

Town of Lincoln: ToL Board of Supervisors (BoS) Regular Meeting Minutes, Monday, September 8, 2025

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Zoning Administrator Joe Jerabek, Brad LeGreve, Kim Malcore, Dennis Malcore, Dave Jennerjohn, Joe Bader, and Plan Commission Chairman Mick Sagrillo. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. September 8, 2025, Agenda: Motion made to approve September 8, 2025, agenda as submitted (Routhieaux / Strnad). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve August 4, 2025, Regular BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on August 2025 ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Motion made to approve August Treasurer's Report as submitted (Routhieaux / Strnad). Motion carried 3-0. All dog licenses up to date w/ one reimbursement for overpayment of one dog license. Resident had requested info on paying property taxes online, but to be registered to take those payments will cost the Town approximately \$3,000 per year. Two lost outstanding checks have been replaced. County training for new Ascent Tax Receipting program for the upcoming tax collection season in November.

V. Clerk's Report: Work completed over the last month: made contact w/ three Town Hall renters, issued three special assessment letters, confirmed attendance of election workers for training at the County on Oct 29, received answer on Madison Gas & Electric Co. wind turbine true-up expiration date, published PC documents on website, followed up on two outstanding checks, and responded to resident question on phragmites. Correspondence received: WTA August/September magazine, DNR notice of Recycling Grant is open for filing & the need for a recycling ordinance that includes the necessary authority to enforce recycling requirements, Managed Forest Law orders: 5 withdrawals & 2 transfers, and Sheriff's Dept. incident list.

VI. Town Chairman's Report: Chairman Jerabek reported work done over last month: discussed Rs-1 zoning question w/ Zoning Admin & PC Chairman; spoke w/ Great Lakes Conservancy on Black Ash Swamp 2x on land purchase; attended WTA mtg w/ Supervisor Strnad; attended haulers mtg w/ Supervisor Strnad at Pagel's Ponderosa; talked to S. Alberts & M. Sagrillo on permit for driveway and shipping containers; addressed email about garbage dump no longer in existence; talked to Tyler Plouf about legal representation for the Town; attended chairman/attorney Algoma Fire & Rescue meeting; contacted K. Mueller on driveway issue, texted Town non-compliance letter & met Muellers w/ M. Sagrillo to discuss culvert non-compliance; attended PC mtg; addressed El-Na Farms brush concern at Pheasant Rd & Cty C and discussed Pheasant Rd grant & donation from El-Na; El-Na asked about Driveway to Cedar Road; answered resident question on Town providing gravel & plowing driveway (thought it was a private road); had discussion on Emergency Management Plan w/ Tracey Knollenberg; received complaints about manure hauling both directions on Hemlock Rd by El-Na Farms; talked to M. Trembl, B. Paphlam, L. Fenendael to prepare for board meeting; contacted A. Halverson on address sign.

VII. County Supervisor's (District 2) Report: None. Chairman Jerabek noted the County has met with Algoma and Lux Fire and Rescue to get conversation on creating a centralized service.

VIII. Zoning:

a. Salmon Rezoning: On 8.27.25 the PC heard a request to increase Rs-1 Rural Residential parcel from 2.04 acres to 5.18 acres to be zoned as A-2 General Ag. The remaining 11.00-acre A-2 General Ag will become 2 separate General Ag parcels w/ each parcel being approximately 5.50 acres. The newly created parcels will be located east of E3971 Bluebird Road. After review of the Rezoning Action Report by the BoS, a motion was made to approve this request (Routhieaux/Strnad). Motion carried 3-0. Certified survey map was signed by Town Board and will be filed w/ the County w/in 60 days.

b. Malcore Rezoning: On 8.27.25 the PC heard a request to zone approximately 2 acres from A-1 Agricultural to Rs-1 Rural Residential. The newly created parcel would be at E3739 Partridge Road. After review of the Rezoning Action Report by the BoS, a motion was made to approve this request (Routhieaux/Strnad). Motion carried 3-0.

IX. Planning Commission (PC):

a. Brad LeGreve Questions on Proposed Building Construction: B. LeGreve was present to inquire on what is allowed on two A-2 parcels totaling 36 acres related to production facility for processing grapes. Options were to combine the two parcels as R-1/ Home business or keep separate parcels as is, 27.8 acre would be zoned B-1 Business.

b. Ordinance 2025-2 on Storage Buildings, Warehouses, and Workshops: Motion made to approve Ordinance 2025-2 on Storage Buildings, Warehouses, and Workshops (Jerabek / Routhieaux). Motion carried 3-0.

c. Driveway and Culvert Update for Zoning Ordinance: Motion made to approve Ordinance 2025-2 on Storage Buildings, Warehouses, and Workshops (Routhieaux/Strnad). Motion carried 3-0.

d. Revised Fee Schedule: Motion made to approve revised Fee Schedule (Jerabek / Routhieaux). Motion carried 3-0.

e. Ordinance: Responsible Unit Recycling: First review of Responsible Unit Recycling Ordinance per DNR requirement to pass a new recycling ordinance to reflect changes in the recycling rule revision. PC will take up at a future meeting.

f. PC Chairman Monthly Report: (see attached)

X. Public Comment: M. Sagrillo noted he had received complaints about noise from El-Na Farms, Arlin Monfils death in March 2025 and the 30+ years he had served the Town Of Lincoln, and WTA Citizen scholarship received by Isaac Jerabek. B. LeGreve noted no funds of the first round of grants were received by First Responders; they are having to replace their radios.

XI. Board Discussion:

- a. Resolution In Support of Glacial Lakes Conservancy (GLC) Black Ash Swamp Land Purchase:** Chairman Jerabek spoke with GLC Rep on their desire to purchase land in the Black Ash Swamp ; they would like the Town of Lincoln to write a letter of support.
- b. Email Re: Sexual Offender Who are Nonviolent/ Not on Registry:** Chairman Jerabek received an email requesting information on sexual offender requirements for the Town; advised by Sheriff Joski not to rush into passing an ordinance.
- c. N9299 Tamarack Road:** Chairman Jerabek got request to add gravel & plow the end of Cardinal Rd; the caller was mistaken-this is a private road not part of Cardinal Rd & not the Town of Lincoln responsibility.
- d. County Utility Permit Application/Frac Tanks:** Chairman Jerabek and Supervisor Strnad attended manure hauler meeting at Pagel's Ponderosa to review manure hauling & forage harvesting in the County re: road construction, complaints or issues in specific Towns, use of sand on the road, etc.
- e. WISLR 2026 Certification:** Chairman Jerabek spoke with B. Paplham on upcoming WISLR certification.
- f. ARIP Cardinal Road Application:** Chairman Jerabek proposed he apply for ARIP grants which would be 90-10 funding.
- g. Pheasant Road Condition / El-Na Driveway to Cedar Road:** L. Fenendael requested the town to apply for grants to repair Pheasant Rd. Chairman Jerabek received a pledge for EL-NA to pitch in for repair.
- h. Sign Spraying for Weeds in Town of Lincoln:** Joe Bader of Joe's Landscaping went over his estimate for spraying weeds at signs & culverts, inspecting signs, removing signs and posts in right- of- ways. He noted farm signs and UTV signs are in the right of ways.
- i. Concern Re: Unsupervised Dog in Euren:** Complaint received on loose dog in Euren.
- j. Black Ash Road Culvert:** Non-compliance letter was issued and Chairman Jerabek and M. Sagrillo, Chairmen of PC met with owners to go over need for driveway culvert.
- k. WisDOT 6'-20' Bridges and Culverts Report:** Report was reviewed.
- l. Algoma Fire & Rescue:** Chairman Jerabek reviewed meeting attended by three Town's Chairmen and Tyler Plouf; Algoma Fire & Rescue cannot start a fire district, but could join if the three Towns developed one.
- m. National Incident Management System:** National Incident Management System Resolution reviewed by Board.

XII. Business:

- a. County Utility Permit Application/Frac Tanks:** A motion was made to accept County wide proposals for manure hauling (Routhieaux/Strnad). Motion carried 3-0.
- b. WISLR 2026 Certification:** No further action.
- c. ARIP Cardinal Road Application:** Chairman Jerabek will address.
- d. Pheasant Road Condition / El-Na Driveway to Cedar Road:** Topic tabled.
- e. Sign Spraying for Weeds in Town of Lincoln:** Topic tabled.
- f. Concern Re: Unsupervised Dog in Euren:** Problem was rectified by owner of loose dog.
- g. Black Ash Road Culvert:** Culvert deemed necessary and deadline of Oct. 1, 2025 given to decide on two options given.
- h. WisDOT 6'-20' Bridges and Culverts Report:** Report shows Town of Lincoln has few culvert problems compared to other Towns.
- i. Algoma Fire & Rescue:** No action.
- j. National Incident Management System:** Motion made to approve the National Incident Management System Resolution (Routhieaux/Strnad). Motion carried 3-0.

XIII. Agenda Items for Next Meeting 10.6.25: Preliminary Budget Work; Algoma Fire & Rescue Meetings

XIV. Bills: September 2025 bills were reviewed, approved, and August check register signed by Board of Supervisors. Motion made to approve and pay September 2025 bills (Routhieaux/ Strnad). Motion carried 3-0.

XV. Adjournment: 9:24pm. Motion made to adjourn (Strnad/ Routhieaux). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon