

Town of Lincoln: ToL Board of Supervisors (BoS) Regular Meeting Minutes, Monday, June 8, 2026

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Zoning Administrator Joe Jerabek, PC Chairman Mick Sagrillo, Lee Kinnard and Joe Bader. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. June 8, 2026 Agenda: Motion made to approve June 8, 2026 agenda as submitted (Routhieaux/ Strnad). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve May 4, 2026 Regular BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on May 2026 ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Treasurer's Report is available in print form at the Town Hall. Strnad had to call Bank of Luxemburg to remove monthly fee of \$8. Motion made to approve May 2026 Treasurer's Report as submitted (Routhieaux/Strnad). Motion carried 3-0.

V. Clerk's Report: Work completed over the last month: made contact w/ three Town Hall renters; issued one special assessment letter; made arrangements for online payments to avoid late fees with WPS, AT&T and InterQuest; picked up election machine at the County after annual maintenance; addressed WPS bills delivered late & submitted \$429.95 reimbursement for funds Clerk paid out of personal account; looked into alternate internet services, met Vorpahl rep at Hall for annual fire extinguisher inspection, notified resident of Board's approval of Rummage Sale Weekend in August 2026; filed the following reports: Maintenance of Effort (MOE), MFR-CT Financial Report, ToL contact corrections for Wisc DOR & DOA and US Vote; published liquor license for Tippy's & received application and fees; had A Cause for PAWS group correct their contract & resubmit. Correspondence received: Humane Society contract, info on Heritage Farm one room school reunion, deadlines for absentee ballots for 8.11.26 election, June WTA magazine.

VI. Town Chairman's Report: Chairman Jerabek reported work done over last month: talked to N. Young & J. Schley about Cty Rd X & Elm Rd culverts; worked on flooding emergency paperwork & sent in Emergency Flooding Declaration to state; talked to T. Stoller about Elm & Hickory Roads; made signs map installation in Town; confirmed w/ K. Kotarek will cut Town Hall lawn this season; completed road tour of additional flood damage w/ 4 hours of paperwork for County/State submitted; talked to RM Masonry about piles of sod pickup on Tamarack & Spruce Roads & repair of post caps at Town Hall; took M. Murphey call about Algoma Fire & EMS contract; took call from J. LaFave on request to bury L. Lafave next to her parents in Gospel Truth Cemetery; attended Towns Association meeting w/ Supervisor Strnad; conducted Town BoS road tour; attended 5.27.26 PC meeting; signed DOT road certification online; discussed problem of rocks in ditches & snow plowing damage to ditches w/ Joe Bader; attended 6.2.26 Luxemburg Fire meeting (new department / new fire building with committee); spoke w/ Ayres & approved reposting of ARIP grant application with the State; wrote up the Maple Road posting for Class 2 notice for LRIP bidding; received a call on Annual Well Testing in Town (Town has budgeted for but not yet confirmed w/ Land & Water, Kewaunee Cty.

VII. County Supervisor's (District 2) Report: None

VIII. Zoning: None.

IX. Planning Commission (PC):

- a. Conditional Use Permit request from Kinnard Farms, Inc.:** Board reviewed the action plan for the CUP for two milk silos. Motion made to approve CUP to construct two 70,000-gallon milk silos to be located on Tamarack Road (Routhieaux / Strnad). Motion carried 3-0.
- b. Conditional Use Permit request from Kinnard Farms, Inc.:** Board reviewed the action plan for the CUP to rebuild & resurface a feed pad. Motion made to approve CUP to rebuild & resurface a feed pad approximately 1200' x 830' located at N8248 Spruce Road (Routhieaux / Strnad). Motion carried 3-0.
- c. PC Chairman Report:** See attached.

X. Public Comment: M. Sagrillo noted that Lynda Cochart appreciates the addition of the flagpole at the Town Hall. He also is not in favor of the contract for A Cause for PAWS because they release feral cats after spaying / neutering. D. Routhieaux commented on Joe Bader's generous donation of the Town Hall flagpole & his labor to install it. L. Kinnard would like permission to clean up eroded area at Black Ash & Patridge Rds. He also asked for update on ARIP funds. Clerk Salmon thanked the Board for their help w/ the Annual Cleaning of the Town Hall on 6.6.26.

XI. Board Discussion:

- a. A Cause For PAWS:** Contract supplied to Board for review.
- b. Elm Rd Additional Culvert:** After BoS road tour, Board decided an additional culvert would not be a benefit.
- c. Town Hall Lawn Cutting:** Kevin Kotarek will cut Town Hall grass for the 2026 season.
- d. Town Hall Internet:** Clerk checked on alternate internet services for the Town Hall.
- e. Results of BoS Road Tour:** Chairman Jerabek reviewed Road Tour findings & previous road work. For the most part, ToL roads are in good shape.
- f. Cleaning of Culverts/Ditches Previously Approved:** Discussion of multiple areas that were approved previously to have culverts & ditches cleaned out.
- g. Asphalt Patching Potholes:** Per Road Tour, several roads have potholes in need of filling.
- h. Debris in Ditches: Rocks, Feed Bags & Snow Plowing Damage:** J. Bader reported areas on Town roads that have excessive amounts of debris in the ditches making it hard & more time consuming to cut ditches. He also reported difficulty of mowing ditches due to snowplow damage resulting in piles of sod in ditches.
- i. Posting of Maple Road Bids:** Chairman Jerabek submitted Maple Rd bid request to be published in newspaper.
- j. Algoma Fire & Rescue:** New fire billing for fire protection contract received from Algoma Fire & Rescue.
- k. Update on Online Payments / Automatic Payments for ToL Bills:** Due to late mail deliveries lately & late fees being charged, Clerk has worked on setting up online payments w/ companies billing ToL.

l. Cemetery Plot at Gospel Truth: J. LaFave requested permission from Board to bury L. Lafave next to her parents in Gospel Truth Cemetery.

m. Flagpole Planting & Lowering of Flag: Discussed planting under the newly installed Town Hall flagpole.

n. Posting Special Meeting of Board of Supervisors after Plan Commission Meetings: Board would like a special BoS meeting posted to follow each PC meeting to take care of any business addressed at PC meeting or that has to be taken care of before the next regular BoS meeting.

XII. Business:

a. A Cause For PAWS: Tabled until next month.

b. Elm Rd Additional Culvert: No action needed.

c. Town Hall Lawn Cutting: Town will cover Kevin Kotarek's lawn mower tune-up bill in exchange for him cutting the Town Hall grass for the 2026 season.

d. Town Hall Internet: Motion made to end AT&T service & switch to T-mobile for Hall internet service (Jerabek/Routhieaux). Motion carried 3-0. Clerk will contact T-mobile to complete switch.

e. Results of BoS Road Tour: Partridge/ Hawk /Finch / Spruce roads discussed as possible roads to be repaired.

f. Cleaning of Culverts/Ditches Previously Approved: Board approved cleaning of culvert & ditches again.

g. Asphalt Patching Potholes: Board agreed to purchase bags of asphalt and fill potholes themselves to save costs. Joe Bader donated a tamper to the Town for filling potholes.

h. Debris in Ditches: Rocks, Feed Bags & Snow Plowing Damage: Board reviewed Joe Bader's costs (\$3862.98) to replace 66 sets of knives on mower and 15.5 extra hours of mowing due to snowplowing damage in. Chairman Jerabek will contact RM Masonry on snowplowing issues.

i. Posting of Maple Road Bids: Clerk will publish in Maple Road Bid Request in Green Bay Press Gazette and M. Trembl will post with State. Sealed bids will be opened on 7.2.2026 and decision will be made on which bid to accept at BoS regular meeting on 7.6.26.

j. Algoma Fire & Rescue: Joint meeting with towns: Lincoln, Ahnapee and Pierce will be held; date to be determined.

k. Update on Online Payments / Automatic Payments for ToL Bills: Clerk will begin to make online payments this month.

l. Cemetery Plot at Gospel Truth: Motion made to allow L. Lafave to be buried in empty plot next to her parents in Gospel Truth Cemetery (Jerabek/ Routhieaux). Motion carried 3-0.

m. Flagpole Planting & Lowering of Flag: No planting will be done under the new Town Hall flagpole. A resident is willing to raise & lower the flag. Motion made to include Joe Bader Family on the Donation Plaque at the Town Hall (Jerabek/Routhieaux). Motion carried 3-0.

n. Posting Special Meeting of Board of Supervisors after Plan Commission Meetings: Clerk will post a special BoS meeting to follow each PC meeting.

XIII. Agenda Items for Next Meeting 7.6.26: Kinnard Farms Cleanup of Ditch; Approval of Liquor License; A Cause for Paws; Estimates for Road Repairs following BoS Road Tour; Algoma Fire & Rescue

XIV. Bills: June 2026 bills were reviewed, approved and June 2026 check register signed by Board of Supervisors. Motion made to approve and pay June, 2026 bills (Routhieaux/ Strnad). Motion carried 3-0.

XV. Adjournment: 8:28 pm. Motion made to adjourn (Strnad/ Routhieaux). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon