LINWOOD TOWNSHIP

ANOKA COUNTY
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Town Board Meeting
Meeting Minutes
May 26, 2026

Meeting called to order at 6:33 pm by Jonn Olson, Chair
Pledge to the Flag
Roll Call

Commission members present:	Lisa Henrickson, Dan Lametti, Andy Luedtke, Jonn Olson Samuel Cole joined remotely
Staff present:	Julie Danhke, Interim Clerk
Attorney present:	Mark Allseits
Rum River Consulting present:	Carri Levitski, Carissa Krantz
Residents present:	Judy Hanna, Tony D.
Other Attendees present:	Derek Lind, Bob Kirchner, Eric Van Mecklen, Channity Stowell from AIECITS. Carrie Levitski and Carissa Kranz from Rum River Consultants

PUBLIC FORUM
None.

CONSIDERATION AND APPROVAL OF AGENDA

Motion by Dan Lametti to approve the agenda as presented. Second by Lisa Henrickson.
Roll call votes: Lisa Henrickson, Dan Lametti, Andy Luedtke, Jonn Olson, and Samuel Cole voted to approve the motion. Motion carried. (5-0)

CONSIDERATION AND APPROVAL OF CONSENT AGENDA
Approval of May 12, 2026 Meeting Minutes

Approval of May 12, 2026 Workshop Minutes
Claims List for Approval: 39463-39477 Total: $38,632.71
Payroll for Approval $25,415.29
Motion by Lisa Henrickson to approve the Consent Agenda, seconded by Dan Lametti.
Roll call votes: Samuel Cole, Lisa Henrickson, Jonn Olson, and Dan Lametti voted to approve. Andy Luedtke abstained. Motion carried. (4-0-1)

NEW BUSINESS
Tree Service – Jonn Olson

- Picture showing trees that overhang the road at the entrance to Linwood Elementary School. The School District Safety person has notified the Township of their concern, as have many residents.
- Raml's Tree Service Estimate: $1,500

Motion by Jonn Olson to hire Raml's Tree Service in the amount of $1,500 per the estimate #2027 to remove the two trees on the northwest corner of Typo Creek Drive and the school entrance. Second by Lisa Henrickson.
Roll call votes: Samuel Cole, Lisa Henrickson, Jonn Olson, and Dan Lametti voted to approve. Andy Luedtke abstained. Motion carried. (4-0-1)

OLD BUSINESS
Rum River – Carri Levitski and Carissa Krantz
Rental Licensing Administration Proposal (Page 15)
Rental Licensing Program Administration Proposal (Page 17)
Chapter 8 Article V – Rental Housing (Page 20)
Chapter 17 Property Maintenance Code (Page 29)

Discussion included three options for the Town Board's consideration about rental properties and the township ordinances. Reviewed fees for Rum River's potential scope of work, which is overall $2,800 to rewrite the ordinances to be more consistent with standard codes. After that there would be no additional cost to the Township as they would manage the program and receive a percentage of collected fees, similar to the existing permit fee split.

Motion by Andy Luedtke to table the issue until a future meeting. Second by Dan Lametti.
Roll call votes: Lisa Henrickson, Dan Lametti, Andy Luedtke, Jonn Olson, and Samuel Cole voted to approve the motion. Motion carried. (5-0)

Professional Services Agreement – Request for Action (Page 81)
Professional Services Agreement (Page 83) Including Exhibit A – Exhibit I-2
The proposed program administration was approved at the May 12, 2026 Board Meeting. After the new fee schedule is approved, the Rum River Consulting professional services agreement needs to be approved. Ms. Levitski explained changes to the numbering system in the proposal due to the fat that the Rental Licensing Administration Proposal was not adopted at this meeting. If that should come to fruition, they would issue an amendment.

Motion by Andy Luedtke to approve the professional service agreement between Linwood Township

and Rum River Consulting including attachments A through I-2, with the subtraction of Exhibit F. Second by Dan Lametti.
Roll call votes: Lisa Henrickson, Dan Lametti, Andy Luedtke, Jonn Olson, and Samuel Cole voted to approve the motion. Motion carried. (5-0)

Poll Pad Discussion
The Meeting Placket included a written Memo from ACEIT to the Town Board outlining their position that the township can discontinue use of the electronic poll pads, as well as a Letter to Supervisors from Attorney Mark Allseits outlining his position against discontinuing use of the electronic poll pads for elections.

Derek Lind, ACEITS, addressed the Board in favor of discontinuing use of the electronic poll pads. He introduced Eric Van Mecklen and Bob Kirchner from ACEITS who also spoke in favor of the township discontinuing use of the electronic poll pads.

Motion by Lisa Henrickson to table the issue until a future meeting. Second by Jonn Olson.
Roll call votes: Lisa Henrickson, Dan Lametti, Andy Luedtke, Jonn Olson, and Samuel Cole voted to approve the motion. Supervisor Luedtke voted nay. Motion carried. (4-1)

Public Hearing for fee schedule amendment: Notice of date change – Jonn Olson
The Public Hearing will be held on June 23, 2026 at the Board Meeting, not the June 9 meeting.

UPCOMING MEETINGS
Town Board Monthly Workshop – June 2, 2026 at 5:30PM
Town Board Workshop – June 9, 2026 at 5:30PM
PARCs – June 15, 2026 at 6:00PM
Planning & Zoning – June 16, 2026 at 6:00PM

The next Regular Town Board Meeting is scheduled for June 9, 2026 at 6:30PM

The ceremony at the cemetery was very nice, thank you to the Scouts for putting out the flags.

The office staff will step in to help at the Senior Center to keep events running on schedule during the coordinator's absence.

***Motion* by Lisa Henrickson, seconded by Andy Luedtke to adjourn the meeting.**
Roll call votes: Lisa Henrickson, Dan Lametti, Andy Luedtke, Jonn Olson, and Samuel Cole voted to approve the motion. Motion carried. (5-0)
Meeting adjourned at 8:26PM.

Respectfully submitted by Linda Hurtley, Contract Office Assistant

Minutes Approved: June 9, 2026

Chairperson: _____
Jonn Olson

Attested: _____
Julie Dahnke, Interim Clerk