

Town of Lincoln: ToL Board of Supervisors (BoS) Regular Meeting Minutes, Monday, August 4, 2025

I. The regular meeting was called to order at 7:02p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Zoning Administrator Joe Jerabek, Lee Kinnard, and Plan Commission Chairman Mick Sagrillo. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. August 4, 2025, Agenda: Motion made to approve August 4, 2025, agenda as submitted with *g. Signs & Fire Numbers at Driveways* to be addressed first in order under *Board Discussion & Business* (Routhieaux / Strnad). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve July 7, 2025, Regular BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on July 2025 ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Motion made to approve July Treasurer's Report as submitted (Routhieaux / Strnad). Motion carried 3-0. The last delinquent dog license has been paid for. Two outstanding checks have been followed up on by Clerk.

V. Clerk's Report: Work completed over the last month: made contact w/ three Town Hall renters, issued three special assessment letters, mailed notices to residents on wedding on Maple Rd & requested CAFOs do not spread manure in area before date, returned election postcards to County for poll list cleanup, posted Clean Sweep on website & at Town Hall, contacted Madison Gas & Electric Co. 3x to get answer on wind turbine true-up expiration date, checked on two outstanding checks, sent out W-9 requested and issued liquor licenses for First Responders & Kermiss fund raisers. Correspondence received: WPS project survey, WISLR road name request, Belgian Heritage newsletter, election machine maintenance reminder and Sheriff's Dept. incident list.

VI. Town Chairman's Report: Chairman Jerabek reported work done over last month: attended four meetings w/ other Towns Chairmen on Algoma Fire & Safety funding of new building, ordered 2 address signs, dropped off A. Massart sign, took request for fire number from A. Halverson, answered Sedron questions on fire number, made list of new address sign installation paperwork with payment details so Treasurer can watch for payments, talked w/ C. Cochart on ditch work on Hawk Rd, checked on T. Vincent driveway, picked rest of Town Hall rocks in grass, attended Luxemburg Fire & Rescue meeting and talked to M. Sagrillo & KFI about request to be on agenda re: signs for driveways,

VII. County Supervisor's (District 2) Report: None. BoS Chairman Jerabek gave a short summary of items: County Highway Dept. is considering spending up to \$15 million on building repairs vs. new construction and safety concerns re: dead deer on County roads. The County is working on facilitating County wide ambulance coverage.

VIII. Zoning: None.

IX. Planning Commission (PC):

- a. PC Chairman Monthly Report:** (See attached.)
- b. Revised ToL Fee Schedule:** Motion made to adopt Resolution 2025-1 Fee Schedule (Routhieaux / Strnad). Motion carried 3-0.
- c. Conditional Use Permit Provisions for Construction, Maintenance, and Service of Utilities in the Town's Right of Ways:**
 - 1.** Motion made to adopt Conditional Use Permit Provisions for Construction, Maintenance, and Service of Utilities in the Town's Right of Ways (Routhieaux / Strnad). Motion carried 3-0.
 - 2.** Motion made to adopt Application to Construct, Maintain or Repair Buried Utilities within Right-of-Way (Routhieaux / Strnad). Motion carried 3-0.

X. Public Comment: Tony Strnad commented on two ditch areas near his house were filled in by County with dirt & rocks but didn't finish the work so it can be kept cut.

XI. Board Discussion:

- a. Culverts 6'-20' Structures Report:** Chairman Jerabek reviewed the results of the Culvert Report from Ayres Associates ; Town of Lincoln was found to have only minimal issues with culverts so no immediate expenses expected.
- b. Hawk Road Private Driveway Culvert:** Discussion held on resident S. Alberts's wish to widen and install a culvert at their own cost, pending zoning/ storage container compliance, right-of-way permitting and possible rezoning.
- c. Spruce Road Existing Woods Driveway:** Discussion on resident T. Vincent's request to add a load of gravel to ditch to improve the existing driveway and help w/ drop-off.
- d. Algoma Fire & Rescue Meetings:** Chairman Jerabek reviewed outcome of the four meetings last month on funding of new building: Towns offered a 10-year payoff with no interest \$161,711.97 vs. paying off in 6 or 10 years at an increased payoff amount. The three towns involved would have to approve; together they have a 50% vote. The Board feels Algoma has more equipment than they need and new equipment they want to purchase does not have to be paid by the Town of Lincoln per the current contract and the Town attorney. There have been no fire calls in the Town of Lincoln in 2025. The County Highway Dept has put a weight limit on bad culverts, restricting Fire Dept water trucks going over empty or loaded. If Algoma formed a fire district to include other municipalities, they could apply for grants to keep taxpayer costs down.
- e. Luxemburg Fire & Rescue Meetings:** The Town of Lincoln counts as an equal vote to other municipalities. Because Luxemburg Fire & Rescue includes other municipalities they are able to apply for grants and were able to get an award of \$126,128 for radios from a State 80-20 grant. Luxemburg is looking at land for a new Fire & Rescue building. Sedron / DTE is still in need of training with Luxemburg Fire & Rescue. KFI has given permission to fill fire trucks at their water tank which will free up one pumper truck.

- f. **Hawk Road Land Sale:** C. Cochart dropped off check for \$4,500 for RAC Properties, which is also paying closing costs.
- g. **Signs & Fire Numbers at Driveways:** Lee Kinnard from KFI presented a current non-emergency problem of new fire numbers confusing delivery drivers at thirteen delivery points. A request is for address and driveway numbers be allowed on 4' x 4' signs along with building numbers. Kinnard also asked for recommendations on what would be needed to begin replacement of barn roof and construction of 40' addition to barn. *(CUP application should be submitted right away.)*

XII. Business:

- a. **Culverts 6'-20' Structures Report:** No immediate action needed.
- b. **Hawk Road Private Driveway Culvert:** No action at this time.
- c. **Spruce Road Existing Woods Driveway:** Board agreed no culvert needed, but a driveway permit needed. Chairman Jerabek will notify resident.
- d. **Algoma Fire & Rescue Meetings:** Algoma City Council is discussing options offered by three Towns.
- e. **Luxemburg Fire & Rescue Meetings:**
- f. **Hawk Road Land Sale:** Chairman Jerabek will sign off on paperwork for closing of sale of property.
- g. **Signs & Fire Numbers at Driveways:** PC Chairman Sagrillo will have this topic on the agenda for next PC Meeting.
- h. **September Regular Meeting Date:** Motion made to hold the Regular September BoS on 9.8.25 due to Labor Day Holiday (Jerabek/Routhieaux). Motion carried 3-0.

XIII. Agenda Items for Next Meeting 9.8.25: Culverts 6'-20' Structures Report; Algoma Fire & Rescue Meetings

XIV. Bills: August 2025 bills were reviewed, approved, and August check register signed by Board of Supervisors. Motion made to approve and pay August 2025 bills (Routhieaux/ Strnad). Motion carried 3-0.

XV. Adjournment: 9:04pm. Motion made to adjourn (Routhieaux/ Strnad). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon