

Town of Lincoln: ToL Board of Supervisors (BoS) Regular Meeting Minutes, Monday, March 2, 2026

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Zoning Administrator Joe Jerabek, Joe Bader of Joe's Landscaping, Brad LeGreve, Lynda Cochart and Nick Guilette, County Supervisor District 1. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. March 2, 2026 Agenda: Motion made to approve March 2, 2026 agenda as submitted while addressing Ditch Cutting first under Board Discussion & Board Discussion (Routhieaux/Strnad). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve February 2, 2026 Regular BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on February 2026 ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Treasurer's Report is available in print form at the Town Hall. 10-15 delinquent dog owner letter to go out next week. Motion made to approve February Treasurer's Report as submitted (Routhieaux/Strnad). Motion carried 3-0.

V. Clerk's Report: Work completed over the last month: made contact w/ four Town Hall renters, logged new absentee ballot requests w/ County & picked up election materials, filed liquor license report w/ State, submitted ToL portion of 2% fire dues filing, followed up on fire bill from K. Malcore property, created invoices for public records request re: K. Malcore property, two Kew Hwy Dept. reimbursements & one fire call reimbursement, completed SAM.gov renewal, updated website with new PC documents & Comprehensive Plan. Correspondence received: request for an animal advocate grp to be on agenda: A Cause For PAWS will be on April agenda, WTA March Magazine, notice of the following: February Tax Settlement, MFL transfer order, Century bike ride route inquiry, WPS new projects list in the Town & two new fire bills from Algoma, email from Action Appraisers on Open Book and Board of Review

VI. Town Chairman's Report: Chairman Jerabek reported work done over last month: took call re: salting & sanding Cedar Rd hill from El-Na Farms; talked to T. Stoller & B. Paphlam about Algoma Fire & Rescue Towns meeting; took call re: plowing not done on Beach Nut Rd & Tamarack Rd; responded to McNulty Surveying re: Balsam Rd length; approved manure frac tank locations for the County for Heims Hillcrest Dairy; emailed bills to both Sedron & A. Wery for address signs; attended special Algoma Fire & Rescue meeting with the Towns of Pierce and Ahnapee; attended WTA meeting in Luxemburg; attended 2.23.26 PC meeting; sent Emergency Operations digital copy to Kewaunee Emergency Management; forwarded El-Na bill for Cherry Rd & discussed contribution to Pheasant Rd repairs; created Algoma Fire & Rescue power point; Algoma Fire & Rescue Quarterly meeting; did interview with Door County Daily News on Algoma Fire & Rescue meeting; discussed extra garbage pickup w/ Joe Bader; gave C. Cochart line painting info; talked to B. Cook re: Balsam Rd culvert & roadway

VII. County Supervisor's (District 2) Report: Nick Guilette reported on Winter Park activity: as of 2.16.26, customers = 9900-10,000 tubing, 1150 ski hill (closed currently), revenue = \$17,000 in concessions & \$134,00 from tubing and ski hill; Bremer Park building improvements will be funded by County funds, Friends of the Park & public donations; L&W are working on the Kew County Comprehensive Plan & Farmland Preservation with Bay Lake Regional Planning & a resolution was passed on how to handle public comments; L&W will be reviewing 2025 wildlife damage claims & reimbursements; IOH is going forward with manure haulers applications; jail discussions on staffing continuing. Chairman Jerabek asked about Broadband Grant progress (*may be in the application process possibly*). Re: IOH, Chairman Jerabek noted M. Trembl will be putting frac tank locations on a map; some application locations are spelled out better than others. Supervisor Routhieaux thought leeway distance of 100-200 feet from the location is a long way.

VIII. Zoning: None.

IX. Planning Commission (PC):

- a. **PC Chairman Monthly Report:** (See attached read by Chairman Jerabek)
- b. **Land Use Mapping:** Motion made to adopt Uniform Dwelling Code Ordinance 2026-1 as submitted (Routhieaux/Strnad). Motion carried 3-0.

X. Public Comment: B. LeGreve commented on large drone hovering over Maple Rd twice in the last 6 months; Sheriff Joski said Town may need an ordinance but will not enforce unless it is a criminal violation. Drones are not prohibited from flying on private property, but cannot do damage to property, harm to property owner, post pictures to internet or fly over public gatherings of 100 people or more. L. Cochart noted Joe's Landscaping does a very good job.

XI. Board Discussion:

- a. **Culvert Temporary Hazard on Spruce Road Repair:** Bad culvert spot on Spruce Rd was reported & needs a temporary fix for safety.
- b. **Pheasant Road Repair:** Bill of \$4,015.70 from Kewaunee County Hwy Dept. was paid last month. Chairman Jerabek had called El-Na Farms on this expense (and Cherry Road bill was agreed to be paid by El-Na Farms).
- c. **Ditch Cutting:** Chairman Jerabek reviewed the 2026 Ditch Cutting contract from Joe's Landscaping which was held at the same prices as last year.
- d. **ARIP Grant:** Grant is applied for, but no updates have been received.
- e. **Flagpole at Town Hall:** Joe Bader will install flagpole at the end of April. Board will put a stake down for location.
- f. **RM Masonry 2027 Snow Plowing:** Board had compared two RM Masonry contracts from 2024-2026 - & from 2026-2029 last month. Chairman Jerabek reviewed a Kewaunee Cty Hwy Dept. bid as well for a 3-year contract. He also noted the commendable job M. Trembl is doing at the Kewaunee Cty Hwy Dept.
- g. **Policy on Rental Security Deposit:** Discussion on security deposit reduction when Town must clean up after renter's event at Town Hall.

h. Algoma Fire & Rescue Joint Meeting: Joint Town Informational Meeting for Towns of Ahnapee, Lincoln and Pierce March 3, 2026 6:30 p.m. @ St. John's Hall, Rankin, Wisconsin RE: Fire/EMS Service to each Town's; residents may be polled to help advise the boards direction going forward.

XII. Business:

- a. Culvert Temporary Hazard on Spruce Road Repair:** Motion made to do temporary fix of limestone screening by Cory Cochart (Jerabek/Routhieaux). Motion carried 3-0.
- b. Pheasant Road Repair:** Clerk to send out invoice to El-Na Farms for Pheasant Rd repair.
- c. Ditch Cutting:** Motion made to accept Joe's Landscaping ditch cutting contract for \$15,160 (Routhieaux/ Strnad). Motion carried 3-0.
- d. ARIP Grant:** If grant is not approved, can be re-filed in the next round.
- e. Flagpole at Town Hall:** Board will put a stake down for location of flagpole.
- f. RM Masonry 2027 Snow Plowing:** Motion made to accept a 3-year RM Masonry contract from 2026 thru 2028 plowing season (Jerabek/Routhieaux). Motion carried 3-0. Contract signed by the Board of Supervisors.
- g. Policy on Rental Security Deposit:** Motion made for a formal policy to be drafted by the Plan Commission (Jerabek/Routhieaux). Motion carried 3-0.

XIII. Agenda Items for Next Meeting 4.6.26: Flagpole at Town Hall; ARIP Grant; A Cause for Paws; Balsam Rd Culvert & Improvements; Drone Ordinance

XIV. Bills: Updated (w/ Kew Cty Treasurer February Tax Settlement amounts) February 2026 check register signed by Board of Supervisors. Motion made to approve updated February 2026 check register (Jerabek/Routhieaux). Motion carried 3-0. March 2026 bills were reviewed, approved, and March 2026 check register signed by Board of Supervisors. Motion made to approve and pay March 2026 bills (Routhieaux/ Strnad). Motion carried 3-0.

XV. Adjournment: 8:07 pm. Motion made to adjourn (Strnad/ Routhieaux). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon