LINWOOD TOWNSHIP

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Town Board Workshop Minutes

June 23, 2026

CALL TO ORDER: *Meeting called to order at 5:31 pm by Supervisor Olson*

ROLL CALL:

Members present:	*Dan Lametti, Samuel Cole, Jonn Olson, Lisa Henrickson, Andy Luedtke*
Staff present:	*Alicia Morris, Coordinator/Treasurer, Town Attorney, Mark Allseits, Contracted Planning & Zoning Cindy Nash*
Residents present:	*Lloyd Horton, Jay Melton, Sharon Mojsiej*

Motion to approved amended agenda by Supervisor Olson, seconded by Supervisor Luedtke. Motion carried 4-0 – Supervisor Cole stepped out momentarily.

GENERAL BOARD DISCUSSION: BOARD FUNCTIONS, CODE OF CONDUCT & COMPENSATION

Supervisor Olson requested that Town Attorney Allseits provide guidance regarding Board functions and responsibilities, the Code of Conduct and Supervisor Guidebook, Supervisor compensation, procedures for Supervisor and office comments at the conclusion of meetings, and the proper use of motions in conducting Town business.

ATV SAFETY CLASS

Supervisor Luedtke requested discussion regarding the annual ATV Safety Class. He expressed interest in developing a formal document outlining the requirements and approval process for the event so that it would not need to be brought before the Board for action each year.

TOWNSHIP PROPERTY TO SELL

Supervisor Luedtke will be providing documentation of all Town-owned property that is available for sale. Supervisors were asked to consider potential pricing recommendations for the items upon receipt

and review of the accompanying photographs. Town Attorney Allseits reminded the Board of the legal requirements and procedures governing the sale of Town property.

ORDINANCE COMPLIANCE OFFICER

Discussion was held regarding the title of Ordinance Compliance Officer. It was noted that any proposed changes should first be reviewed by the Planning and Zoning Commission before proceeding to a public hearing.

COMMUNITY SERVICE POLICY

Supervisor Cole presented the first draft of a Community Service Policy for Board review and discussion. Supervisor Henrickson requested that additional approved job categories be included in the list of eligible community service activities.

Motion to adjourn by Supervisor Olson, second by Supervisor Lametti. Motion carried (5-0). Meeting adjourned at 6:25pm.

Respectfully submitted by Alicia Morris, Coordinator/Treasurer

Minutes Approved July 14, 2026

Chairperson: _____

Jonn Olson

Attested: _____

Julie Dahnke, Interim Clerk