

Town of Lincoln: ToL Board of Supervisors (BoS) Regular Meeting Minutes, Monday, July 7, 2025

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Zoning Administrator Joe Jerabek, and Plan Commission Chairman Mick Sagrillo. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. **July 7, 2025, Agenda:** Motion made to approve July 7, 2025, agenda as submitted (Routhieaux / Strnad). Motion carried 3-0.

III. **Approval of Meeting Minutes:** Motion made to approve June 9, 2025, Regular BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0. Motion made to approve July 2, 2025, Special Meeting of BoS Meeting minutes as submitted with date corrected (Routhieaux / Strnad). Motion carried 3-0.

IV. **Treasurer's Report:** Treasurer Strnad gave report on June 2025 ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Motion made to approve June Treasurer's Report as submitted (Routhieaux / Strnad). Motion carried 3-0. One delinquent dog license; owner should be receiving a 2nd letter from the County. Treasurer Strnad received email from the County that property taxes will soon be able to be paid with a credit or debit card; more info and training to come. The Treasurer would like to find out when Wind Turbine true-up payments expire; Clerk will contact Madison Gas & Electric Co.

V. **Clerk's Report:** Work completed over the last month: made contact w/ four Town Hall renters, issued two special assessment letters, finalized old AT&T account billing issue, found out that nothing currently can be corrected with equipment to improve internet speed at Town Hall, emailed reminder to DTE on EMS Donation and issued liquor license & collected fees. Correspondence received: WTA July magazine, notice of increase per garbage /recycling pickup- now to be \$19.57/month, DOR Full Value Notice, DNR notice of MFL withdrawal orders, L-C Tax Levy confirmation, Lange Enterprises sign catalog and Bay Lake Regional Planning Commission project survey.

VI. **Town Chairman's Report:** Chairman Jerabek reported work done over last month: discussed no culvert in driveway w/ K.. Mueller; talked to M. Sagrillo, Joe Jerabek, S. LaCrosse & JJ Pagel about feed center; talked to T. Engels Kewaunee County L&W about farming in rights-of-way; addressed Kinnard Farms Inc text about grass planting donation @ Town Hall; talked to T. Stoller & B. Paplham about culverts in driveways and upcoming Algoma fire & rescue meeting, and to T. Stoller about cutting both sides of Chestnut Rd; met J. LeCaptain for veteran sign off for B. LeCaptain at Gospel Truth Cemetery; brought out Town Hall garbage & recycle; talked to Whitetail Properties about Black Ash Rd animal units on property; texted Nick Guilette about County ditches need to be cut for safety & complaints received; attended 6/25/25 PC meeting; Spoke w/ M. Sagrillo, Joe Jerabek & Courtney from John Roach about monitor wells restrictions and staying out of rights-of-way; spoke w/ S. LaCrosse on CUP hearing questions & met her, JJ Pagel, and M. Sagrillo @ Dairy Dreams to discuss lighting solutions; spoke w/ T. Thiry about culvert on Red River/Town Line Rd (looked to be Red Rivers right-of-way; attended 7.2.25 PC meeting; dropped off KFI sign; called RM Masonry about culvert clean out at Oak & Maple Roads; evaluated Black Ash Rd driveway culvert issue; talked to Tippy's and KFI about Donation Plaque; visited Black Ash Rd culvert site after the rains; typed up Special 7/2/25 BOS Mtg minutes; talked to RAC Properties about Hawk Road purchase of Town property.

VII. **County Supervisor's (District 2) Report:** None.

VIII. Zoning:

a. On 7.2.25 the Plan Commission heard a Jay Peters request to rezone approximately 32 acres from A-1 Agricultural to A-2 General Agricultural located at N8311 Black Ash Road, Algoma, WI; the PC recommended the request to the BoS. After review of the Rezoning Action Report by the BoS, a motion was made to approve this request (Routhieaux/Strnad). Motion carried 3-0.

b. Jay Peters is requested to rezone approximately 3 acres from A-1 Ag to Rural Residential located at N8816 Black Ash Road, Algoma, WI; the PC recommended the request to the BoS. After review of the Rezoning Action Report by the BoS, a motion was made to approve this request (Routhieaux/Strnad). Motion carried 3-0.

IX. Planning Commission (PC):

a. **PC Chairman Monthly Report:** (See attached.)

X. **Public Comment:** Jesse Jerabek publicly thanked Northeast Asphalt for honestly crediting Town Hall lot paving bill by \$ 9,180.00 due to reduced area.

XI. Board Discussion:

a. **Culvert Work:** BoS is expecting a quote from Ron McClure for Maple/ Pheasant/Oak Roads.

b. **Approval of Larger Rocks on Washout for Cochart Property:** Chairman summarized Cory Cochart request to install larger rock At a washout site on the north side of Martin Road.

c. **Black Ash Road Private Driveway Culvert:** Discussion took place on Mueller's driveway/ culvert issue on Black Ash Rd and appropriate sections of the Zoning Ordinance were reviewed. The Board felt a culvert should be installed there to prevent future drainage problems. Discussion was also held on the BoS possibly doing site inspections and the need for a more detailed process for clarifying whether a culvert is needed.

d. **Town Hall Donation Plaque Possible Candidates:** Discussion held on possible candidates to be included on the Town Hall / Community Center Donor plaque.

XII. Business:

a. **Culvert Work:** Upon receipt of quote, a motion was made to install culverts through Fall 2025 (Jerabek/Routhieaux). Motion carried 3-0.

b. Approval of Larger Rocks on Washout for Cochart Property: Motion made to give permission to Cory Cochart to place larger stone at Martin Road (Routhieaux/Strnad). Motion carried 3-0. With the Board's approval, Cory Cochart would not be held responsible if there should be an accident / injury at the site.

c. Black Ash Road Private Driveway Culvert: Motion made to have Chairman Jerabek talk w/ the Mueller's on the need for a driveway culvert (Jerabek / Routhieaux). Motion carried 3-0.

d. Town Hall Donation Plaque Possible Candidates: Motion made to include Kevin & Kelly Kotarek and KFI on the Town Hall / Community Center Donor plaque (Routhieaux/Strnad). Motion carried 3-0.

XIII. Agenda Items for Next Meeting 8.4.25: Culvert Work; Black Ash Road Private Driveway; Algoma Fire & Rescue Meeting; Revised ToL Fee Schedule; CUP Provisions for Construction Maintenance & Service of Utilities in the Town's Right-of-Way.

XIV. Bills: July 2025 bills were reviewed, approved, and July check register signed by Board of Supervisors. Motion made to approve and pay July 2025 bills (Routhieaux/ Strnad). Motion carried 3-0. Motion made for approval of the purchase of grass seed to fix the spots in the Town Hall lawn (Jerabek / Routhieaux). Motion carried 3-0.

XV. Adjournment: 8:30pm. Motion made to adjourn (Routhieaux/ Strnad). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon