

Town of Lincoln: ToL Board of Supervisors (BoS) Regular Meeting Minutes, Monday, July 6, 2026

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Zoning Administrator Joe Jerabek and PC Chairman Mick Sagrillo. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. July 6, 2026 Agenda: Motion made to approve July 6, 2026 agenda as submitted (Routhieaux/ Strnad). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve June 8, 2026 Regular BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on June, 2026 ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Treasurer's Report is available in print form at the Town Hall. Kewaunee County DA has mailed a letter re: a delinquent dog license to one Town resident. Motion made to approve June, 2026 Treasurer's Report as submitted (Routhieaux/Strnad). Motion carried 3-0.

V. Clerk's Report: Work completed over the last month: made contact w/ four Town Hall renters; issued one special assessment letter; picked up election information at the County; have issued & logged 30 absentee ballots w/ County; issued liquor licenses for Tippy's. Correspondence received: Project Survey from Bay Lakes Regional Planning Commission & July WTA magazine.

VI. Town Chairman's Report: Chairman Jerabek reported work done over last month: talked to S. Jahnke on Hwy 29 fire & rescue incidents & accidents; talked to T. Stoller on Algoma Fire & Rescue contract; completed flood damage PDFs; set up Towns' Algoma Fire & Rescue meeting and attended w/ Supervisors; spoke w/ E. Zellner on stop sign down at Cherry /Cedar Rd and curve sign on Cherry Rd instead of multi-curve sign; talked to T. Nollenberg on emergency training; talked to Ayres Associates engineers & finalized ARIP application for resubmittal; notified Treasurer Strnad & Going Garbage about new garbage service on Black Ash Rd; created Maple Rd bid packet; wrote Chairman & Board of Supervisors job descriptions; took Going Garbage call about items in trash not allowed & illegally dumped; attended 6.24.26 PC Mtg; met for L. Kinnard Black Ash road site visit; patched potholes on Town roads; talked to Construction Connect on road bidding questions; took call on burning permit on Drake Lane and instructed to call Sheriff's Dept. beforehand; attended Special BOS Mtg to discuss Kinnard Farms ditch clean out on Black Ash Rd; visited Jorgensen culvert site on Townline Rd to approve culvert removal; got J. Bader to remove tree down on RR Lincoln Townline Rd; opened bids for Maple Road at 7.2.26 Special Mtg; addressed downed tree on Balsam Ln; took C. Bentley burn permit question.

VII. County Supervisor's (District 2) Report: None

VIII. Zoning: None.

IX. Planning Commission (PC):

a. PC Chairman Report: See attached. Chairman Sagrillo noted an approximately \$22,000 quote from Bay Lakes Regional Planning Commission to revise the Town's Zoning Ordinance. Chairman Jerabek reviewed the posting requirements for requesting bids & quotes for public contracts.

X. Public Comment: None.

XI. Board Discussion:

a. A Cause for PAWS Contract: M. Sagrillo stated contract describes a fee for service basis & well written, but currently the Town does not have an animal problem & the Town is not set up to collect and transport animals to Green Bay Humane Society. \$30 per day charges up to 10 days need to be paid per animal, and someone needs to pick up the animal. After 10 days, additional charges will accumulate as well if animal is not picked up. Joe Jerabek agreed the Town does not have an animal problem right now and if a dog bites someone that is a civil matter. Supervisor Routhieaux brought up the need for a Town Constable; Chairman Jerabek will make inquiries.

b. Town Hall Internet: Chairman Jerabek will bring T-mobile equipment to test at Town Hall since T-mobile stated no coverage at Hall address.

c. Estimates for Repairs following BoS Road Tour: None received.

d. Maple Road Bids: Two qualified bids were received (Scott Construction & Fahrner Asphalt) and opened at the Special Meeting on 7.2.26. Chairman Jerabek reviewed both bids and the State requirements for posting bid requests over \$50,000.

e. Snow Plowing Damage to Ditches: Chairman Jerabek would like a Special Meeting of the BoS to discuss snowplowing damage & extra costs to Joe's Landscaping.

f. Kinnard Farms Cleanup of Ditch: Chairman Jerabek & Mick Sagrillo checked out site that Kinnard Farms volunteered to clean ditch out.

g. Going Garbage Curbside Resident Violations & Required Guidelines: Disposal of metal space heater & microwave oven by Town residents were reported by Going Garbage.

h. Algoma Fire & Rescue: Algoma wants to do a separate contract with Town of Lincoln based on equalized values for Fire contract. 50% of Rescue budget is expected to be paid by Towns serviced by Algoma.

i. Cardinal Road ARIP Grant Application: Grant application has been submitted.

j. Removal of Landline Box from Ditch: Resident would like to have a landline box removed from his ditch.

k. Barn Venue Questions: A Town resident had questions on being allowed to have a private barn wedding on his property and to possibly begin to offer it as a Barn Wedding Venue.

XII. Business:

a. A Cause for PAWS Contract: The Board decided to decline signing the contract.

b. Town Hall Internet: Tabled until T-mobile equipment can be tested; if coverage is good, T-mobile internet service is approved by Board

of Supervisors.

- c. **Estimates for Repairs following BoS Road Tour:** Tabled.
- d. **Maple Road Bids:** Motion made to accept both bids as qualified bids and to contract with Scott Construction to work on Maple Rd for a total of \$77,489 (Routhieaux/Strnad). Motion carried 3-0. The Town has LRIP funds yet to apply to this project.
- e. **Snow Plowing Damage to Ditches:** Tabled until after Special Meeting of the BoS.
- f. **Kinnard Farms Cleanup of Ditch:** No further action.
- g. **Going Garbage Curbside Resident Violations & Required Guidelines:** Chairman Jerabek will warn both residents w/ violations that the next violation, they will incur a \$25 fee. This first offense fee was waived by Going Garbage.
- h. **Algoma Fire & Rescue:** A joint meeting between Algoma & Town Chairmans of Ahnapee, Lincoln and Pierce will be held at Algoma City Hall at 6pm on 7.9.26.
- j. **Removal of Landline Box from Ditch:** Chairman Jerabek will contact Century Tel for the procedure for removing landline boxes.
- j. **Barn Venue Questions:** As per previous decision on a wedding venue for fee, Zoning Ordinance dictated not listed/ not allowed if venue is a rental for fee, but ok if private party only. A business venue would involve many more considerations by the Town.
- k. **Approval of Liquor Licenses:** Motion made to approve liquor license for Tippy Canoe (Jerabek / Routhieaux) Motion carried 3-0. Motion made to approve liquor license for the 8.23.26 St. Peter/ St. Hubert Church Picnic for no charge (Routhieaux/ Strnad). Motion carried 3-0.

XIII. Agenda Items for Next Meeting 8.3.26: Algoma Fire & Rescue, Removal of Landline Box from Ditch; Town Hall Internet; Estimates for Repairs following BoS Road Tour; Snow Plowing Damage to Ditches

XIV. Bills: July 2026 bills were reviewed, approved and July 2026 check register signed by Board of Supervisors. Motion made to approve and pay July, 2026 bills (Routhieaux/ Strnad). Motion carried 3-0.

XV. Adjournment: 8:38 pm. Motion made to adjourn (Strnad/ Routhieaux). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon