3,600 to $3,800 per year of service.

RECOMMENDED ACTION

Motion: I move to approve increasing the PERA retirement benefit for eligible Linwood Fire Department members from **$3,600 to $3,800 per year of service**, subject to confirmation of applicable PERA requirements and eligibility provisions, and direct Township staff to complete the necessary steps with PERA to implement the increase.

RESPECTFULLY SUBMITTED,

Darryl Ballman
Fire Chief
Linwood Fire Department

Request for Action

Date: September 8, 2026
To: Linwood Town Board
From: Kyle Salage
Re: 2027 Law Enforcement Contract with Anoka County

Background:
The Anoka County Sheriff's department provides law enforcement services to the township, per an annual contract agreement agreed upon and entered by Anoka County and Linwood Township. A contract for continuation of these services in 2027 is attached for your consideration and approval.

Lieutenant Cole Bangerter of the Anoka County Sherrif's Office will be present to answer any questions or address any concerns the board may have regarding this contract.

Recommendation
Agree to enter the Law Enforcement Contract with the Anoka County Sherrif's Office to continue to provide law enforcement services to Linwood Township in 2027, and direct staff to notify Anoka County.

Financial Impact
The net cost to the township is $321,500. This is an increase of $14,338 from the net cost of the 2026 Law Enforcement contract with Anoka County.

Attachments
Anoka County Contract No. CCON26-000558

Anoka County Contract No. **CCON26-000558**

LAW ENFORCEMENT CONTRACT

THIS CONTRACT is made and entered into this _____ day of _____, 2026, by and between the County of Anoka, a political subdivision of the State of Minnesota, and the Anoka County Sheriff, hereinafter referred to as the "County," and the Township of Linwood, Minnesota, 22817 Typo Creek Drive, Stacy, Minnesota 55079, hereinafter referred to as the “Township”, for the period of January 1, 2027, through December 31, 2027, hereinafter referred to as the “Contract Term”.

WITNESSETH:

WHEREAS, the Township is desirous of entering into a contract with the County, through the Office of the Anoka County Sheriff (hereinafter Sheriff), for the performance of the law enforcement functions hereinafter described within the said Township; and

WHEREAS, the County is agreeable to rendering such services and law enforcement functions on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by Minn. Stat. §§ 471.59 and 436.05.

NOW, THEREFORE, pursuant to the terms of the aforesaid statutes, and in consideration of the mutual covenants expressed herein, it is agreed as follows:

I. PURPOSE

The County, through its Sheriff, agrees to provide police protection within the Township to the extent and in the manner as hereinafter set forth.

II. SERVICES TO BE PROVIDED BY THE COUNTY

A. Except as otherwise hereinafter specifically set forth, such services shall encompass the duties and functions of the type normally coming within the jurisdiction of the Sheriff pursuant to Minnesota Law, and, in addition, the Sheriff and his duly assigned deputies shall, within the Township, exercise all the police powers and duties of city police officers as provided by Minn. Stat. § 436.05.

B. The rendition of services, the standard of performance, the discipline of the deputies, and other matters incident to the performance of such services and the control of personnel so employed, shall remain in and under the sole control of the Sheriff.

C. Such services shall include the enforcement of Minnesota State Statutes and the township ordinances of the Township.

D. Except as otherwise noted, the Sheriff's Office maintains control, and autonomy with respect to the methods, times, means and personnel to be used in furnishing services to the Municipality under this Contract.

E. The County shall furnish and supply all necessary labor, supervision, equipment, and communication facilities for dispatching, jail detention (including the cost of such detention), and daily patrol service as specified in Paragraph II.F. and Attachment A of this Contract, and shall be responsible for the direct payment of any salaries, wages, or other compensation to any County personnel performing services pursuant to this Contract. All County property and equipment used in rendering services under this agreement is, and shall remain, County property.

F. The County agrees to provide law enforcement protection as follows: During the Contract Term, the Sheriff will provide 8 hours per day of daily patrol service. Time spent at required training and any earned time-off taken by the Township's assigned deputy shall count toward the 8 hour per day coverage provided by the Sheriff. For example, if the Township's assigned deputy is at a training for 4 hours and then patrols the Township for 4 hours later that day, the County has met its 8-hour requirement for the day. Or if the assigned deputy calls in sick or takes a vacation day and uses earned time off to cover the shift hours for that day, the County has met its 8-hour requirement for the day. The costs associated with the patrol service are set forth in Attachment A. Patrol service shall be exercised through the employment of assigned patrol cars supplied, equipped, and maintained by the County, and staffed by the Sheriff's deputies. The Sheriff shall determine the time of day and how patrol service shall be provided, and may periodically change the patrol schedule in order to maximize the effectiveness of the coverage. Daily patrol service will provide and fulfill those services and duties ordinarily provided and fulfilled by city police officers as provided by state law and township ordinances. Notwithstanding the number of hours of patrol services listed in this agreement, the County agrees to provide additional law enforcement services and emergency assistance, as the demand arises and resources allow, at no additional cost to the municipality.

G. The County patrol cars used for providing the services pursuant to this Contract shall be stored on premises owned by the Township. In the event that a suitable and

secure storage location is not provided, in the determination of the Sheriff, the patrol cars will be returned to the Sheriff's Office at the end of each shift.

H. The patrol duties shall be conducted out of office space to be located at a suitable location in the Township which is sufficient to provide for the clerical needs of the assigned deputies. In the event that a suitable location is not provided, the deputies shall work out of the Sheriff's Office.

III. DUTIES OF TOWNSHIP

A. It is agreed that the Sheriff shall have all reasonable and necessary cooperation and assistance from the Township, its officers, agents, and employees, so as to facilitate the performance of this Contract.

B. This Contract shall not alter the responsibility for prosecution of offenses occurring within the Township as is currently provided by law. Likewise, collection and distribution of fine monies and any proceeds from forfeited property resulting from violations occurring in the township shall be controlled in the manner provided by law.

IV. COMPENSATION/TERM

The Township hereby agrees to pay to the County the sum of Three Hundred Thirty Thousand Eight Hundred Eighty-Four Dollars and 00/100s ($330,884.00) for the contract term for law enforcement protection consisting of 8 hours per day of daily patrol service, and twenty-four (24) hour call and general services from the Sheriff during the term of this Contract. Said contract sum is payable in four (4) equal quarterly installments due on March 31, June 30, September 30, and December 31 of the Contract Term.

The County agrees that the Township will receive a credit against its contract price obligation as a result of anticipated Police State Aide. The amount of the credit will be determined by the amount of money received per sworn officer from the State of Minnesota times the number of sworn officers charged for to service this Contract.

V. RENEWAL/AUTOMATIC RENEWAL

This Contract may be renewed for a successive period of one (1) year. Said renewal shall be accomplished in the following manner:

A. Not later than one hundred fifty (150) days prior to the expiration of the current Contract, the County, through its Sheriff, shall notify the Township in writing of its intention to renew. Said notification shall include notice of any increase in total contract cost.

B. Not later than ninety (90) days prior to the expiration of the current Contract, the Township shall notify the Sheriff in writing if the Township does not wish to accept the increased costs and renew the Contract for a successive one-year term. If the Township fails to notify the County in writing that it does not intend to renew the Contract, the Contract shall automatically renew for another one-year period under the terms of this Contract and any increase in costs provided to the Township under the notice requirement of section V.A. of this Contract.

VI. COLLABORATION

The County, through its Sheriff or his designee(s), agrees to meet as needed with the governing board of the Township. The purpose of said meetings shall be for the Township to provide feedback to the County and for the parties to confer and discuss potential improvements in the implementation of services under this Contract. The Sheriff shall make reasonable efforts to consider the Township's concerns or requests. The time and place of these meetings shall be determined by the Township with reasonable notice to the Sheriff.

VII. DISBURSEMENT OF FUNDS

All funds disbursed by the County or the Township pursuant to this Contract shall be disbursed by each entity pursuant to the method provided by law.

VIII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds, and reports of all receipts and disbursements shall be made upon request by either party.

IX. AFFIRMATIVE ACTION

In accordance with Anoka County's Affirmative Action Policy and the County Commissioners' policies against discrimination, no person shall illegally be excluded from full-time employment rights in, be denied the benefits of, or be otherwise subjected to discrimination in the program which is the subject of this Contract on the basis of race, creed, color, sex, sexual orientation, marital status, public assistance status, age, disability, or national origin.

X. INDEMNIFICATION

The Township and the County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses, or damages, injuries or sickness resulting from the acts or omissions of the respective offices, agents, or employees, relating to the activities conducted by either party under this Contract.

XI. TERMINATION

This Contract may be terminated by the mutual agreement of the parties. This Contract may be unilaterally terminated by either party at any time with or without cause upon not less than one hundred eighty (180) days written notice delivered by mail or in person to the other party. Notices delivered by mail shall be deemed to be received two (2) days after mailing. Such termination shall not be effective with respect to services rendered prior to such notice of termination.

XII. NOTICE

For purposes of delivering any notices hereunder, notice shall be effective if delivered to the Anoka County Sheriff, 13301 Hanson Blvd NW, Andover, Minnesota 55304, on behalf of the County; and the Town Clerk of Linwood Township, 22817 Typo Creek Drive, Stacy, Minnesota 55079, on behalf of the Township.

XIII. ENTIRE AGREEMENT/REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Contract supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous contract presently in effect between the parties relating to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Contract shall be valid only when they have been reduced to writing and duly signed by the parties herein.

IN WITNESS WHEREOF, the Township, by resolution duly adopted by its governing body, has caused this Contract to be signed by its Town Board Chair and attested by its Clerk, and the County, by resolution of the County Board of Commissioners, has caused this Contract to be signed by the Chairman of the County Board of Commissioners, attested by the County Administrator, and signed by the County Sheriff, all on the day and year first above written.

COUNTY OF ANOKA

By: _____
Scott Schulte, Chair
County Board of Commissioners

Dated: _____

LINWOOD TOWNSHIP

By: _____

Its: _____

Dated: _____

ATTEST

By: _____
Jim Dickinson
County Administrator

Dated: _____

By: _____

Its: _____

Dated: _____

By: _____
Brad Wise
Sheriff

Dated: _____

APPROVED AS TO FORM

By: _____
Bryan Frantz
Assistant County Attorney

Dated: _____

Municipality: Linwood

Sworn Hours of Coverage Per Day: 8
Sworn Days of Coverage: 365
Number of Liaison Officers: 0
Number of Investigators: 0

Contract Term: 1/1/27-12/31/27

CSO Hours Per Day: 0
CSO Days of Coverage: 0
Park CSO Hours Per Week: 0
Park CSO Weeks Per Year: 0

I. **Personnel & Benefit Costs		No vacation/sick time backfill coverage		
A. Sworn & Non-Sworn Personnel				
1.)	1.4	Deputies Required	$	168,547
2.)	10	Overtime Hours Per Month Per Deputy	$	14,586
3.)	0	Liaison Officers	$	-
4.)	0	Investigators	$	-
5.)	0	Hours of Non-Sworn CSO	$	-
6.)	0	Hours of Non-Sworn Parks CSO	$	-
			$	**183,132**
B. Benefits of Sworn & Non-Sworn Personnel				
1.)		P.E.R.A. (Sworn)	$	32,414
2.)		P.E.R.A. (Non-Sworn)	$	-
3.)		OASDI (Non-Sworn)	$	-
4.)		Medicare	$	2,655
5.)		Severance Allowance	$	4,945
6.)		Unemployment Compensation	$	275
7.)		Life Insurance	$	154
8.)		Health Insurance	$	24,403
9.)		Dental Insurance	$	760
10.)		Long Term Disability Insurance	$	412
11.)		Worker's Compensation	$	4,223
12.)		Minnesota Paid Leave	$	806
13.)		Uniforms	$	1,680
			$	**72,727**
		Personnel and Benefits Total Cost:	**$**	**255,860**
II. Vehicle & Equipment Costs				
A. Vehicle Replacement			$	13,750
B. Vehicle Maintenance			$	13,594
C. Vehicle Insurance			$	3,769
D. Equipment				
1.)		Emergency & Communications Equipment Replacement	$	9,579
2.)		Cellular Telephone, Computers & Computer Access	$	2,631
		Vehicle, Equipment, and Maintenance Total Cost:	**$**	**43,323**
III. Administrative				
A. PSDS Maintenance & APS			$	6,116
B. Administrative and Clerical Costs			$	25,586
		Total Administrative Costs	**$**	**31,701**
IV. Total Cost to Contracting Municipality			**$**	**330,884**
		Less Police State Aid	$	9,384
V. Net Cost to Contracting Municipality			**$**	**321,500**

** These figures subject to change.

6.5.26

Request for Action

Date: September 8, 2026
To: Linwood Town Board
From: Kyle Salage
Re: Authorization to Apply for Metropolitan Council Planning Assistance Grants

Background:
The Metropolitan Council offers planning assistance grants to support 2050 Comprehensive Plan updates. Applications for these grants opened in May, and the deadline to apply is November 6, 2026 at 3 p.m. Linwood Township is one of the eligible communities for these grants, based on the two criteria of current population (in 2024) and adjusted net tax capacity compared to the median of the metro area (also as of 2024).

As an "unsewered community", the township is eligible for a $25,000 base-level grant. Given that the application process is time-sensitive and quite technical, staff recommend that the board authorize Cindy Nash, planning and zoning consultant to the township, and Craig Jochum, the township engineer, to collaborate on putting together the township's application for the grant.

Recommendation
Authorize Cindy Nash and Craig Jochum to collaborate and begin the application process for the Metropolitan Council's Planning Assistance Grant, on behalf of Linwood Township.

Financial Impact
If the application is approved, the township would receive up to $25,000 to use towards the 2050 Comprehensive Plan updates.

Attachments
None

REQUEST FOR ACTION

Date: 9/8/26
To: Linwood Town Board
From: Jonn Olson
Re: Oxford Shared Road Agreement

Background

Minn. Stat. § 164.12 directs town boards to divide town lone roads and enter into an agreement for the maintenance of these roads.

Minn. Stat. § 164.13 requires towns with town line roads to bear jointly and in equal shares the expense of constructing and maintaining any bridge on the road(s) as made necessary by the construction of a drainage ditch or by reason of the changing, widening or alteration of any drainage ditch, or by reason of altering or changing of any watercourse.

Oxford Township has requested to exchange the sections of 245th Avenue the townships previously maintained because the section of 245th Avenue east of Rutgers curves south and completely within the township of Linwood and is no longer a shared road for approximately 350 feet.

Therefore, Linwood Township will take responsibility for all of 245th Avenue east of Rutgers and in exchange, Oxford Township will take responsibility for all of 245th Avenue between Thames Street and Baylor Street.

There is a section of 245th Avenue that was not addressed in the previous agreement, so it's been added for clarity. The section of 245th Avenue west of Typo Creek Drive has, and will continue, to be maintained by Linwood Township. Although the road ROW is near the shared township line, it is mostly contained within Linwood Township as it curves.

Recommendation

Enter into the proposed shared road agreement 2.02 with Oxford Township.

Financial Impact

No Change

Recommended Motion

Motion to approve the Oxford Shared Road Agreement Ver. 2.02 as presented.

AGREEMENT FOR THE DIVISION OF MAINTENANCE

RESPONSIBILITIES FOR A TOWN LINE ROAD

This agreement is hereby entered into this _____day of _____2026, by and between the Town Board of Supervisors of Oxford Township, Isanti County, Minnesota and the Town Board of Supervisors of Linwood Township, Anoka County, Minnesota.

WHEREAS, Oxford Township and Linwood Township share the following described town line road:

> 245th AVENUE on the South central portion of section 22, East end of section 23 and East end of section 20 in Oxford Township and the East end of section 26, the North central portion of section 27 and the East end of section 29 in Linwood Township

WHEREAS, Minn. Stat. § 164.12 directs town boards to divide town line roads and enter into an agreement for the maintenance of those roads;

WHEREAS, Minn. Stat § 164.13 requires towns with town line roads to bear jointly and in equal shares the expense of constructing and maintaining any bridge on the road(s) as made necessary by the construction of a drainage ditch or by reason of the changing, widening or alteration of any drainage ditch, or by reason of altering or changing of any watercourse;

NOW, THEREFORE, in consideration of the mutual promises and benefits that each party shall derive here from, Oxford Township and Linwood Township hereby enter into this agreement for the division of maintenance responsibilities for the above-described town line roads.

General Division of Maintenance Responsibility: Each Township will be responsible for conducting routine inspections and maintenance of their respective portions of the line road(s). Routine maintenance shall include, at a minimum, the following:

Linwood Township shall maintain, at its expense, the following described portion of the line road:

Removal of snow and ice on all of 245th Avenue located between Rutgers Street and approximately 1,320 feet east and 245th Avenue West of Typo Creek Drive, as part of its regular snow and ice removal schedule on Linwood Township Streets.

AGREEMENT FOR THE DIVISION OF MAINTENANCE

RESPONSIBILITIES FOR A TOWN LINE ROAD

Provide needed aggregate and blade the aggregate roadway on all of 245th Avenue between Rutgers Street and approximately 1,320 feet east and 245th Avenue West of Typo Creek Drive, as part of its regular graveling and blading of aggregate streets schedule for Linwood Township.

Mow and brush all of 245th Avenue between Rutgers Street and approximately 1,320 feet east and 245th Avenue West of Typo Creek Drive, as part of its regular mowing and brushing street schedule for Linwood Township.

In 2027, Linwood will provide and blade gravel from Baylor Street to approximately 1000' west to compensate for the gravel Oxford provided to 245th East of Rutgers in 2026 prior to this agreement.

Oxford Township shall maintain, at its expense, the following described portion of the line road:

Removal of snow and ice on all of 245th Avenue between Thames Street and Baylor Street as part of its regular snow and ice removal schedule on Oxford Township Streets.

Provide needed aggregate and blade the aggregate roadway on all of 245th Avenue between Thames Street and Baylor Street, as part of its regular graveling and blading of aggregate streets schedule on Oxford Township Streets.

Mow and brush all of 245th Avenue between Thames Street and Baylor Street, as part of its regular mowing and brushing street schedule on Oxford Township Streets.

Specific Division of Maintenance Responsibilities and Activities: In addition to the general division of maintenance responsibilities, the Townships agree to the following specific provision related to the division of specific maintenance responsibilities and required activities.

Cost for Drainage Structures: In addition to the requirements of Minn. Stat. § 164.13 regarding bridges, the Townships agree that the cost to repair or replace culverts on any portion of the town line road will be shared equally by Linwood Township and Oxford Township. Both parties shall agree on the repair or replacement of a culvert unless the condition of such culvert presents an immediate hazard to the traveling public or adjacent land owners.

AGREEMENT FOR THE DIVISION OF MAINTENANCE

RESPONSIBILITIES FOR A TOWN LINE ROAD

Washouts: Where flooding has washed out the surface of the road, the party responsible for maintaining that portion of the road shall make the repairs and shall bill the other party for one-half of the materials and labor to repair the road. All such billed costs shall be paid within 35 days of delivery of the bill to the non-repairing party.

Tree Removal: Removing trees (as defined in Minn. Stat. § 160.22, subd. 7a) from the town line road right-of-way as needed to avoid interference with travel, maintenance, or safety will be the responsibility of the Township In which the trees are located, including following all steps required by Minn. State. § 160.22 and paying for all costs of such removal. Tree trimming (removing branches from the traveled portion of the right of way) shall be the responsibility of the Township maintaining that portion of the road as set forth in this Agreement, including paying for all costs of such tree trimming.

DIVISION OF COSTS

A Township interested in initiating an activity that requires the sharing of costs between the Townships, or with the expectation of sharing costs, shall notify and obtain approval from the other Township before undertaking the activity, except in the case where a significant safety hazard has been created on the road way by an unexpected event, In which case the party charged with maintenance of that portion of the road may make needed repairs and may bill the non-repairing party, which shall pay such bill within 35 days of delivery of the bill. If the parties do not agree to the need, scope, or other aspects of the proposed non-emergency activity, the advice of an engineer will be obtained. Any cost associated with obtaining the engineering advice will be shared equally by the Townships. If the Townships do not agree even after seeking the advice of the engineer, the Townships agree to jointly submit the issue to both the Anoka County Board of Commissioners and the Isanti County Board of Commissioners for their joint determination. The parties agree to abide by the joint determination of such Board of County Commissioners as to any such issues submitted to the County Boards.

DISPUTES

If a disagreement arises regarding the fairness of the division of maintenance responsibilities provided in this agreement and the parties are not able to resolve the disagreement, the Townships agree to jointly submit the issue to both the Anoka County Board of Commissioners and the Isanti County Board of Commissioners for their joint

determination of the proper division of responsibility as provided in Minn. Stat. § 164.12, subd. 6.

AMENDMENTS

Any alterations, amendments, deletions and waivers of the provisions of this agreement shall be valid only when reduced to writing and duly signed by each Township.

TERM OF AGREEMENT

This Agreement shall remain in force until terminated by either party or superseded by a new agreement. Termination shall occur 90 days after the terminating party serves the other party with notice of intent to terminate, said notice to be personally delivered or delivered via certified mail to the Clerk of the non-terminating Township.

ENTIRE AGREEMENT

It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous line road agreements presently in effect between the parties concerning the above-described road(s).

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as of this _____ day of _____, 2026.

Oxford Township
By the Town Board of Supervisor:

_____
Town Board Chair

Attest: _____
Town Clerk

Linwood Township
By the Town Board of Supervisor:

_____
Town Board Chair

Attest: _____
Town Clerk

AGREEMENT FOR THE DIVISION OF MAINTENANCE

RESPONSIBILITIES FOR A TOWN LINE ROAD

This agreement is hereby entered into this _____day of _____2026, by and between the Town Board of Supervisors of Oxford Township, Isanti County, Minnesota and the Town Board of Supervisors of Linwood Township, Anoka County, Minnesota.

WHEREAS, Oxford Township and Linwood Township share the following described town line road:

> 245th AVENUE on the South central portion of section 22, East end of section 23 and East end of section 20 in Oxford Township and the East end of section 26, the North central portion of section 27 and the East end of section 29 in Linwood Township

WHEREAS, Minn. Stat. § 164.12 directs town boards to divide town line roads and enter into an agreement for the maintenance of those roads;

WHEREAS, Minn. Stat § 164.13 requires towns with town line roads to bear jointly and in equal shares the expense of constructing and maintaining any bridge on the road(s) as made necessary by the construction of a drainage ditch or by reason of the changing, widening or alteration of any drainage ditch, or by reason of altering or changing of any watercourse;

NOW, THEREFORE, in consideration of the mutual promises and benefits that each party shall derive herefrom, Oxford Township and Linwood Township hereby enter into this agreement for the division of maintenance responsibilities for the above-described town line roads.

General Division of Maintenance Responsibility: Each Township will be responsible for conducting routine inspections and maintenance of their respective portions of the line road(s). Routine maintenance shall include, at a minimum, the following:

Linwood Township shall maintain, at its expense, the following described portion of the line road:

Removal of snow and ice on all of 245th Avenue located between Rutgers Street and approximately 1,320 feet east and 245th Avenue West of Typo Creek Drive, as part of its regular snow and ice removal schedule on Linwood Township Streets.

AGREEMENT FOR THE DIVISION OF MAINTENANCE

RESPONSIBILITIES FOR A TOWN LINE ROAD

Provide needed aggregate and blade the aggregate roadway on all of 245th Avenue between Rutgers Street and approximately 1,320 feet east and 245th Avenue West of Typo Creek Drive, as part of its regular graveling and blading of aggregate streets schedule for Linwood Township.

Mow and brush all of 245th Avenue between Rutgers Street and approximately 1,320 feet east and 245th Avenue West of Typo Creek Drive, as part of its regular mowing and brushing street schedule for Linwood Township.

In 2027, Linwood will provide and blade gravel from Baylor Street to approximately 1000' west to compensate for the gravel Oxford provided to 245th East of Rutgers in 2026 prior to this agreement.

Oxford Township shall maintain, at its expense, the following described portion of the line road:

Removal of snow and ice on all of 245th Avenue between Thames Street and Baylor Street as part of its regular snow and ice removal schedule on Oxford Township Streets.

Provide needed aggregate and blade the aggregate roadway on all of 245th Avenue between Thames Street and Baylor Street, as part of its regular graveling and blading of aggregate streets schedule on Oxford Township Streets.

Mow and brush all of 245th Avenue between Thames Street and Baylor Street, as part of its regular mowing and brushing street schedule on Oxford Township Streets.

Specific Division of Maintenance Responsibilities and Activities: In addition to the general division of maintenance responsibilities, the Townships agree to the following specific provision related to the division of specific maintenance responsibilities and required activities.

Cost for Drainage Structures: In addition to the requirements of Minn. Stat. § 164.13 regarding bridges, the Townships agree that the cost to repair or replace culverts on any portion of the town line road will be shared equally by Linwood Township and Oxford Township. Both parties shall agree on the repair or replacement of a culvert unless the condition of such culvert presents an immediate hazard to the traveling public or adjacent land owners.

AGREEMENT FOR THE DIVISION OF MAINTENANCE

RESPONSIBILITIES FOR A TOWN LINE ROAD

Washouts: Where flooding has washed out the surface of the road, the party responsible for maintaining that portion of the road shall make the repairs and shall bill the other party for one-half of the materials and labor to repair the road. All such billed costs shall be paid within 35 days of delivery of the bill to the non-repairing party.

Tree Removal: Removing trees (as defined in Minn. Stat. § 160.22, subd. 7a) from the town line road right-of-way as needed to avoid interference with travel, maintenance, or safety will be the responsibility of the Township In which the trees are located, including following all steps required by Minn. State. § 160.22 and paying for all costs of such removal. Tree trimming (removing branches from the traveled portion of the right of way) shall be the responsibility of the Township maintaining that portion of the road as set forth in this Agreement, including paying for all costs of such tree trimming.

DIVISION OF COSTS

A Township interested in initiating an activity that requires the sharing of costs between the Townships, or with the expectation of sharing costs, shall notify and obtain approval from the other Township before undertaking the activity, except in the case where a significant safety hazard has been created on the road way by an unexpected event, In which case the party charged with maintenance of that portion of the road may make needed repairs and may bill the non-repairing party, which shall pay such bill within 35 days of delivery of the bill. If the parties do not agree to the need, scope, or other aspects of the proposed non-emergency activity, the advice of an engineer will be obtained. Any cost associated with obtaining the engineering advice will be shared equally by the Townships. If the Townships do not agree even after seeking the advice of the engineer, the Townships agree to jointly submit the issue to both the Anoka County Board of Commissioners and the Isanti County Board of Commissioners for their joint determination. The parties agree to abide by the joint determination of such Board of County Commissioners as to any such issues submitted to the County Boards.

DISPUTES

If a disagreement arises regarding the fairness of the division of maintenance responsibilities provided in this agreement and the parties are not able to resolve the disagreement, the Townships agree to jointly submit the issue to both the Anoka County Board of Commissioners and the Isanti County Board of Commissioners for their joint

determination of the proper division of responsibility as provided in Minn. Stat. § 164.12, subd. 6.

AMENDMENTS

Any alterations, amendments, deletions and waivers of the provisions of this agreement shall be valid only when reduced to writing and duly signed by each Township.

TERM OF AGREEMENT

This Agreement shall remain in force until terminated by either party or superseded by a new agreement. Termination shall occur 90 days after the terminating party serves the other party with notice of intent to terminate, said notice to be personally delivered or delivered via certified mail to the Clerk of the non-terminating Township.

ENTIRE AGREEMENT

It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous line road agreements presently in effect between the parties concerning the above-described road(s).

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as of this _____ day of _____, 2026.

Oxford Township
By the Town Board of Supervisor:

_____
Town Board Chair

Attest: _____
Town Clerk

Linwood Township
By the Town Board of Supervisor:

_____
Town Board Chair

Attest: _____
Town Clerk

Request for Action

Date: September 8, 2026
To: Linwood Town Board
From: Kyle Salage
Re: Acceptance of Resignation of Thomas Weaver from the Road and Bridge Committee

Background:
Staff received a handwritten note from Thomas Weaver indicating his resignation from the Road and Bridge Committee. A copy of his resignation is attached.

Recommendation
Accept the resignation of Thomas Weaver from the Road and Bridge Committee

Financial Impact
None

Attachments
Notice of Resignation

I, THOMAS WEAVER, RESPECTFULLY TERMINATE MY POSITION ON THE ROAD AND BRIDGE COMMITTEE. IT WAS AN HONOR TO SERVE WITH SO MANY GOOD PEOPLE. BEING ABSENT ALMOST SIX MONTHS AT A TIME, I FELT IT DIDN'T WARRANT A SUBSTANTIAL AMOUT OF TIME.

SINCERELY,

Thomas Weaver

Contractor's Application for Payment No. 2

To (Owner):	**Linwood Township**	**Application Period:** **Through August 31, 2026**	**Application Date:** **September 4, 2026**
Project:	**Martin Lake Road and 227th Avenue Reconstruction Project**	**From (Contractor):** **Knife River Corporation**	**Via (Engineer):** **Hakanson Anderson**

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$98,254.00	
TOTALS	$98,254.00	$0.00
NET CHANGE BY CHANGE ORDERS	**$98,254.00**	

1. ORIGINAL CONTRACT PRICE			**$1,184,308.50**
2. Net change by Change Orders			**$98,254.00**
3. Current Contract Price (Line 1 ± 2)			**$1,282,562.50**
4. TOTAL COMPLETED AND STORED TO DATE			**$834,682.25**
5. RETAINAGE:			
a. 5%	**X**	**Work Completed**	**$41,734.11**
b. 0%	**X**	**Stored Material**	**$0.00**
c. Total Retainage (Line 5.a + Line 5.b)			**$41,734.11**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)			**$792,948.14**
7. LESS PREVIOUS PAYMENTS			**$355,819.36**
8. AMOUNT DUE THIS APPLICATION			**$437,128.78**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Tom Dokken Date: 9/8/26

ENGINEER: HAKANSON ANDERSON

Certification: We recommend payment for work and quantites shown.

Craig A. Hakanson (Engineer) 9/4/2026 Date

OWNER: LINWOOD TOWNSHIP

(Owner) Date

PAY ESTIMATE #2
Linwood Township
Martin Lake Road and 227th Avenue Reconstruction Project

BASE BID

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	$ 30,000.00	$ 30,000.00	1	$ 30,000.00
2	CLEARING	0.35	ACRE	$ 32,180.00	$ 11,263.00	0.45	$ 14,481.00
3	GRUBBING	0.35	ACRE	$ 14,040.00	$ 4,914.00	0.4	$ 5,616.00
4	REMOVE CONCRETE APRON	2	EACH	$ 200.00	$ 400.00	2	$ 400.00
5	REMOVE MISCELLANEOUS STRUCTURES	2	EACH	$ 500.00	$ 1,000.00	2	$ 1,000.00
6	REMOVE WOOD POST	1	EACH	$ 350.00	$ 350.00	1	$ 350.00
7	REMOVE MANHOLE OR CATCH BASIN	8	EACH	$ 950.00	$ 7,600.00	8	$ 7,600.00
8	REMOVE CASTING	1	EACH	$ 150.00	$ 150.00	1	$ 150.00
9	REMOVE SIGN	74	EACH	$ 25.00	$ 1,850.00	74	$ 1,850.00
10	REMOVE MAILBOX SUPPORT	5	EACH	$ 100.00	$ 500.00		$ -
11	SALVAGE CASTING	2	EACH	$ 150.00	$ 300.00	2	$ 300.00
12	SALVAGE PRECAST CONCRETE COVER	1	EACH	$ 400.00	$ 400.00		$ -
13	SALVAGE SIGN PANEL	10	EACH	$ 25.00	$ 250.00	3	$ 75.00
14	SALVAGE MAILBOX SUPPORT	41	EACH	$ 75.00	$ 3,075.00	36	$ 2,700.00
15	SAWING CONCRETE PAVEMENT (FULL DEPTH)	107	LIN FT	$ 7.50	$ 802.50	67	$ 502.50
16	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	817	LIN FT	$ 2.80	$ 2,287.60	830	$ 2,324.00
17	REMOVE SEWER PIPE (STORM)	219	LIN FT	$ 15.00	$ 3,285.00	225	$ 3,375.00
18	REMOVE CONCRETE CURB	118	LIN FT	$ 4.50	$ 531.00	118	$ 531.00
19	SALVAGE WOOD RAIL FENCE	40	LIN FT	$ 32.00	$ 1,280.00		$ -
20	REMOVE BITUMINOUS PAVEMENT	334	SQ YD	$ 3.50	$ 1,169.00	358	$ 1,253.00
21	REMOVE RIPRAP	3	CU YD	$ 50.00	$ 150.00		$ -
22	REMOVE CONCRETE PAVEMENT	1,010	SQ FT	$ 3.00	$ 3,030.00	898	$ 2,694.00
23	EXCAVATION - COMMON	3,889	CU YD	$ 5.50	$ 21,389.50	3,889	$ 21,389.50
24	COMMON EMBANKMENT (CV)	1,069	CU YD	$ 5.50	$ 5,879.50	1,069	$ 5,879.50
25	SUBGRADE PREPARATION	84	ROAD STATION	$ 170.00	$ 14,246.00	84	$ 14,280.00
26	AGGREGATE BASE CLASS 5	300	TON	$ 36.00	$ 10,800.00		$ -
27	FULL DEPTH RECLAMATION	29,394	SQ YD	$ 1.00	$ 29,394.00	29,394	$ 29,394.00
28	HAUL FULL DEPTH RECLAMATION (LV)	3,935	CU YD	$ 5.00	$ 19,675.00	973	$ 4,865.00
29	MILL BITUMINOUS SURFACE (1.5")	59	SQ YD	$ 35.00	$ 2,065.00		$ -
30	BITUMINOUS MATERIAL FOR TACK COAT	1,583	GALLON	$ 2.50	$ 3,957.50		$ -
31	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3" THICK	788	SQ YD	$ 23.00	$ 18,124.00	805	$ 18,515.00
32	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	3,031	TON	$ 78.50	$ 237,933.50		$ -
33	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	4,852	TON	$ 78.50	$ 380,882.00	3,982	$ 312,587.00
34	18" RC PIPE APRON	1	EACH	$ 1,150.00	$ 1,150.00	1	$ 1,150.00
35	21" RC PIPE APRON	1	EACH	$ 1,100.00	$ 1,100.00	1	$ 1,100.00

PAY ESTIMATE #2
Linwood Township
Martin Lake Road and 227th Avenue Reconstruction Project

BASE BID (CONTINUED)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
36	18" RC PIPE CULVERT DESIGN 3006 CLASS V	8	LIN FT	$ 60.00	$ 480.00	8	$ 480.00
37	TRASH GUARD FOR 21" PIPE APRON	1	EACH	$ 800.00	$ 800.00		$ -
38	12" RC PIPE SEWER DESIGN 3006 CLASS V	91	LIN FT	$ 58.00	$ 5,278.00	91	$ 5,278.00
39	15" RC PIPE SEWER DESIGN 3006 CLASS V	212	LIN FT	$ 62.00	$ 13,144.00	212	$ 13,144.00
40	18" RC PIPE SEWER DESIGN 3006 CLASS V	22	LIN FT	$ 63.00	$ 1,386.00	22	$ 1,386.00
41	21" RC PIPE SEWER DESIGN 3006 CLASS III	22	LIN FT	$ 68.00	$ 1,496.00	22	$ 1,496.00
42	CONNECT TO EXISTING STORM SEWER	5	EACH	$ 1,200.00	$ 6,000.00	5	$ 6,000.00
43	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	$ 1,600.00	$ 1,600.00	1	$ 1,600.00
44	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	4	EACH	$ 2,800.00	$ 11,200.00	4	$ 11,200.00
45	CASTING ASSEMBLY	12	EACH	$ 1,050.00	$ 12,600.00	12	$ 12,600.00
46	INSTALL CASTING	2	EACH	$ 350.00	$ 700.00	2	$ 700.00
47	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	32.4	LIN FT	$ 600.00	$ 19,440.00	32.4	$ 19,440.00
48	INSTALL STRUCTURE	1	EACH	$ 500.00	$ 500.00	1	$ 500.00
49	CONNECT INTO EXISTING MANHOLE	1	EACH	$ 1,250.00	$ 1,250.00	1	$ 1,250.00
50	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	1	LIN FT	$ 3,200.00	$ 3,200.00	1	$ 3,200.00
51	GEOTEXTILE FILTER TYPE 4	65.3	SQ YD	$ 5.00	$ 326.50	65.3	$ 326.50
52	RANDOM RIPRAP CLASS II	12.3	CU YD	$ 115.00	$ 1,414.50	12.3	$ 1,414.50
53	4" CONCRETE WALK	25	SQ FT	$ 9.75	$ 243.75		$ -
54	CONCRETE CURB AND GUTTER DESIGN B418	5,950	LIN FT	$ 16.25	$ 96,687.50	5,810	$ 94,412.50
55	CONCRETE CURB AND GUTTER DESIGN D418 (MODIFIED)	196	LIN FT	$ 31.50	$ 6,174.00	185	$ 5,827.50
56	6" CONCRETE DRIVEWAY PAVEMENT	130	SQ YD	$ 97.60	$ 12,688.00	111	$ 10,833.60
57	CONCRETE DRAINAGE FLUME	57	SQ YD	$ 96.00	$ 5,472.00	40	$ 3,840.00
58	8" CONCRETE VALLEY GUTTER	79	SQ YD	$ 136.55	$ 10,787.45	63	$ 8,602.65
59	INSTALL MAILBOX SUPPORT	41	EACH	$ 175.00	$ 7,175.00	13	$ 2,275.00
60	MAILBOX	5	EACH	$ 50.00	$ 250.00		$ -
61	MAILBOX SUPPORT	5	EACH	$ 175.00	$ 875.00		$ -
62	INSTALL WOOD RAIL FENCE	40	LIN FT	$ 64.00	$ 2,560.00		$ -
63	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	$ 1,500.00	$ 1,500.00	0.75	$ 1,125.00
64	TRAFFIC CONTROL	1	LUMP SUM	$ 6,000.00	$ 6,000.00	0.75	$ 4,500.00
65	INSTALL SIGN PANEL	10	EACH	$ 100.00	$ 1,000.00		$ -
66	DELINEATOR/MARKER	7	EACH	$ 200.00	$ 1,400.00		$ -
67	SIGN PANEL	269.2	SQ FT	$ 66.50	$ 17,901.80		$ -
68	SIGN PANEL SPECIAL	192.1	SQ FT	$ 35.00	$ 6,723.50		$ -
69	PRUNE TREES	10	HOUR	$ 750.00	$ 7,500.00		$ -
70	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	$ 2,500.00	$ 2,500.00	1	$ 2,500.00

PAY ESTIMATE #2
Linwood Township
Martin Lake Road and 227th Avenue Reconstruction Project

BASE BID (CONTINUED)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
71	EROSION CONTROL SUPERVISOR	1	LUMP SUM	$ 1,500.00	$ 1,500.00	0.75	$ 1,125.00
72	STORM DRAIN INLET PROTECTION	15	EACH	$ 165.00	$ 2,475.00	8	$ 1,320.00
73	CULVERT END CONTROLS	8	EACH	$ 250.00	$ 2,000.00	4	$ 1,000.00
74	SILT FENCE; TYPE MS	12,398	LIN FT	$ 1.80	$ 22,316.40	2,150	$ 3,870.00
75	FLOTATION SILT CURTAIN TYPE MOVING WATER	65	LIN FT	$ 25.00	$ 1,625.00	25	$ 625.00
76	SEDIMENT CONTROL LOG TYPE STRAW	1,590	LIN FT	$ 3.00	$ 4,770.00	1,875	$ 5,625.00
77	COMMON TOPSOIL BORROW	705	CU YD	$ 20.00	$ 14,100.00	135	$ 2,700.00
78	FERTILIZER TYPE 1	1,230.0	POUND	$ 0.85	$ 1,045.50	700	$ 595.00
79	ROLLED EROSION PREVENTION CATEGORY 20	1,086	SQ YD	$ 1.75	$ 1,900.50	2,300	$ 4,025.00
80	ROLLED EROSION PREVENTION CATEGORY 72	315	SQ YD	$ 22.70	$ 7,150.50	290	$ 6,583.00
81	SEEDING	4.1	ACRE	$ 250.00	$ 1,025.00	2.3	$ 575.00
82	HYDRAULIC BONDED FIBER MATRIX	13,335	POUND	$ 1.10	$ 14,668.50	7,000	$ 7,700.00
83	SEED SANDY INSLOPE	534	POUND	$ 9.50	$ 5,073.00	311	$ 2,954.50
84	4" SOLID LINE MULTI-COMPONENT	15,594	LIN FT	$ 0.50	$ 7,797.00		$ -
85	4" DOUBLE SOLID LINE MULTI-COMPONENT	7,426	LIN FT	$ 1.00	$ 7,426.00		$ -
			BASE BID TOTAL		**$ 1,184,308.50**		**$ 736,990.25**

PAY ESTIMATE #2
Linwood Township
Martin Lake Road and 227th Avenue Reconstruction Project

Change Order #1

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
86	CLEARING	0.1	ACRE	$32,180.00	$3,218.00	0.1	3218
87	GRUBBING	0.1	ACRE	$14,040.00	$1,404.00	0.1	1404
88	REMOVE PIPE CULVERT	67	LIN FT	$55.00	$3,685.00	67	3685
89	REMOVE CONCRETE PAVEMENT	141	SQ FT	$3.00	$423.00	141	423
90	DEWATERING	1	LS	$11,220.00	$11,220.00	1	11220
91	FINE AGGREGATE BEDDING (CV)	160	CU YD	$41.80	$6,688.00	160	6688
92	15” RC PIPE APRON	1	EACH	$2,145.00	$2,145.00	1	2145
93	72” CS PIPE APRON	2	EACH	$5,500.00	$11,000.00	2	11000
94	72” CS PIPE CULVERT	65	LIN FT	$429.00	$27,885.00	75	32175
95	TRASH GUARD FOR 72” PIPE APRON	1	EACH	$2,750.00	$2,750.00	1	2750
96	12” RC PIPE SEWER DESIGN 3006 CLASS V	8	LIN FT	$58.00	$464.00	8	464
97	15” RC PIPE SEWER DESIGN 3006 CLASS V	18	LIN FT	$62.00	$1,116.00	10	620
98	CONSTRUCT DRAINAGE STRUC. DESIGN SPECIAL	1	EACH	$2,800.00	$2,800.00	1	2800
99	CASTING ASSEMBLY	2	EACH	$1,050.00	$2,100.00	2	2100
100	CONSTRUCT DRAINAGE STRUC. DESIGN 48-4020	4	LIN FT	$600.00	$2,400.00	4	2400
101	GEOTEXTILE FILTER TYPE 4	200	SQ YD	$5.00	$1,000.00	200	1000
102	RANDOM RIPRAP CLASS IV	72	CU YD	$198.00	$14,256.00	50	9900
103	FISH BARRIER	1	LS	$2,500.00	$2,500.00	1	2500
104	TRAFFIC CONTROL	1	LS	$1,200.00	$1,200.00	1	1200
			CHANGE ORDER TOTAL		**$98,254.00**		**$ 97,692.00**

BASE BID TOTAL	**$1,184,308.50**	**$736,990.25**
CHANGE ORDER NO. 1 TOTAL	**$98,254.00**	**$97,692.00**
BASE BID + CHANGE ORDER NO. 1 TOTAL	**$1,282,562.50**	**$834,682.25**