

Town of Lincoln: ToL Board of Supervisors (BoS) Regular Meeting Minutes, Monday, May 5, 2025

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Zoning Administrator Joe Jerabek, Plan Commission Chairman Mick Sagrillo, Joe Bader, Anne Seidl, and County Supervisor Nick Guilette. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. May 5, 2025, Agenda: Motion made to approve May 5, 2025, agenda as submitted (Routhieaux / Strnad). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve April 7, 2025, Regular BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0. Motion made to approve April 15, 2025, Annual Meeting of the Electors minutes as submitted (Joe Jerabek / Mick Sagrillo). Motion carried unanimously.

IV. Treasurer's Report: Treasurer Strnad gave report on April 2025 ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Motion made to approve April Treasurer's Report as submitted (Routhieaux / Strnad). Motion carried 3-0. Parking lot fund will be coming due and will have about \$2000 from Town Hall rental fees added to it. Currently there are three delinquent dog licenses which will be reported to the County this week. A revised March Treasurer's Report was submitted to BoS.

V. Clerk's Report: Work completed over the last month: made contact w/ three Town Hall renters, issued four special assessment letters, got ready for the Annual Meeting, worked on the final financial report for 2024 due May 15th, referred one resident for Open Book to Action Appraisers, contacted AT&T on billing issue, prepared Board of Review pkt., and completed Workman's Comp premium survey. Correspondence received: WTA May magazine, IRS confirmation of receipt of waiver request and thank you note from Casco Fire Dept & thank you call from Brussels Fire Dept.

VI. Town Chairman's Report: Chairman Jerabek reported work done over last month: answered complaint re: Town Hall light on; contacted bidder on Hawk Road property about timeline to purchase; spoke w/ C. Cravillion about weight limits noting this year the Town has received many calls from people checking before hauling; spoke w/ EL-NA Farms about Pheasant Road closures for Breakfast on the Farm; talked to G. Peot about burning brush near Black Ash Rd, addressed S. Vanden Landenburg burning permit request on Pheasant Rd & J. Gigot inquiry on controlled burn (have received about 10 calls on burning this year); pulled reflective stakes, fixed damaged downspout, changed filter (& spent 2-1/2 hours raking stones off lawn @ Town Hall; spoke w/ L. Lambert on concerns about inaccurate survey at her property; spoke w/ RAC Properties on purchase of Hawk Road Landfill site & let M. Kostichka know the right of first refusal will be exercised by RAC properties; attended 4.14.25 Annual Elector meeting; took R. Wienke rescue questions & ideas; called Northeast Asphalt for timeline of Hall lot paving project; called J. Jandrin on 1.5 acre parcel to build a new house & emailed rezoning info; attended Luxemburg Fire & Rescue Meeting; discussed Jandrin rezone & upcoming Plan Commission (PC) meeting w/ M. Sagrillo & J. Jerabek; spoke w/ Joe Baeder & Ron Schlies about road sign down on Pheasant Rd; attended 4.30.25 PC meeting; picked up PC meeting info from J. Jerabek; talked to T. Stoller about Pheasant Rd weight limit.

VII. County Supervisor's (District 2) Report: Nick Guilette gave following report at County Board level: In April leftover funds were moved into other funds from County Budget; resolution passed to purchase wheel loader at Highway Dept; grants received for ATV park & snowmobiling trails work; moving forward with new design and repairs at Highway Dept. for some of the buildings such as repair of & new roof; resolution to approve the Kew Library Service system. Jesse Jerabek asked the County to facilitate a discussion on a combined centralized Emergency Rescue Service to share staffing, etc. rather than the current three entities separately purchase equipment & meds, recruit volunteers, etc.; Guilette understood but did not believe the County would have an appetite for it currently.

VIII. Zoning: Motion made to record Karly & Casey Mueller's rezoned property 6.95 acres as an A-2 parcel instead of a RS-1 parcel due to it being over 5 acres (Jerabek/Routhieaux). Motion carried 3-0.

IX. Planning Commission (PC):

a. CUP for KFI Machinery Storage Shed: On 4.30.25 the PC heard a CUP request from KFI to construct an 80'x 230' machinery storage building located at E2786 County Road C, Casco. Motion made to approve CUP as recommended by the PC (Routhieaux / Strnad). Motion carried 3-0.

b. PC Chairman Monthly Report: (See attached.) Sagrillo also brought up derelict property posing a health hazard on Cty Rd K in Rio Creek. Sagrillo noted Mueller's had DNR permission to upgrade the driveway to service field (were not filling in wetland area). Subject of filling the Town Constable position was discussed.

X. Public Comment: Joe Jerabek would like permission to request a read-only copy of the assessment rolls to be able to assist residents with building permits now that Action Appraisers has taken over the Assessor tasks for the Town; Jesse Jerabek felt it was a valuable service to have Jerabek be available and the Town will discuss charges for this information if any.

XI. Board Discussion:

a. Paving of Town Hall Parking Lot: Chairman Jerabek reviewed a revised bid from Northeast Asphalt to pave Town Hall parking lot. Multiple Annual Meeting discussions have been in favor of paving the lot. Discussion held on how to use the gravel scraped from lot and burying downspouts before paving lot; estimate on downspouts requested to be from Joe's Landscaping.

b. Board of Supervisors (BoS) Tour of Town of Lincoln Roads: Discussion of BoS review of road maintenance needs.

c. Date for Annual Cleaning of Lincoln Town Hall: Discussion on annual cleaning of Town Hall.

d. Closing Road for EL-NA Farms Breakfast on the Farm: Chairman Jerabek checked to see if L. Fenendael had notified Algoma Fire & Rescue & Kew Cty Sheriff's Dept of Pheasant Rd closing from Hemlock to Cedar.

e. **Culvert Replacements / Cleanout:** Will address at BoS road tour.

f. **ARIP Cardinal Road Application, shouldering to prevent further damage:** State advises to wait until final information is available.

M. Sagrillo feels repairs on Cardinal Rd should not be subsidized by the Town where a business is mainly the only ones using it. Dave Routhieaux was in agreement. Bid from County notes the whole road does not need to be shouldered.

g. **Sale of Hawk Rd Town of Lincoln Property (3.22-acre old landfill site):** RAC Properties will exercise the right of first refusal to purchase the Hawk Road Landfill.

h. **Weight Limit Posting on Pheasant Road:** T. Stoller had concerns re: hauling w/ off road vehicles and asked Town of Lincoln about posting weight limits.

i. **Manure Hauling & Frac Tank Damage; Required Calling Before Hauling:** There was damage on the shoulder & ditch caused by a frac tank in ditch on Cardinal Rd. Chairman Jerabek will call farm to fix damage. Only two haulers have contacted Supervisor Routhieaux.

XII. Business:

a. **Paving of Town Hall Parking Lot:** Motion made to accept a bid from Northeast Asphalt to pave the Town Hall parking lot (Routhieaux / Strnad). Motion carried 3-0.

b. **Board of Supervisors Tour of Town of Lincoln Roads:** Date set for 5.24.25 at 7:00am.

c. **Date for Annual Cleaning of Lincoln Town Hall:** Date set for 6.14.25 at 7:00am.

d. **Closing Road for ELNA Farms Breakfast on the Farm: Board approved**

e. **Culvert Replacements / Cleanout:** No action.

f. **ARIP Cardinal Road Application, shouldering to prevent further damage:** Motion made to approve shouldering of Cardinal Rd from Fir Rd to Cty C by Kew Cty Hwy Dept for \$5800 (Jerabek/Routhieaux). Motion carried 3-0.

g. **Sale of Hawk Rd Town of Lincoln Property (3.22-acre old landfill site):** Motion made to approve the sale of Hawk Rd Town of Lincoln Property to RAC (Jerabek/Routhieaux). Motion carried 3-0. Funds from sale will go towards paving of Hall lot.

h. **Weight Limit Posting on Pheasant Road:** For now, BoS will monitor hauling.

i. **Manure Hauling & Frac Tank Damage; Required Calling Before Hauling:** Board will call two other dairies that are not providing routes before hauling. Chairman Jerabek will call farm to fix damage on Cardinal Rd.

XIII. Agenda Items for Next Meeting 6.9.25: BoS Tour of Town of Lincoln Roads; Culvert Replacements/Cleanout; Quarterly Mtg for Algoma Fire & Rescue

XIV. Bills: May 2025 bills were reviewed, approved, and May check register signed by Board of Supervisors. Motion made to approve and pay May 2025 bills (Routhieaux/ Strnad). Motion carried 3-0.

XV. Adjournment: 8: 27pm. Motion made to adjourn (Strnad/ Routhieaux). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon