Town of Lincoln: ToL Board of Supervisors (BoS)Regular Meeting Minutes, Monday, April 7, 2025

I. The regular meeting was called to order at 7:03p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Zoning Administrator Joe Jerabek, Plan Commission Chairman Mick Sagrillo, Lynda Cochart, Dick Bultman, Jordan LeGreve, Brad LeGreve, and Brian Paplham of Scott Construction. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. April 7, 2025, Agenda: Motion made to approve April 7, 2025, agenda as submitted with addition of item under *9. Planning Commission = c. Appoint Plan Commission Members* (Routhieaux / Strnad). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve March 10, 2025, Regular BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0. Motion made to approve March 26, 2025, Special BoS Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on March 2025 ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Motion made to approve March Treasurer's Report as submitted (Routhieaux / Strnad). Motion carried 3-0. Currently there are four delinquent dog licenses which will be reported to the County this week.

V. Clerk's Report: Work completed over the last month: made contact w/ three Town Hall renters, issued three special assessment letters, ran 4.1.25 election where 385 voted out of 597 registered voters, dropped off election machine at County for annual maintenance, worked on Annual mtg pkt & annual audit of the ToL checking account, printed Board of Review training materials, worked on liquor licenses renewals, filed Recycling Grant, reviewed ARPA filing materials for 4.14.25 start of filing, renewed SAMS registration, filed quarterly taxes. and ordered a funeral plant for Arlin Monfils. Correspondence received: Bay Lake Regional Planning Commission Newsletter, Kew County Sheriff's Incident report Workman's Comp survey for update of premium, posted & published Well Compensation &Well Abandonment Grant Programs received from the County, Fire & Rescue Financials from Algoma.

VI. Town Chairman's Report: Chairman Jerabek reported work done over last month: Let KFI know boring Development Agreement (DA) was approved; contacted R. Vlies about Conditional Use Permit / rezoning for 50'x100' building; dropped off DA at KFI for signature; gave info re: Hawk Road property from Robert E Lee to Don Cochart family; answered questions on: ToL Hawk Road property questions & fire numbers for D. Wautlet; did D. Pelnar site visit re: snow plowing on Cherry Road and left voicemail; answered snow plowing complaint on Church Road; talked to Brian Paplham about chip sealing; addressed downed tree blocking Ahnapee Road past Pheasant Road & talked to Tom Stoller and Ron McClure; called Ron McClure about plowing Town Hall for 3.26.25 meeting; chaired PC meeting on 3.26.25; met Brian Paplham regarding road estimates from Scott Construction on various town roads; spoke to S. Srnka on buried pipe on Black Ash Rd; helped renter at Town Hall with heating problem.

VII. County Supervisor's (District 2) Report: None.

VIII. Zoning: PC Chairman Sagrillo reviewed two rezonings already approved for Muellers and Reimer in March.

IX. Planning Commission (PC):

a. **PC Chairman Monthly Report:** (See attached.) Sagrillo also brought up for discussion a property posing a health hazard in Rio Creek.

b. Adoption of Ordinance 2025-1 for Shipping Containers: Motion made to adopt Ordinance 2025-1 for Shipping Containers (Routhieaux /Strnad). Motion carried 3-0.

c. Appointment of Plan Commission Members: Motion made to appoint Tim Strnad to a 3-year term to the Plan Commission (Routhieaux /

d. Tony Strnad). Motion carried 3-0. Motion made to appoint Brian Kinnard to a 3-year term to the Plan Commission (Routhieaux / Strnad). Motion carried 3-0. Motion to add one more year to PC Chairman Mick Sagrillo's 2-year (Jerabek/ Routhieaux). Motion carried 3-0. Motion made to set Tim Strnad & Brian Kinnard's 3-year terms to expire 4.7.28 and Mick Sagrillo's term to expire 9.6.2027 (Routhieaux / Strnad). Motion carried 3-0.

X. Public Comment: Joe Jerabek commended Jesse Jerabek's job filling in as Chairman of PC Meeting on 3.26.25 in Mick Sagrillo's absence. Lynda Cochart commented that Ron McClure is very conscientious of doing a good job of plowing in the ToL and that no one from Kinnard Farms or Sedron had called her about pond water flowing onto her land and wanted to know who was responsible for black hose draining on her property. Mick Sagrillo gave the history of problems with this section. Jesse Jerabek noted he has been worried about this section washing out the culvert and the current Development Agreement for boring under the road will be turned into a Conditional Use Permit 4.30.25. Brad LeGreve of the First Responders reviewed current new officers of the organization, gave a financial review / # of volunteers for municipalities served, brought up the issue of a plugged culvert that is to run into Casco Creek, and asked about a liquor license for their fundraiser in August. Jesse Jerabek brought up problems with heating and thermostat; he will call to have furnace checked and will try switching thermostats.

XI. Board Discussion:

a. Annual ToL Meeting for the Electors on 4.15.2025: The Clerk announced the date and time of the Annual Town Meeting of the Electors on 4.15.25 at 7:00pm at the Lincoln Town Hall.

b. Closing Road for ELNA Farms Breakfast on the Farm: The Board is agreeable to closing the road for the event but will need to get preferred travel routes, etc.

c. Grass Cutting at Town Hall: Kevin Kotarek is willing to cut grass at Town Hall in exchange for payment of a tune-up on his lawn mower.

d. ToL Adopt – a – Road: Discussion on current sections of ToL roads that are covered by residents for cleanup. The Board is committed to reviving the ToL Adopt – a – Road program.

e. Srnka Farms- Pipe Damage: Chairman Jerabek spoke with Srnka Farms on section of Black Ash Road; pipe was buried (approx. 15 years) before the current DA/CUP process put in place by the ToL PC and BoS.

f. Estimates for Potential 2025 Road Repairs & Maintenance: The Board reviewed estimates from Scott Construction for road repair. Chairman Jerabek thanked B. Paplham for assistance with WISLR reporting.

g. ARIP Cardinal Road Application: ARIP will happen this year and will involve some engineering cost. If granted, road repair expenses are a 90-10 split between the State and ToL. Chairman Jerabek noted that Dairy Dreams/Pagels *may* be willing to help with expenses.

h. Snow Plowing Suggestions & Concerns: Chairman Jerabek noted that the County does not have the staff to do the whole County and must clean Hwy 54 first. It is not feasible to promise that all roads in the ToL can be cleaned by 7:00am.

i. Sale of Hawk Rd Town of Lincoln Property (3.22-acre old landfill site): Progress on the sale of the 3.22 acre Hawk Road property (old landfill site) was discussed; RAC Properties has the right of refusal (given one month to make decision). The property is still a licensed landfill site, last receiving landfill materials in September 1988. The document of closure was submitted to the DNR in February 1989.

j. Algoma Fire & Rescue New Building: No new information.

XII. Business:

a. Closing Road for ELNA Farms Breakfast on the Farm: The Board will check with Kew County Sheriff's Dept. on proper routes & procedures.

b. Grass Cutting at Town Hall: Town of Lincoln will pay bill for tune-up on K. Kotarek's lawn mower already submitted.

c. ToL Adopt – a – Road: Chairman Jerabek will follow up on updating letter for mailer to ToL residents.

d. Srnka Farms- Pipe Damage: Chairman Jerabek asked B. Paplham of Scott Construction to check section of road with sinkhole due to pipe damage.

e. Estimates for Potential 2025 Road Repairs & Maintenance: Motion made to approve Scott Construction estimates for repairs on Tamarack, Partridge & Cherry Roads for a total of $72,512 (Jerabek/Routhieaux). Motion carried 3-0. Contract was signed by Chairman Jerabek.

f. ARIP Cardinal Road Application: Chairman Jerabek will follow-up on pricing for Cardinal Rd repairs in anticipation of grant application.

g. Snow Plowing Suggestions & Concerns: The Board encourages residents to keep reporting concerns so improvements can be made.

h. Sale of Hawk Rd Town of Lincoln Property (3.22-acre old landfill site): The Board opened one sealed bid received for the 3.22 acre Hawk Road property of $4,500 + closing costs along with contingencies of driving on property, removing fill & storing brush, topsoil, equipment, etc. Any purchaser assumes the liability of future requirements re: it being a licensed landfill. Driving over the cap of the landfill may require a permit. Motion made to accept the sealed bid with contingencies (Routhieaux/ Strnad). Motion carried 3-0.

i. Algoma Fire & Rescue New Building: No action.

XIII. Agenda Items for Next Meeting 5.5.25: Closing Pheasant Rd for ELNA Farms' Breakfast on the Farm; ToL Property on Hawk Road; Culvert Replacements; BoS Road Tour; ARIP Cardinal Road Application; Algoma Fire & Rescue New Building

XIV. Bills: April 2025 bills were reviewed, approved, and April check register signed by Board of Supervisors. Motion made to approve and pay April bills (Routhieaux/ Strnad). Motion carried 3-0.

XV. Annual Audit of ToL Checking Account: The Board of Supervisors audited the ToL Checking Account for accuracy preceding the Annual Meeting on 4.15.25.

XVI. Adjournment: 9:08pm. Motion made to adjourn (Routhieaux/ Strnad). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon