LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812 • Fax (651) 462-0500
Email: info@linwoodtownship.org
Website: http://linwoodtownshipmn.gov

AGENDA
Town Board Meeting
Tuesday, July 14, 2026 - 6:30 pm
Town Hall Chambers

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC FORUM

This is an opportunity for residents to present items to the Board that are not on the agenda. Each presentation is limited to three (3) minutes, and a maximum of fifteen minutes is set aside. If your item needs follow-up from the Township, Staff will arrange for that.

5. CONSIDERATION AND APPROVAL OF AGENDA

6. CONSIDERATION AND APPROVAL OF CONSENT AGENDA

6.1 Approval of June 23, 2026 Meeting Minutes
6.2 Approval of June 23, 2026 Workshop Minutes
6.3 Approval of July 7, 2026 Workshop Minutes
6.4 Claims List for Approval #39514-39542 Total $87,549.79
6.5 Payroll for Approval $11,557.40

7. NEW BUSINESS

7.1 RFA: Assignment of the Town Board Agenda to the Township Coordinator – Supervisor Cole
7.2 RFA: Adoption of a Community Service Process for the Township Office – Supervisor Cole
7.3 SRWMO – Supervisor Olson
7.4 RFA: Use of Four Seasons Recreational Park/Senior & Community Center for the Kiwi Snowmobile ATV Club – Supervisor Luedtke
7.5 RFA: Selection for Maturing Certificate of Deposit – Alicia Morris

8. OLD BUSINESS

8.1 Planning and Zoning Committee Seat Terms – Supervisors

8.1.1 Application for Joe Dolphy

8.1.2 Application for James Garrison

8.1.3 Application for Rory Paggen

8.1.4 Application for Tyler Beck

8.1.5 Letter of Interest – Robert Kreft

8.2 Poll Pad Discussion – ACEIT/Supervisor Henrickson

8.2.1 Brief – Appellant

8.2.2 Declaration of Loren Wickham

8.2.3 Oak Grove Petition

8.2.4 Memorandum

8.2.5 Resolution 2026-X1

8.3 Resolution 2026-X2 – Mark Allseits

- If the Board chooses to vote on one of the above resolutions, Clerk will assign it resolution number of 2026-07 prior to the Board voting.

9. UPCOMING MEETINGS

9.1 Town Board Workshop – July 28, 2026 at 5:30PM

9.2 PARCs – July 20, 2026 at 6:00PM

9.3 Planning & Zoning – July 21, 2026 at 6:00PM

9.4 Cemetery Committee – July 15, 2026 *MEETING CANCELLED*

The next Regular Town Board Meeting is scheduled for July 28, 2026 at 6:30PM

10. ADJOURNMENT

LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812 • Fax (651) 462-0500
E-Mail: info@linwoodtownship.org
Website: http://linwoodtownship.org

Town Board Meeting
Meeting Minutes
June 23, 2026

Meeting called to order at 6:33 pm by Jonn Olson, Chair
Pledge to the Flag
Roll Call

Commission members present:	Samuel Cole, Lisa Henrickson, Dan Lametti, Andy Luedtke, Jonn Olson
Staff present:	Alicia Morris, Coordinator/Treasurer
Attorney present:	Mark Allseits
Residents present:	Joe Dolphy, Craig Waltjer, KaNoug Xiong, Musjtjim Vang, Jay Metter, Tony D., Carissa Kranz (Rum River), Andy Schradar (Rum River), Lloyd Horton, Sharon Mojsiej

PUBLIC FORUM
Carrisa, Rum River Consultants. She provided a review of their process when they receive a notice of septic non-compliance.

CONSIDERATION AND APPROVAL OF AGENDA
Remove 8.1 proposed resolution for electronic poll pads, postpone to the July 14 Town Board meeting.
Motion by Lisa Henrickson to approve the agenda with the change noted above. Second by Sam Cole. Motion carried. (5-0)

CONSIDERATION AND APPROVAL OF CONSENT AGENDA
6.1 Approval of June 9, 2026 Meeting Minutes
6.2 Approval of June 9, 2026 Workshop Meeting Minutes
6.3 Resolution 2026-09: Liquor and Gambling (bingo) for Fun Fest
6.4 Claims List for Approval #39500 - #39512 Total $89,491.22
6.5 Payroll for Approval $24,672.01
Motion by Jonn Olson to approve the Consent Agenda with the amendments to the June 2 Workshop Minutes as noted above, seconded by Dan Lametti. Andy Luedtke abstained. Motion carried. (4-0-1)

NEW BUSINESS

7.1 PUBLIC HEARING: Chapter 2, Article I, III and VI for proposed ordinance amendments

Chair Jonn Olson called the Public Hearing to order at 6:42pm.

- Resident Joe Dolphy, Fawn Lake Drive, inquired as to the purpose of the Public Hearing; Attorney Allseits read the following from the Public Notice:
  - "On June 23, 2036, the Linwood Town Board held a public hearing to consider a proposed ordinance to amend Linwood Town Code as follows: Chapter 2, Article I, Chapter 2, Article III, Chapter 2, Article VI. After receiving public comments, the Town Board adopted Ordinance No. 223 on the same date. Due to the length of this ordinance, this notice constitutes a summary for publication consistent with state law. Ordinance 223 amends the administrative language and fees for services contained in Chapter 2, Article I, Chapter 2, Article III, Chapter 2, Article VI. A full copy of the ordinance is available for inspection upon request by contacting the Town Clerk or Town Coordinator. This amendment goes into effect upon publication on July 2, 2026."

Chair Jonn Olson closed the Public Hearing.

- Supervisor Luedtke had several clarifications about the fees:
  - The service fee for credit card purchases is covered by the proposed fee.
  - Discussion about fees for tires; it was noted that the township has been losing money on tires and the rate will be $6.00 per tire now. The township will no longer take tractor and semi tires.
  - All Committees will have 5 members and no alternate.

Motion by Andy Luedtke to accept the changes to the ordinances as discussed.

Discussion: Attorney Allseits will draft the ordinance and a summary for publication for the board to approve. The ordinance will reflect the changes that are in the red lines regarding tire fees and number of committee members.

Motion failed for lack of an official ordinance to approve.

Attorney Allseits drafted an ordinance, titled 2026-11, and summary for publication outlining the changes to the ordinances for the purpose of updating the code. He handed a hard copy of the documents to Supervisor Olson.

Motion by Andy Luedtke approving Ordinance Number 2026-11, Town of Linwood, an ordinance amending Chapter two of the Linwood Town Code regarding administration, boards, committees, and fees. Second by Sam Cole. All ayes, motion carried. (5-0)

Motion by Andy Luedtke approving summary of Ordinance 2026-11, Town of Linwood ordinance amending Chapter two of the Linwood Town Code regarding administration, boards, committees, and fees. Second by Dan Lametti. All ayes, motion carried. (5-0)

7.2 Resolution 2026-08: Variance for 8560 North Fawn Lake Road NE – Cindy Nash

- A variance to allow an existing 259 square foot structure located near the lake to be considered their permitted 200 square foot structure.
- The second variance is to allow the accessory structure they would like to build to be harmonious with but not exactly matching the façade of the home.
- Both variances would be subject to the conditions in the packet from the Planning Committee.

Motion by Andy Luedtke to approve Resolution 2026-08, approving a variance related to accessory

structures at 8560 North Fawn Lake Road NE. Second by Lisa Henrickson. All ayes, motion carried (5-0)

7.3 Resolution 2026-011: Variance for Pajtsheng and Ntxhi Estates for shared driveway – Cindy Nash
Motion by Andy Luedtke to approve Resolution 2026-011 approving a variance related to a shared driveway access for the development known as the Pajtsheng and Ntxhi Estates. Second by Dan Lametti. All ayes, motion carried. (5-0)

7.4 Resolution 2026-012: Final Plat for Pajtsheng and Ntxhi Estates – Cindy Nash

- Resolution to approve the final plat for the development.

Motion by Andy Luedtke to approve Resolution 2026-012 approving the final plat for the development known as Pajtsheng and Ntxhi Estates. Second by Sam Cole. All ayes, motion carried. (5-0)

7.5 Resolution 2026-010: Chapter 6 ordinance amendment – Cindy Nash
Cindy Nash clarified that the item should be presented as an ordinance rather than a resolution. She explained that Ordinance 2026-010 amends Chapter VI of the Linwood Code relating to surveys and building permit issuance. The amendment removes the requirements for a Certificate of Survey with all building permit applications and for Planning Commission and Town Board review of new homes on unplatted lots prior to building permit approval, as these are not standard procedures. Cindy presented a summary version of the ordinance for the Board's review and requested a motion to adopt Ordinance 2026-010 approving the summary publication.
Motion by Andy Luedtke amending Chapter VI of the Linwood Town ordinances related to surveys and building permits issuance, along with the summary language for publication. Second by Dan Lametti. All ayes, motion carried. (5-0)

7.6 P&Z Action Item List: Direction for Cindy Nash to assist P&Z process – Supervisor Luedtke
Supervisor Luedtke requested board approval for Cindy Nash to help the Planning Commission to clean up the language regarding accessory buildings.
Motion by Andy Luedtke to direct Planner Nash to work with the Planning Commission on drafting an accessory structure and ordinance clean-up. Second by Jonn Olson. All ayes, motion carried. (5-0)

7.7 Resolution 2026-06: Appointing Election Judges for 2026 Primary – Alicia Morris
Motion by Jonn Olson to adopt Resolution 2026-06 which appoints the election judges for the 2026 primary.
Discussion: Lisa Henrickson pointed out that typically more election judges are needed than are on the list. Alicia noted that the Resolution includes that the Town Clerk or Treasurer/Coordinator can appoint additional judges as needed.
Second by Lisa Henrickson. All ayes, motion carried. (5-0)

7.8 Request for Action: Pay for Election Judges – Alicia Morris
Requesting that the pay rates for the election judges move from $11.00 to $14.00 per hour, the technology judges be raised from $12.50 to $15.00, and the head judge be increased from $15 to $16. These rates reflect what is currently being paid by other jurisdictions in the county.
Motion by Andy Luedtke to accept the hour pay rate of $14 for election judges, $15 for technology judges, and $16 for the head judge for the 2026 election. Second by Lisa Henrickson.
Discussion: Lisa reminded staff to draft a document for the judges to sign stating if they want to be paid or not.

All ayes, motion carried. (5-0)

7.9 Request for Action: Date change for AB voting – Alicia Morris
Alicia Morris explained that the county is providing the option for residents to choose whether they wish to enable voting 46 days prior or 18 days in advance. Staff are requesting a vote to approve the 18-day AB election time frame.
Motion by Jonn Olson to implement the 18-day absentee voting for the Township. Second by Dan Lametti. All ayes, motion carried. (5-0)

7.10 Request for Action: Re-Appointment of Joe Dolphy to the P&Z Commission – Supervisor Cole

- Supervisor Cole explained that the Town Board is the only committee within the township that is an elected body, all other committees are appointed by the board.
- Supervisor Cole reviewed an email he sent to Mr. Dolphy and outlined his concerns about the reappointment of Mr. Dolphy to he Planning & Zoning Committee.
- Mr. Dolphy addressed the board in response to the issues on the table.
- Supervisor Lametti stated he watched a P&Z meeting in which Mr. Dolphy recused himself during discussion regarding having a park dedication fee, and that it didn't appear he abstained from voting.
    - Mr. Dolphy agreed he refrained from discussion and while the minutes do not reflect so, he did abstain from voting.
    - Supervisor Cole stated he wants these meeting minutes to reflect that Mr. Dolphy did abstain from discussion and voting on the park dedication fee for his lot split.
- Jonn Olson stated that he appreciated Mr. Dolphy's service to the township and knows that it has been beneficial. He also stated a number of concerns of which he was aware.
- This topic was information only and required no action.

OLD BUSINESS
8.2 Planning and Zoning Committee Seat Terms – Supervisors
8.2.1 Application for Joe Dolphy
8.2.2 Application for James Garrison
8.2.3 Application for Rory Paggen
8.2.4 Letter of Interest from Robert Kreft
The Board discussed:

- Two of the seven committee members have resigned.
- Postpone voting to give the current Alternate member time to submit his application if interested.
- There was an inquiry about attending the meetings remotely and the ramifications.

Motion by Andy Luedtke to table the discussion until the July 14 meeting. Second by Lisa Henrickson. All ayes, motion carried. (5-0)
Attorney Allseits notified the Board that if the Planning Commission will be using interactive technology, they are still subject to open meeting law. One member of the public must be present and provide a standing notice that commission members may be appearing remotely. If a member is attending remotely, all votes must be recorded by roll call.

8.4 Request for Action: Employee Handbook – Jonn Olson
The Board discussed changes to the Handbook.
Motion by Jonn Olson to adopt the Employee Handbook, version 1.01, effective immediately. Second

by Lisa Henrickson.
Discussion: flowchart is confusing because of the dotted lines which don't provide enough clarity between roles, and it may be amended before the end of the year.
Supervisors Cole, Lametti, Henrickson, and Olson voted aye, Supervisor Luedtke abstained. Motion carried. (4-0-1)

UPCOMING MEETINGS
10.1 Town Board Monthly Workshop – July 7, 2026 at 5:30PM
10.2 Town Board Workshop – July 14, 2026 at 5:30PM
10.3 PARCs – July 20, 2026 at 6:00PM
10.4 Planning & Zoning – July 21, 2026 at 6:00PM

The next regular board meeting is scheduled for July 14, 2026 at 6:30pm.

9. CLOSED SESSION 9.1 Performance Review – Coordinator, Alicia Morris
The performance review portion will be a closed session pursuant to Minnesota Statutes, section 13D.05, subd. 3(b) to discuss the performance review of Coordinator Morris

Motion by Supervisor Henrickson to close the Town Board Meeting and open the Closed Session at 8:06pm. Second by Supervisor Cole. All ayes, motion carried. (5-0)
Supervisor Olson read Minnesota Statute, section 13D.05, subd. 3(b).

Motion by Supervisor Henrickson to close the Closed Session and reopen the Town Board Meeting at 9:10pm. Second by Supervisor Cole. All ayes, motion carried. (5-0)

Attorney Allseits stated with the Performance Review of Coordinator Alicia Morris there is no corrective action imposed. There is no ordered corrective action resulting from the performance evaluation. Strengths highlighted include effective ability to communicate particularly when absent coordinating day to day. Level of knowledge of policy and procedure of the township. The *Friday Updates* were reflected as a great way of creating communication amongst the supervisors. An area to work on is delegation, as it's an essential component of the coordinator. Moving forward, the Board would like the coordinator to present the Board with options and propose a recommendation based on those options, based upon the coordinator's obvious expertise and ability to oversee all positions. The coordinator has observed an era of happiness in the Recycling Center; a goal of the coordinator and objective of the Board to emulate the moral of the Recycling Center and bring that into the township within departments and committees and create an environment where people are happy to work with each other and communication is good and running in all directions.

Motion by Sam Cole to adjourn, seconded by Lisa Henrickson. Motion carried. (5-0)
Meeting adjourned at 9:14.

Respectfully submitted by Linda Hurtley, Contract Office Assistant

Minutes Approved: July 14, 2026

DRAFT

Chairperson: _____
Jonn Olson

Attested: _____
Julie Dahnke, Interim Clerk

DRAFT

LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812
Info@linwoodtownship.org
www.linwoodtownshipmn.gov

Town Board Workshop Minutes

June 23, 2026

CALL TO ORDER: *Meeting called to order at 5:31 pm by Supervisor Olson*

ROLL CALL:

Members present:	*Dan Lametti, Samuel Cole, Jonn Olson, Lisa Henrickson, Andy Luedtke*
Staff present:	*Alicia Morris, Coordinator/Treasurer, Town Attorney, Mark Allseits, Contracted Planning & Zoning Cindy Nash*
Residents present:	*Lloyd Horton, Jay Melton, Sharon Mojsiej*

Motion to approved amended agenda by Supervisor Olson, seconded by Supervisor Luedtke. Motion carried 4-0 – Supervisor Cole stepped out momentarily.

GENERAL BOARD DISCUSSION: BOARD FUNCTIONS, CODE OF CONDUCT & COMPENSATION

Supervisor Olson requested that Town Attorney Allseits provide guidance regarding Board functions and responsibilities, the Code of Conduct and Supervisor Guidebook, Supervisor compensation, procedures for Supervisor and office comments at the conclusion of meetings, and the proper use of motions in conducting Town business.

ATV SAFETY CLASS

Supervisor Luedtke requested discussion regarding the annual ATV Safety Class. He expressed interest in developing a formal document outlining the requirements and approval process for the event so that it would not need to be brought before the Board for action each year.

TOWNSHIP PROPERTY TO SELL

Supervisor Luedtke will be providing documentation of all Town-owned property that is available for sale. Supervisors were asked to consider potential pricing recommendations for the items upon receipt

DRAFT

and review of the accompanying photographs. Town Attorney Allseits reminded the Board of the legal requirements and procedures governing the sale of Town property.

ORDINANCE COMPLIANCE OFFICER

Discussion was held regarding the title of Ordinance Compliance Officer. It was noted that any proposed changes should first be reviewed by the Planning and Zoning Commission before proceeding to a public hearing.

COMMUNITY SERVICE POLICY

Supervisor Cole presented the first draft of a Community Service Policy for Board review and discussion. Supervisor Henrickson requested that additional approved job categories be included in the list of eligible community service activities.

Motion to adjourn by Supervisor Olson, second by Supervisor Lametti. Motion carried (5-0). Meeting adjourned at 6:25pm.

Respectfully submitted by Alicia Morris, Coordinator/Treasurer

Minutes Approved July 14, 2026

Chairperson: _____

Jonn Olson

Attested: _____

Julie Dahnke, Interim Clerk

DRAFT

LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812
Info@linwoodtownship.org
www.linwoodtownshipmn.gov

Town Board Workshop Minutes

July 7, 2026

CALL TO ORDER: *Meeting called to order at 5:31 pm by Supervisor Olson*

ROLL CALL:

Members present:	*Dan Lametti, Samuel Cole, Jonn Olson, Lisa Henrickson, Andy Luedtke*
Staff present:	*Alicia Morris, Coordinator/Treasurer*
Residents present:	*Dot Forbord, Beth Riopel, Austin Sonterre, Brian McCullough, Rico Pasquarella, Hank Senger, Gary Quenomoen*

Motion to approve agenda by Supervisor Luedtke, seconded by Supervisor Cole. Motion carried 5-0.

PARC'S

Supervisor Cole and Committee Chair Forbord requested discussion regarding website notifications, event processes/approval, survey details, lights on hockey rinks and process of getting equipment repaired.

2025 BUDGET

Coordinator Morris requested discussion on official approval of 2025 Budget necessary for the finalization of the audit.

TOWNSHIP PROPERTY TO SELL

Supervisor Luedtke presented documentation of all Town property that is available for sale. Discussion was held on appraisal of items and suggested pricing.

SUNRISE WATERSHED

DRAFT

Supervisor Olson submitted email from Anoka Conservation District regarding Well Testing Grant Support they are requesting a response by 7/16.

Supervisor Olson presented potential opportunity to participate in Lower St. Croix partnership.

PREFERRED VENDORS

Supervisor Olson requested discussion regarding our preferred vendor list specifically relating to tree damage.

PUBLIC WORKS

Supervisor Olson presented potential option for Supervisors to be added to pool of part time/on-call staff and discussion on how to complete tasks with limited staff.

Motion to adjourn by Supervisor Henrickson, second by Supervisor Cole. Motion carried (5-0). Meeting adjourned at 8:36pm.

Respectfully submitted by Alicia Morris, Coordinator/Treasurer

Minutes Approved on July 14, 2026

Chairperson: _____

Jonn Olson

Attested: _____

Julie Dahnke, Interim Clerk

DRAFT

Date Range : **7/14/2026 To 7/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
07/14/2026	ABDO LLP	Inv.#525562 - June FS Services, Inv. #526205 - June Payroll Prep	39514	$8,757.43			
					100-41430-301-	Office Staff	$6,083.33
					100-41430-301-	Office Staff	$2,674.10
07/14/2026	Ace Solid Waste, Inc.	Inv. #13402746T067-July 2026	39515	$190.43			
					245-43245-384-	43245 Organics/Composting	$190.43
07/14/2026	All Safe Global	Inv #'s 235708 - 235712 - Semi-Annual Inspection	39516	$1,524.35			
					225-41940-404-	General Government Buildings and Plant	$550.93
					225-41940-404-	General Government Buildings and Plant	$63.34
					225-41940-404-	General Government Buildings and Plant	$541.96
					225-41940-404-	General Government Buildings and Plant	$99.15
					225-41940-404-	General Government Buildings and Plant	$268.97
07/14/2026	Bituminous Roadways, Inc	Invoice FW502493	39517	$100.00			
					201-43121-224-	Paved Streets	$100.00
07/14/2026	Collaborative Planning, LLC	Inv. #2026-207, Inv. #2026-208, Inv. #2026-209, Inv. #2026-210	39518	$6,649.50			
					215-41910-313-	Planning and Zoning	$3,968.25
					215-41910-313-	Planning and Zoning	$1,716.00
					215-41910-313-	Planning and Zoning	$929.50
					215-41910-313-	Planning and Zoning	$35.75
07/14/2026	Companion Animal Care & Control	Inv. May - June 2026	39519	$800.00			
					100-42701-314-	Animal Control Expenditures	$400.00
					100-42701-314-	Animal Control Expenditures	$400.00
07/14/2026	Connexus Energy	Electric service - June 2026	39520	$1,658.43			

Date Range : **7/14/2026 To 7/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					100-41940-381-	General Government Buildings and Plant	$196.02
					100-42501-381-	Civil Defense Expenditures	$16.20
					201-43160-381-	Street Lighting	$99.74
					245-43231-381-	43231 Recycling Collection	$80.21
					100-49010-381-	Cemetery	$16.65
					201-41940-381-	General Government Buildings and Plant	$204.62
					215-42401-381-	Building Inspections Administration	$107.71
					225-42280-381-	Fire Stations and Buildings	$421.34
					235-45186-381-	Senior Citizens Recreation	$179.52
					235-49041-381-	Transportation - Equipt, Maintenance & Garage	$17.95
					100-42222-381-	Firefighter Equipt & Expenses	$17.95
					240-41940-381-	General Government Buildings and Plant	$132.82
					240-45202-381-	Park Areas	$59.99
					232-42123-383-	Patrol	$107.71
07/14/2026	Couri & Ruppe, P.L.L.P.	Personnel - June 2026	39521	$4,867.50			
					100-41610-304-	City/Town Attorney	$4,867.50
07/14/2026	D & G Tire Recycling L.L.C.	Inv. #9880 - Junk Tires	39522	$1,116.00			
					245-43231-384-	43231 Recycling Collection	$1,116.00
07/14/2026	Dust Busters and More	Fire station cleaning - June 2026	39523	$240.00			
					225-42280-401-	Fire Stations and Buildings	$240.00
07/14/2026	DW Companies LLC	INV 3243 Street Sweeping 2026, INV 3247-3249 Grading	39524	$15,350.00			
					201-43121-405-	Paved Streets	$3,500.00
					201-43121-405-	Paved Streets	$3,792.00
					201-43121-405-	Paved Streets	$5,214.00
					201-43121-405-	Paved Streets	$2,844.00
07/14/2026	ECM Publishers	Inv. #1105655, Inv. #1105854	39525	$69.35			
					100-41912-351-	Zoning	$32.85
					100-41912-351-	Zoning	$36.50

Date Range : **7/14/2026 To 7/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
07/14/2026	Hakanson Anderson	Inv. #57537, Inv. #57557, Inv. #57539	39526	$8,709.38			
					406-43121-303-	Paved Streets	$8,149.38
					201-43128-303-	ROW Right of Way	$280.00
					100-41910-303-	Planning and Zoning	$280.00
07/14/2026	Kramer Mechanical	INV 35732, INV 35783, INV 35792	39527	$573.92			
					100-41430-401-	Office Staff	$270.00
					100-41430-401-	Office Staff	$135.00
					100-41430-401-	Office Staff	$168.92
07/14/2026	LePage & Sons	Inv. #324975, Inv. #326209	39528	$854.93			
					245-43240-384-	Waste (Refuse) Disposal	$444.78
					245-43240-384-	Waste (Refuse) Disposal	$410.15
07/14/2026	LRS Portables of Minnesota	Inv. #MP301509,MP301510, MP301511, MP301512, MP301513, MP301514, MP301515	39529	$480.00			
					240-45202-418-	Park Areas	$70.00
					240-45202-418-	Park Areas	$60.00
					240-45202-418-	Park Areas	$70.00
					240-45202-418-	Park Areas	$70.00
					240-45202-418-	Park Areas	$70.00
					240-45202-418-	Park Areas	$70.00
					240-45202-418-	Park Areas	$70.00
07/14/2026	MidCo	Inv. #13376650115622, Inv. #13375590115622, Inv. #14376680115572	39530	$255.73			
					100-41940-321-	General Government Buildings and Plant	$10.14
					245-43211-321-	43211 Recycling Administration	$95.65
					201-41940-321-	General Government Buildings and Plant	$1.27
					215-42401-321-	Building Inspections Administration	$10.14
					225-42250-321-	Fire Communication	$134.73

Date Range : **7/14/2026 To 7/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					235-45186-321-	Senior Citizens Recreation	$2.53
					240-41940-321-	General Government Buildings and Plant	$1.27
07/14/2026	RB Lawn Care	Inv. #397 - Park Mowing	39531	$7,050.00			
					100-45202-403-	Park Areas	$7,050.00
07/14/2026	T.R. Computer Sales, LLC	Inv. #39407-MS - MS Business 365, Inv. #TRCS39722 - IT Support	39532	$1,103.78			
					100-41425-406-	Clerk	$626.03
					100-41425-406-	Clerk	$477.75
07/14/2026	Vol Firefighters Benefit Asso of MN	2026 Insurance	39533	$39.00			
					225-42210-433-	Fire Administration	$39.00
07/14/2026	Blue Fire Training LLC	Inv. #93207 -Solar Panel Fires	39534	$660.00			
					225-42240-433-	Fire Training	$660.00
07/14/2026	Waste Management	Inv. #0144252-4812-8 - Waste Services 6/1/26-6/31/26	39535	$625.79			
					100-41940-384-	General Government Buildings and Plant	$23.84
					245-43231-386-	43231 Recycling Collection	$387.37
					201-41940-384-	General Government Buildings and Plant	$23.84
					225-42280-384-	Fire Stations and Buildings	$47.68
					235-45186-384-	Senior Citizens Recreation	$47.68
					240-45202-384-	Park Areas	$47.70
					215-42401-384-	Building Inspections Administration	$47.68
07/14/2026	WEX BANK	INV# 113415795	39536	$1,009.92			
					225-42222-212-	Firefighter Equipt & Expenses	$612.68
					201-43127-212-	Road & Bridge	$397.24
07/14/2026	Xcel Energy	Inv.#981933801	39537	$68.35			
					100-41940-383-	General Government Buildings and Plant	$13.68
					245-43231-383-	43231 Recycling Collection	$10.25

Date Range : **7/14/2026 To 7/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					201-41940-383-	General Government Buildings and Plant	$8.54
					215-42401-383-	Building Inspections Administration	$13.67
					235-45186-383-	Senior Citizens Recreation	$9.57
					235-49041-383-	Transportation - Equipt, Maintenance & Garage	$2.05
					240-41940-383-	General Government Buildings and Plant	$8.54
					100-42222-383-	Firefighter Equipt & Expenses	$2.05
07/14/2026	Shermik Tree Farm	Inv. #6248 - Repair ROW from plow damage	39538	$96.00			
					201-43128-224-	ROW Right of Way	$96.00
07/14/2026	Dusty's Drain Cleaning	Refund - Permit Cancelation 2025-244	39539	$100.00			
					215-41910-810-	Planning and Zoning	$100.00
07/14/2026	Sharon Mojsiej	Escrow Refund DW-26-03	39540	$800.00			
					810-41910-820-	Planning and Zoning	$800.00
07/14/2026	Carrington Homes, LLC	Escrow Refund - DW-25-12	39541	$800.00			
					810-41910-820-	Planning and Zoning	$800.00
07/14/2026	Linwood Fire Association	2026 Fun Fest Event	39542	$23,000.00			
					100-45128-444-	Community Celebrations	$23,000.00
Total For Selected Claims				**$87,549.79**			**$87,549.79**

Date Range : **7/14/2026 To 7/14/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail

Andrew Luedtke — **Vice Chair, Town Supervisor** — **Date**

Dan Lametti — **Town Supervisor** — **Date**

Jonn J Olson — **Chair, Town Supervisor** — **Date**

Lisa Henrickson — **Town Supervisor** — **Date**

Samuel Cole — **Town Supervisor** — **Date**

AGENDA: REQUEST FOR ACTION

Date: 7/7/2026
Sponsor: Supervisor Cole
Title: Assignment of Town Board Agenda Preparation to the Township Coordinator

---

Background

Preparation of the Town Board meeting agenda has historically been handled by the Township Clerk. In practice, however, agenda preparation fits more naturally with the Township Coordinator, who stays aware of what is happening across all areas of the Township and is well positioned to compile a complete agenda.

At present, items intended for the agenda are directed inconsistently — some to the interim Clerk and some to the Coordinator. Formally assigning agenda preparation to the Coordinator would establish a single, clear point of contact for agenda items and remove the current confusion over where materials should be sent.

Recommendations (optional)

1. Assign responsibility for preparing the Town Board meeting agenda to the Township Coordinator, and direct that all agenda items and supporting materials be submitted to the Coordinator.

Proposed Motion

Motion to assign responsibility for preparing the Town Board meeting agenda to the Township Coordinator, with all agenda items and supporting materials to be submitted to the Coordinator.

Financial Impact

None.

Audience Input Permitted?

Yes

Attachments

None.

AGENDA: REQUEST FOR ACTION

Date: 7/7/2026
Sponsor: Supervisor Cole
Title: Adoption of a Community Service Process for the Township Office

Background

The Township is periodically asked to accommodate individuals completing community service hours — court-ordered, school-related, or voluntary — but the office has had no consistent way to handle them. To fill that gap, a short process has been prepared, "Community Service at Linwood Township" (attached). It builds on the Township's existing volunteer waiver and adds what was missing: a time sheet to record and verify the hours worked, and a list of simple, safe jobs that may be assigned. The Clerk administers the process, and it requires nothing beyond a folder and printed copies.

Adopting this process gives office staff clear, consistent guidance for intake, tracking, and sign-off, and ensures that anyone doing community service is limited to appropriate tasks.

Recommendations (optional)

1. Adopt the attached "Community Service at Linwood Township" process, including the community service time sheet and the list of approved jobs, as the Township office's standard procedure, administered by the Clerk.

Proposed Motion

Motion to adopt the "Community Service at Linwood Township" process — including the community service time sheet and the list of approved jobs — as the standard procedure for the Township office, administered by the Clerk.

Financial Impact

None. The process requires only a folder and printed copies.

Audience Input Permitted?

Yes

Attachments

Community Service at Linwood Township (process, time sheet, and list of approved jobs)

Community Service at Linwood Township

How staff should handle people doing community service hours. Updated June 2026.

Linwood already uses a volunteer waiver, and it has a line on it for community service hours. The parts that are missing are a way to keep track of the hours, a list of jobs people are allowed to do, and someone signing off that the work actually got done. The two sheets at the back take care of that. None of it costs anything beyond a folder and some printed copies.

Who is in charge. The Clerk runs this. Get the waiver signed before anyone starts working, and keep it in a folder in the office. Anyone under 18 needs a parent to sign it first.

Keeping track of hours. Whoever is watching the work signs the time sheet for each day the person comes in, and signs again at the bottom when the hours are finished. Do not count any hours that are not initialed. That way the office knows the work really happened.

What they can do. Only the jobs on the list at the back. They are all simple, safe jobs that anyone can do, including kids, with an adult keeping an eye on things.

Community Service Time Sheet

Name: _____ Date of birth: _____

Phone: _____

Reason: [ ] Court-ordered [ ] School hours [ ] Volunteer Hours needed (if any): _____

If court-ordered, court or officer and phone: _____

Parent or guardian signature (if under 18): _____ Date: _____

Waiver signed and in the office: [ ] yes, date received: _____

#	Date	Time in	Time out	Hours	What they did	Initials
1						
2						
3						
4						
5						
6						
7						
8						
			Total hours		Running total so far: _____	

Only count hours that are initialed. Do not accept a sheet that was filled in ahead of time. If more space is needed, start a second sheet and carry the total over.

The hours and work written above were done as described.

Signed: _____ Title: _____

Date: _____

Jobs People Can Be Assigned

These are the jobs someone doing community service can be given. They are all simple jobs done with hand tools, with an adult nearby. Stick to this list. Nothing with power tools, ladders, chemicals, cash, or keys.

- Picking up litter and clearing trails
- Raking leaves and grass clippings
- Pulling weeds
- Spreading mulch by hand
- Washing signs, tables, and vehicles with water or mild soap
- Picking up loose sticks and branches by hand
- Sweeping and mopping
- Emptying and sorting trash and recycling
- Setting up and taking down tables and chairs for events
- Simple office help, like filing papers that are not confidential, stuffing envelopes, and scanning
- Odd jobs at the recycling center that do not require interacting with equipment or hazardous chemicals

Kids and anyone under 18 can do any of these. A parent just needs to sign the waiver first, and an adult should be with them while they work.

This list can be added to later if needed.

Sunrise River
Watershed Management Organization

MEMO

To: **Matt Look, City of East Bethel Administrator**
Denise Webster, City of Ham Lake Administrator
Jack Davis, City of Columbus Administrator
Julie Dahnke, Linwood Township Interim Clerk

From: **Sunrise River Watershed Mgmt Organization Board**

Date: **June 23, 2026**

Re: **Lower St. Croix Partnership membership**

Summary

The Sunrise River Watershed Management Organization (SRWMO) would like it's four member communities to have the opportunity to provide any input on whether it should join the Lower St. Croix Partnership (LSCP). We are asking administrators to review and provide whatever review you think is appropriate. That could include legal and/or city council review. **Responses are requested by September 2, 2026**.

The question is: Which of the following describes your city or township's opinion regarding the SRWMO joining the Lower St. Croix Partnership – support, neutral, or opposed? Questions and feedback are welcomed.

The SRWMO board has expressed support for joining the LSCP. We see benefit from being able to request state grant funds through this group. We feel the cost of invested time will be minimal, and liability exposure is very small. However, the SRWMO is made up of and funded by its member communities (you), and we would appreciate your feedback.

Your Point People on this Topic

Your primary person to ask questions or have present this topic is your SRWMO board members, particularly those who also serve on your city council or town board:

Linwood Township	Jonn Olson, Supervisor
East Bethel	Brian Mundle, Councilmember
Ham Lake	Andrew Hallberg, Councilmember
Columbus	Karen Fleming, Councilmember

Questions can also be directed to the SRWMO's contracted administrative lead, Jamie Schurbon at jamie.schurbon@anokaswcd.org or 763-434-2030 ext 210.

What is the Lower St. Croix Partnership

The LSCP is a joint powers collaboration of counties, watershed organizations, and soil and water conservation districts in the watershed (see map on last page). Its purpose is to collaboratively work toward mutual water management goals. It operates on recurring, non-competitive state

grant funds (approx. $1.3M every two years) which are passed to LSCP members for specific projects. Members help develop the grant work plans, submit projects for funding consideration, and collaboratively select projects for funding. State grant rules require projects be selected from those that are identified in the Comprehensive Watershed Management Plan that was developed collaboratively by the partners (the SRWMO participated in that process, and projects in our area are included). **The #1 function of the LSCP is to decide which projects are funded with the state grant funds that are intended for the entire watershed.**

Benefits of Membership

- Receive State grant funds run through the Partnership. Only members can submit projects for funding. Available funds are $1.3M every two years. It is reasonable to think that the SRWMO could receive meaningful funds on a recurring basis.
- Vote on projects for state grant funds.
- Collaborate and interact with others in the watershed toward mutual goals.

Risks

Liability risk is thought to be very small, but is not zero. In a joint powers collaboration no new entity is formed. Every collaborative participant can be liable for the actions of the Partnership or another participant(s). If sued, the multiple statutory liability limit may be in play. For example, every participant could be sued for the statutory maximum $500,000 per claimant or $1.5M per occurrence. Partnership members have never been threatened with a lawsuit as part of their participation in the Partnership, nor are we aware of such instances in other watershed partnerships statewide.

SRWMO Insurance

The SRWMO does have its own liability insurance coverage through the Minnesota Counties Intergovernmental Trust. The coverage documents are too extensive to provide with this memo, but are available on request from jamie.schurbon@anokaswcd.org. Any SRWMO costs not covered by insurance would need to come from either the SRWMO's undesignated reserve or the SRWMO member communities.

Costs

The LSCP does not charge dues or any other costs to the members. Certain grant funds may require matching funds (generally 0-10%), but only for the member that is requesting those funds.

Meeting attendance costs are:

- An SRWMO board member would attend Policy Committee meetings 4x/yr. SRWMO board members are not compensated, so the cost is $0.

An SRWMO staff representative would be expected to attend Steering Committee meetings. The estimated cost for his time is $690/yr.

Can the LSCP Force Members to Pay Dues to Adopt Certain Regulations

No.

How to Become a Partner

The SRWMO could join by passing a resolution with your intent to join as a Party (attached). Thereafter, the SRWMO would be provided a signature page to the LSCP joint powers agreement (attached).

Organizational Structure

The LSCP is not an independent, stand-alone entity. It is a joint powers *collaboration*. The LSC board, which includes one representative from each member party, can't make any decisions. It can only recommend to the members. That means all decisions must go back to the boards of every member. If a majority of those boards agree, a decision is confirmed.

Because of this organizational structure, the LSCP cannot directly receive grant funds. Instead, the Chisago Soil and Water Conservation District (SWCD) serves as a fiscal agent. They receive funds, write checks, etc.

The LSCP has the following committees:

- **Policy Committee** – One board member from each member. Provides broad organizational direction and policy. Meets quarterly.
- **Steering Committee** – One staff from each member. Makes recommendations to the Policy Committee on policy topics. Makes recommendations to the Chisago SWCD on project funding requests. Meets monthly.
- **Planning Team** – A leadership subset of the Steering Committee that attends to daily matters and organizes the other committees. Meets monthly.

The full joint powers collaboration agreement for the LSCP is enclosed.

Sunrise River WMO History with the Lower St. Croix Partnership

- From approximately 2017 to 2020 the SRWMO participated in creating the Comprehensive Watershed Management Plan that guides the LSCP. Projects in the SRWMO area are included in the plan so they are eligible for certain state grants.
- From 2020 to 2023 the SRWMO was a member of the LSCP. The SRWMO got input from its member communities before joining, as it is doing now in this memo. There was no opposition from the SRWMO cities or township.
- In 2023 the SRWMO left the LSCP. Our board liaison became uncomfortable with the evolving policies as the infant Partnership gained its footing and navigated how to do business. There was a concern that rapidly evolving policies felt like policies not being consistently followed, and this could lead to liability exposure.
- Today, the SRMWO is considering rejoining. A primary reason is to be able to access state grant funds through the Partnership. We have attended a LSCP meeting to observe, and feel concerns about evolving policies have lessened signficantly. The Partnership seems to be high-functioning.

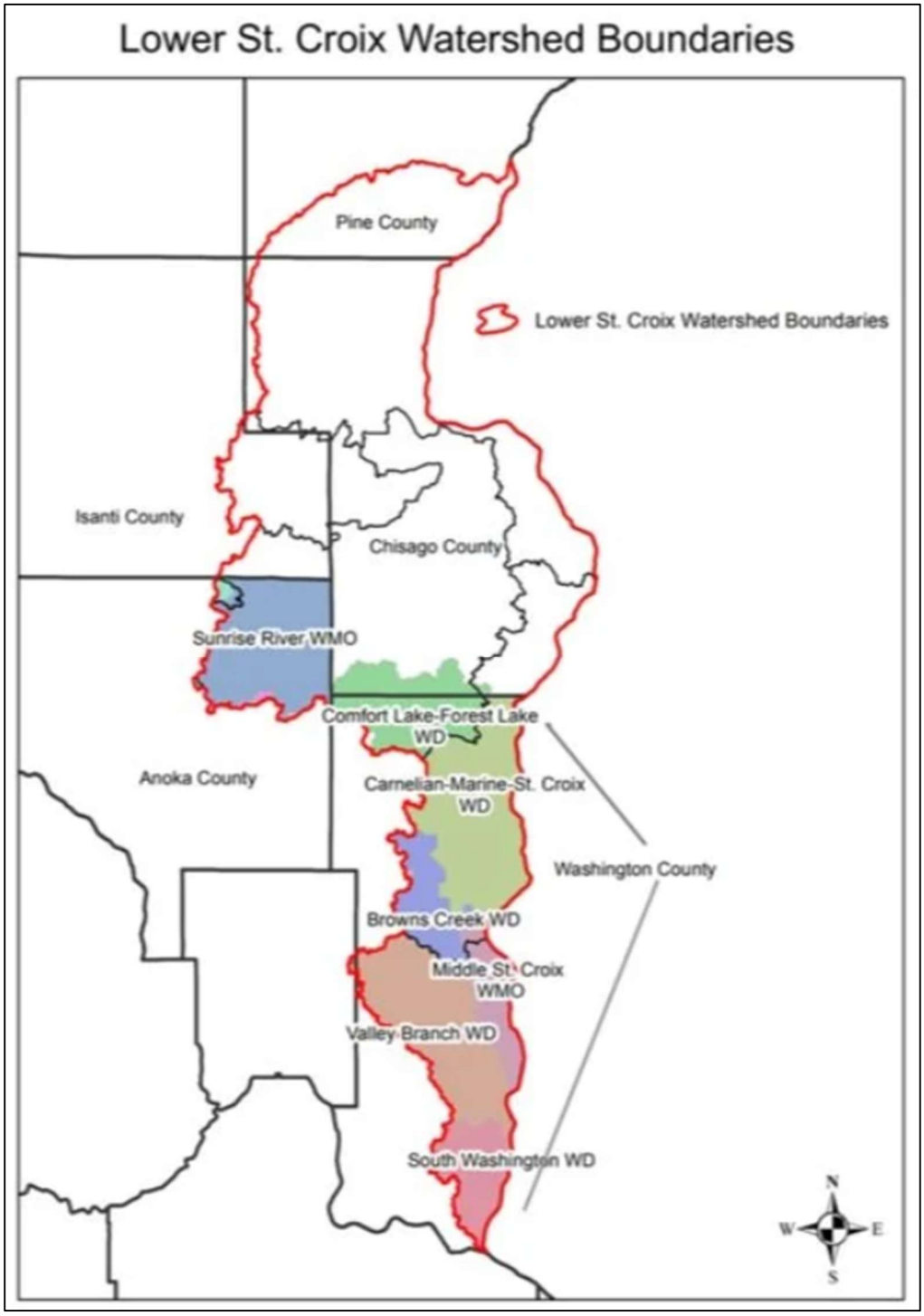
LSCP Website

The LSCP website includes the watershed plan, annual reports, videos, and more. The Partnership has completed an impressive number of projects by distributing state grant funds to members. https://www.lsc1w1p.org/

Current LSCP Members

- Anoka Soil and Water Conservation District
- Brown's Creek Watershed District
- Carnelian-Marine-St. Croix Watershed District
- Chisago County
- Chisago Soil and Water Conservation District
- Comfort Lake-Forest Lake Watershed District
- Isanti County
- Isanti Soil and Water Conservation District
- Middle St. Croix Watershed Management Organization
- Pine County

- Pine Soil and Water Conservation District
- South Washington Watershed District
- Valley Branch Watershed District
- Washington County
- Washington Conservation District



JOINT POWERS AGREEMENT
FOR THE IMPLEMENTATION OF
THE LOWER ST. CROIX COMPREHENSIVE WATERSHED MANANGEMENT PLAN

Pursuant to Minnesota Statute Section 471.59, this Joint Powers Agreement is entered by and between the political subdivisions and local units of governmental units of the State of Minnesota and identified, as follows:

The Counties of Anoka, Chisago, Isanti, Pine, Ramsey and Washington each by and through its respective Board of Commissioners (collectively referred to as the Counties);

The Anoka, Chisago, Isanti, Pine and Washington Soil and Water Conservation Districts, each by and through its respective Board of Supervisors (collectively referred to as the SWCDs);

The Brown's Creek, Carnelian Marine St. Croix, Comfort Lake Forest Lake, South Washington and Valley Branch Watershed Districts, each by and through its respective Board of Managers (collectively referred to as the Watershed Districts); and

The Middle St. Croix, and Sunrise River Joint Powers Watershed Management Organizations, each by and through its respective governing board (collectively referred to as the Watershed Management Organizations).

Together, the above identified Counties, SWCD's, Watershed Districts and Watershed Management Organizations collectively formed the Lower St. Croix Watershed Implementation Partnership and for purposes of this Agreement, said political subdivisions and local units of government and those added in accordance with the terms of this Agreement are herein collectively referred to as "Parties" and individually, as "Party."

RECITALS

WHEREAS, pursuant Minnesota Statutes Section 103B.305, Subd. 5 and 103B.3363, each of the Parties to this agreement is a local unit of government having the responsibility and authority to separately or cooperatively, by joint agreement pursuant to Minnesota Statute Section 471.59, to prepare, develop, adopt, implement and administer a comprehensive local water management plan, as defined pursuant to Section 103B.3363, subd. 3, or a comprehensive watershed management plan, as a substitute thereof, and carry out implementation actions, programs and projects toward achievement of goals and objectives of such plans.

WHEREAS, pursuant to Minnesota Statute Sections 103B.101 and 103B.801, the Minnesota Board of Water and Soil Resources (BWSR) is authorized, amongst things, to coordinate the water and resource planning and implementation activities of counties, soil and water conservation districts, watershed districts and watershed management organizations and to administer and oversee the Minnesota Comprehensive Watershed Management Planning Program, known as the One Watershed, One Plan program; and

WHEREAS, each of the Parties exercises water management authority and responsibility within the Lower St. Croix River Watershed Management Area, a geographical area consisting of those portions of Anoka, Chisago, Isanti, Pine, Ramsey and Washington counties that drain into the St. Croix River watershed as depicted on Exhibit A, attached hereto and incorporated herein; and

WHEREAS, the Parties have previously entered into the Lower St. Croix Watershed Memorandum of Agreement for the purpose to collaboratively develop, as local government units, a coordinated comprehensive watershed management plan for the Lower St. Croix River planning boundary ; and

WHEREAS, in accordance with BWSR policy, the Memorandum of Agreement for planning established a framework of consistency and cooperation through a governing structure having a Policy Committee and an Advisory Committee and provisions that the role and authority of the governing bodies of the Parties, the Policy Committee and Advisory Committee; and

WHEREAS, in accordance with BWSR policy adopted pursuant to Minnesota Statute Section 103B.801, the Parties have developed the Lower St. Croix Comprehensive Watershed Management Plan, hereinafter referred to as the "Plan" and it is the intent of the Parties that said Memorandum of Agreement shall remain in full force and effect and this Agreement shall not be construed as to modify or supplant the terms or provisions of the Memorandum of Agreement; and

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minnesota Statute Chapters 103B, 103C, and 103D and with public drainage systems pursuant to Minnesota Statute Chapter 103E, this Agreement does not change the rights or obligations of the public drainage system authorities; and

WHEREAS, this Agreement and the Lower St. Croix Comprehensive Watershed Management Plan does not replace or supplant local land use, planning, or zoning authority of the respective Parties and the Parties intend that this Agreement shall not be construed in that manner.

TERMS AND CONDITIONS

NOW THEREFORE, pursuant to Minnesota Statutes Section 471.59 and other relevant state law and in consideration of the mutual promises and benefits that the parties shall derive herefrom, all Parties hereby enter into this joint powers agreement and agree, as follows:

1. Purpose: This Agreement has the following purposes:

a. This Agreement establishes the terms and conditions, governing structure and processes by which the Parties will jointly and cooperatively continue the planning and the implementation of the Plan. Consistent with its terms and conditions, this Agreement authorizes the Parties to cooperatively exercise their common and similar power of local water planning and management notwithstanding the territorial limits within which they may otherwise exercise separately.

b. This Agreement does not establish a joint powers entity. Rather, this Agreement continues the collaborative governing structure established under the Memorandum of Agreement and redefines the role and authority of the governing bodies, the Policy Committee and Advisory Committee in the decision-making process as applicable for implementation of the plan. This Agreement provides criteria and a process to add additional local units of government as Parties to this Agreement.

c. This Agreement identifies the process of preparing, adopting and carrying out annual work plans that will serve as the mechanism essential for Plan implementation.

d. This Agreement provides for the designation and appointment of a Party or Parties or their representative to carry out the administrative responsibilities associated with the continued collaborative planning and implementation of the Plan and to perform all fiscal responsibilities associated Plan implementation.

2. Eligibility and Procedure to Become A Party

a. Qualifying Party: A county, SWCD, watershed district or watershed management organization located and authorized to carry out water planning and resource management responsibilities within the Lower St. Croix River Management Area is eligible to become a Party to this Agreement.

b. Initial Parties: A county, SWCD, watershed district or watershed management organization may be an initial Party through adoption of one or more resolutions by its respective governing board that indicates its intent to be a Party to this Agreement; that adopts and authorizes such local unit of government to enter into this Agreement; and that adopts and begins implementation of the Plan, or later amendments, within 60 days of State approval of the Plan, or within 45 days of executing this Agreement, whichever is later. Such local unit of government shall also give notice of plan adoption in accordance with provisions of Minnesota Statutes Chapters 103B and 103D. Any qualifying county, SWCD, watershed district or watershed management organization that desires to become a Party after expiration of the 60 day period for joining as an Initial Party will be eligible to become a Party as an Additional Party pursuant to Section 2.c., below

c. Adding Additional Parties: A qualifying local unit of government that desires to become a Party to this Agreement at any time later than 60-days following State approval of the Plan shall provide the Administrative Coordinator a formal statement that indicates its intent to become a Party to this Agreement and a certified copy of the resolution or motion adopted by its governing board that contains all of the following:

i. A declaration of intent to join as a Party to the Agreement;

ii. A statement that the local government unit is authorized to enter into and be bound by the terms and conditions of this Agreement; including but not limited to the bylaws, policies and procedures adopted by the Policy Committee; and

iii. A statement that the local government unit adopts the Plan.

Upon receipt of such certified documents, the Administrative Coordinator shall issue a signature page to the local government unit and instructions to execute and return the same along with the name and contact data of the representatives appointed by the local government unit to serve on the Policy Committee and the names and contact information of staff of the local government unit assigned to serve on the Advisory Committee. The local government unit will have all duties, rights and responsibilities as a Party to this Agreement upon filing with the Administrative Coordinator a copy of its authorized signature to this Agreement.

d. Procedure for Parties to Leave Membership of Agreement: Any Party desiring to leave the membership of this Agreement shall indicate its intent in writing to the Policy Committee in the form of an official board resolution. Notice must be made 90 days in advance of leaving. A Party that leaves the membership of the Agreement remains obligated to comply with the terms of any grants associated with the Agreement until the grant has ended.

3. Payments and Financial Responsibilities of the Parties

Each Party is financially responsible for its costs and expenses incurred in implementing the Plan or in carrying out related implementation activities, projects, and programs.

4. Term and Termination

a. Effective Date: This Agreement is effective upon signature of all initial Parties and will remain in effect until December 31, 2031, unless terminated consistent with terms of this Agreement or as otherwise provided under law.

b. Review: Commencing in the second year following the effective date of this Agreement and continuing each year thereafter, the Policy Committee will annually conduct a review of the adequacy and effectiveness of the joint and collaborative partnership provided by this Agreement and the governing structure of the Policy Committee. With the assistance of the Advisory Committee, the Policy Committee shall prepare a report on its findings and provide recommendations as appropriate to

governing boards of the Parties. The report and recommendations should be submitted to the governing boards at the time in which the Policy Committee provides its recommendation on the proposed annual work plan. Any recommendation of the Policy Committee to revise a term or condition of this Agreement will only become effective upon 2/3rds approval of the governing boards of the then present Parties.

c. Termination: This Agreement may be terminated by resolution adopted by the governing bodies of all of the then existing Parties. The parties acknowledge their respective and applicable obligations, if any, under MN Statutes Section 471.59, Subd. 5 after the agreement has been terminated or the purpose of the Agreement has been completed.

5. General Provisions

a. Compliance with Laws/Standards: The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement.

b. Timeliness: The Parties agree to perform the obligations under this Agreement in a timely manner and inform each other about delays that may occur.

c. Liability and Insurance: Each Party shall be liable for the acts, errors and omissions of its respective officers, employees or agents and each Party shall carry liability insurance coverage of not less than $1.5 million per occurrence, the maximum liability for each Party as provided under Minnesota Statutes Section 466.04. The Parties may participate in a self-insurance pool to meet this requirement.

d. Indemnification: The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity." It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes Section 471.59, subd. 1a(a). For purposes of Minnesota Statutes Section 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party. If a Party is found responsible for any liability associated with the actions of the Lower St. Croix One Watershed, One Plan Policy Committee or implementation of the Comprehensive Watershed Management Plan, said Party agrees to indemnify and hold harmless any of the other non-liable parties of this Agreement for any defense costs and expenses associated with any such claim.

e. Employee Status: The respective employees and agents of each Party shall remain the employees of each individual respective Party.

f. Data Practices, Data Management and Record Retention: Notwithstanding Minn. Stat. 13.82, subd. 24 or any other provision of law the parties agree that for purposes of the Minnesota Government Data Practices Act and all other statutes and provision of law related to data practices, data management and records retention,

each party shall remain the exclusive responsible authority, as defined in Minn. Stat. 13.02, subd. 16, for its own data management, for responses to data requests and for all aspects of records retention for any and all data in any form that is collected, created, received, maintained or disseminated by the party agency. This section includes but is not limited to all data regardless of its classification as the term government data is defined in Min. Stat. 13.02, subd. 7.

g. Auditor Access and Review of Business Records: Pursuant to Minn. Stat. 16C.05 subd. 5 the parties agree that each party, the State Auditor or legislative Auditor, or any duly authorized representative at any time during normal business hours and as often as they deem reasonably necessary, shall have access to and the right to audit, excerpt and transcribe any books, documents, papers, records, etc. that are pertinent to the accounting practices and procedures of the parties and involve transactions relating to this Agreement. The parties agree to maintain and make available these business records for a period of at least 6 years from the date of the termination of this agreement.

6. Annual Work Plans:

a. Required Contents: Annual work plans will be developed that detail implementation of the Plan, minimally including projects and programs to be completed collaboratively and associated budgets. A fiscal agent and a responsible Party or Parties shall be identified for each project, program or implementation activity contained in the annual work plan. The responsible Party or Parties must provide any grant matching funds and accept responsibility for implementation and outcomes. The annual work plans may include a summary of projects, programs and implementation activities to be accomplished with state Watershed Based Implementation Funds, competitive state grants, local funds or others.

b. Process for Development and Adoption of Annual Work Plans.

The decision – making process in the development and adoption of annual work plans shall be as follows:

1. The Advisory Committee shall draft and prepare the proposed annual work plan ranking projects, programs and implementation activities utilizing the selection criteria contained in the Plan.

2. The Advisory Committee shall present the proposed annual work plan to the Policy Committee for discussion and revision as appropriate.

3. The Policy Committee shall vote to recommend a proposed annual work plan to the governing boards of the Parties for approval. A vote of 2/3rd of the members present of the Policy Committee is necessary to move a recommended annual work plan onto the governing boards.

4. The governing bodies of the Parties shall approve the annual work plan for its implementation. An annual work plan will be approved only through approval of 2/3rd of the governing bodies of then existing Parties.

7. Structure and Governance

To carry out the coordinated and collaborative planning, development and implementation of the Plan and development, adoption of annual work plans, the Parties will continue the Policy Committee and Advisory Committee, as established under the Memorandum of Agreement. The function and the authority of the governing boards of the Parties and the composition, function and authority of the Policy Committee and Advisory Committee are as follows;

a. Governing Boards of Parties

i. The governing boards are the elected or appointed officials of the respective Party to this Agreement.

ii. Responsibilities: The governing boards of the Parties have the responsibility to take approval action on matters required by the terms of this Agreement and on matters recommended by the Policy Committee. Matters on which governing boards must take formal action include, but are not limited to, as follows:

1. Designation of an elected or appointed member or members to serve on the Policy Committee and set the term of service of each member so designated.

2. Approval of Annual Work Plans;

3. Amendments to the provisions of the Plan; and

4. Adoption or approval of other matters necessary for Plan implementation.

iii. Authority: A governing board of a Party shall exercise its decision-making authority only by adoption of a formal resolution. Governing boards must act on Policy Committee recommendations within 60 days after the day in which the Policy Committee formally adopted such recommendation. The decisions of the various governing boards of the Parties will be deemed approved for purposes of this Agreement when 2/3^{rds} of the governing bodies have adopted formal action on the respective recommendation.

b. Policy Committee

i. Responsibilities: The Policy Committee has the responsibility to develop and make recommendations on those matters that require approval by the governing boards of the Parties, including, but not limited to, annual work plans, additional parties to this Agreement, revisions and modifications to this Agreement and amendments to the Plan. Each member of the Policy Committee member shall serve as a liaison to his or her respective governing board; keep such governing board informed on the implementation of the Plan; and ensure that the preferences and ideas of such governing board are communicated to the Policy Committee.

ii. Composition: The Policy Committee shall be composed of one representative from each Party to this Agreement, except that Chisago County shall have three representatives seated on the Policy Committee. Each party may

also have one alternate in the absence of the designated representative. With exception of Chisago County, representatives and alternates must be an elected or appointed member of that Party's governing board and selected by the Party's governing board. The Chisago County Board of Commissioners must appoint three representatives to the Policy Committee, with one representative and an alternative representative each being a Commissioner and the two other representatives and respective alternatives to the Policy Committee appointed by the Chisago County Board of Commissioners as it may determine as appropriate. The term of each representative is decided by the appointing governing board.

iii. Governance: The Policy Committee shall be governed pursuant to by-laws and rules of procedure as the Policy Committee may develop, adopt and revise from time to time. The Policy Committee may utilize bylaws adopted in the preparation and development of the Plan and may revise the same to be suitable for purposes of Plan implementation. Bylaws and rules of procedure shall comply with relevant statutory provisions and be in as much as possible consistent with the terms of this Agreement. In the event of conflict or ambiguity, the terms of this Agreement shall prevail.

iv. Rules of Procedure: At a minimum, the rules of procedure of the Policy Committee must provide that:

1. The Policy Committee will have at least twice-annual meetings and special meetings as necessary for implementation of the Plan.
2. The Chair or any four representatives may call special meetings giving not less than 72 hours written notice of the time, place and purpose of such a meeting delivered by mail or email to each Party.
3. All meetings of the Policy Committee will comply with statutes and rules requiring open and public meetings. The official posting location for meeting dates and locations shall be the Lower St. Croix One Watershed One Plan website.
4. The conduct of all meetings of the Policy Committee shall be generally guided by the most recent edition of Robert's Rules of Order.
5. A quorum for decision-making shall consist of at least 50% plus one of the representatives.
6. Each representative present shall have one vote. All decisions shall be approved by a supermajority vote of 2/3rds of those representatives present. All votes shall be made in person, and no representative may appoint a proxy for any question coming before any meeting for a vote.

c. Advisory Committee

i. Responsibilities: The Advisory Committee has the responsibility to assist and advise the Policy Committee and to prepare and develop matters necessary for Policy Committee recommendation, including, but not limited to, annual work plans, and proposed amendments to the Plan and this

Agreement.

ii. Composition: The Advisory Committee is composed of staff of the Parties to this Agreement. Each Party may assign up to two staff to serve on the Advisory Committee. On a vote of two-thirds of its members present, the Policy Committee may increase the number of members on the Advisory Committee.

8. Administrative Coordinator

a. The Parties shall designate a Party to serve as Administrative Coordinator. The Administrative Coordinator has the responsibility to perform the administrative and coordinative work necessary for Plan implementation that is not associated with a specific implantation activity, project or program. The responsibility of the Administrative Coordinator may include serving as fiscal agent to accept and carryout all responsibilities associated with grants, grant agreements and financial transactions that are part of and related to grant agreement and contract implementation. Alternatively, the Parties may designate a separate Party to carry out fiscal agent responsibilities. A Party designated to serve as Administrative Coordinator or fiscal agent may assign that function to its staff or contract for such services.

b. The Parties agree that until the first annual work plan is adopted that the Washington Conservation District and Chisago Soil and Water Conservation District will be jointly designated as Administrative Coordinator. The first annual work plan and each annual work plan thereafter shall identity the Party that is the designated Administrative Coordinator and, as appropriate, the fiscal agent, for purposes of implementing that respective annual work plan.

c. The governing board of the Administrative Coordinator and fiscal agent is authorized to make payments and to take other actions within a respective approved annual work plan.

d. The costs and expenses incurred by a Party in performing the function of Administrative Coordinator and fiscal agent may be paid with grant funds, including state Watershed Based Implementation Funds unless prohibited by State policy, grant contract or law. In the event that these funds are unavailable or insufficient, such costs and expenses remain the financial responsibility of such Party incurring the same unless the Parties otherwise agree through an approved annual work plan or separate action adopted by the governing boards of the then existing parties.

9. Miscellaneous

a. Counterparts: This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which when taken together shall constitute one and the same agreement. Any counterpart signature transmitted by facsimile or by sending a scanned copy by electronic mail or similar electronic transmission shall be deemed an original signature. This executed Agreement including all counterparts shall be filed with each party to this agreement with a notification of the Agreement's effective date.

b. Amendments Any changes, amendments, or modifications to this Agreement may only be made formal resolution adopted by all of the governing boards of the then existing Parties.

c. Savings Clause: In the event that any provision of this Agreement is determined by a court of law to be null and void, the remaining provisions of this Agreement shall continue in full force and effect.

10. Authorized Representatives

The following persons have been authorized as representatives to act as the primary contact for all matters concerning this agreement are:

Anoka County, County Administrator Rhonda Sivarajah or successor
Chisago County, County Administrator Chase Burnham or successor
Isanti County, County Administrator Julia Lines or successor
Pine County, County Administrator David Minke or successor
Ramsey County, County Board Chair Toni Carter or successor
Washington County, County Administrator Kevin Corbid or successor
Anoka Conservation District, District Manager Chris Lord or successor
Chisago SWCD, District Manager Craig Mell or successor
Isanti SWCD, District Manager Tiffany Determan or successor
Pine SWCD, District Manager Jill Carlier or successor
Washington Conservation District, District Manager Jay Riggs or successor
Brown's Creek Watershed District, District Administrator Karen Kill or successor
Carnelian Marine St. Croix Watershed District, District Administrator Mike Isensee or successor
Comfort Lake Forest Lake Watershed District, Administrator Mike Kinney or successor
South Washington Watershed District, Administrator Matt Moore or successor
Valley Branch Watershed District, President Jill Lucas or successor
Middle St. Croix WMO, Administrator Matt Downing or successor
Sunrise River WMO, Chair Dan Babineau or successor

(Signature Pages begin on next Page).

IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers. *(Repeat this page for each participant)*

PARTNER: _____

APPROVED:

BY: _____

Board Chair Date

BY: _____

Manager/Administrator Date

APPROVED AS TO FORM *(use if necessary)*

BY: _____

County Attorney Date

REQUEST FOR ACTION

Date: 07/09/26

To: Linwood Town Board

From: Andy Luedtke

Re: Use of Four Seasons Recreational Park/Senior & Community Center for the Kiwi Snowmobile ATV Club

---

Background

Over the past years the Kiwi Snowmobile ATV Club has conducted an ATV Safety Class youth utilizing Four Seasons Recreational Park (Four Seasons) for a hands-on DNR riding course. The Kiwi Snowmobile ATV Club reached out to the township again to make this request but due to timing of board meetings, schedules rentals they had to reschedule their planned event. This topic was discussed at a recent workshop with consensus that allowing the club to host an annual safety class and to work directly with staff moving forward. This would allow staff to work more efficiently with the club at a schedule that benefits both parties. Requirements to move forward with this plan of approval would be a site plan, certificate of insurance naming the town as an additional insured, and staffing provided by the club. Kiwi staff would ensure those attending the class would be directed as to where to access and park on the grounds so as not to disrupt any town operations. The town coordinator reserves the right to refuse any class based on scheduling conflicts, documentation, site plan, property damage, etc.

The high-level scope of the safety class would utilize the Senior & Community Center as students will participate in small group activities such as a review of laws, operation and proper equipment and then an online course review. After the classroom session, the students will participate in the ATV familiarization and the riding course. As in the past, the riding course will be in Four Seasons and utilize the parking lot for trailering of ATVs and the unmaintained portion of the park (BMX area) with the club staff dragging the track back to an unrutted state. The playground would be delineated to keep the ATVs away, thus allowing the use of the playground by others if desired.

About the Kiwi Snowmobile ATV Club:

The club is a non-profit Snowmobile/ATV Club in the local community since 1973. Providing volunteer trail grooming, youth snowmobile and ATV safety training. Participating in outreach programs in the surrounding communities as well as throughout the state with a DNR sponsored ATV Trail Ambassador program https://kiwisnowatv.org/

Financial Impact

No impact on the township (aligns with the town not charging rental fees to local non-profits). Kiwi Snowmobile ATV Club provides insurance and staffing for the safety class.

Recommended Motion

Motion to approve the use of Four Seasons Recreational Park and the Senior & Community Center for the Kiwi Snowmobile ATV Club annually and for the club to coordinate with staff on logistics and scheduling.

Attachments

None

Request for Action

Date: 07/14/2026
To: Linwood Town Board
From: Alicia Morris
Re: Selection for Maturing Certificate of Deposit

Background:
The Township currently holds a Certificate of Deposit (CD) that is scheduled to mature on July 24, 2026. Upon maturity, the principal and accrued interest will be available for reinvestment or deposit into another authorized Township account. Staff are requesting direction from the Board regarding the preferred course of action for these funds to ensure continuity of investment earnings and compliance with Township investment policies and statutory requirements.

Several options are available, including renewing the CD for a new term, selecting a different maturity length, or transferring the funds to an alternative authorized investment vehicle. Timely Board action is requested to avoid the funds defaulting into a short-term or non-interest-bearing account.

Reasons for Approval

1. **Fiscal Stewardship and Investment Optimization**
    - Selecting an investment option prior to maturity ensures the Township continues to earn interest on available funds.
    - Proactive decision-making allows staff to secure the most favorable rate and term available at the time of renewal or reinvestment.
2. **Compliance and Cash Management**
    - Board direction ensures that the investment aligns with Township policy and applicable state statutes.
    - Establishing a clear course of action supports effective cash flow planning and financial accountability.

Recommendation
It is recommended that the Linwood Town Board review the available options and make a selection regarding the reinvestment or disposition of the maturing Certificate of Deposit, including:

Renewal of the CD for a specified term, or Selection of an alternative authorized investment option.

If approved, staff will:
- Execute the Board's selected investment option upon CD maturity.
- Coordinate with the financial institution to ensure timely processing.

- Maintain documentation consistent with Township financial and audit requirements.

Financial Impact

The financial impact will depend on the selected term and prevailing interest rates at the time of renewal or reinvestment. Making a timely selection is expected to preserve or enhance interest earnings and support prudent management of Township funds.

Attachments

Certificate of Deposit Summary
Available Investment Options

0572-TDA-244-D0020360

FIRST RESOURCE BANK
26741 FELTON AVE - PO BOX 308
WYOMING, MN 55092

RETURN SERVICE REQUESTED

13219 1 MB 0.667 *0013219 S2

TOWN OF LINWOOD
C/O TREASURER
C/O TREASURER
22817 TYPO CREEK DR NE
STACY, MN 55079-9349

Questions?

If you have any questions about this notice, please contact us at

(651) 462-7607

Please refer to your Certificate number in all correspondence.

Information about your Certificate

Number: [redacted]
Maturity date: July 24, 2026

Maturity Notice 06/24/26

TOWN OF LINWOOD

Your Certificate of Deposit issued on October 24, 2006 will mature on **July 24, 2026**. The balance of the certificate will be **$143,124.92.**

If not redeemed within 10 days after July 24, 2026, this account will automatically renew.

If renewed, the new maturity date will be **January 24, 2027**. The interest rate and annual percentage yield have not yet been determined. They will be available on July 24, 2026 and you will receive a Renewal Notice with your updated rate and new maturity date. Interest will be compounded quarterly and will be paid quarterly by adding to this account.



0000005274S-0000052745
Term 6M Freq 3M
06/24/26
Branch 0001

FIRST RESOURCE BANK

TIME CERTIFICATES

Terms & Rates Effective April 10, 2026

Term of Investment	Minimum Balance	Interest Rate	Annual Percentage Yield*	Compounding & Crediting Frequency
1 Month CD	$ 2,000	.10%	.10%	Maturity
3 Month CD	$ 2,000	.10%	.10%	Maturity
3 Month Small Savers	$ 500	.10%	.10%	Maturity
6 Month CD~ Relationship CD	**$ 1,000**	**3.75%**	**3.80%**	**Quarterly**
12 Month CD	$ 1,000	1.00%	1.00%	Quarterly
21 Month CD~ Relationship CD.	**$ 2,000**	**3.50%**	**3.55%**	**Quarterly**
2 Year CD	$ 2,000	1.50%	1.51%	Quarterly
3 Year CD	$ 2,000	2.00%	2.02%	Quarterly
5 Year CD	$ 2,000	2.50%	2.52%	Quarterly

*The ANNUAL PERCENTAGE YIELD (APY) assumes interest will remain in the account until maturity or 1 year, whichever is greater. A withdrawal of interest or principal will reduce earnings. We use the DAILY BALANCE METHOD to calculate interest on accounts. This method applies a daily periodic rate to the principal in the account each day. Interest begins to accrue on the business day you deposit.
Minimum Balance listed above is the minimum deposit amount to open the account. You must maintain this minimum balance on a daily basis to earn the annual percentage yield disclosed. You cannot make deposits to time account during a term (other than credited interest). You cannot withdraw principal without our consent except on or after maturity. (For accounts that automatically renew, there is a ten day grace period after each renewal date during which withdrawals are permitted without penalty.)

~ Other than single maturity accounts, certificates will automatically renew on the maturity date. Each renewal term will be the same as the original certificate (CD) the 21 Month CD that will renew at the 24 month term. The interest rate will be the same rate we offer on new time deposits on the maturity date that have the same term, minimum balance (if any) and other features as the original time deposit, excluding the 21 month CD that will renew at the 24 month rate.

Relationship CD's require an existing active checking account relationship with First Resource Bank.

You must notify us in writing before or within a ten-day grace period after the maturity date if you do not want the certificate to automatically renew. We reserve the right to stop automatic renewal by written notice to you before maturity. If this account is not automatically renewable, then no interest will be paid after maturity.

The following penalty may be imposed for early withdrawal:

Term	Penalty
Term < 6 Months	Loss of accrued Interest
Term 6 Months – 27 Months	3 Month Interest Penalty
Term > 27 Months	6 Month Interest Penalty

Member **FDIC**

PLEASE CALL FOR CURRENT RATES AS THEY ARE SUBJECT TO CHANGE DAILY.

LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812 • Fax (651) 462-0500
E-Mail: info@linwoodtownship.org
Website: http://linwoodtownshipmn.gov

APPLICATION FOR COMMISSIONS AND COMMITTEES

Please list Commission or Committee you are interested in Planning and Zoning

Personal Information

Name Joe Dolphy Sr Phone 651-308-0435

Address 7070 Fawn Lake Drive NE City Stacy

State MN Zip 55079 Email joedolphyjr@gmail.com

How long have you been a Linwood Township resident?

60 years

Why are you interested in being on the Commission/Committee?

I feel I can still contribute to the Future of Linwood Residents

Briefly describe your background experience/education relative to the Commission/Committee?

4 years on Linwood Town Board. 6 years as Chairman
32 years as a Linwood Firefighter.
?? years on Linwood PTZ Committee
Participated in several Building Committees Since 1985

What do you see as the primary function of the Commission/Committee?

Assisting in the long range and short range development of Linwood, and coordinating all departments, and Committees in Linwood to establish and maintain a Develoment Plan that will help keep Township Budgets Controlable in the Future.

What do you see in the future for Linwood Township?

Satisfying the needs of a Rural / Urban interface Communitee that we have become

Please describe any additional experience/skills relevant to the Commission/Committee:

I have owned and operated an Auto Repair Business for 50 years in Linwood and have seen Significant

Have you attended or viewed any Township meetings?

Yes !!!

Is there any reason you would not be able to attend regular scheduled meetings for the Commission/Committee? Vacations and Personal Reasons

Thank you for your interest in Linwood Township!

Please return this form/email to Linwood Town Hall by April 30

22817 Typo Creek Drive

Stacy, MN 55079

info@linwoodtownship.org

Joseph E Dooley Jr

LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812 • Fax (651) 462-0500
E-Mail: info@linwoodtownship.org
Website: http://linwoodtownshipmn.gov

APPLICATION FOR COMMISSIONS AND COMMITTEES

Please list Commission or Committee you are interested in Planning + Zoning

Personal Information

Name James Garrison Phone 651-462-4504

Address 22644 E Martin Lk Drive City Stacy

State MN Zip 55079 Email Jimgarrison@hotmail.com

How long have you been a Linwood Township resident?

33 years

Why are you interested in being on the Commission/Committee?

Yes

Briefly describe your background experience/education relative to the Commission/Committee?

Member for many years

What do you see as the primary function of the Commission/Committee?

Enforce Rules + Regulations

What do you see in the future for Linwood Township?

Positive

Please describe any additional experience/skills relevant to the Commission/Committee:

Member of Park + Rec

Have you attended or viewed any Township meetings?

Yes

Is there any reason you would not be able to attend regular scheduled meetings for the Commission/Committee?

NO

Thank you for your interest in Linwood Township!

Please return this form/email to Linwood Town Hall by April 30

22817 Typo Creek Drive

Stacy, MN 55079

info@linwoodtownship.org

LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812 • Fax (651) 462-0500
E-Mail: info@linwoodtownship.org
Website: http://linwoodtownshipmn.gov

APPLICATION FOR COMMISSIONS AND COMMITTEES

Please list Commission or Committee you are interested in PLANING AND ZONING

Personal Information

Name RORY PAGSEN Phone 763-688-3921

Address 23500 JAPURA ST NE City STACY

State MN. Zip 55079 Email RORY@JSSITEWORK.COM

How long have you been a Linwood Township resident?

57 YEARS

Why are you interested in being on the Commission/Committee?

TO HELP WITH THE DEVELOPING OF LINWOOD.

Briefly describe your background experience/education relative to the Commission/Committee?

CONSTRUCTION OFF ALL TYPES, HOME BUILDING TO EARTHWORK

What do you see as the primary function of the Commission/Committee?

TO HELP WITH THE DEVELOPING OF THE TOWNSHIP.

What do you see in the future for Linwood Township?

MORE DEVELOPING,

Please describe any additional experience/skills relevant to the Commission/Committee:

I HAVE OVER 35 YEARS IN CONSTRUCTING AND MANAGING LARGE DEVELOPMENTS

Have you attended or viewed any Township meetings?

YES

Is there any reason you would not be able to attend regular scheduled meetings for the Commission/Committee?

NO

Thank you for your interest in Linwood Township!

Please return this form/email to Linwood Town Hall by April 30

22817 Typo Creek Drive

Stacy, MN 55079

info@linwoodtownship.org

LINWOOD TOWNSHIP

ANOKA COUNTY
22817 Typo Creek Drive N.E.
Stacy, Minnesota 55079
(651) 462-2812 • Fax (651) 462-0500
E-Mail: info@linwoodtownship.org
Website: http://linwoodtownshipmn.gov

APPLICATION FOR COMMISSIONS AND COMMITTEES

Please list Commission or Committee you are interested in Planning and Zoning

Personal Information

Name Tyler Beck Phone 651-895-7082

Address 23839 Nebula St NE City Linwood Township

State Mn Zip 55079 Email Beck.Tyler85@gmail.com

How long have you been a Linwood Township resident?
9 years

Why are you interested in being on the Commission/Committee?
As a resident of Linwood township, I have a strong interest in the rights and future of the township and its residents. I would like to contribute my time and perspective to help ensure the growth of our township.

Briefly describe your background experience/education relative to the Commission/Committee?
I have experience working as a skilled tradesman on the railroad with a focus on planning, safety and problem-solving. I have 13 years of military experience working as a team to understand and solve complex problems.

What do you see as the primary function of the Commission/Committee?
I believe that Planning and Zoning should oversee the responsible growth while maintaining the character of our community with an emphasize on property rights.

What do you see in the future for Linwood Township?
I see Linwood Township maintaining that "country" feel with reasonable and responsible growth that best suits its residents

Please describe any additional experience/skills relevant to the Commission/Committee:

Is there any reason you would not be able to attend regular scheduled meetings for the Commission/Committee?
I am a full time working resident and am also an active member of the Linwood Township Fire department. I have Three Children, one of which is handicapped.

Thank you for your interest in Linwood Township!

Please return this form to Linwood Town Hall by April 30

22817 Typo Creek Drive

Stacy, MN 55079

Linwood Township Board
22817 Typo Creek Drive NE
Stacy, MN 55079

Re: Letter of Interest – Planning and Zoning Committee

Dear Linwood Township Board Members,

I am writing to express my interest in serving on the Planning and Zoning Committee for Linwood Township. As a resident of Linwood since 2003, I have developed a strong connection to the community and a deep appreciation for the thoughtful planning and stewardship that contribute to its continued growth and character.

With over 30 years of professional experience in construction, permitting, and zoning, I bring a practical and well-rounded understanding of land use, regulatory processes, and development considerations. Throughout my career, I have worked closely with local governments, contractors, and property owners, giving me valuable insight into balancing responsible development with community needs and long-term planning goals.

I am particularly interested in contributing to decisions that preserve the integrity of Linwood while accommodating sustainable growth. My familiarity with township ordinances, permitting processes, and zoning regulations would allow me to actively and effectively participate in committee discussions and decision-making.

I would welcome the opportunity to serve the community in this capacity and contribute my experience and perspective to the Planning and Zoning Committee. Thank you for your time and consideration.

Sincerely,
Robert Kreft
651-746-4528
Bob@northlandlandscape.com

3-17-2026

FILED
June 22, 2026
OFFICE OF APPELLATE COURTS

NO. A26-0910

State of Minnesota
In Supreme Court

CITY OF OAK GROVE,

Petitioner,

v.

STEVE SIMON, in his official capacity as Minnesota Secretary of State, TOM HUNT, in his official capacity as Director of Anoka County Elections & Voter Registration, and PAM LEBLANC, in her official capacity as Chief Officer of Anoka County Property Records and Taxation,

Respondents.

BRIEF OF PETITIONER

UPPER MIDWEST LAW CENTER
Douglas P. Seaton (#127759)
Nicholas J. Nelson (#391974)
Austin M. Lysy (#505052)
12600 Whitewater Drive, Suite 140
Minnetonka, MN 55343
(612) 428-7000
Attorneys for Petitioner

KEITH ELLISON
Attorney General of Minnesota
Angela Behrens
Allen Cook Barr
445 Minnesota Street, Suite 600
St. Paul, MN 55101-2125
651-757-1487
Attorneys for Respondent Simon

BRAD JOHNSON
Anoka County Attorney
Jason Stover
2100 Third Avenue, Suite 720
Anoka, MN 55303
763-324-5550
Attorney for
Respondents Hunt and LeBlanc

TABLE OF CONTENTS

TABLE OF CONTENTS i
TABLE OF AUTHORITIES ii
STATEMENT OF THE ISSUE 1
INTRODUCTION 2
STATEMENT OF THE CASE AND FACTS 3
I. Polling Place Rosters Under Minnesota Law. 3
A. Background on Polling Place Rosters. 3
B. Electronic Polling Place Rosters Under Minnesota Law. 4
II. Minnesota Law On Local Administration of Elections. 6
III. Oak Grove Opts for Paper Voter Rolls, but Respondents Stop It. 10
ARGUMENT 12
I. Legal Standard. 12
II. Minn. Stat. §201.225 Entrusts the Choice of Voter Roster Format to the Authority That Operates the Polling Place—Which, Within City Limits, Is the City. 14
III. Local Decision Making About Voter-Roster Format Is More Practical Than Countywide Control. 17
CONCLUSION 19
CERTIFICATE OF COMPLIANCE 21
CERTIFICATE OF ELECTRONIC SERVICE 22

TABLE OF AUTHORITIES

Cases

Engfer v. Gen. Dynamics. Adv. Info. Sys., Inc.,
869 N.W.2d 295 (Minn. 2015) 12, 13

In re 2010 Gubernatorial Election,
793 N.W.2d 256 (Minn. 2010) 3

Pfoser v. Harpstead,
953 N.W.2d 507 (Minn. 2021) 13

Statutes

Minn. Stat. § 200.01 5

Minn. Stat. § 200.015 5

Minn. Stat. § 200.02 ..... 5, 7, 14

Minn. Stat. § 201.016 3

Minn. Stat. § 201.022 4

Minn. Stat. § 201.11, *et seq.* 8

Minn. Stat. § 201.221 ..... 3, 5

Minn. Stat. § 201.225 ..... passim

Minn. Stat. § 204B.14 ..... 3, 7, 8

Minn. Stat. § 204B.16 ..... 7, 8

Minn. Stat. § 204B.21 ..... 7, 8

Minn. Stat. § 204B.25 8

Minn. Stat. § 204B.28 ..... 4, 8

Minn. Stat. § 204B.29 ..... 4, 8

Minn. Stat. § 204B.30 7

Minn. Stat. § 204B.31 7

Minn. Stat. § 204B.32 7

Minn. Stat. § 204C.10 3

Minn. Stat. § 204C.14 3

Minn. Stat. § 204D.18 9

Minn. Stat. § 204D.19, *et seq.* 9

Minn. Stat. § 204D.20, *et seq*. 9
Minn. Stat. § 205.02 9
Minn. Stat. § 205.07 ..... 9, 15
Minn. Stat. § 205.075 9
Minn. Stat. § 205A.04, *et seq*. 15
Minn. Stat. § 206.56 9
Minn. Stat. § 206.58 9
Minn. Stat. § 206.59 9
Minn. Stat. § 645.08 13
Minn. Stat. § 645.16 ..... 12, 13, 17

Other Authorities

Anoka County Board Resolution #2025-80 11
Oak Grove City Council Resolution No. 2025-032 11
Oak Grove City Council Resolution No. 24-101 10
Office of the Minnesota Secretary of State, *2024 Election Judge Guide* (May 2024) 3, 4, 6, 7
Office of the Minnesota Secretary of State, *County Elections Administration Guide* (Updated July 7, 2024) 8
Office of the Minnesota Secretary of State, *Election Expense Cost Allocation Procedures* (May 2002) 7

Rules

Minn. R. 8200.9115 ..... 3, 4
Minn. R. 8200.9300 4
Minn. R. 8215.0300 4
Minn. R. Ch. 8240 8

STATEMENT OF THE ISSUE

Minn. Stat. §201.225 provides that "[a] county, municipality, or school district may use electronic [voter] rosters," or paper voter rosters, "in any election." Minnesota cities generally operate the polling places within their own boundaries. Under Section 201.225, who makes the choice of voter roster format for polling places within city limits—the city, or the county where it is located?

Most apposite cases:

- *Engfer v. Gen. Dynamics. Adv. Info. Sys., Inc.*, 869 N.W.2d 295 (Minn. 2015)
- *In re 2010 Gubernatorial Election*, 793 N.W.2d 256 (Minn. 2010)
- *Pfoser v. Harpstead*, 953 N.W.2d 507 (Minn. 2021)

Most apposite constitutional and statutory provisions:

- Minn. Stat. § 201.225
- Minn. Stat. § 645.08
- Minn. Stat. § 645.16

INTRODUCTION

Each Minnesota election precinct has a voter roster—a list of the registered voters in that precinct. On Election Day, election judges at each precinct polling place use their voter rosters to check that people who come to vote are registered in that precinct and have not already voted. Minnesota law provides that voter rosters may be either paper or electronic in format. Specifically, Minn. Stat. §201.225 provides that voter rosters are on paper by default, but that "[a] county, municipality, or school district may use electronic rosters in any election" if it properly notifies the Secretary of State.

Minnesota cities have general responsibility for operating polling places within their boundaries. Polling places within city limits are physical sites designated and arranged by the city, and the election judges who check prospective voters' names against the precinct voter roster are city employees.

The City of Oak Grove has chosen to use paper voter rosters at polling places that it operates. This case arose because Anoka County and the Secretary of State are trying to override that choice and force Oak Grove to use electronic voter rosters. Respondents claim that, for statewide elections, §201.225 allows county officials to override a city's choice about voter-roster format within its own boundaries. That is mistaken. By providing that a city or county may ***use*** either paper or electronic voter rosters, §201.225 gives the choice of format to the polity that operates the polling place. Put simply: only Oak Grove, not Anoka County, "uses" voter rosters at polling places within Oak Grove. So the law gives the choice of format to Oak Grove, and the Court should direct Respondents to facilitate that choice, not interfere with it.

STATEMENT OF THE CASE AND FACTS

I. Polling Place Rosters Under Minnesota Law.

This case is about the format of polling place rosters under Minnesota law. Each election precinct in Minnesota has a polling place roster: the list of the names and addresses of all persons registered to vote in that precinct. Minn. Stat. §201.221, subd. 3; Minn. R. 8200.9115, subp. 1 (prescribing general form of roster); *In re 2010 Gubernatorial Election*, 793 N.W.2d 256, 263 (Minn. 2010). Polling place rosters are also known by a variety of other names, such as "voter rosters," "voter rolls," "poll rosters," or "pollbooks." This brief uses the terms "polling place roster" or "voter roster."

A. Background on Polling Place Rosters.

During an election, the election judges at the polling place in each precinct must use a copy of that precinct's voter roster. When people come to the polling place to vote, the election judges check the roster for their names to determine whether they are registered in that precinct and whether they have already voted in that election. Minn. Stat. §§201.016, subd. 1; 201.221, subd. 3; 204C.10; *see* Minn. Stat. §§204C.14, subd. 2 (voter's signature on roster is evidence of her intent to vote at that election); 204B.14, subd. 2(b) (providing for rosters for combined polling places). Specifically, in order to receive a ballot, each voter must sign the voter roster or an accompanying signature card, attesting that he or she meets the legal requirements to vote and has not already voted. Minn. Stat. §204C.10; Office of the Minnesota Secretary of State, *2024 Election Judge Guide* at 30 (May 2024), https://sos.mn.gov/media/4905/election-judge-guide.pdf (hereinafter Secretary of State, *Election Judge Guide*).

People who register to vote on Election Day are able to add their names to the voter roster at that time. *See* Minn. R. 8200.9115, subp. 1; Secretary of State, *Election Judge Guide* at 36-38. At the end of Election Day, election judges in each precinct may verify that they are counting the correct number of ballots by referring to the number of voters who the roster indicates cast votes. Minn. R. 8200.9300, subp. 10.[1]

Before each election, voter rosters are distributed to the election judges in each precinct. In between elections, the information contained in each precinct's voter roster must be maintained by the Secretary of State in a statewide voter registration database that is accessible to Minnesota's county auditors, municipal clerks, and school district clerks. Minn. Stat. §201.022, subd. 1. When an election date is approaching, the Secretary of State transmits to each county auditor the current voter rosters for the precincts within that county. Minn. R. 8200.9115, subp. 3. For precincts that are within the boundaries of a city or town, the auditor distributes the rosters (along with other required materials) to the municipal clerk, who then distributes them to election judges in each precinct. Minn. Stat. §§204B.28, subd. 2; 204B.29, subd. 1. For precincts that are not within any city or town, the county auditor distributes the rosters directly to the election judges in the precinct. Minn. Stat. §204B.29, subd. 1.

B. Electronic Polling Place Rosters Under Minnesota Law.

Minnesota law requires voter rosters to be printed paper documents unless the relevant jurisdiction chooses an electronic format. Voter rosters

[1] In presidential primary elections, the voter roster serves an additional purpose: it is used to record which party's primary each voter chose to vote in. Minn. R. 8215.0300, subp. 2.

contain the same information regardless of whether they are in paper or electronic format. *See* Minn. Stat. §201.221, subd. 3. The Minnesota Election Law defines a polling place roster as "a roster in (1) printed format; or (2) electronic format as permitted by section 201.225." Minn. Stat. §200.02, subd. 25; *see* Minn. Stat. §§200.01 (defining the Minnesota Election Law); 200.015 ("The Minnesota Election Law applies to all elections held in this state…."). That section—Minn. Stat. §201.225—is the primary statute at issue in this case.

Subdivision 1 of §201.225 provides that "[a] county, municipality, or school district may use electronic rosters for any election," in "some or all of the precincts" within its borders. Subdivision 6(a) requires that "[a] county, municipality, or school district … must notify the Office of the Secretary of State at least 90 days before the first election in which the county, municipality or school district intends to use electronic rosters." This "notification must … specify which precincts will be using electronic rosters." *Id.* Once this initial notification is submitted, it "is valid for all subsequent elections, unless revoked by the county, municipality, or school district." *Id.* Subdivisions 2, 3, and 4 of §201.225 provides various technical and functionality requirements for electronic voter rosters, and Subdivision 6(b) requires that "[t]he county, municipality, or school district that intends to use electronic rosters must certify to the Office of the Secretary of State at least 30 days before the election that the electronic rosters meet all of the[se] requirements."

Subdivision 5(a) of §201.225 provides that a precinct may choose to use electronic rosters only for registering voters and updating registrations, or only for "process[ing] registered voters" in casting their ballots, or for both purposes.

No matter what purpose a precinct uses electronic rosters for, subdivision 5(b) requires that "[e]ach precinct using electronic rosters must have a paper backup system approved by the secretary of state present at the polling place to use in the event that the election judges are unable to use the electronic roster."

In practice, the Secretary of State advises every precinct in Minnesota—even those that otherwise use electronic rosters—to use a paper voter roster (known as a "Greeter's List") to conduct the initial check on whether a person who comes to a polling place is pre-registered to vote in that precinct. Secretary of State, *Election Judge Guide* at 29. The Secretary advises precincts that use electronic rosters to switch to electronic format only after that point, to either register the voter (if the paper roster indicates that is needed) or process his or her vote (if the paper roster indicates he or she is already registered). *Id.* In the event that electronic voter rosters become inoperable or malfunction while the polls are open, this paper roster can serve as the official voter roster for all purposes. *Id.* at 30; Minn. Stat. §201.225, subd. 5(b).

II. Minnesota Law On Local Administration of Elections.

This case is also about the allocation of authority for election operations between cities and counties. As this section will explain, under Minnesota law, responsibility for election precincts and polling places within city limits generally falls upon the city itself.

In Minnesota, "[e]lections are administered by local jurisdictions." Secretary of State, *Election Judge Guide* at 11. Of course, all election officials must obey and implement state law. But in situations where the law allows election-

related "tasks [to be] accomplished in more than one way," the decision about how to accomplish the tasks lies with "local official[s]." *Id.*

And for polling places that are within the boundaries of a city or town, the relevant local officials for election-day operations are city or town officials. The basic geographical unit for election purposes is the precinct. *See* Minn. Stat. §200.02, subd. 11. Within the geographical area of a city or town, precinct boundaries are drawn by the city or town government. Minn. Stat. §204B.14, subds. 1, 3-4. Similarly, for each precinct within city limits, the location of the polling place is determined and established by the city government. Minn. Stat. §204B.16, subd. 1. Each Minnesota city is also in charge of hiring the election judges who administer the polling places within its boundaries, Minn. Stat. §204B.21, subd. 2, and of setting the rate of pay for the election judges. Minn. Stat. §§204B.31, subd. 1(4); 204B.32, subd. 1(c). Cities are also required to pay the election judges, as well as the other costs of preparing polling places within their boundaries (subject to relatively minor cost-sharing from overlapping school districts and hospital districts). Minn. Stat. §204B.32, subd. 2 (requiring Secretary of State to prescribe cost-sharing rules); Office of the Minnesota Secretary of State, *Election Expense Cost Allocation Procedures* at 2-4 (May 2002) (setting forth those rules), https://www.sos.mn.gov/media/i3bfhe0m/election-expense-cost-allocation-procedures.pdf. If a polling place within city limits runs out of ballots, the municipal clerk is responsible for preparing additional ballots. Minn. Stat. §204B.30.

By contrast, within city limits, no county government or county official has any authority to draw precinct boundaries, to designate or arrange for

polling places, or to hire or pay election judges. On the contrary, the law provides that county governments do these things only for precincts that are ***not*** within the boundaries of any city or town. *See* Minn. Stat. §§204B.14, .16, .21.

Some aspects of election operations are shared between cities and the counties where they are located. County auditors prepare certain election materials and distribute them to the municipal clerk. Minn. Stat. §204B.28, subd. 2. The municipal clerk then is responsible for providing "voter registration files, ballots, forms, envelopes and other required supplies" to election judges at precincts within the municipal boundaries. Minn. Stat. §204B.29, subd. 1. Here again, county auditors distribute these materials directly to election judges only in precincts that are not within any city or town. *Id.* County auditors also provide at least two hours of training for election judges, pursuant to curricula developed by the Secretary of State. Minn. Stat. §204B.25, *see generally* Minn. R. Ch. 8240; Office of the Minnesota Secretary of State, *Election Judge Training*, https://sos.mn.gov/election-administration-campaigns/election-administration/election-judge-training/ (last accessed June 19, 2026); Office of the Minnesota Secretary of State, *County Elections Administration Guide* at 28 (updated July 7, 2024), https://sos.mn.gov/media/4251/county-election-administration-guide.pdf. Separate from Election Day operations, county auditors also have responsibilities relating to maintaining and verifying voter records in the statewide voter registration database maintained by the Secretary of State. *See* Minn. Stat. §201.11, *et seq*.

While this case is about the use or non-use of electronic voter rosters, analogous sections of Minnesota Law provide for the use of "electronic voting

systems," which the law defines primarily as "automatic tabulating equipment" for ballots marked by voters. Minn. Stat. §§206.56, subd. 8; 206.58. A city or town "may provide for the experimental use of an electronic voting system in one or more precincts," without the need for any approval from the county where it is located. Minn. Stat. §206.58, subd. 2. Permanent, non-experimental use of electronic voting within city limits requires the approval of ***both*** the city ***and*** the county. Minn. Stat. §206.58, subds. 1, 3. Voting systems can be purchased by either cities or counties. Minn. Stat. §206.59.

Notably, the law requires this same division of labor regardless of which offices are being filled at any particular election. Not every election involves city, county, and state candidates all on the ballot. Primary or special elections may involve questions or candidates that pertain to only one jurisdiction. *See* Minn. Stat. §§204D.19-.195 (special elections for state offices); 204D.20-.21 (special primaries for state offices); 205.10 (special elections for city or town offices and ballot questions). And cities and towns are allowed, if they choose, to hold separate elections for only city or town offices, leaving general elections for the selection only of county, state, and federal officials. Minn. Stat. §§205.07, subd. 1; 205.075. But no matter which offices are on the ballot, cities, counties, and the Secretary of State play the same roles in each of these kinds of elections. *See* Minn. Stat. §§204D.18 ("Except as provided …, all of the provisions of the Minnesota Election Law are applicable to special elections as far as practicable."); 205.02, subd. 1 (similar, for municipal elections).

III. Oak Grove Opts for Paper Voter Rolls, but Respondents Stop It.

Petitioner Oak Grove is a statutory city located in Anoka County, Minnesota, in the northern part of the Minneapolis-St. Paul metropolitan area. It was incorporated as a city in 1993.

In or around 2018, Oak Grove entered a contract with Anoka County for the use of an electronic voter roster system at precincts within Oak Grove. Declaration of Loren Wickham (hereinafter "Wickham Decl.") ¶3. Oak Grove's understanding is that, pursuant to that agreement, Anoka County notified the Secretary of State that electronic voter rosters would be used in Oak Grove's precincts in future elections. *See* Minn. Stat. §201.225, subd. 6(a).

More recently, however, the Oak Grove government determined that returning to the use of paper voter rosters is more appropriate for precincts within its boundaries, and took steps to do so. This dispute arose when Respondents contested those steps and asserted that Anoka County, not Oak Grove, has the power to determine the voter-roster format for precincts within Oak Grove.

In 2024, the Oak Grove City Council unanimously passed Resolution No. 24-101, which "terminat[ed its] agreement with Anoka [County] for the use of the electronic roster system" and "g[ave] notice of intent to return to use of paper poll books." Wickham Decl. ¶4, Ex. 1. Anoka County Elections Director Tom Hunt, a Respondent here, answered by sending Oak Grove a letter acknowledging the termination of the contract, but asserting that "Anoka County has designated that **all** precincts in Anoka County shall use electronic rosters," and that this applies to precincts within Oak Grove even in the absence of a

contract between the County and City. *Id.* ¶5, Ex. 2. Later in 2024, the Anoka County Elections Department—directed by Respondent Pam LeBlanc—sent a memorandum to election judges hired by Oak Grove, insisting that they "**must** use electronic pollbooks during the 2024 general election" or they would be "guilty of a felony." *Id.* ¶6, Ex. 3.

The year 2025 saw competing resolutions from the City and County on this issue. The Oak Grove City Council unanimously passed Resolution No. 2025-032, directing city staff to implement "the discontinuation of electronic poll rosters at city precincts pursuant to Resolution 24-101." *Id.* ¶7, Ex. 4. But a divided Anoka County Board passed a resolution that "supports and reaffirms … the continued use of electronic rosters in all Anoka County precincts." Anoka County Board Minutes (July 22, 2025), Resolution #2025-80, at p.97, https://www.anokacountymn.gov/ArchiveCenter/ViewFile/Item/6493 (last accessed June 20, 2026).

Having gotten nowhere with the County, in April 2026 Oak Grove gave notice to the Office of the Secretary of State that it was revoking any previous notification of electronic roster use, as permitted by Minn. Stat. §201.225, subd. 6(a), and that the City would return to paper voter rosters for the 2026 general election and future elections. Wickham Decl. ¶8, Ex. 5. In May, however, the Office replied purporting to reject the notice and stating that only Anoka County can "determin[e] the form of roster" for precincts within Oak Grove. *Id.* ¶9, Ex. 6.

Oak Grove then filed this Petition. In response to a preliminary order from the Chief Justice, all parties agreed that there are no material factual

disputes or threshold legal issues.

ARGUMENT

Section 201.225 provides that municipalities and counties "may use" paper or electronic voter rosters at any election. At polling places within city limits, the only people who "use" voter rosters are city employees—the election judges who are hired and paid by the city. Thus, for precincts within city limits, both the language of the statute and good sense indicate that the choice of format for voter rosters lies with the city.

Respondents' contrary interpretation—that county officials can override cities' decisions about how to run their own polling places—finds no support in the statute, since counties and county employees do not "use" voter rosters at polling places within city limits. Nor can Respondents argue that the format needs to be the same in every precinct in a county, since the Election Law expressly permits different precincts within a jurisdiction to use different voter-roster formats, and there is no discernible practical advantage from any other arrangement.

In sum, Minnesota wisely authorizes city officials to run city polling places, in accordance with the law. The Court should hold that the same is true when it comes to choosing the format of voter rosters.

I. Legal Standard.

"The object of all" statutory interpretation "is to ascertain and effectuate the intention of the legislature." Minn. Stat. §645.16; *see Engfer v. Gen. Dynamics. Adv. Info. Sys., Inc.,* 869 N.W.2d 295, 300 (Minn. 2015). "If the statutory language is unambiguous," this is done simply by "enforc[ing] the plain

meaning of the statute," and there is no need to "explore the spirit or purpose of the law." *Engfer*, 869 N.W.2d at 300 (citation omitted); *see* Minn. Stat. §645.16. In interpreting statutory language, "words and phrases are construed according to rules of grammar and according to their common and approved usage." Minn. Stat. §645.08(1); *Engfer*, 869 N.W.2d at 300 ("plain and ordinary meaning") (citation omitted). And the Court "read[s] multiple parts of a statute together so as to ascertain whether the statute is ambiguous." *Pfoser v. Harpstead,* 953 N.W.2d 507, 517 (Minn. 2021) (cleaned up).

On the other hand, "if, as applied to the facts of the particular case," the statutory language "is susceptible to more than one reasonable interpretation," *Engfer*, 869 N.W.2d at 300, then "the intention of the legislature may be ascertained by considering, among other matters:

(1) the occasion and necessity for the law;

(2) the circumstances under which it was enacted;

(3) the mischief to be remedied;

(4) the object to be attained;

(5) the former law, if any, including other laws upon the same or similar subjects;

(6) the consequences of a particular interpretation;

(7) the contemporaneous legislative history; and

(8) legislative and administrative interpretations of the statute."

Minn. Stat. §645.16.

II. Minn. Stat. §201.225 Entrusts the Choice of Voter Roster Format to the Authority That Operates the Polling Place—Which, Within City Limits, Is the City.

This case involves the interpretation of Minn. Stat. §201.225. The most relevant portions of the statute read as follows:

> **Subdivision 1. Authority.** A county, municipality,[2] or school district may use electronic rosters for any election. In a county, municipality, or school district that uses electronic rosters, the head elections official may designate that some or all of the precincts use electronic rosters….
>
> ****
>
> **Subd. 5. Election day.**
>
> (a) Precincts may use electronic rosters for registering voters and updating registrations on election day, to process registered voters, or both….
>
> (b) Each precinct using electronic rosters must have a paper backup system approved by the secretary of state present at the polling place to use in the event that the election judges are unable to use the electronic roster.
>
> **Subd. 6. Reporting; certification.**
>
> (a) A county, municipality, or school district that intends to use electronic rosters in an upcoming election must notify the Office of the Secretary of State at least 90 days before the first election in which the county, municipality, or school district intends to use electronic rosters. The notification must specify whether all precincts will use electronic rosters, and if not, specify which precincts will be using electronic rosters. The notification is valid for all subsequent elections, unless revoked by the county, municipality, or school district. If precincts within a county, municipality, or school district that were not included in the initial notification intend to use electronic rosters, a new notification must be submitted.

---

[2] "'Municipality' means any city or town." Minn. Stat. §200.02, subd. 9.

(b) The county, municipality, or school district that intends to use electronic rosters must certify to the Office of the Secretary of State at least 30 days before the election that the electronic rosters meet all of the requirements in this section.

The question presented by this case is: what happens when a municipality and a county disagree about the format for voter rosters? In that situation, whom does the statute authorize to decide on the roster format for precincts that are within the boundaries of both the city and the county?

The parties give markedly different answers to that question. Oak Grove contends that §201.225 allows roster format to be chosen by the jurisdiction that operates a precinct's polling place: cities and towns get to decide the roster format for precincts within their boundaries (where they operate the polling places), and counties decide the format for precincts that are not within any city or town (where the county operates the polling places).[3] By contrast, Respondents appear to contend that the answer depends on which jurisdictions have offices to be filled at the election: they seem to believe that, when federal or state or county offices are on the ballot, the county always gets to choose the voter-roster format. On this view, city governments can ***never*** choose the voter-roster format unless they hold elections for city offices in odd-numbered years, separate from federal, state, and county elections. *See* Minn. Stat. §205.07, subd. 1.

Here, when read as a whole, the language of the Election Law unambiguously supports Oak Grove's interpretation, not Respondents'. Section 201.225

[3] School districts operate Minnesota polling places only when they choose to hold elections for school-district offices separately from any city, county, or statewide election, *see* Minn. Stat. §§205A.04-.05, .10-.11, so they may choose the format of voter rosters only in that situation.

repeatedly and consistently refers to jurisdictions choosing whether or not to "***use*** electronic voter rosters" in an election. And the ones who *use* voter rosters on election day are election judges—who are municipal employees at precincts that are within the boundaries of a city or town, and county employees at precincts that are not. It is these city employees who physically possess the voter rosters at the polling place, who look up prospective voters' names on the rosters, who present the roster to prospective voters for signature, and who may refer to the number of signatures on the roster at the end of the day to confirm the number of ballots cast. *See supra* Statement, §I(A). So, for precincts within city limits, it makes perfect sense for §201.225 to refer to **the city's** "us[ing]" voter rosters, "intend[ing] to use" voter rosters, or "notify[ing]" the Secretary of State of its intent to use voter rosters. By contrast, it makes very little sense for Respondents to insist that a *county* can "use" or "intend[] to" use voter rosters at an election precinct within city limits. In such precincts, no county officials or employees do anything with any voter roster at the polling place.

The rest of the Election Law reinforces that conclusion. As noted above, municipalities—not counties—are responsible for many aspects of election administration in precincts within municipal boundaries. *See supra* Statement, §II. It is the municipality that draws the precinct boundaries, that rents or otherwise arranges for the polling site, and that hires and pays the election judges. *Id.* County officials cannot override municipal decisions on any of these topics. It would make little sense for centralized county authority to displace local control only on the issue of voter-roster format. Indeed, with respect to electronic *ballots*, the Election Law gives municipalities greater power than

counties: cities can adopt experimental electronic-ballot programs without county approval, and can veto any attempt by counties to use electronic ballots within city limits. *See supra* Statement, §II, at 9.

III. Local Decision Making About Voter-Roster Format Is More Practical Than Countywide Control.

Respondents have suggested that there is some practical advantage to having roster-format decisions made on a countywide basis. But here again, they are doubly mistaken. The Election Law clearly indicates that there is no need for uniformity on this matter, and that different precincts within a jurisdiction may use different roster formats. Thus, there is no need to consider any argument about the practicalities of the situation: "[w]hen the words of a law … are clear …, the letter of the law shall not be disregarded under the pretext of pursuing the spirit." Minn. Stat. §645.16. But in any event, there is no practical need for the kind of centralized countywide decision making that Respondents advocate: municipal decision making works just fine, if not better.

First, §201.225 forecloses any attempted reliance on a need for countywide uniformity, because it repeatedly indicates that some, but not all, of the precincts within a county, city, or school district may use electronic rosters. The statute specifies how these jurisdictions may designate which precincts use electronic rosters, and how they may later choose to expand their use of electronic rosters to more precincts. *Id.* subd. 6(a). It even expressly allows precincts to adopt a hybrid approach, using electronic rosters for voter registration and paper rosters for voter processing, or the other way around. *Id.* subd. 5(a). On top of that, subdivision 5(b) affirmatively *requires* that even precincts using

electronic rosters must have backup paper copies, in case the electronic rosters fail.

The bottom line: §201.225 of course *permits* all precincts in a given jurisdiction to use the same format of voter rosters, if the relevant decision maker(s) agree to it. But there is no plausible inference from the statute that it requires, or even encourages, that outcome.

Second, there also is no factual reason to think that countywide uniformity in voter-roster format would present any substantial practical advantage. Under no circumstances does the law allow a county (or any other jurisdiction) to entirely dispense with paper copies of voter rosters: even if every precinct in a county uses electronic rosters, the county auditor still is required by law to print and distribute backup paper rosters to every precinct. *See supra* Statement, §I(B), at 5-6. Indeed, the Secretary of State himself recommends that all precincts actually *use* the paper rosters for initial voter check-ins. *See supra* Statement, §I(B), at 6.

And on the other side of the coin, this case clearly illustrates the significant practical advantages of municipal control over voter-roster format. As noted above, the Election Law provides that polling places within city limits are administered by cities and operated by election judges who are city employees. Within the bounds of the law, therefore, city governments and officials are readily able to issue direct instructions to election judges and discipline or terminate judges who act improperly. Thus, city officials can easily implement their choice whether to have election judges use paper or electronic voter rosters at polling places within their boundaries. By contrast, county governments

and county officials have no such ability: they do not and cannot hire, fire, pay, or discipline election judges within a city's precincts. So, as Respondent LeBlanc's actions in this case demonstrate, when county officials try to make discretionary decisions about polling-place administration, their only tool for getting election judges to comply with those decisions is by threatening to put them in prison. *See supra* Statement, §III, at 10-11.

Of course, all government officials and employees are required to comply with the law. But when the law offers multiple permissible choices—as §201.225 plainly does with respect to voter-roster format—it makes far more sense for those choices to be made by the people who are best positioned to hire and instruct staff to implement those decisions. Here, that unquestionably is municipal governments, not county governments.

CONCLUSION

The Court should grant the Petition and enter judgment declaring and directing that Respondents facilitate and not impede Oak Grove's use of paper voter rosters at precincts within its boundaries for the 2026 general election and subsequent elections.

Respectfully submitted,

Dated: June 22, 2026

UPPER MIDWEST LAW CENTER

/s/ Nicholas J. Nelson

Douglas P. Seaton (#127759)
Nicholas J. Nelson (#391984)
Austin M. Lysy (#505052)
12600 Whitewater Dr., Suite 140
Minnetonka, Minnesota 55343
nicholas.nelson@umlc.org

(612) 428-7000

Attorneys for Petitioner

CERTIFICATE OF COMPLIANCE

I hereby certify that this document conforms to the requirements of Minn. R. Civ. App. P. 132.01, is produced with a proportional 13-point font with 14-point major headings, and the length of this document is 4,936 words, including all footnotes and headings, and excluding the cover, table of contents, table of authorities, signature block, and certificates. This Brief was prepared using Microsoft Word 365 Version 2605.

Dated: June 22, 2026

/s/Nicholas J. Nelson
Nicholas J. Nelson

CERTIFICATE OF ELECTRONIC SERVICE

I hereby certify that this Brief is being filed and served on all counsel of record for all parties via the Minnesota appellate court electronic filing system.

Dated: June 22, 2026

/s/Nicholas J. Nelson
Nicholas J. Nelson

FILED
June 22, 2026
OFFICE OF
APPELLATE COURTS

STATE OF MINNESOTA

IN SUPREME COURT

City of Oak Grove, Petitioner, v. Steve Simon, in his official capacity as Minnesota Secretary of State; Tom Hunt, in his official capacity as Director of Anoka County Elections & Voter Registration; and Pam LeBlanc, in her official capacity as Chief Officer of Anoka County Property Records and Taxation, Respondents.	**Appellate Case No. A26-0910** **DECLARATION OF LOREN WICKHAM**

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

LOREN WICKHAM states as follows:

1. My name is Loren Wickham. I make this affidavit on personal knowledge.

2. I am the current City Clerk for the City of Oak Grove.

3. Oak Grove's records indicate that, in or around 2018, Oak Grove entered a contract with Anoka County for the use of an electronic voter roster system at precincts within Oak Grove.

4. Attached as **Exhibit 1** is a true and correct copy of Oak Grove City Council Resolution No. 24-101, adopted unanimously by the Oak Grove City Council in September 2024.

5. Attached as **Exhibit 2** is a true and correct PDF copy of a letter Oak Grove received from Anoka County Elections Director Tom Hunt.

6. Attached as **Exhibit 3** is a true and correct copy of a memorandum obtained by Oak Grove, addressed to Anoka County election judges from the Anoka County Elections Department.

7. Attached as **Exhibit 4** is a true and correct copy of Oak Grove City Council Resolution No. 25-032, adopted unanimously by the Oak Grove City Council in February 2025.

8. Attached as **Exhibit 5** is a true and correct PDF copy of a letter I sent on behalf of Oak Grove to the Office of the Secretary of State.

9. Attached as **Exhibit 6** is a true and correct PDF copy of a letter Oak Grove received from the Office of the Secretary of State in reply to that correspondence.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on June 19, 2026.
In Anoka County, Minnesota

s/ Loren Wickham
Loren Wickham

Exhibit 1

RESOLUTION NO. 24-101

CITY OF OAK GROVE
ANOKA COUNTY
STATE OF MINNESOTA

RESOLUTION TO TERMINATE AGREEMENT FOR USE OF ELECTRONIC ROSTER SYSTEM AND RETURN TO USING ONLY PAPER POLL BOOKS

WHEREAS, prior to 2018 all municipalities in Anoka County used paper poll books for registration check-in at the polls; and

WHEREAS, in 2016 the State of Minnesota issued a report regarding use of electronic poll pads which authorized their use in Minnesota subject to some conditions; and

WHEREAS, on March 27, 2018 Anoka County, after informal consultation with municipalities, entered into a contract with KNOWiNK LLC (Contract No. C0005957) for purchase of Elections Electronic Roster System and Services; and

WHEREAS, this electronic roster system puts Anoka County election data online with security risk points via the following components:

- KNOWiNK/BPRO/ePulse for Cloud Integrated data management
- Poll pad Units with WiFi 32 gb (over 500 units)
- Wireless Hotsspot Devices-Verizon SA2100 (129 units)
- Verizon Wireless Data Plan Activation
- iSync Cloud drives (22 units)
- Cisco Meraki MR42 Routers (5 units)
- ePulse Connectivity Software

WHEREAS, this electronic roster system puts Anoka County data on Amazon Aurora in Amazon's GovCloud; and

Wickham Decl. Exhibit 1, p. 1

WHEREAS, this system puts Anoka County election data at risk because:

- Provides real-time reporting
- Produces election night reporting
- Updates voter rolls minutes before an election in near-real time
- Can be intercepted for unethical, even unlawful, monitoring and manipulation

WHEREAS, suspected security risks have been identified including:

- The Department of Homeland Security's CISA Department uses the Albert System and FirstNet, which may have access to voting systems through the poll pads.
- Poll pads have been used as a digital ledger to add, delete, and shift large numbers of voters to achieve the desired vote counts.
- Poll pads have been used to report vote totals down to the County from the secretary of state (e.g. New Mexico)

WHEREAS, as per M.S. 201.225, subd. 1, a municipality may use an electronic roster system for any election but it is not mandated; and

WHEREAS, about June or July of 2018 Anoka County and the City of Oak Grove entered into an agreement for use of an electronic roster system in the City; and

WHEREAS, Paragraph 7 of said agreement provides that "this agreement may be terminated by either party upon seven (7) day written notice to the other party"; and

WHEREAS, a paper backup system is required as a backup to the electronic poll pads as per:

- M.S. 201 subd. 2: "Each precinct using electronic rosters shall have a paper backup system approved by the secretary of state present at the polling place to use in the event that the election judges are unable to use the electronic roster"

Wickham Decl. Exhibit 1, p. 2

- M.S. 201.225, subd. 5 (b) which states: "Each precinct using electronic rosters shall have a paper backup system approved by the secretary of state present at the polling place to use in the event that the election judges are unable to use the electronic roster"; and

WHEREAS, this system is an on-going security risk and costly to taxpayers;

NOW THEREFORE BE IT RESOLVED that the City of Oak Grove hereby chooses to terminate the agreement with Anoka for use of the electronic roster system, gives written notice pursuant to the agreement, and gives notice of intent to return to use of paper poll books.

Adopted this 30th day of September, 2024

_____

_____

Mayor

ATTEST _____

_____City Clerk

(SEAL)

Wickham Decl. Exhibit 1, p. 3

Exhibit 2

Anoka County
PROPERTY RECORDS & TAXATION DIVISION
Elections & Voter Registration

October 08, 2024

Billie Larson
City Clerk, Oak Grove
19900 Nightingale St NW
Oak Grove, MN 55011

Dear Ms. Larson,

Anoka County has received a copy of the resolution dated September 30, 2024, through which Oak Grove terminated its agreement with Anoka County related to electronic pollbook hardware and software. Pursuant to Article 5 of that agreement, upon the agreement's termination the city agreed to deliver all covered election equipment to the county. Please return all pollbooks and related equipment within seven (7) days of the date of this correspondence.

Pursuant to Minn. Stat. 201.225, "a county, municipality, or school district may use electronic rosters for any election. In a county, municipality, or school district that uses electronic rosters, the head elections official may designate that some or all of the precincts use electronic rosters." The head elections official for Anoka County has designated that **all** precincts in Anoka County shall use electronic rosters for the 2024 general election. Please be advised that even though Oak Grove has terminated its agreement with Anoka County, each precinct in Oak Grove will continue to use electronic rosters during the upcoming election.

If you have any questions, please fee free to contact us.

Sincerely,

Tom Hunt, Director
Anoka County Elections and Voter Registration

Wickham Decl. Exhibit 2

Exhibit 3

Anoka County
PROPERTY RECORDS & TAXATION DIVISION
Elections & Voter Registration

TO: **HEAD ELECTION JUDGES FOR THE 2024 GENERAL ELECTION**

FROM: **ANOKA COUNTY ELECTIONS DEPARTMENT**

As you prepare for next week's election, the Anoka County Elections Department wishes to provide you with some additional information regarding the use of electronic pollbooks in Anoka County polling places. There has been some discussion this year in various cities about a desire to use paper rosters rather than the electronic pollbooks that Anoka County has used for many years. This memo will clarify the requirement that all precincts **must** use electronic pollbooks during the 2024 general election and give you information that you can use should anyone ask you to violate Minnesota election law.

Minnesota Statute Section 201.225 governs the use of electronic rosters, otherwise known as electronic pollbooks. The relevant portion of that statute states as follows:

> A county, municipality, or school district may use electronic rosters for any election. In a county, municipality, or school district that uses electronic rosters, the head elections official may designate that some or all of the precincts use electronic rosters.

Id. at Subd. 1.

Anoka County has committed to the use of electronic rosters for the 2024 election. The 2024 election is a statewide election, and therefore the head elections official for purposes of Section 201.225 is the head elections official of Anoka County. Anoka County has long designated its County Auditor as the county's head elections official.

In the official capacity as the head elections official, the Anoka County Auditor has determined that all precincts within Anoka County will use electronic pollbooks for the 2024 election. Pursuant to the ordinary process, the County Auditor notified the Secretary of State that Anoka County and all its precincts will use electronic rosters during the 2024 statewide election and that Anoka County's electronic rosters meet all the requirements imposed by Section 201.225. That final certification was due 30 days before the election, and Anoka County complied with that requirement. Now that the deadline for final certification has passed, the County Auditor does not have the ability or authority to change her mind in an effort to certify use of a different system, or to use different systems in different communities, for the 2024 election.

Minnesota law does not give local government units working with the county the right to choose procedures different from the one certified by the county's head elections official during a statewide election. No city, school district, township, or individual wards or precincts may adopt procedures different than the one certified to the Secretary of State by the head elections official. The Minnesota Secretary of State has provided the following guidance to Anoka County:

> Under Minnesota law, the head election official for a county, municipality, or school district that uses electronic rosters may designate that some or all of the precincts may use electronic rosters. Minn. Stat. § 201.225, subd. 1. The head election official for state general elections is the county auditor. Minnesota law makes clear this official is in charge of administering state general elections at the local level. *See* Minn. Stat. § 201.018 (making the county auditor the chief registrar of voters); Minn. Stat. § 204B.27, subd. 5 (stating that county auditors are responsible for training local election officials and election judges); Minn. Stat. § 204D.11 (making the county auditor in charge of developing the state general election ballot).
>
> The reference to the duties of head election officials for municipalities and school district under the electronic roster statute is simply to make clear that officials charged with administering municipal elections under Chapter 205 and school district elections under Chapter 205A have the same authority to determine whether electronic rosters are used in those elections when they are held on different dates from the state general election.
>
> While I understand some have suggested that the principal election officials for counties, municipalities, and school districts each have the independent authority to determine the use of electronic rosters for their precincts, that is an unreasonable interpretation of Section 201.225. Such a result would suggest that county, municipal, and school district officials could issue contradictory orders to precincts in their respective jurisdictions, particularly when state, county, local, and school district races appear on the ballot together.
>
> Section 201.225 makes clear that there is a single head election official for purposes of determining the use of electronic rosters. Because county auditors have supervisory authority over local officials for the state general election, they are considered the head election official for purposes of this statute.

The law is clear that individual or local official decisions not to follow the head election official's directions and interference with the election process will result in serious legal trouble for those involved. Refusing or declining to follow the head election official's direction to use electronic rosters and pollbooks in all Anoka County precincts would constitute a violation of numerous Minnesota election laws. For election judges, Minnesota Statute Section 204C.41 provides that any election judge who refuses to perform a required act is guilty of a felony. Under Minnesota Statute Section 201.27, any "officer, deputy, clerk, or other employee" who refuses to comply with the election laws is also guilty of a felony.

Minnesota law also imposes legal consequences on anyone who interferes with an election judge or other election official. Minnesota Statute §211B.076 makes it a gross misdemeanor to improperly influence an election official with regard to that official's performance of their duties. In 2023, the Minnesota Legislature enacted Section 211B.075, which also makes it a gross misdemeanor to interfere with the voting process through either intimidation or deceptive practices. Encouraging an election official to violate the procedures established by Anoka County's head elections official and certified to the Secretary of State would constitute a deceptive practice under Minnesota law.

Minnesota Statute Section 201.275 provides that "If there is probable cause for instituting a prosecution, the county attorney shall proceed according to the generally applicable standards regarding the

prosecutorial functions and duties of a county attorney." This is a mandatory, non-discretionary duty. When there is probable cause of a violation and a good faith and reasonable belief that a criminal offense can be proved beyond reasonable doubt at the time of trial, the statute does not give the county attorney discretion to look the other way and ignore a violation of the election laws. If an investigation confirms that anyone has interfered with the use of electronic pollbooks in any Anoka County precinct during the 2024 election, the county attorney must prosecute the offender.

While the county attorney can consider the generally applicable standards regarding the prosecutorial functions and duties of a county attorney, he cannot simply turn a blind eye to actual or threatened violations – regardless of his personal beliefs. Moreover, the civil attorneys in the county attorney's office also have an ongoing duty and responsibility to represent Anoka County Elections and the County Auditor in their efforts to administer and oversee free and fair elections throughout the county.

Simply put, the overall legal advice that has been given to Anoka County Elections for the benefit and protection of local election officials and election judges for the 2024 election is to follow Minnesota law.

Exhibit 4

RESOLUTION 2025-032

CITY OF OAK GROVE
COUNTY OF ANOKA
STATE OF MINNESOTA

USE OF ELECTRONIC POLL ROSTERS

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oak Grove, Minnesota that:

1. City staff are directed to engage with Anoka County, the Minnesota Office of the Secretary of State, and any other governmental entity to provide for the discontinuation of electronic poll rosters at city precincts pursuant to Resolution 24-101.

2. Staff are hereby directed and authorized to negotiate and renegotiate any agreement between the City and Anoka County to discontinue the use of electronic poll rosters at city precincts.

3. Staff are hereby authorized to take all other actions reasonably necessary to accomplish the goals of this resolution, including, but not limited to providing notice pursuant to Minnesota Statutes, section 201.225.

Adopted by the City Council this 24th day of February 2025.

Weston Rolf, Mayor

ATTEST:

Britt Pease, Deputy City Clerk

(Seal)

Exhibit 5

City of OAK GROVE

19900 Nightingale Street NW
Oak Grove, Minnesota 55011
763.404.7075
lwickham@oakgrovemn.gov
www.oakgrovemn.gov

April 1, 2026

Via Email and First-Class U.S. Mail

The Hon. Steve Simon
Minnesota Secretary of State
Veterans Service Building
20 W. 12th Street, Suite 210
Saint Paul, MN 55155
secretary.state@state.mn.us

Re: Revocation of Intent to Use Electronic Rosters

Dear Secretary Simon:

Pursuant to Minnesota Statutes section 201.225, subd. 6, the City of Oak Grove hereby revokes any previous notification provided to your Office of the City's intent to use electronic rosters at an upcoming election. We understand that such notification likely was provided on the City's behalf by officials of Anoka County, pursuant to a 2018 contract between Oak Grove and Anoka County for the use of an electronic voting roster system. The City of Oak Grove, however, has terminated that contract and has determined that the use of paper rosters is more appropriate for precincts within the City's boundaries.

Section 201.225, subd. 6 expressly authorizes a "county, municipality, or school district" to "revoke[]" a notification to your Office of intent to use electronic rosters. By this letter, the City of Oak Grove revokes any such notification with respect to any or all precincts within the City's boundaries. All precincts within the City of Oak Grove will use paper rosters for the November 2026 elections, and for all subsequent elections.

Sincerely,

Loren Wickham
City Administrator

Wickham Decl. Exhibit 5

Exhibit 6

STATE OF MINNESOTA
Office of the Minnesota Secretary of State
Steve Simon

May 1, 2026

Loren Wickham
City Administrator
City of Oak Grove
19900 Nightengale Street NW
Oak Grove, MN 55011

Dear Mr. Wickham:

The Office of the Minnesota Secretary of State received your letter dated April 1, 2026, regarding the use of electronic rosters in the City of Oak Grove. The Office supports the autonomy of local elections officials to determine whether to use paper or electronic rosters to administer their elections, within the boundaries of state law.

Under Minnesota law, the head election official for a county, municipality, or school district that uses electronic rosters may designate that some or all precincts may use electronic rosters. Minn. Stat. § 201.225, subd. 1. However, the head election official with this authority varies depending on the type of election.

When a municipal election is held with no higher-level offices or questions that appear on the ballot, the municipal clerk is the head election official. Under these circumstances, the City of Oak Grove would have the authority to choose to use paper rosters or electronic rosters to administer its municipal elections under Chapter 205.

However, when there are concurrent elections for county, state, or federal offices, such as for the 2026 state primary and state general election, Minnesota law makes clear that the county auditor is the head election official, including for purposes of determining the use of electronic rosters pursuant to Minn. Stat. § 201.225, subd. 1. Because county auditors have supervisory authority over local officials for state elections, they are considered the head election official for purposes of this statute.

For all county, state, and federal elections, including the upcoming August 11, 2026, state primary and the November 3, 2026, state general election, the Anoka County Auditor is considered the head election official for determining the form of roster for those elections. Therefore, the Anoka County Auditor has the authority to determine whether to use paper or electronic rosters for these elections throughout the county.

Please feel free to contact me if you have any questions.

Kind regards,

Lauren C. Bethke

Lauren Bethke
General Counsel

Veterans Service Building | 20 W. 12th Street, Suite 210 | Saint Paul, MN 55155
Phone: 651-201-1324 or 1-877-600-8683 | MN Relay Service: 711
Email: secretary.state@state.mn.us | sos.mn.gov

STATE OF MINNESOTA

IN SUPREME COURT

City of Oak Grove, Petitioner, v. Steve Simon, in his official capacity as Minnesota Secretary of State; Tom Hunt, in his official capacity as Director of Anoka County Elections & Voter Registration; and Pam LeBlanc, in her official capacity as Chief Officer of Anoka County Property Records and Taxation, Respondents.	**Appellate Case No. _____** **PETITION FOR CORRECTION OF ERRORS AND OMISSIONS** **MINN. STAT. §204B.44**

TO THE SUPREME COURT OF THE STATE OF MINNESOTA:

Pursuant to Minnesota Statutes section 204B.44, the City of Oak Grove petitions the Minnesota Supreme Court for an Order declaring that the City has the authority under Minnesota Statutes section 201.225, subd. 1, to use paper rosters at the upcoming 2026 Statewide General Election, ordering the Secretary of State and Anoka County officials to accept and implement the City's decision to use paper rosters, and prohibiting Anoka County from ordering any City officials or personnel to disobey the directions of the City Council or City staff on this matter, or from prosecuting or threaten to prosecute any City officials or personnel for doing so. Petitioner states and alleges as follows:

INTRODUCTION

1. Under Minnesota election law, each precinct polling place is administered by the city in whose boundaries it is located—or, for precincts outside any city, by the county where it is located. This principle of local administration has served Minnesota well for many years.

2. But this dispute arose because Respondents are trying to distort the law to wrench away local administration on a politically controversial topic: whether a precinct's voter rosters are maintained in paper or electronic format. Minnesota law provides that each city, town, and county may decide what form of voter rosters it will "use … for any election." But Respondents

have turned this provision upside down. They now contend that, for most elections, *only* the county may make this decision—even though county employees do not "use" voter rosters at all at polling places within city limits.

3. This has impaired the City of Oak Grove's ability to administer elections within its boundaries. Oak Grove has given the legally-required notice of its intent to use paper voter rosters in all its election precincts for the upcoming 2026 general election—but Respondents have refused to cooperate, and seem intent on trying to override Oak Grove's wishes and to dictate how Oak Grove's own election judges perform their duties at polling places administered by Oak Grove. Indeed, Respondents have gone so far as to threaten Oak Grove personnel with criminal prosecution if they do not administer elections in the way that Respondents demand.

4. Oak Grove therefore brings this errors-and-omissions petition to restore the local administration of elections—including voter-roster format—that is required by Minnesota law.

JURISDICTION

5. This Court has jurisdiction over this matter pursuant to Minn. Stat. §204B.44, which allows "[a]ny individual" to file a petition "with any judge of the supreme court in the case of an election for state or federal office" to correct an "error" or "wrongful act" that has occurred or is about to occur "of any election judge, municipal clerk, county auditor, canvassing board or

any of its members ... or any other individual charged with any duty concerning an election."

6. This action is necessary to correct errors, wrongful acts, or both that have been, or are about to be, made by the Respondents. Specifically, Respondent Simon has refused to accept Oak Grove's notification of its intent to use paper voter rosters at the 2026 general election. Respondent Simon has failed, and will continue to fail, to notify Anoka County of that intent. Respondent Hunt has purported to order Oak Grove not to use paper voter rosters, despite its lawful decision to do so, and is about to so order again. And Respondent LeBlanc has directed similar orders to election judges hired by the City of Oak Grove—commanding them to disobey the Oak Grove officials who they work for, and even threatening them with criminal prosecution if they do not—and is about to do so again.

THE PARTIES

7. Petitioner City of Oak Grove, Minnesota ("Oak Grove") is a statutory city of the fourth class with an optional plan A form of government. Oak Grove, Minnesota, City Code Art. I, Sec. 2-1(c); *see also* Minn. Stat. §412.541, subd. 1 (Optional Plan A). Oak Grove is situated within Anoka County and contains four election precincts.

8. Respondent Steve Simon is the Minnesota Secretary of State and is sued in his official capacity. He is responsible for overseeing election

administration and issuing rules and guidance on election laws, including defining, establishing, maintaining, and administering the state's voter registration system, Minn. Stat. §§201.021; 201.022; devising uniform forms and procedures for voter registration and prescribing the form of polling place rosters, Minn. Stat. §201.221; Minn. R. 8200.9115, subp. 1; and overseeing the use of electronic polling place rosters, Minn. Stat. §201.225, subd. 6. *See also* Minn. Stat. §204B.27, subd. 2 (listing other duties). He is also responsible for "provid[ing] polling place rosters for each election in the state." Minn. R. 8200.9115, subp. 2.

9. The Secretary of State's Elections & Administration office is located at 20 W. 12th Street, Suite 210, Saint Paul, MN 55155.

10. Respondent Tom Hunt is the Anoka County Director of Elections and Voter Registration and is sued in his official capacity.

11. Respondent Pam LeBlanc is the Anoka County Chief Officer of Property Records and Taxation and is sued in her official capacity. The Anoka County of Board of Commissioners "has appointed and delegated to the Chief Officer of Property Records and Taxation the election duties, powers and responsibilities of a county auditor for all federal, state, county, and local elections as appropriate, school board elections as appropriate, and judicial elections which are conducted within the county." Anoka County Board Resolution #2025-80.

12. In Anoka County, therefore, Respondent LeBlanc has all the powers and responsibilities of a county auditor, as described elsewhere in this Petition.

13. The Chief Officer of Property Records and Taxation's Elections and Voter Registration office is located at 2100 3rd Avenue, Suite 160, Anoka, MN 55303.

LEGAL BACKGROUND

I. Polling Place Rosters in Minnesota.

14. This case is about the format of polling place rosters under Minnesota law. Each precinct in Minnesota has a polling place roster, which is the list of the names and addresses of all persons registered to vote in that precinct. Minn. Stat. §201.221, subd. 3; Minn. R. 8200.9115, subp. 1 (general form of roster); *In re 2010 Gubernatorial Election*, 793 N.W.2d 256, 263 (Minn. 2010) (citing Minn. Stat. §204C.10 (2008)).

15. During an election, a copy of each precinct's voter roster must be present at the polling place in that precinct. When a voter appears at the polling place to cast her ballot, the election judges refer to the roster to determine whether she is registered in the precinct and whether she has already voted in that election. *See* Minn. Stat. §§201.016, subd. 1; 201.221, sub. 3; 204C.10; *see also* Minn. Stat. §§204C.14, subd. 2 (voter's signature on

roster evidence of intent to vote at election); 204B.14, subd. 2(b) (rosters for combined polling places).

16. In between elections, the information contained in each precinct's voter roster is maintained by the Secretary of State in a statewide voter registration database that is accessible to county auditors, municipal clerks, and school district clerks. Minn. Stat. §201.022, subd. 1.

17. Before each election, the Secretary of State sends to each county auditor the current voter rosters for the precincts within that county. *See* Minn. R. 8200.9115, subp. 3.

18. The auditors then distribute these. For precincts that are within the boundaries of an incorporated city or town, the auditor distributes the rosters, along with other required materials, to the municipal clerk, who then distributes them to election judges in each precinct. Minn. Stat. §§204B.28, subd. 2; 204B.29, subd. 1. For precincts that are not within any city or town, the county auditor distributes the rosters directly to the election judges. Minn. Stat. §204B.29, subd. 1.

19. Under Minnesota's Election Law, a voter roster must be a printed, paper document, unless the relevant jurisdiction has opted to use an electronic roster. The law defines a "polling place roster," or "roster," as "a roster in (1) printed format; or (2) electronic format as permitted by section 201.225." Minn. Stat. §200.02, subd. 25; *see also* Minn. Stat. §§200.01 (listing

the constituent chapters of Minnesota Election Law); Minn. Stat. §200.015 ("The Minnesota Election Law applies to all elections held in this state unless otherwise specifically provided by law.")

20. Section 201.225, subd. 1, provides that "[a] county, municipality, or school district may use electronic rosters for any election," if "the head elections official" for the jurisdiction "designate[s] that some or all of the precincts use electronic rosters."

21. Specifically, "[a] county, municipality, or school district that intends to use electronic rosters in an upcoming election must notify the Office of the Secretary of State at least 90 days before the first election in which the county, municipality, or school district intends to use electronic rosters." *Id*. at subd. 6(a). Such a notification "is valid for all subsequent elections," unless and until it is "revoked by the county, municipality, or school district." *Id.*

22. Even when a precinct uses an electronic roster under section 201.225, it "must have a paper backup system approved by the secretary of state present at the polling place to use in the event that the election judges are unable to use the electronic roster." Minn. Stat. §201.225, subd. 5(b); *see also* Minn. Stat. §201.221, subd. 3 ("An electronic roster and the voter signature certificate together must include the same information as a paper polling place roster.")

23. "The secretary of state [] prescribe[s] the form of paper polling place rosters" and adopts rules to implement the provisions of Chapter 201. Minn. Stat. §201.221, subd. 3; *see also* Minn. R. 8200.9115, subp. 1 (regulating form of polling place rosters).

II. Elections Within City Limits Are Administered by City Officials.

24. This case is also about the division of authority over election administration between county and municipal officials. Under Minnesota law, in precincts within the boundaries of a city or town, elections are largely administered by municipal officials, with county and State officials playing a supporting role.

25. Minnesota's Election Law defines "precinct" to mean "a geographical area the boundaries of which are established for election purposes in accordance with section 204B.14." Minn. Stat. §200.02, subd. 11.

26. Within the boundaries of a city or town, the municipality itself has the authority to establish the boundaries of election precincts, Minn. Stat. §204B.14, subd. 1; to designate the polling place(s) in each precinct, Minn. Stat. §204B.16, subd. 1; and to appoint and assign election judges for each precinct, Minn. Stat. §204B.21, subd. 2. *See also* Minn. Stat. §§200.02, subd. 9 (defining "municipality" to "mean[] any city or town."); 200.02, subd. 8 (defining "city" to "mean[] a home rule charter or statutory city.").

27. Cities also have responsibility for selecting and providing the supplies and equipment to be used at polling places within their precincts. They are free to make arrangements for county or state offices to supply these materials or equipment, but cities and towns are equally free to make their own determinations in this regard if they wish.

28. In other words, Minnesota polling places within city limits are operated by the cities themselves, and the personnel who work there are city employees, hired and assigned by city officials.

29. By contrast, Minnesota county governments exercise operational control over polling places in precincts that are in "unorganized territory," outside the boundaries of any city or town. *See* Minn. Stat. §§204B.14, subd. 1; 204B.15; 204B.16, subd. 1; 204B.21, subd. 2.

30. When Minn. Stat. §201.225 permits "[a] county, municipality, or school district" to "use electronic rosters for any election," it applies this general division of authority to the question of voter-roster formats: for a given precinct, the choice as to roster format is made by the same officials who otherwise administer the election in that precinct.[1]

31. That is unquestionably how electronic voter rosters got their start in Minnesota law. The Legislature first authorized such electronic

[1] Minnesota school districts administer polling places only when a school district chooses to hold an election separate from any statewide, countywide, or municipal election. *See* Minn. Stat. §§205A.10, subd. 2; 205A.11, subd. 1.

rosters in 2013, when it specifically permitted certain ***cities*** to opt for electronic rosters in some or all of their precincts. Minn. Laws. 2013, Ch. 131, Art. 4, sec. 1, https://www.revisor.mn.gov/laws/2013/0/131/. Current section 201.225 gives the same choice to the city, town, or county that administers elections at every precinct in Minnesota.

III. Respondents Are Denying the City of Oak Grove Its Right to Use Paper Voter Rosters in the 2026 Election.

32. This dispute arose when the City of Oak Grove exercised its statutory right to revoke its use of electronic voter rosters for precincts within its boundaries and return to the statutory default of paper voter rosters. Respondents wrongly rejected the City's efforts, and indeed threatened city employees with criminal prosecution for them.

33. In the year 2018, the City of Oak Grove entered a contract with Anoka County for the use of an electronic voter roster system at precincts within Oak Grove.

34. Pursuant to that agreement, in 2018 Anoka County, or one of its officials, notified the Office of the Secretary of State on Oak Grove's behalf that the city would use electronic voter rolls at its precincts in future elections.

35. More recently, however, Oak Grove officials have determined that the use of paper voter rolls is more appropriate for precincts within the City's boundaries.

36. In 2024, the Oak Grove City Council unanimously passed Resolution No. 24-101, "terminat[ing] [its] agreement with Anoka [County] for use of the electronic roster system, giv[ing] written notice pursuant to the agreement, and giv[ing] notice of intent to return to use of paper poll books."

37. In response, in a letter of October 8, 2024, Respondent Hunt acknowledged the termination, but asserted that "[t]he head elections official for Anoka County has designated that **all** precincts in Anoka County shall use electronic rosters," and insisted that Oak Grove remained bound by this designation even in the absence of any election-rosters contract with the County.

38. Also in 2024, the Anoka County Elections Department, which is under the direction of Respondent LeBlanc, sent a memorandum to head elections judges insisting "that all precincts **must** use electronic pollbooks during the 2024 general election," and threatening that anyone who acted otherwise "is guilty of a felony."

39. In early 2025, the Oak Grove City Council passed an additional resolution, seeking to implement its decision regarding paper voter rosters. Resolution 2025-032, passed unanimously, directed and authorized city staff

"to engage with Anoka County, the Minnesota Office of the Secretary of State, and any other governmental entity to provide for the discontinuation of electronic poll rosters at city precincts pursuant to Resolution 24-101" and "to take all other actions reasonably necessary to accomplish the goals of this resolution, including, but not limited to providing notice pursuant to Minnesota Statutes, section 201.225."

40. That engagement bore little fruit. Later in 2025, Anoka County's Board of Commissioners passed a resolution that "supports and reaffirms the [county] head elections official's judgment and discretion to designate the continued use of electronic rosters in all Anoka County precincts during statewide elections."

41. On April 1, 2026, Oak Grove gave notice to the Office of the Secretary of State, pursuant to Minn. Stat. §201.225, subd. 6, that it was revoking any previous notification of using electronic rosters, and that the City intended to use paper rosters in the upcoming 2026 general election and subsequent elections.

42. On May 1, 2026, the Office of the Secretary of State sent a reply, purporting to reject Oak Grove's notice. The Office stated that "[f]or all county, state, and federal elections," only "the Anoka County Auditor" can "determin[e] the form of roster" for precincts within Oak Grove.

IV. Respondents' Position Is Based on a Misreading of Minnesota Election Law.

43. Respondents evidently believe that Minn. Stat. §201.225 gives county officials the right to dictate the format of voter rosters even in precincts where other aspects of the election are administered entirely by city or town officials.

44. This makes no practical sense. The format of the voter roster for a given precinct should be determined by the same officials who are responsible for other aspects of election administration in that precinct. Outside city limits, that is county officials; within city limits, it is city officials.

45. Indeed, Respondents agree that any city, including Oak Grove, has the right to opt into or out of electronic-roster use for its precincts in city elections that do not coincide with state or county elections. For such elections, Respondents acknowledge that the Secretary of State must transmit voter information to the county auditor along with instructions about the voter-roster format to be used in each precinct, and that the auditor must distribute the materials to the city clerk in the appropriate format. But Oak Grove administers county and state elections at precincts within its boundaries in just the same way. There is no reason why voter-roster format should not be determined for those elections in the same way.

46. Respondents' position also makes little legal sense. Section 201.225 expressly provides that "[a] county, municipality, or school district may **use** electronic rosters," or may choose not to use them, "**for any election**." (Emphases added). For precincts within the boundaries of a city or town, the only ones who "use" voter rosters are city officials and city employees—they are the ones who staff the polling places, who look up voter names and addresses in the rosters, and who use them to determine whether a voter may or may not vote at that site. County officials or employees do these things only in precincts outside city limits. So the natural meaning of this statutory language is that a county, municipality, or school district may choose the roster format for any election held in precincts that it administers.

47. By contrast, Respondents' interpretation of the statute would negate the statute's reference to "any election"—it would mean that Oak Grove could use electronic rosters within its boundaries for some elections, but *not* for other elections.

RESPONDENTS' ERRORS AND LEGAL BASIS FOR CORRECTION

48. Although Oak Grove has given Respondent Simon the required notice of its revocation of intent to use electronic voter rolls, Simon has rejected that notification and, without correction from this Court, will fail to instruct Anoka County to implement the use of paper voter rosters at precincts within Oak Grove at the November 2026 election.

49. As described herein, respondents Hunt and LeBlanc have purported to command the use of electronic voter rolls in precincts within Oak Grove, notwithstanding the City's determination to the contrary. Without correction from this Court, they will implement that requirement at the November 2026 election.

50. In particular, election judges for precincts within Oak Grove are appointed, hired, paid, and supervised by the City of Oak Grove. But, absent correction from this Court, Hunt and LeBlanc will instruct these election judges to disobey the City's lawful decisions regarding the format of voter rosters, and indeed will threaten Oak Grove election judges with prison time unless they disobey their lawful superiors in this way.

CLAIM FOR RELIEF

WHEREFORE, Petitioner respectfully prays for an Order of the Court as follows:

51. Immediately setting a briefing schedule and time for hearing, pursuant to Minn. Stat. §204B.44(b), such that Petitioner's brief is due Friday, June 19, Respondents' brief is due Monday, July 20, Petitioner's reply brief is due Monday, August 3, and a hearing takes place thereafter as scheduled by the Court;

52. Ordering Respondents to correct the wrongful acts and errors described herein or show cause for not doing so at the aforementioned hearing;

53. Granting Petitioner such other and further relief as the Court deems just and appropriate.

Respectfully submitted,

Dated: May 28, 2026

UPPER MIDWEST LAW CENTER

/s/ Nicholas J. Nelson

Douglas P. Seaton (#127759)
Nicholas J. Nelson (#391984)
Austin M. Lysy (#505052)
12600 Whitewater Dr., Suite 140
Minnetonka, Minnesota 55343
doug.seaton@umlc.org
nicholas.nelson@umlc.org
austin.lysy@umlc.org
(612) 428-7000

Attorneys for Petitioner

MEMORANDUM

Date: June 16, 2026
To: Linwood Town Board
From: Anoka County Election Integrity Team (ACEIT)
Re: Resolution Asserting Local Autonomy regarding electronic rosters

Background

On May 28, 2026 the City of Oak Grove filed a Petition for Correction of Errors and Omissions with the MN Supreme Court (MN Statute 204B.44). This is to correct an "error" and/or "wrongful act" by the MN SOS (Steve Simon), Chief Officer of Anoka County Property Records and Taxation (Pam LeBlanc), and Elections Director (Tom Hunt) for violating MN Election Laws. (Oak Grove - Petition (1).docx).

In short, the petition argues that municipalities have local autonomy regarding their decision to use electronic roster systems or paper pollbooks. This defines the point of law and, hopefully, this point will be clarified by the Supreme Court. See: Oak Grove Takes Election Fight to Minnesota Supreme Court Over Right to Use Paper Voter Rosters - Upper Midwest Law Center.

In this new context, it may be appropriate for the Linwood Township Board to give indication of your support and agreement with this petition, but not take any action at this time regarding use of electronic rosters or paper pollbooks pending the outcome of this petition. The attached resolution is written for that purpose.

Recommended Motion

Adopt this resolution giving indication of support and agreement with the petition and holding any further action in abeyance until the legal question is resolved.

Attachment: Proposed Resolution

LINWOOD TOWNSHIP

ANOKA COUNTY

STATE OF MINNESOTA

RESOLUTION No. 2026-X1

A RESOLUTION ASSERTING MUNICIPAL AUTONONY REGARDING ANY DECISION TO USE ELECTRONIC ROSTER SYSTEMS AND DESIRING AND REQUESTING CONFIRMATION OF SAME VIA A RULING FROM THE MINNESOTA STATE SUPREME COURT PURSUANT TO THE PENDING PETITION FILED BY THE CITY OF OAK GROVE, MINNESOTA

WHEREAS, Linwood township adopted the use of an electronic roster system (aka epollbooks or poll pads) in 2018 when it approved and executed the election equipment use Agreement with Anoka County and said agreement provides for termination upon a seven-day notice by either party; and

WHEREAS, Minn. Stat. Chapter 201.225 covers the appropriate decision-making for use of electronic roster system equipment and permits municipalities to have autonomy regarding the decision to use or not use said equipment; and

WHEREAS, Minn. Stat 201.225, subd. 6 contains a notice provision governing advance notification to the Secretary of State (SOS) before first use of electronic rosters which was given by Linwood Township via said agreement with Anoka County in 2018 and subd. 6 also indicates that said use may be revoked by a municipality if timely notice is provided to the SOS; and

WHEREAS, the City of Oak Grove and other jurisdictions have cited Minn. Stat. 201.225, subd. 6 as authority to discontinue use of electronic rosters systems: and

WHEREAS, Anoka County election officials, with support from the Minnesota SOS, claim that municipalities within Anoka County do not have local autonomy concerning use or non-use of electronic rosters systems; and

WHEREAS, the City of Oak Grove has recently filed a Petition for Correction of Errors and Omissions with the Minnesota State Supreme Court requesting clarification regarding municipal autonomy regarding termination of use of said systems; and

WHEREAS, Linwood Township agrees with the petition filed by the City of Oak Grove and desires and requests said clarification; and

WHEREAS, the Linwood Township Board has heard concerns from residents regarding electronic rosters, including concerns related to transparency, public confidence, and election integrity; and

WHEREAS, the Township Board shares the public's interest in ensuring that elections are conducted with the highest standards of integrity, transparency, and public trust; and

WHEREAS, the Township Board believes that municipalities should retain local autonomy to determine whether electronic rosters best serve their communities.

NOW, THEREFORE, BE IT RESOLVED that Linwood Township affirms that it will continue to use electronic rosters unless and until state law is clarified by court ruling on the Oak Grove petition or by statutory amendment to clarify such action at which time Linwood Township will evaluate the merits of returning to paper poll books.

BE IT FURTHER RESOLVED that Linwood Township expresses its dissatisfaction with the SOSs' and Anoka County's interpretation that statutes require that municipalities must continue using electronic rosters if precincts are designated by the head election official of the county, and urges the Supreme Court to find in favor of municipal autonomy in this matter, and if not, then that the Minnesota Legislature act to amend Minn. Stat. 206.58, subd. 1 to allow municipalities to return to paper poll books.

BE IT FURTHER RESOLVED, that Linwood Township encourages residents, legislators, and county officials to engage in constructive dialogue regarding election administration and to support legislative reforms or judicial rulings that restore local control in municipal voting precincts including over the choice to use electronic rosters systems (epollbooks, poll pads) or paper poll books.

Adopted this 23rd day of June, 2026, by the Linwood Township Board of Supervisors.

_____

John Olson

Chair, Linwood Township Board

LINWOOD TOWNSHIP
ANOKA COUNTY
STATE OF MINNESOTA

RESOLUTION NO. 2026-X2

A RESOLUTION AFFIRMING CONTINUED USE OF ELECTRONIC POLLPADS FOR STATE ELECTIONS, ACKNOWLEDGING THE STATUTORY FRAMEWORK GOVERNING THEIR USE, AND EXPRESSING THE TOWNSHIP'S DESIRE FOR LEGISLATIVE REFORM TO RESTORE LOCAL AUTONOMY

WHEREAS, Linwood Township adopted the use of an electronic voting system in 2018 when it approved and executed the Election Equipment Use Agreement with Anoka County for electronic pollpads; and

WHEREAS, The Township Attorney opines that Minn. Stat. § 206.58, subd. 1, as amended in 2023, provides that once a municipality has adopted an electronic voting system in one or more precincts, the municipality must continue to use an electronic voting system for state elections in those precincts; and

WHEREAS, the Township Attorney advises that this statutory continuation requirement removes municipal discretion to return to paper pollbooks for state elections once electronic pollpads have been used, regardless of whether a municipality or county later wishes to discontinue them; and

WHEREAS, the Township Attorney further advises that Minn. Stat. § 201.225, subd. 6 governs advance notice to the Secretary of State before first use of electronic rosters, but does not authorize a municipality to discontinue electronic pollpads after adoption and does not supersede the continuation requirement in Minn. Stat. § 206.58, subd. 1; and

WHEREAS, various advocacy materials circulated within Anoka County, including those provided to this Town Board by the Anoka County Election Integrity Team, have encouraged municipalities to discontinue electronic pollpads based on interpretations of Minn. Stat. § 201.225, subd. 6 that do not reflect the statutory framework governing electronic voting systems; and

WHEREAS, the Linwood Township Board has heard concerns from residents regarding electronic pollpads, including concerns related to transparency, public confidence, and election integrity, and the Board shares the public's interest in ensuring that elections are conducted with the highest standards of integrity and public trust; and

WHEREAS, the Township recognizes that under current law and direction from its Town Attorney, Anoka County, and the Secretary of State, it must continue to use electronic pollpads for state elections, but also recognizes that municipalities may reasonably desire greater local autonomy to determine whether electronic or paper pollbooks best serve their communities; and

WHEREAS, the Township believes that Minnesota District Court is the appropriate body to clarify the statutory framework governing electronic voting systems and the Minnesota Legislature is the appropriate body revise the statutory framework governing electronic voting systems, including Minn. Stat. § 206.58, subd. 1, to determine whether municipalities should have discretion to return to paper pollbooks if they conclude that doing so better promotes election integrity, transparency, and public confidence.

NOW, THEREFORE, BE IT RESOLVED that Linwood Township affirms that it will continue to use electronic pollpads for state elections at the advice of the Township Attorney, and acknowledges that the Town Attorney advises the Township lacks statutory authority to revert to paper pollbooks for state elections unless and until state law is amended.

BE IT FURTHER RESOLVED that Linwood Township respectfully requests that the Minnesota Legislature review and consider amending Minn. Stat. § 206.58, subd. 1 to clearly restore municipal autonomy over the choice of pollbook systems, including the ability to return to paper pollbooks if a municipality determines that doing so better serves its voters.

BE IT FINALLY RESOLVED that Linwood Township encourages residents, legislators, and county officials to engage in constructive dialogue regarding election administration, grounded in statutory authority, and to support legislative reforms that restore local control in municipal voting precincts.

Adopted this 23rd day of June, 2026, by the Linwood Township Board of Supervisors.

_____
Jonn Olson, Chair

ATTEST:

_____
Julie Dahnke, Interim Clerk