

Town of Lincoln: ToL Board of Supervisors (BoS) Regular Meeting Minutes, Monday, January 5, 2026

I. The regular meeting was called to order at 7:03p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Zoning Administrator Joe Jerabek, and Plan Commission Chairman Mick Sagrillo. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. January 5, 2026 Agenda: Motion made to approve January 5, 2026 agenda as submitted (Routhieaux/ Strnad). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve December 1, 2025 Regular BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on December 2025 ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Treasurer's Report is available in print form at the Town Hall. Motion made to approve December Treasurer's Report as submitted (Routhieaux/Strnad). Motion carried 3-0. Treasurer Strnad noted new USPS policy will result in delays of post marking.

V. Clerk's Report: Work completed over the last month: revised Town Hall rental agreement due to problems w/ condition/ cleaning & will charge #30 / hour if Clerk needs to clean following a party; made contact w/ four Town Hall renters, published docs for Mick on website, completed 6 hours election training. Correspondence received: WTA Jan Magazine & proof of Scott Construction liability insurance. Chairman Jerabek proposed Clerk keeps extra charges for having to clean.

VI. Town Chairman's Report: Chairman Jerabek reported work done over last month: talked to RM Masonry about plowing in right of way and sod rolling up & discussed 2026 earnest money; talked to L. Kroening about \$10 fee for extra garbage containers; discussed culvert size & permits with L. Salmon; sent road ratings & KFI / ELNA farmer support to Ayres; stopped at town hall to setup WiFi for renter; discussed ARIP application w/ Ayres; received call about plowing on Apple Rd; sent ARIP preliminary documents to supervisors for comments; sent emergency operations plan to T. Nollenberg, Kewaunee Emergency Management Director; reviewed & discussed ARIP application w/ Ayres & sent for upload to state; uploaded ARIP application & discussed with Marty Tremli; attended a special meeting at Town Hall with Ahnapee, Pierce, and Tyler Pluff about Algoma fire & rescue contract; attended 12.17.25 plan commission meeting; attended L-C Community Focus group forum w/ Supervisor Routhieaux; answered question form T. Srnka on hauling weights for tankers over frozen roads; spread word about curbside pickup delay due to weather.

VII. County Supervisor's (District 2) Report: None.

VIII. Zoning: None.

IX. Planning Commission (PC):

- a. **Brian Kinnard, Development Agreement (DA) for Shipping Containers:** DA taken care of at 12.17.25 PC meeting,
- b. **Records Retention Ordinance:** Tabled until further notice.
- c. **PC Chairman Monthly Report:** (See attached)
- d. **PC Chairman Annual Report:** (See attached). Motion made to accept 2025 PC Chairman Annual Report as submitted (Jerabek/Routhieaux). Motion carried 3-0.

X. Public Comment: None.

XI. Board Discussion:

- a. **Cherry Road Farm Damage:** Bill not received yet from Kewaunee County Hwy Dept.
- b. **Pheasant Road Repair:** Bill not received yet from Kewaunee County Hwy Dept.
- c. **ARIP Grant:** Grant is applied for and should get decision in early 2/2026.
- d. **LRIP Transfer to Maple Road:** Discussion on options to use LRIP funds. Do not have to reapply because \$16,619 award from 10.5.2023, can be transferred to a different project, but has to be used by end of 2027.
- e. **Flagpole at Town Hall:** Joe Bader had committed to supplying flagpole & installing it at the Town Hall.
- f. **Building Inspection Contract Extension for Scott Beining:** The Board reviewed 2026-2028 Building Inspection Contract.
- g. **RM Masonry 2027 Snow Plowing New Contract:** Supervisor Routhieaux noted residents' complaints on roads / snow plowing. Board compared two contracts from 2024-2026 - & from 2026-2029.
- h. **EMS Collaboration Study:** Chairman Jerabek reviewed email re: EMS Study 1.17.26.
- i. **Luxemburg-Casco Strategic Planning Workgroup:** Jo Ellen Fairbanks, L-C Superintendent invited interested members of the Board to participate in the Luxemburg-Casco Strategic Planning Workgroup. All dates are 9am-12pm on Saturdays in Feb & March.

XII. Business:

- a. **Cherry Road Farm Damage:** No action.
- b. **Pheasant Road Repair:** No action.
- c. **ARIP Grant:** If grant is not approved, can refile in the next round.
- d. **LRIP Transfer to Maple Road:** Chairman Jerabek will do the transfer paperwork for \$16,619.
- e. **Flagpole at Town Hall:** Tabled until next meeting.
- f. **Building Inspection Contract Extension for Scott Beining:** Motion to approve 2026-2028 Building Inspection Contract w/ Scott Beining (Routhieaux/Strnad). Motion carried 3-0. Contract signed by Board of Supervisors & clerk will return signed contract.

- g. RM Masonry 2027 Snow Plowing New Contract:** Chairman Jerabek would like to keep 2024-2026 contract in place until it expires on 9/30/2026. He will contact Ron McClure on specifics of Contract from 2026-2029.
- h. Approval of Election Inspectors for 2026-2027:** Tabled until next month.

XIII. Agenda Items for Next Meeting 2.2.26: Flagpole at Town Hall; ARIP Grant; Cherry Road Farm Damage; Pheasant Road Repair; Snow Plowing New Contract; EMS Collaboration Study

XIV. Bills: January 2026 bills were reviewed, approved, and January 2026 check register signed by Board of Supervisors. Motion made to approve and pay January 2026 bills (Routhieaux/ Strnad). Motion carried 3-0.

XV. Adjournment: 8:35pm. Motion made to adjourn (Routhieaux/ Strnad). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon