LINWOOD TOWNSHIP

ANOKA COUNTY
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Town Board Workshop Minutes
January 27, 2026

CALL TO ORDER: Meeting called to order at 5:3 pm by Supervisor Olson

ROLL CALL:

Members present:	Samuel Cole, Andy Luedtke, Jonn Olson, Lisa Henrickson
Staff present:	Billi Larson, Clerk; Alicia Morris, Treasurer; Mark Allseits, Attorney
Residents present:	None.

JOB DESCRIPTIONS
Attorney, Mark Allseits, reviewed and proposed changes to the Linwood Township employee job descriptions. The most significant changes were made to the Clerk job description that include office coordinator responsibilities. The Board members will review and bring this topic back to another workshop in the future.

WAGE REVIEWS
The Board discussed the need to complete the wage reviews and will bring this topic back to a future workshop.

EMPLOYEE HANDBOOK
Attorney, Mark Allseits, worked with Abdo Solutions to review and propose a new employee Handbook. The Board members have been tasked at reviewing the proposed changes and bring back to a future workshop.

ADJOURNMENT
Motion to adjourn by Supervisor Luedtke, second by Supervisor Henrickson. Motion carried. (4-0)
Workshop adjourned at 6:22 pm.

Respectfully submitted by Billi Larson, Clerk

Chairperson: _____
Jonn Olson